

**CITY OF LOCKPORT**  
**CORPORATION PROCEEDINGS**

Lockport Municipal Building

Regular Meeting  
Official Record

April 21, 2021  
5:30 P.M.

Mayor Michelle M. Roman called the meeting to order.

**ROLL CALL**

The following Common Council members answered the roll call:

Aldermen Abbott, Allport, Devine, Kantor, Oates, and Schratz.

**INVOCATION**

**MAYOR'S UPDATE**

**RECESS**

Recess for public input.

**042121.1**

**APPROVAL OF MINUTES**

On motion of Alderman Devine, seconded by Alderman \_\_\_\_\_, the minutes of the Regular Meeting of April 7, 2021 are hereby approved as printed in the Journal of Proceedings. Ayes \_\_\_\_\_. Carried.

**PUBLIC HEARING**

The Mayor announced a public hearing on a request for a Special Use Permit to hold Outdoor Events at 767 Market Street.

The Mayor asked the City Clerk if any petitions or communications relative to said Special Use Permit have been received.

4/6/21 Terry Harmon, Lockport Planning and Zoning Board – the Board recommends the request with stipulations.

Recess for public input.

The Mayor closed the public hearing.

## PUBLIC HEARING

The Mayor announced a public hearing on the NYS Community Development Block Grant funding to communities under the Economic Development Program to create or expand job opportunities.

The Mayor asked the City Clerk if any petitions or communications relative to said CDBG application have been received.

Recess for public input.

The Mayor closed the public hearing.

## FROM THE MAYOR

### Appointments:

4/8/21 Brian Bull, 179 Irving Street, Lockport, NY – reappointed to the License Revocation Board effective March 3, 2021. Said term expires on March 3, 2023. Received and filed.

## FROM THE CITY CLERK

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments. Referred to the Finance Committee.

**Communications** (which have been referred to the appropriate City officials)

### Notice of Complaint:

4/7/21 101 Center Street – tree  
4/12/21 251 Niagara Street – tree  
4/14/21 211 High Street – tree  
4/15/21 434 Vine Street - tree  
Referred to the Director of Streets and Parks.

### Notice of Claim:

Referred to the Corporation Counsel.

## MOTIONS & RESOLUTIONS

### 042121.2

By Alderman Oates:

Resolved, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills, and services to be paid on April 22, 2021 as follows:

General Fund	Fund A	\$
Water Fund	Fund FX	\$
Sewer Fund	Fund G	\$
Capital Projects	Fund H	\$
Refuse Fund	Fund CL	\$

Self Insurance	Fund MS	\$
Worker's Comp	Fund S	\$
Payroll	Pay Date 4/8	\$467,997.85

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.3**

By Alderman Abbott:

Whereas, the New York State Community Development Block Grant Program provides funding to communities under the Economic Development Program to undertake activities that focus on economic development needs such as creating or expanding job opportunities, and

Whereas, Trek, Inc. (hereinafter the "Company") plans to construct building improvements, acquire machinery and equipment, and incur working capital expenses in connection with the expansion of its operations at 190 Walnut Street within the City of Lockport (the "Project"); and

Whereas, the Project will have an estimated cost of \$8.2 million and will create new employment opportunities within the City of Lockport; and

Whereas, the City of Lockport (the "City") desires to partner with The Greater Lockport Development Corporation ("GLDC") as a subgrantee to apply to the New York State Office of Community Renewal ("OCR") for \$450,000 in grant funding which would be used by GLDC to make a term loan and deferred loan to the Company to fund a portion of the Project costs; and

Whereas, the City has held a public hearing to obtain citizens' views regarding the CDBG program as administered by OCR and regarding the proposed grant application; now, therefore, be it

Resolved, that the Mayor is hereby authorized to submit a grant application in the amount of \$450,000, such amount to be used to provide funding to support the Project, and be it further

Resolved, that the Mayor is hereby designated as the Environmental Certifying Officer for the purposes of complying with the applicable federal environmental review requirements for the OCR grant, and be it further

Resolved, that the Mayor is hereby authorized to execute the OCR grant agreement and all related documents associated with the OCR grant, including agreements with GLDC relating to the use and administration of the grant funds, subject to review and approval by the City Attorney.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.4**

By Alderman Oates:

Resolved, that pursuant to their request, Lockport Main Street, Inc. is hereby granted permission to have a Lockport Community Farmers Market ("LCFM") on Canal Street, the pocket park and the adjoining parking lot, the extent to be determined by the city, each Saturday 9am-2pm beginning June 5<sup>th</sup> and running through October 23<sup>rd</sup>, 2021, and be it further

Resolved, that permission is hereby granted to host a new, mid-week Farmers Market every Wednesday from 2pm-6pm beginning July 7<sup>th</sup> and running through September 29<sup>th</sup>, 2021; and be it further

