

# GREATER LOCKPORT DEVELOPMENT CORPORATION

## Minutes of Board of Directors Meeting

January 26, 2020

The regular meeting of the Greater Lockport Development Corporation's Board of Directors was called to order at 7:45 a.m. at the Lockport Municipal Building, One Locks Plaza, Lockport, New York. The following Directors were present and constituted a quorum:

Joan Aul	Rick Abbott
Gary Bennett	Scott Cain
Jackie Davis	Kathy DiMillo
Franklin Knowles	Michelle Roman
Patrick Schrader	Allan VanDeMark
David VanSchoonhoven	

Excused: Allan Jack

Staff: Brian Smith

Others: John Ottaviano  
Amy Fisk

**I. Call Meeting to Order:** Chairman Cain called the meeting to order.

**II. Minutes:** The reading of the Board of Directors minutes of the December 5th, 2019 meeting was waived. Moved by Mr. VanDeMark, seconded by Mr. Van Schoonhoven that the minutes be approved. Ayes, 11. Noes, 0. Carried.

**III. Treasurer's Report:** Mr. Smith stated that there was not much to report on the December financials and that the majority of the finance committee's efforts have been focused on the 2020 budget. Mr. Smith gave a brief overview of the December financial reports.

Moved by Mr. Bennett, seconded by Ms. Davis to approve the Treasurer's Report for filing with our accountant. Ayes, 11. Noes, 0. Carried.

#### **IV. Topics for Discussion:**

**a). 2020 Budget:** Mr. Smith presented the proposed 2020 budget included in the board packet and reviewed each budget item line by line, with 2019 proposed budget numbers, as well as 2019 actual budget numbers were also included for comparison purposes.

Moved by Mr. VanDeMark, seconded by Mr. Knowles to approve the 2020 budget as presented. Ayes, 11. Noes, 0. Carried.

**b). 128 Walnut Street Environmental Remediation:** Mr. Smith introduced Amy Fisk, from the Niagara County Brownfield Development Corporation. Ms. Fisk stated that the RFP period for environmental remediation services had concluded and that she, along with Mr. Smith, had reviewed all proposals and were recommending the GLDC board move forward with C&S Companies to complete the environmental

remediation at 128 Walnut Street. Mr. Smith stated that this remediation was the only item remaining to allow the GLDC to close on the sale of the property.

Moved by Ms. Aul, seconded by Mr. VanDeMark to authorize the President/CEO to enter into a contract with C&S Companies for the environmental remediation of 128 Walnut Street, with corporation counsel approval. Ayes, 11. Noes, 0. Carried.

**c). DRI Small Project Fund Engineering Services:** Mr. Smith stated that the RFP period had ended for the solicitation of proposals for engineering services in connection with the DRI Small Project Fund. Mr. Smith stated that he and Ms. Peck had reviewed the proposals and was recommending the GLDC accept the proposal from Apex Consulting.

Moved by Mr. Bennett, seconded by Ms. VanDeMark to accept the proposal from Apex Consulting for engineering services related to the DRI Small Project Fund. 11. Noes, 0. Carried.

**d). Concept Plans:** Mr. Smith shared with the board the concept plans and budgets that had been prepared by Nussbaumer and Clarke related to the North Adam Street Bridge project and the Lockport Harbor and Marine Center. Mr. Smith thanked the board for supporting the projects by funding these concepts and budget estimates as it would help the project gain momentum and move forward.

**V. Adjourn Meeting:** Moved by Ms. Davis seconded by Mr. Bennett to adjourn the meeting at 9:00 a.m. Ayes 11. Noes 0.

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Gary Bennett  
Secretary