

**CITY OF LOCKPORT**  
**CORPORATION PROCEEDINGS**

Lockport Municipal Building

Regular Meeting  
Official Record

February 9, 2022  
6:30 P.M.

Mayor Michelle M. Roman called the meeting to order.

**ROLL CALL**

The following Common Council members answered the roll call:

Aldermen Barnard, Beakman, Devine, Fogle, Kantor, and Pasceri.

**INVOCATION**

**MAYOR'S UPDATE**

**RECESS**

Recess for public input.

**020922.1**

**APPROVAL OF MINUTES**

On motion of Alderman Beakman, seconded by Alderman \_\_\_\_\_, the minutes of the Regular Meeting of January 26, 2022 are hereby approved as printed in the Journal of Proceedings. Ayes \_\_\_\_\_. Carried.

**FROM THE MAYOR**

**Appointments:**

2/2/22        Rodney J. Livergood, 5338 Ernest Road, Lockport, NY – appointed to Streets Crew Leader for the City of Lockport Highway and Parks Department effective February 4, 2022. Said appointment is permanent and subject to the City of Lockport Municipal Civil Service Rules and Regulations.

2/7/22        Roxanne M. Devine, 114 Maple Street, Lockport – appointed to the Zoning Board effective January 1, 2022. Said term expires on December 31, 2024.

Received and filed.

**FROM THE CITY CLERK**

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments. Referred to the Finance Committee.

**Communications** (which have been referred to the appropriate City officials)

12/21/21 Ed Sandusky, Vice President of Optimist Club of Lockport – request permission to conduct the 46<sup>th</sup> annual Lockport Optimist Outdoor Arts & Crafts Festival on June 25<sup>th</sup> & 26<sup>th</sup>, 2022.

1/1/22 Heather M. McKeever, Executive Director of WNY Cystic Fibrosis Foundation – request permission to use the pavilion at Widewaters for the organization’s ‘Great Strides’ walk on May 14<sup>th</sup>, 2022.

Received and filed.

2/9/22 Paul K. Oates, City Clerk – notification the Lockport Municipal Offices will be closed as follows in the month of February in observance of Presidents’ Day:

Monday, February 21<sup>st</sup>

There will be no change in the garbage pickup schedule.

Referred to the media.

**Notice of Claim:**

2/3/22 Amanda Gorko, 329 East Avenue, Lockport

Referred to the Corporation Counsel.

**MOTIONS & RESOLUTIONS**

**020922.2**

By Alderman Beakman:

Resolved, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills, and services to be paid on February 10, 2022 as follows:

General Fund	Fund A	\$
Water Fund	Fund FX	\$
Sewer Fund	Fund G	\$
Capital Projects	Fund H	\$
Refuse Fund	Fund CL	\$
Self Insurance	Fund MS	\$
Worker’s Comp	Fund S	\$

Payroll Pay Dates 1/13 & 1/27 \$1,188,673.79

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**020922.3**

By Alderman Beakman:

Resolved, that the Mayor and Common Council do hereby extend congratulations and appreciation to the following City employees for their years of dedicated service to the City of Lockport:

<u>Employee</u>	<u>Years of Service</u>	<u>Title</u>
Thomas A. Cinelli	25	Firefighter
James B. Keleher	25	Municipal Training Officer
Joshua Stadlmeir	15	Sewer Maintenance Worker
Christopher J. Walker	15	Water Meter Service Worker
Wade M. Andes	5	Parks Maintainer
Richard T. Gowanlock	5	Firefighter
Timothy C. Lundquist	5	Fire Captain
Adam M. Turton	5	Fire Captain
Joshua R. Wolck	5	Fire Captain
Lisa A. Burruano	5	Tax Enforcement Clerk

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

#### **020922.4**

By Alderman \_\_\_\_\_:

Whereas, the boat stewards of the WNY Partnership for Regional Invasive Species Management (PRISM) have performed voluntary boat inspections to remove visible aquatic plants and animals from all types of water craft, and

Whereas, the removal of these plants and animals helps prevent the transport and spread of aquatic invasive species, and

Whereas, WNY PRISM has conducted its boat steward program in Lockport for the past three years and wishes to do so again this summer, and