Resolved, that permission is hereby granted to access the electricity available at the light posts, in addition to the gazebo, and for the city to install the outdoor extension cords at each junction box, and be further

Resolved, that LCFM is authorized to place yard signs in the city rights-of-way for June through October, and A-frame directional signage at the intersections of Main and Pine, and Main and Church, for the open hours of the market on assigned days; and be it further

Resolved, that said permission is subject to Lockport Main St. Inc. filing a certificate of insurance with the City clerk naming the City of Lockport as additional insured; and be it further

Resolved, that the Director of Streets and Parks is authorized and directed to arrange to deliver refuse containers to the area prior to the said dates.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.5**

By Alderman Devine:

Resolved, that pursuant to their request, the Lockport Professional Fire Fighters Association is hereby granted permission to use the softball field at Outwater Park for the 2021 Niagara County Fire Fighters Softball League season, subject to approval of the schedule by the Highways & Parks Department, for six games to be played between May 11<sup>th</sup> and August 3<sup>rd</sup>, 2021; and be it further

Resolved, that the LPFFA file a certificate of insurance with the City Clerk naming the City of Lockport as additional insured.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.6**

By Alderman Oates:

Resolved, that the request for a special use permit made by Kayleen Sylvis to hold outdoor events, located at 767 Market Street, situated in a R-2 Zone, be and the same is hereby approved, subject to the following provisions:

No change in character of neighborhood.

No excessive noise or disturbance of neighborhood.

No appreciable change in traffic.

No outside storage of materials.

Special permits can be indefinite or limited to a specific time.

The social events shall be held only on Thursday, Saturday or Sunday during normal business hours.

The social events shall not extend past 8 p.m.

Any alcohol sales must be provided by an outside vendor.

The special permit shall go to the applicant only and shall terminate on the sale or transfer of the property, and further it terminates if the use permitted is abandoned for more than one year, if any of the conditions enumerated herein have changed, and in the discretion of the Common Council make such use unsuitable.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.7**

By Alderman Kantor:

Whereas, Community Solar Campaigns are short term, local efforts that bring together groups of potential customers through widespread outreach and education, and

Whereas, this model helps customers choose a Community Solar company that is offering competitive, transparent pricing, and

Whereas, residents and businesses who participate in the campaign by a specific deadline will be able to take advantage of group rates below market prices, and

Whereas, the New York State Energy Research and Development Authority (NYSERDA) provides technical assistance and other tools and resources to communities in support of Community Solar campaigns; now, therefore, be it

Resolved, that the City of Lockport supports, endorses, and is committed to participate in a Community Solar Campaign; and be it further

Resolved, that the City of Lockport stands ready to assist with community outreach and education in support of a Community Solar Campaign.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

#### 042121.8

Alderman Oates:

Whereas, Resolution 040721.8 (FY 2021 Budget Supplement #1) established a Park Revitalization Program (H206) in the Capital Budget with \$275,000 in available funding;

Whereas, the City of Lockport's Common Council and Mayor had a public workshop to do a preliminary review of projects and estimates and have come to the current consensus on what improvements should be made;

Description	Estimated Amount
Picnic Shelters	\$ 9,000
Wheelchair Picnic Tables	\$ 9,350
Wheelchair Swings	\$ 13,993
Parking Lot Improvements	\$ 16,150
Baseball/Softball	\$ 100,000
Pickleball	\$ 5,000
Volleyball	\$ 2,000
Roof	\$ 32,000
Paths	\$ 5,000
Skatepark	\$ 10,000
Pool Improvements	\$ 10,000
Bathrooms	\$ 4,600
Flowers	\$ 7,650
Ivy Removal	\$ 5,000
Docks	\$ 21,000
Tennis	\$ 15,000
Misc.	\$ 9,257
<b>TOTAL:</b>	<b>\$ 275,000</b>

Resolved, that Capital Budget detail for H206 be updated with the above estimates, and that expenditures for the project may begin if within the budgeted amount (and following procurement policy).

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.9**

By Alderman Allport:

Whereas, the City of Lockport currently uses New World software from Tyler Technologies for budgeting, accounting, AP, payroll, and human resources; and

Whereas, the Finance Department was appropriated funds for New World training and consultation in the FY 2021 appropriated budget; now, therefore, be it

Resolved, that the City of Lockport Common Council hereby approves of the Mayor to enter into a training and consultation contract, attached hereto with Tyler Technologies and utilize budgeted funds in A.1310.54055.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.10**

By Alderman Schratz:

Whereas, Resolution 040721.8 (FY 2021 Budget Supplement #1) established a Park Revitalization Program (H206) in the Capital Budget with \$275,000 in available funding; and

Whereas, the Director of Highways and Parks has compiled 3 quotes for a steel roof replacement of the Outwater Park Little Loop Building and has recommended to move forward with the lowest bidder; now, therefore, be it

