

GREATER LOCKPORT DEVELOPMENT CORPORATION
Minutes of Board of Directors Meeting

September 24th, 2020

The regular meeting of the Greater Lockport Development Corporation's Board of Directors was called to order at 7:45 a.m. via conference call. The following Directors were on the call and constituted a quorum:

Scott Cain	Rick Abbott
Joan Aul	David Van Schoonhoven
Kathy DiMillo	Franklin Knowles
Jackie Davis	Michelle Roman
Gary Bennett	

Excused: Patrick Schrader
Allan VanDeMark

Staff: Brian Smith
Heather Peck

Others: John Ottaviano

I. Call Meeting to Order: Chairman Cain called the meeting to order at 7:45 am.

II. Minutes: The reading of the Board of Directors minutes of the August 27th, 2020 meeting were waived. Moved by Mr. Knowles, seconded by Ms. Aul, that the minutes be approved. Ayes, 9. Noes, 0. Carried.

III. Treasurer's Report: The financial reports for August 2020 were presented. Mr. Smith reported that the only notable outgoing check was \$194,326.98 to C&S Engineering as part of the T Club remediation project. The remediation work has now been completed, so now we are just trying to file the paperwork with EPA so we can close out the grant and close on the sale of the property. The Finance Committee continues to review the financials monthly. The closings for the T Club and Kendzie's will greatly increase our cash position.

Moved by Mr. Knowles, seconded by Ms. DiMillo to approve the Treasurer's Reports for filing with our accountant. Ayes, 9. Noes, 0. Carried.

IV. Topics for Discussion:

A motion was made to go into Executive Session to discuss properties was made by Ms. Aul, seconded by Mr. Abbott. Ayes, 9. Noes, 0. Carried.

The board came out of executive session. Chairman Cain noted that no action was taken in executive session.

a). Brownfield Project Updates:

1. Tuscarora Club – A motion to authorize the President/CEO to execute an amended sale contract from \$230,000 to \$205,000 for the property located at 128 Walnut Street was made by Ms. Davis, seconded by Mr. Bennett. Ayes, 8. Noes, 0. Abstentions: 1, by Mr. Cain.

2. 13 W. Main Street (Kendzie's) – Proposals for environmental remediation management services for 13 W. Main Street are due on September 30th, so Mr. Smith should have a recommendation for the board at the October board meeting. Mr. Smith also reported he is working with Mr. Arlington from Apex Consulting to inspect the property for any minor maintenance issues that may need to be addressed before the winter.

b). GLDC Program and Project Updates - The DRI Small Project Fund: Ms. Peck reported that after reviewing the project applications with Mr. Smith and Project Manager Mr. Tim Arlington and speaking with property owners, we have narrowed down projects from 34, totaling more than \$1.65 in funding requests to 25, at just more than \$1.2 million in funding requests. Some projects were found to be ineligible, and after speaking with some property owners and reviewing project requirements in more detail, some have self-selected out. (As a reminder, there are \$519,000 in grant funds available in the Small Project Fund). The committee has been busy reviewing the projects as well, and we have had two conference calls thus far.

Next steps – Over the next two weeks, the committee will be conducting on-site interviews with as many of those remaining projects as they can. The committee will then reconvene, score each project based on which projects best meet program goals, and make recommendations for funding awards, which we hope to present to the board for approval at the October board meeting. Our thanks to the Grants Committee for the time they've already put in so far, and for their willingness to put in the time it will take to conduct the site visits.

Mr. Smith added that this month will be a very busy meeting month for several GLDC committees. In addition to the work the Grants Committee will be doing, also scheduled is a Harrison Place Committee meeting, a Finance Committee/Budget Review Meeting, and a Community Reorganization meeting. Given all this activity, Mr. Smith proposed moving the October board meeting from the 4th Thursday of the month to the 5th Thursday of the month – 10/29/2020.

V. Adjourn Meeting: Moved by Mr. Knowles, seconded by Ms. Aul, to adjourn the meeting. Ayes, 9. Noes 0. Carried.

Next meeting: Thursday, October 29th, 2020.

Gary Bennett
Secretary