Whereas, the stewards will also be responsible for public education and distribution of educational materials; now, therefore, be it

Resolved, that pursuant to their request, WNY PRISM is hereby granted permission to have watercraft inspection stewards at launches at Nelson C. Goehle Wide Waters Marina during the upcoming season. Stewards will work Thursday through Sunday and holidays, 7am until 5:30pm, from Memorial Day weekend through Labor Day weekend. Said permission is subject to WNY PRISM filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured; and be it further

Resolved, said permission is subject to any and all Executive Orders by the New York State Governor, and any and all Local Laws and Regulations, with regard to social distancing and COVID-19 regulations.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

#### **020922.5**

By Alderman Pasceri:

Resolved, that pursuant to their request, the Shamus Restaurant, is hereby granted permission to conduct their annual St. Patrick's Day Event on Saturday, March 19, 2022 from 11am until 9pm, and be it further

Resolved, that permission is hereby granted to barricade Hawley Street from Genesee Street to West Avenue on Friday, March 18<sup>th</sup> and Saturday, March 19<sup>th</sup> for said event, and be it further

Resolved, that permission is hereby granted to allow live music, vendors, food and alcoholic beverages during said event, and be it further

Resolved, that permission to erect tents be granted, and be it further

Resolved, that said permission is subject to The Shamus Restaurant filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured, and be it further

Resolved, that the Director of Streets and Parks is hereby authorized and directed to arrange for delivery of barricades, traffic cones, and street closed signs to the area prior to the event, and be it further

Resolved, said permission is subject to any and all Executive Orders by the New York State Governor, and any and all Local Laws and Regulations, with regard to social distancing and COVID-19 regulations.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**020922.6**

By Alderman \_\_\_\_\_:

Resolved, that permission is hereby granted the Optimist Club of Lockport to conduct their 46<sup>th</sup> Annual Lockport Optimist Outdoor Arts and Crafts Festival on June 25<sup>th</sup> and 26<sup>th</sup>, 2022 from 10:00 A.M. until 5:00 P.M. (street closing from 8:00 A.M. until 7:00 P.M.) with the following provisions:

- (1) The Lockport Optimist Club shall issue exhibitor's permits to arts and crafts exhibitors, vendors and peddlers, and to insure public safety and order and to avoid overcrowding of the exhibit areas, no other exhibits, displays, vendors or peddlers shall be permitted within the show area, whether located on public or private property, and the Lockport Optimist Club shall enforce this ban with the cooperation of the Lockport Police Department.
- (2) The Police Department is hereby directed to enforce the removal of all concessionaires, vendors, or peddlers in and around the show area not possessing an exhibitor's permit.
- (3) The show area shall include the blocks on Main Street from Washburn Street west to Saxton Street and Market Street from Main Street north to Chestnut Street.
- (4) The Lockport Optimist Club shall file a certificate of insurance with the City Clerk naming the City of Lockport as additional insured, subject to the approval of the Corporation Counsel, and be it further

Resolved, that the Director of Streets and Parks is hereby authorized and directed to arrange for delivery and pick-up of City barricades and trash receptacles as needed, and be it further

Resolved, that permission is granted the Optimist Club to use the Police Garage for storage of a golf cart overnight on Friday and Saturday night, June 24<sup>th</sup> and 25<sup>th</sup> subject to the approval of the Chief of Police, and be it further

Resolved, said permission is subject to any and all Executive Orders by the New York State Governor, and any and all Local Laws and Regulations, with regard to social distancing and COVID-19 regulations.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**020922.7**

By Alderman \_\_\_\_\_:

Resolved, that pursuant to their request, the Cystic Fibrosis Foundation is hereby granted permission to use the pavilion at Nelson C. Goehle Park for their annual 'Great Strides' walk event on Saturday, May 14, 2022.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**020922.8**

By Alderman Kantor:

Resolved, that pursuant to their request, Lockport Main Street, Inc. (hereafter, 'LMS') is hereby granted permission to hold the following events on Canal Street, at the pocket park, and the adjoining parking lot, the extent to be determined by the city, for the following dates and times during the 2022 season:

- **Lockport Community Farmers Market (LCFM):** May 7th and May 21st, 10am - 2pm
- **Rock the Locks! Concert Series:** Friday, June 3rd, July 1st, August 5th, and September 2nd between 4 and 8 pm.
- **LCFM Saturdays:** June 4th - October 22nd, 9am - 2pm
- **Sunday Family Funday:** June 19th, July 17th, August 21st, and September 18th from 11am - 3pm.
- **Cycle the Erie Canal 2022:** Sunday, July 3rd between 9:30 and 11:30am
- **LCFM Wednesdays:** July 6th - September 28th, 2pm - 6pm
- **Trunk or Treat:** October 29th or 30th from 4pm - 6pm.
- **Wine and Agriculture Tour-** requested the use of Canal Street as pick-up and drop-off locations for these tours.

And be it further

Resolved, LMS requests access to electricity at the light posts, in addition to the gazebo, and that the city install outdoor extension cords at each junction box beginning May 1<sup>st</sup>, 2022 through October 31<sup>st</sup>, 2022, for use in all LMS events; and be it further

Resolved, LMS requests the LCFM be authorized to place yard signs in the city rights-of-way, May through October, and A-frame directional signage at the intersections of Main and Pine, Main and Cottage, Ontario and Church, and Ontario and Pine, for the open hours of the market on assigned days and during hours of LMS special events, including "Rock the Locks" concert series, Sunday Family Funday, Locktoberfest, and Lockport Food Fest; and be it further

Resolved, LMS requests permission to sell concessions, including bottles of water and merchandise, during all LMS and LCFM events on Canal Street, May 1<sup>st</sup> through October 31<sup>st</sup>; and be it further

Resolved, that LMS is hereby granted permission to host Lockport Food Fest on Sunday, August 14th, 2022 in the city parking lot next to 51 Main Street, said event to include the following:

- Closure of the city parking lot and the Pine St. parking lot on Saturday for preliminary setup, including portable sanitation units, dining tents, and small dumpster
- Temporary 'no parking' on Main St on Sunday from 6:00am until 8:00pm
- Street closure at the intersection of Main and Pine: East on Main from intersection the end of the median in front of Lock 34; North on Pine from the intersection to the middle of the Pine St. bridge
- Street barricades for closures
- Permission for vendors and restaurants to set up on above closed streets
- Garbage barrels delivered to the Main St. parking lot on Saturday for distribution throughout event on Sunday
- Distribution of promotional event yard signs on City rights of way (excluding the center medians on Main St.)
- Permission to conduct the sale of alcoholic beverages from an enclosed and enforced beer tent at the festival as part of fundraising for Lockport Main Street (tentative addition to festival)

And be it further

Resolved, that LMS is hereby granted permission to host Locktoberfest on Saturday, October 1st, 2022 from 9am – 5pm on Canal Street, in the pocket park, and the adjoining parking lot, the extent to be determined by the city, and that said event include the following:

- Street barricades for the closure of Canal Street, the pocket park, and the adjoining parking lot, the extent to be determined by the city; preparation and set up from September 30th at 9pm through Sunday, October 2nd at 9am
- Permission for vendors and restaurants to set up in the parking lot off Canal Street and access electricity from the light post
- Permission to conduct the sale of alcoholic beverages from an enclosed and enforced beer tent at the festival as part of fundraising for LMS (tentative addition to festival)
- Hosting a potential 'makers market' in conjunction with a city-wide sidewalk sale on Sunday, October 2nd, 2022

And be it further

Resolved, that LMS will adhere to any and all Executive Orders by the New York State Governor, and any and all Local Laws and Regulations, with regard to social distancing, mask-wearing, and COVID-19 regulations during the operation of these events; and be it further

Resolved, that the Director of Streets and Parks is authorized and directed to arrange for delivery of refuse containers and barricades to the area prior to the said dates; and be it further

Resolved, that said permission is subject to LMS filing a certificate of insurance, covering all of said events, with the City clerk naming the City of Lockport as additional insured; and be it further

Resolved, the Mayor has the authority to permit the use of the same space on other days, should an event be rescheduled or added to the calendar, provided LMS supplies the City with proper insurance coverage.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**020922.9**

By Alderman Devine:

Resolved, that the Mayor and Common Council do hereby extend condolences to the family of Darwyn 'Larry' Coons, a retired City of Lockport Assistant Fire Chief who worked at LFD from 1971-2002, who recently passed away.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**020922.10**

By Alderman \_\_\_\_\_:

Resolved, that pursuant to his request, Charles Bell, 4 Lock Street is hereby granted permission to place a dumpster in the city right-of-way, from February 10<sup>th</sup> through February 12<sup>th</sup>, 2022, for the duration of a renovation project. Said permission is subject to Charles Bell filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**020922.11**

By Alderman Pasceri:

Whereas, the City of Lockport FY 2022 appropriated operating budget has a Municipal Worker (AFSCME grade 3) assigned to A.5110 Street Maintenance; and

Whereas, said position will be vacant and the Mayor wishes to alter the position title to Mechanic (AFSCME grade 12) to better fit the needs of the City; now, therefore, be it

Resolved, that the City of Lockport FY 2022 Appropriated budget's personnel detail is hereby altered to reflect this change and the General Fund is amended as follows:

**Expenses**

**Decrease**

A.1900.54775	Contingency	\$7,505
A.5110.51010	Full Time Wages	\$34,936
A.5110.58010	FICA	\$2,467
A.5110.58020	Worker's Compensation	\$3,520
A.5110.58040	Medical Insurance	\$19,022
A.5110.58050	Retirement	\$3,741

**Increase**

A.1640.51010	Full Time Wages	\$41,923
A.1640.58010	FICA	\$2,673
A.1640.58020	Worker's Compensation	\$3,520
A.1640.58040	Medical Insurance	\$19,022
A.1640.58050	Retirement	\$4,053

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**020922.12**

By Alderman \_\_\_\_\_:

Whereas, the Director of Finance has reviewed open purchase orders and encumbrances which could not be completed in FY 2021 because of the timing of the expenditure, and

Whereas, of these encumbrances, a select number have been recommended to carry into FY 2022 because of special circumstances (equipment production delay, insurance recovery efforts, etc.) and are attached to this resolution; now, therefore, be it

Resolved, that the FY 2022 operating budget is hereby amended to reflect the increase in encumbered funds in the amount of:

General Fund Balance:	\$35,980.34
Water Fund Balance:	\$45,651.16
Sewer Fund Balance:	\$37,250.86
Sewer Fund Insurance Recoveries:	\$121,095.67

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

#### **020922.13**

By Alderman \_\_\_\_\_:

Whereas, on January 21, 2022, the City of Lockport Civil Service Commission approved the new job specification for "Director of Streets, Parks and Water Distribution"; and

Whereas, the "Director of Streets, Parks and Water Distribution" supervises, oversees and directs the staff and day to day operations of the Streets, Equipment Maintenance, Parks, Building Maintenance, Street Lighting, Municipal Water and Sewer, and responsible for the overall administration of the same; and

Whereas, the new job specifications are attached and incorporated hereto; and

Whereas, the position "Director of Streets, Parks and Water Distribution" shall be classified within the Public Works Department and shall be a competitive position; and

Whereas, the "Director of Streets, Parks and Water Distribution" is a job title that falls within the City of Lockport Department Heads Union; and

Whereas, the City and the Department Heads Union reached a Memorandum of Understanding regarding the incorporation of the "Director of Streets, Parks and Water Distribution" into the Union; now, therefore, be it

Resolved, that the City of Lockport hereby acknowledges and approves the new job title "Director of Streets, Parks and Water Distribution"; and be it further

Resolved, that the City of Lockport approves the Memorandum of Understanding incorporating the job title "Director of Streets, Parks and Water Distribution" into the Department Heads Union at a grade 8.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

#### **020922.14**

By Alderman \_\_\_\_\_:

Resolved, that pursuant to their request, Lock City Circus is hereby granted permission to use city bleachers for the Lock City Circus charity performance to be held February 25<sup>th</sup> & 26<sup>th</sup>, 2022 at the Kenan Center Arena. Said permission is subject to Lock City Circus filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured, and be it further

Resolved, that the Director of Streets and Parks is hereby authorized and directed to arrange for delivery of the bleachers.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.



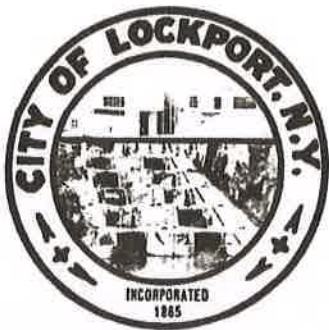
**020922.15**

**ADJOURNMENT**

At \_\_\_\_\_ P.M. Alderman Beakman moved the Common Council be adjourned until 5:30 P.M., Wednesday, February 23, 2022.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

PAUL K. OATES  
City Clerk



## CITY OF LOCKPORT, NEW YORK

Lockport Municipal Building

One Locks Plaza

Lockport, NY 14094

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February 2, 2022

TO: Common Council

Under and by virtue of the authority conferred on me by the charter of the City of Lockport, New York, I, Michelle M. Roman, Mayor of said City, do hereby appoint Rodney J. Livergood to Streets Crew Leader for the City of Lockport Highway and Parks Department effective February 4, 2022.

Said appointment is provisional and subject to the City of Lockport Municipal Civil Service Rules and Regulations.

Witness by hand and the Seal of the City of Lockport this 2nd day of February 2022.



Michelle M. Roman  
Mayor

cc: R. Livergood  
N. Rubert  
City Clerk



# Office of the Mayor

**MICHELLE M. ROMAN**  
**MAYOR**

LOCKPORT MUNICIPAL BUILDING  
One Locks Plaza  
Lockport, New York 14094  
Phone (716) 439-6665  
Fax (716) 439-6668

February 7, 2022

To: Common Council

Under and by virtue of the authority conferred on me by the Charter of the City of Lockport, New York, I, Michelle M. Roman, Mayor of said City, do hereby appoint Roxanne M. Devine of 114 Maple Street, Lockport, NY, 14094, to the Zoning Board effective January 1, 2022.

Said term expires on December 31, 2024.

Witness my hand and the seal of the City of Lockport, New York this 7th day of February 2022.

Sincerely,

---

Michelle M. Roman  
Mayor

MMR/mal

Cc: R. Devine



# OPTIMIST CLUB OF LOCKPORT

*SERVING THE YOUTH OF LOCKPORT SINCE 1948*

Dec. 21, 2021

City of Lockport  
City Clerk's Office  
One Locks Plaza  
Lockport, NY 14094

Re: 46th Annual Lockport Optimist Outdoor Arts & Craft Festival

This letter is a request from the Optimist Club of Lockport for permission to hold their annual arts and craft show on Main Street (Saxton St. to Washburn St.) in Lockport June 25th & 26th 2022. The show will be open from 10:00 AM to 5:00pm. The streets will be blocked off 8:00AM each day to allow vendors time to set up their booths and remove their vehicles from the show area. We will open the street back up for thru traffic as soon as it is safe to do so. We would request that the area surrounding the show (Walnut St. from S. Transit St. to Washburn St, Washburn St. to Chestnut St., Chestnut St. to Market St. and Market St. north to Chestnut St.) as well as the immediate show area be off limits for vendors not having a valid Lockport Outdoor Arts & Crafts show permit.

We are also asking for use of the city's trash barrels and wooden barricades. As we have in the past we would like permission to keep our golf cart at the police garage overnight Friday and Saturday. We will pick it up Saturday and Sunday mornings for use during the show.

The city will be named on an insurance binder for this event as done in the past. A copy will be given to the city clerks' office before the show.

Thank you for your consideration and continued support of this event. If there are any questions regarding the above please contact me at (716)434-2207.

Sincerely,

  
Ed Sandusky  
43 Woodbury Dr.  
Lockport, NY 14094  
434-2207  
epsandusky@verizon.net

RECEIVED

DEC 21 2021

CITY CLERK OFFICE

MATTHEW SANDUSKY - PRESIDENT ED SANDUSKY - VICE PRESIDENT  
RICHARD R FORSEY - SECRETARY/TREASURER

OPTIMIST CLUB OF LOCKPORT INC.

5613 HIDDEN LAKE DRIVE.

LOCKPORT NEW YORK 14094





RECEIVED

DEC 30 2021

CITY CLERK OFFICE

January 1, 2022

Mr. Paul K. Oates, City Clerk  
Lockport Municipal Building  
One Locks Plaza  
Lockport, NY 14094

Dear Mr. Oates,

Each year, more than 125,000 people across the country participate in the Cystic Fibrosis Foundation's largest national fundraiser, Great Strides, to raise funds for cystic fibrosis research and drug development. We would like to hold this year's walk on Saturday, May 14, 2022 at the Widewaters Park Pavilion. Also, it would be greatly appreciated if the permit fee was waived in order to put as much money as possible towards finding a cure.

Great Strides continues to gain momentum, as do our research efforts and the progress we've made in the search for a cure. The CF Foundation has raised and invested hundreds of millions of dollars to support the development of new CF drugs and therapies.

If you have any questions, please contact Sara Spider at (716) 204-2535 or [sspider@cff.org](mailto:sspider@cff.org).

Best regards,

Heather M. McKeever  
Executive Director

## City of Lockport,

Today is 2-3-22, and my name is Amanda Gorko. I am the property owner at 329 East Ave., Lockport, NY 14094. I am filing a claim for damages done to my property due to the city of Lockport's negligence on maintaining and preserving four large trees that was located on city property, on their right away on vine st. I have called as many as 15 times in the past five years I've owned the property about these serious dangers. I have also written two letters expressing my concerns for the safety and well-being of my 2 year old daughter, my dog, myself, my property, and the safety of other families traveling down this busy corner. For a long time now I have messaged, I have called and I have written letters letting you guys know that these trees were extremely dangerous. They were completely dead and rotting. The only responses I have received was that they were aware and yet nothing was done until a close call on our lives has happened.

These trees have caused a considerable amount of financial property damage over the years the city has neglected to maintain them. This is a financial burden I can not carry on my own anymore. The financial responsibility I believe is now with the city. The fact it has come to this is very upsetting. The fact they let these trees go neglected for so long jeopardizing the safety and well fare of myself and my child is really telling on how the city cares for their citizens. I never understood why everyone has always said so many negative things about Lockport until I bought property here.

10/15/22 a massive portion of one of the dead trees on the city right away on vine st came crashing down and completely destroyed and obliterated my custom build wooden picket fence, my garden bed, 2 3ft lilac bushes, and my two years olds tent. As you will see in the pictures I've provided there is two substantial sized holes in my babies tent. The tent she loves and play in every time we are out in the yard. My 2 year old isn't safe to play in her own fenced in yard because of the cities negligence. This could have killed my child and I am severely appalled that it had to come this far for the city to take the trees down finally. Of course after this considerable amount of damage they hurried up and finally took the trees down after I had to chase down the mayor, alderman, and city clerks for 5 years!

Now that there is a huge gapping hole in my fence on this busy corner, my child and dog are still not safe.

I have provided quotes and prices for the damages I have incurred and I am being more then reasonable with the city on what I believe is justly due to me.

The damages to repair the fence will be \$1252.80. To replace the two lilac bushes that were completely crushed and destroyed by the tree and the fence will be \$239.90. To replace my two year olds damaged tent it will be \$129.00. The total of \$1621.70, a more then reasonable amount considering the amount of damage the city as incurred on my property over these past 5 years. Thank god my child and myself are still alive.

The mayor Michelle Roman, and Jason beacman were both whitenesses to the damage as they were at my house the morning after the tree fell. They both have been in contact with me through out this time about the trees and have personally taken their own pictures to account for what has been unjustly done to my family. Thanks to them the trees have been taken down, but now we need to square

up the damages done to my property.

I have many pictures I can forward Over to who it may concern at anytime. Any questions or concerns, you can reach me at....

17163956352

17165785079

agorko1987@gmail.com

Thank you,

Amanda Gorko

329 east ave

Lockport ny 14094

*Amanda Lee Gorko*

RECEIVED

FEB 03 2022

*Hand Delivered*  
CITY CLERK OFFICE

*20F2*



# City of Lockport

I HEREBY CERTIFY that the persons named in this payroll are employed solely in and have actually performed the duties of positions and employments indicated for the period ending

01/06/22 PAID on date 01/13/22  
is approved at dollars, \$ 609,504.22  
*Civil Service Mary Pat Filbert*

## Pay Day Register

Pay Date Range 12/24/21 - 01/06/22

Pay Batch 220221

### Pay Batch 220221 Total

Employees in Pay Batch 217

Female Employees in Pay Batch 57

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
207A Disability - 207A Disability	240.0000	2,964.40	Gross	609,504.22	Health Ins 298 Class 2 Family	22,441.52 .00
ALWP - Administrative Leave with	80.0000	2,273.56	Imputed Income		Health Ins 298 Class 2 Single	5,785.86 .00
BERV - Bereavement	32.0000	891.20	Federal	70,630.15	Health Ins 298 Class 3 Family	91,964.48 .00
CLAL - Clothing Allowance	.0000	39,975.00	FICA	37,284.40	Health Ins 298 Class 3 Single	8,208.83 .00
CMPB - Comp Buy Out	12.1450	325.50	Medicare	8,719.87	Health Ins 298 Class 4 Family	3,661.85 .00
CMPE 1.0 - Comp Earned @ 1.0	156.5000	.00	New York State	28,705.45	Health Ins 298 Class 4 Single	930.29 .00
CMPE 1.5 - Comp Earned @ 1.5	4.0000	.00	457 % Deduction	4,809.04	Total	\$132,992.83
CMPU - Comp Time Used	112.2500	3,999.07	457 Flat Dollar Deduction	11,843.03		
COVID - CORONA VIRUS HOUR	136.0000	4,173.53	AFLAC POSTTAX	161.33	Workers' Comp	Gross Base
EDAY - Extra Day	168.0000	5,590.83	AFLAC PRETAX	351.70	Workers Compensation - General	25,348.44 388,414.78
FHDB - Floating Holiday Buy Out	900.0000	34,870.91	ALLSTATE POSTTAX	790.94	Workers Compensation - Sewer	2,524.15 37,389.10
FHDE - Floating Holiday Earned	2,225.6800	.00	ALLSTATE PRETAX	689.48	Workers Compensation - Water	2,558.60 40,303.14
FHDU - Floating Holiday Used	220.0000	7,198.22	Child Support	375.00	Workers Compensation 50%	1,218.75 6,636.43
FLSA - FLSA	.0000	121.56	Child Support - Alabama	40.00	Total	\$31,649.94
FMLN - FMLA Leave without Pay	64.0000	.00	COLONIAL LIFE POSTTAX	55.40		
HOL - Holiday	1,411.0000	32,950.94	FSA PRETAX	305.23	Direct Deposits	Amount
HOLS - Holiday - Salary	28.0000	.00	Health Ins 298 Class 2 Family	1,443.04	Alden State Bank	1,261.28
HOLW - Holiday Worked	136.0000	7,000.31	Health Ins 298 Class 2 Single	583.89	Amherst Federal Credit Union	50.00
HOT 2.25 - Holiday Overtime 2.25	8.0000	676.96	Health Ins 298 Class 3 Family	1,164.08	Bank of Akron	2,342.92
LONG - Longevity Payment	.0000	49,300.00	Health Ins 298 Class 3 Single	413.92	Bank of America	7,727.49
OOT - Out of Title	622.0000	24,463.91	Health Ins 298 Class 4 Family	142.67	BANK OF AMERICA (2)	1,611.08
OOT OT 1.5 - Out of Title OT at	13.5000	523.57	Health Ins 298 Class 4 Single	84.57	BANK OF AMERICA (3)	1,257.81
OT 1.0 - Overtime at Straight 1.0	52.0000	1,336.51	L&M LIFE	85.94	BANK OF AMERICA (4)	1,097.37
OT 1.5 - Overtime @ 1.5	996.7500	41,371.52	NEW YORK LIFE	325.46	Bank on Buffalo	1,599.18
PRSE - Personal Earned	3,769.5000	.00	OPEIU Initiation Fee	50.00	Chase Bank	1,738.33
PRSU - Personal Used	361.5000	10,202.46	Pearl Insurance through CSEA	191.81	Citizens Bank	9,171.60
REG - Regular	9,406.7500	266,977.83	RET ERS LOANS	1,710.00	Citizens Bank (2)	170.49
REG PT - Regular Part Time	104.2500	2,476.16	Retire ERS Tier 6 <= \$100,000	527.65	Cornerstone Comm FCU	136,751.76
REGS - Regular Seasonal	96.0000	1,200.00	Retire ERS Tier 6 <= \$45,000	1,739.87	Evans Bank	3,399.78
RGS - Regular - Salary	182.0000	.00	Retire ERS Tier 6 <= \$45,000 OT	156.40	Financial Trust FCU	1,426.75
RPTS - Regular Part Time Salaried	105.0000	.00	Retire ERS Tier 6 <= \$55,000	331.83	Five Star Bank	998.05
SAL - Salary	.0000	9,110.05	Retire ERS Tier 6 <= \$55,000 OT	42.89	HSBC	1,073.07
SAL PT - Salary Part Time	.0000	6,250.53	Retire ERS Tier 6 <= \$75,000	361.88	Key Bank	32,913.64
SCKE - Sick Earned	1,659.8750	.00	Retire PFRS <= \$55,000	997.60	KEY BANK (2)	2,049.26
SCKU - Sick Used	437.5000	12,005.90	Retire PFRS Tier 6 <= \$100,000	382.35	Key Bank (Formerly FNB)	20,521.84
STIP - Stipend	.0000	384.62	Retire PFRS Tier 6 <= \$75,000	1,559.88	Lockport School's FCU	1,940.47
VACE - Vacation Earned	20,738.3581	.00	Retire PFRS Tier 6 <=	4.87	M&T (MD, VA, WV, and DC)	113.67
VACU - Vacation Used	1,281.5000	40,889.17	Retire PFRS Tier 6 <= \$45,000	963.36	M&T Bank	62,225.89
Total	45,760.0581	\$609,504.22	Retire PFRS Tier 6 <= \$55,000	98.55	Navy FCU	5,560.38



# City of Lockport

I HEREBY CERTIFY that the persons named  
in this payroll are employed solely in and have  
actually performed the duties of positions and  
employments indicated for the period ending  
1/20/22, PAID on date 1/21/22  
is approved at dollars, \$ 579,169.57  
*Civil Service Mary Pat Jelbert*

## Pay Day Register

Pay Date Range 01/07/22 - 01/20/22

Pay Batch 220222

Pay Batch 220222 Total

Employees in Pay Batch 210

Female Employees in Pay Batch 54

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
207A Disability - 207A Disability	240.0000	2,964.40	Gross	579,169.57	Health Ins 298 Class 2 Family	22,441.52
ALWP - Administrative Leave with	24.0000	691.56	Imputed Income		Health Ins 298 Class 2 Single	6,139.74
BERV - Bereavement	165.2500	5,249.99	Federal	63,544.26	Health Ins 298 Class 3 Family	90,024.30
CMPE 1.0 - Comp Earned @ 1.0	258.2500	.00	FICA	35,403.77	Health Ins 298 Class 3 Single	8,157.09
CMPE 1.5 - Comp Earned @ 1.5	16.2500	.00	Medicare	8,279.76	Health Ins 298 Class 4 Family	3,661.85
CMPU - Comp Time Used	55.0000	2,058.02	New York State	26,855.42	Health Ins 298 Class 4 Single	930.29
COVID - CORONA VIRUS HOUR	342.0000	9,673.55	457 % Deduction	4,837.82	HRA 298 Class 3 Family	25,428.48
COVID VACCINE - 4 HOURS	8.0000	216.81	457 Flat Dollar Deduction	11,744.55	HRA 298 Class 4 Family	1,610.88
EDAY - Extra Day	192.0000	6,633.80	AFLAC POSTTAX	161.33	HRA 298 Class 4 Single	570.12
FHDB - Floating Holiday Buy Out	80.0000	2,856.78	AFLAC PRETAX	351.70	HRA Family Flat	56,363.16
FHDE - Floating Holiday Earned	4,544.0000	.00	ALLSTATE POSTTAX	790.94	HRA Single \$250 Flat	10,125.63
FHDU - Floating Holiday Used	196.0000	6,153.45	ALLSTATE PRETAX	689.48	Total	\$225,453.06
FLSA - FLSA	.0000	716.62	Child Support	375.00		
HOL - Holiday	694.0000	16,556.65	Child Support - