

# GREATER LOCKPORT DEVELOPMENT CORPORATION

## Minutes of Board of Directors Meeting

June 27th, 2019

The regular meeting of the Greater Lockport Development Corporation's Board of Directors was called to order at 7:45 a.m. at the Lockport Municipal Building, One Locks Plaza, Lockport, New York. The following Directors were present and constituted a quorum:

Joan Aul	Gary Bennett
Franklin Knowles	Patrick Schrader
Allan VanDeMark	Mayor Michelle Roman
Jackie Davis	Kathy DiMillo
David Wohleben	

Excused: David Van Schoonhoven, Allan Jack, Scott Cain

Staff: Brian Smith  
Heather Peck

Others: John Ottaviano

**I. Call Meeting to Order:** Chairwoman Aul called the meeting to order at 7:45 am.

**II. Minutes:** The reading of the Board of Directors minutes of the May 23rd, 2019 meeting was waived. Moved by Mr. Wohleben, seconded by Mr. Knowles, that the minutes be approved. Ayes, 9. Noes, 0. Carried.

**III. Treasurer's Report:** Mr. Smith reported that May was a quiet month in terms of financials. The only notable outgoing check going out other than salary payments included \$1,105.50 to H. Sichernan (Harrison Studio, which is reimbursable through the microenterprise program. We recognized a \$5,000 expense through the NYMS Technical Assistance grant, which corresponds with an April \$5,000 income, as the grant was a pass through for architectural work at the Tuscarora Club. While it did not show up in the May financials, we did receive one of three outstanding State reimbursements in early June, the approximately \$81,000 related to the Harrison Place project, which relieves the Harrison Place cash flow bind.

Moved by Mr. VanDeMark, seconded by Mr. Schrader to approve the Treasurer's Report for filing with our accountant. Ayes, 9. Noes, 0. Carried.

#### **IV. Topics for Discussion:**

##### **a). Properties Update:**

A motion to go into Executive Session to discuss properties was made by Mr. Wohleben, seconded by Mr. Schrader. Ayes, 9. Noes, 0. Carried.

A motion to come out of Executive Session was made by Ms. Davis, seconded by Mr. Schrader. Ayes, 9. Noes, 0. Carried. Ms. Aul noted for the record that no votes were taken while in Executive session.

**b). Programs Update:**

- Ms. Peck stated a press release issuing a final call for applications with a deadline of June 30<sup>th</sup> has been sent out to the media, as only \$38,000 in grant funding remains. After that deadline, a final meeting of the Microenterprise Committee will be called to review all submitted applications and make final decisions about how the remaining funds will be disbursed.
- Ms. Davis invited all board members to an upcoming Minorities in Business Networking Event on July 16th, co-hosted by Lift up Lockport and the GLDC. The purpose of the event is to connect existing and prospective minority business owners in order to network, learn, share and compare business strategies. Better outreach to the minority business community is part of the GLDC's strategic plan, and this event is a good first step.
- The GLDC will be applying for a New York Main Street grant for properties in the downtown district, as a supplement to the DRI. NYMS funds are grants are used for façade improvements, and for interior improvements, specifically, to create residential units.

**c). DRI Update:** Mr. Smith stated that an announcement on what projects are selected for funding is anticipated sometime this summer, but he had not heard anything from the state yet.

**V. Adjourn Meeting:** Moved by Mr. Schrader, seconded by Mr. VanDeMark to adjourn the meeting at 8:40 a.m. Ayes 9. Noes 0.

---

Gary Bennett  
Secretary