CITY OF LOCKPORT

**CORPORATION PROCEEDINGS**

Lockport Municipal Building

Regular Meeting

Official Record

 November 1, 2017

 6:30 P.M.

Mayor Anne E. McCaffrey called the meeting to order.

**ROLL CALL**

The following Common Council members answered the roll call:

Aldermen Abbott, Devine, Oates, Mullane, and Wohleben.

Absent: Alderman O’Shaughnessy

**INVOCATION**

**MAYOR’S UPDATE**

**TREASURER’S REPORT**

**RECESS**

Recess for public input.

**110117.1** **APPROVAL OF MINUTES**

On motion of Alderman Wohleben, seconded by Alderman Oates, the minutes of the Regular Meeting of October 18, 2017 are hereby approved as printed in the Journal of Proceedings. Ayes 5. Carried.

**FROM THE CITY CLERK**

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments.

Referred to the Finance Committee.

**Communications** (which have been referred to the appropriate City officials)

**Notice of Defect:**

10/17/17 13 Harding Avenue – tree

10/17/17 203 Union Street – tree

 Referred to the Director of Streets and Parks.

**Notice of Claim:**

10/24/17 Sterling Pierce, Jr., 117 Vine Street, Lockport, NY

Referred to the Corporation Counsel.

10/30/17 Richelle J. Pasceri, City Clerk – notification that the Lockport Municipal Offices

will be closed the following days in November:

Tuesday, November 7th Election Day

Friday, November 10th Veteran’s Day

Thursday & Friday, November 23rd & 24th Thanksgiving Holiday

The garbage collection schedule will remain the same for November 7th and 10th.

For the Thanksgiving Holiday, garbage collection will be as follows:

 Normal Pick Up Day Holiday Pick Up Day

Thursday, November 23rd Friday, November 24th

Friday, November 24th Saturday, November 25th

Referred to the Media

## 11/1/17 Gabriel F. Deyo, Deputy Comptroller, Office of the State Comptroller - Notification that the City of Lockport 2018 Budget review is complete.

Referred to the Committee of the Whole

## MOTIONS & RESOLUTIONS

**110117.2**

By Alderman Wohleben:

Resolved, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills, and services to be paid on November 3, 2017 as follows:

General Fund Account #001 $ 112,508.38

Water Fund Account #002 $ 54,042.75

Sewer Fund Account #003 $ 47,657.15

Capital Projects Account #004 $ 169,069.53

Refuse Fund Account #012 $ 90,720.49

Self Insurance Account #015 $ 283.67

Payroll Pay Date 10/26/2017 $ 477,861.73

 Seconded by Alderman Oates and adopted. Ayes 5.

**110117.3**

By Alderman Abbott:

 Resolved, that the Mayor and Common Council do hereby extend congratulations and appreciation to the following City employee for their years of dedicated service to the City of Lockport:

 Employee Years of Service Title

Clifford J. Holmes 30 Firefighter

 Seconded by Alderman Devine and adopted. Ayes 5.

**110117.4**

By Alderman Oates:

 Resolved, that a public hearing be held at the Common Council Meeting of Wednesday, November 8, 2017 starting at 5:00 P.M. in the Common Council Chambers, Lockport Municipal Building, One Locks Plaza, Lockport, NY relative to the proposed 2018 budget, and be it further

 Resolved, that the City Clerk is hereby authorized and directed to advertise notice of said public hearing.

 Seconded by Alderman Wohleben and adopted. Ayes 5.

**110117.5**

By Alderman Wohleben:

**Whereas**, the City has solicited proposals from two firms to improve its internet and social media presence, including web hosting; and

 **Whereas**, the City currently has determined that the proposal from J. Fitzgerald Group, Inc. provides the best website and social media development capabilities to significantly improve the City’s website, on-line services and social media presence; and

**Whereas,** the 2017 General Fund budget needs to be amended to fund the website redesign and social media development in the amount of $10,500;

Now, therefore, be it

 **Resolved**, that the Mayor, subject to Corporation Counsel approval, is hereby authorized and directed execute agreement with J. Fitzgerald Group, Inc. 12 West Main Street, Lockport, NY in the amount of $10,500 for the redevelopment of the City’s website and creation of a social media platform and a subsequent hosting and maintenance agreement in an amount not to exceed $15,000 annually; and Be it further

 **Resolved,** that the 2017 General Fund Budget is hereby amended as follows:

Expense:

 Decrease:

001.1900.1990 Contingency $10,500

Increase:

 001.1680.4231 Internet Services $10,500

 Seconded by Alderman Oates and adopted. Ayes 5.

**110117.6**

By Alderman Abbott:

 **Whereas**, the City Council and the Police Department has identified a need for additional public safety cameras; and

 **Whereas,** the City has also incurred costs for the geotechnical study of the soil at Scalzo Park along Market Street in connection to a failed retaining wall; and

 **Whereas,** the 2017 General Fund budget must be amended to accommodate these projects;

Now, therefore, be it

**Resolved,** that the 2017 General Fund Budget is hereby amended as follows:

Expense:

 Decrease:

001.1900.1990 Contingency $ 32,000

Increase:

 001.3120.0250 Equipment $ 16,000

 001.3120.4427 Engineering Services $ 16,000

Seconded by Alderman Mullane and adopted. Ayes 5.

