

CITY OF LOCKPORT
MUNICIPAL CIVIL SERVICE COMMISSION
MUNICIPAL BUILDING ONE LOCKS PLAZA LOCKPORT NY 14094

OPEN-COMPETITIVE EXAMINATION
FOR:
ASSISTANT CUSTODIAN
LOCKPORT CITY SCHOOL DISTRICT

LAST DAY FOR FILING
December 20, 2019
Exam No. 0-41

DATE OF EXAMINATION
January 25, 2020

FILING FEE:

A non-refundable \$15.00 fee is payable at time of application.
Checks and money orders make payable to the City of Lockport.

VACANCIES:

The eligible list established as a result of this exam will be used to fill vacancies as they occur in the Lockport School District.

SALARY:

Appointment expected at \$27,659/yr.

RESIDENCY:

Candidates must have been legal residents of Niagara County for at least six (6) months immediately preceding the date of the written exam and must be a resident at the time of appointment.

DUTIES:

The work involves responsibility for the efficient performance of building cleaning tasks under general supervision. Employees in this class receive thorough and detailed instructions regarding work assignments. Does related work as required.

MINIMUM QUALIFICATIONS: Six (6) months of experience in building and cleaning or minor maintenance activities.

SUBJECT OF EXAM:

1. Cleaning Tools and Their Uses:

These questions test your knowledge of various cleaning tools and equipment commonly used by janitors and custodians on the job. You are shown drawings of various tools and equipment. You will be required to recognize the tools and know their proper uses in order to answer the questions correctly.

2. Tools Used for Minor Maintenance and Repair:

These questions test your knowledge of various tools and equipment. You are shown drawings of tools and equipment used in minor mechanical, electrical, plumbing and carpentry repair. You will be required to recognize the tools and know their proper uses in order to answer the questions correctly.

3. Health and Safety Issues in Custodial Work:

These questions test your knowledge of basic proper safety and health practices in areas of cleaning, building operation and maintenance and other areas relevant to custodians and janitors at the entrance level. You are presented with drawings showing situations of health and safety, which can be found in the work area. You are required to recognize any unhealthy, unsafe, or otherwise hazardous conditions and know how to correct them in order to answer the questions.

CALCULATORS ARE ALLOWED FOR THIS EXAMINATION

Candidates are allowed to use quiet, hand-held solar or battery powered calculators. Devices with typewriter keyboards, spell-checkers, personal digital assistants, address books, language translators, dictionaries, or any similar devices are prohibited. Use of books and other reference material is prohibited.

Applications: Applications and filing fees must be received by the close of business on the last filing date with the Lockport Civil Service Office, Municipal Building, One Locks Plaza, Lockport NY 14094. Room M-11.

This written exam is being prepared and rated by the NYS Department of Civil Service in accordance with Section 23-2 of the Civil Service Law. The provisions of the NYS Civil Service Rules and Regulations dealing with the rating of exams will apply to this test