Resolved, that the City of Lockport Common Council hereby approves of the Mayor to enter into a contract, attached hereto with Granzow Construction for \$31,509.74 and utilize funds in the H206 capital project.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.11**

By Alderman Oates:

Whereas, Resolution 040721.8 (FY 2021 Budget Supplement #1) re-appropriated the pool, marina, and recreation centers;

Whereas, the City of Lockport's Common Council and Mayor wish to reduce this year's fees associated to using the pool, eliminating the revenue budgeted in the above resolution, as well as to increase the amount of directors in playgrounds and recreation to 2 (by reducing 2 lifeguards in the pool), resulting in the following line item changes:

Line Item	Description	Amount
A.7180.32001	Parks and Recreation Charges	-\$ 7,000
A.7180.32012	Recreation Concessions	-\$ 1,000
A.7180.32025	Special Recreation Facility Charges	-\$ 2,500
<b>Revenue Total:</b>		<b>-\$10,500</b>
A.7140.51060	Temporary / Seasonal	\$ 3,600
A.7140.58010	FICA	\$ 275
A.7180.51060	Temporary / Seasonal	-\$ 3,600
A.7180.58010	FICA	-\$ 275
A.9000.51170	Additional & Other Compensation	-\$ 10,500
<b>Expenditure Total:</b>		<b>-\$10,500</b>

Resolved, that FY 2021 General Fund Operating Budget and personnel detail be updated to reflect these changes.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.12**

By Alderman Schratz:

Resolved, that pursuant to their request, permission is hereby granted to Niagara Hospice to conduct the 8th Annual Hospice Gran Fondo Bike Ride, on Saturday, July 24<sup>th</sup>, 2021 beginning at 7 a.m. subject to approval of the race route by the Police Chief, and filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.13**

By Alderman Abbott:

Whereas, Community Electric Vehicle Campaigns are short term, local efforts that bring together groups of potential customers through widespread outreach and education, and

Whereas, this model helps customers choose an electric vehicle company that is offering competitive, transparent pricing, and

Whereas, residents and businesses who participate in the campaign by a specific deadline will be able to take advantage of group rates below market prices, and

Whereas, the New York State Energy Research and Development Authority (NYSERDA) provides technical assistance and other tools and resources to communities in support of community Electric Vehicle campaigns; now, therefore, be it

Resolved, that the City of Lockport supports, endorses, and is committed to participate in an Electric Vehicle Campaign; and be it further

Resolved, that the City of Lockport stands ready to assist with community outreach and education in support of the Electric Vehicle Campaign.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes: \_\_\_\_\_.

**042121.14**

By Alderman Allport:

Resolved, that the Mayor and Common Council do hereby extend condolences to the family of Richard Litz, a retired firefighter who worked at the City of Lockport Fire Department from 1969-1999, who recently passed away.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.15 Budget Amendment re: Position Title changes to Sr. Account Clerks – Being Prepared**

**042121.16**

By Alderman Allport:

Resolved, that the street currently known as, 'Ceramics Plaza' be and the same is hereby renamed, 'Hydraulicrace Way'; and be it further

Resolved, that the City Clerk is hereby directed to record the new street name in the 'Highway Record'; and be it further

Resolved, that the Director of Highways and Parks is authorized and directed to take the necessary steps to erect the appropriate signage.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.17**

By Alderman Oates:

Resolved, that pursuant to his request, Matthew Martin, 13 W. Main Street is hereby granted permission to place two dumpsters in the city right-of-way, from April 22<sup>nd</sup> through May 5<sup>th</sup>, 2021, for the duration of their renovation project. Said permission is subject to Matthew Martin filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.18**

By Alderman Devine:

Whereas, Niagara Community Action Program ("Niagara CAP") provides emergency services to the needy and disadvantaged persons within Niagara County through use of funding grants and subsidies from federal, state, and municipal governments and agencies, and

Whereas, the City desires to contribute to and participate in the funding of NCAP for such purposes in return for NCAP's promise of emergency services to the residents of the City, now, therefore, be it

Resolved, that the Mayor, subject to Corporation Counsel approval, is hereby authorized and directed to execute the 2021 agreement between the City of Lockport and Niagara Community Action Program, Inc. at a cost not to exceed \$3,000.00, and that the FY 2021 General Fund Budget is amended as follows:

Expenditures:



Decrease

A.1900.54775      Contingency      \$3,000

Increase

A.8510.54075      Maintenance/Service Agreements      \$3,000

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**042121.19**

**ADJOURNMENT**

At \_\_\_\_\_ P.M. Alderman Devine moved the Common Council be adjourned until 5:30 P.M., Wednesday May 5, 2021.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

PAUL K. OATES  
City Clerk