**110117.7**

By Alderman Devine:

**Whereas**, the Wastewater Treatment Plant (WWTP) Chief Operator has informed the Mayor that the existing 12” “cement lined” chimney for the steam boiler located at the basement of the Main Building of the WWTP is damaged and in need of replacement, and

 **Whereas**, the WWTP Chief Operator has requested quotes to replace the deteriorated chimney with a new 8” VANPACKER DW stainless steel chimney, and three proposals were received as follows: Custom Sheet Metal Contracting, LLC $10,600.00; Northeast Mechanical Inc., $13,750.00; and Mazza Mechanical Services, $16,984.00;

 **Whereas**, the WWTP Chief Operator considers that the materials, warranty, and technical services for installation and maintenance contained in the quote from Northeast Mechanical Inc. fully meets the requirements for the chimney replacement, and subsequently, it is the piece of equipment with more added value for this purchase; now, therefore, be it

 **Resolved**, that the Mayor, subject to Corporation Counsel approval, is hereby authorized and directed enter into contract with Northeast Mechanical Inc., 139 Sawyer Avenue, Depew, New York 14043, for an amount of $13,750.00; and be it further

 Resolved, that the 2017 Sewer Fund Budget is hereby amended as follows:

Expense:

 Decrease:

003.8130.4851 Utilities $ 13,750

Increase:

 003.8130.4706 Building Repairs $ 13,750

Seconded by Alderman Mullane and adopted. Ayes 5.

**110117.8**

By Alderman Devine:

**Whereas**, the Wastewater Treatment Plant (WWTP) Chief Operator has previously solicited proposals for telemetry equipment and connectivity; and

 **Whereas**, the City currently has established a relationship with Opferbeck Consulting, Inc. for telemetry at the Hoover lift station and wishes to expand the service to the filter building and the Davison Road lift station; and

**Whereas,** proposals were received from Opferbeck Consulting for the filter building and the Davison Road lift station for $4,200 and $5,500 respectively; and

**Whereas,** the 2017 Sewer Fund budget must be amended to accommodate these projects; and

 **Whereas**, the WWTP Chief Operator considers that the materials, warranty, and technical services for installation and maintenance contained in the quote from Opferbeck Consulting, Inc. acceptable; Now, therefore, be it

 **Resolved**, that the Mayor, subject to Corporation Counsel approval, is hereby authorized and directed execute agreements with Opferbeck Consulting, Inc. 30 West Street, Cattaraugus, NY for $4,200 and $5,500 for telemetry services at the filter building and Davison Road lift stations, respectively; and Be it further

 **Resolved,** that the 2017 Sewer Fund Budget is hereby amended as follows:

Expense:

 Decrease:

003.8130.0113 Seasonal Employees $ 9,700

Increase:

 003.8130.0250 Equipment $ 9,700

 Seconded by Alderman Abbott and adopted. Ayes 5.

**110117.8A**

By Alderman Wohleben:

**WHEREAS**, section 155-7 A (Solid Waste) of Chapter 158 of the City Code states that unpaid residential and commercial user fees for collection of refuse and recycling shall be the personal liability of the owner, and

**WHEREAS**, any delinquent assessment, penalty, charge or fee remaining unpaid by May 15 is added to the upcoming year's tax bill for the parcel of property against which it is a lien, and

**WHEREAS**, the amount added to taxes shall include late payment charges accrued through June 30 plus an additional administrative charge equal to $15 for each delinquent account, and

**WHEREAS**, late payment charges shall not continue to accrue after June 30 against any assessment, penalty, charge or fee which is added to taxes, and

**WHEREAS**, the City Treasurer will submit to the City Council all delinquent assessments, penalties, charges or fees and any other amounts to be added to taxes, and

**WHEREAS**, upon receipt of such delinquent amounts the Council must hold a public hearing, and

**WHEREAS**, after making any amendments or corrections to the list of delinquent accounts the Common Council will by resolution confirm said amounts, and

**WHEREAS**, upon confirmation of said amounts the City will insert the delinquent accounts in the annual tax rolls and which shall become a part of the annual tax upon the respective parcels against which such amounts are charged and shall be subject to all the provisions of the City Charter **NOW THEREFORE BE IT**

**RESOLVED**, that the Corporation Counsel is hereby authorized and directed to prepare a resolution listing the re-levies and the dollar amount to be added to the tax rolls, and be it further

**RESOLVED**, that a public hearing be held at the Common Council meeting on Wednesday, November 8, 2017, starting at approximately 5:00 P.M. in the Common Council Chambers, Lockport Municipal Building, One Locks Plaza, Lockport, New York relative to said resolution for relevy, and be it further

**RESOLVED,** that the City Clerk is hereby authorized and directed to advertise notice of said public hearing.

Seconded by Alderman Oates and adopted. Ayes 5.

**110117.9** **ADJOURNMENT**

At 7:00 P.M. Alderman Wohleben moved the Common Council be adjourned until 5:00 P.M., Wednesday, November 8, 2017.

 Seconded by Alderman Devine and adopted. Ayes 5.

RICHELLE J. PASCERI

City Clerk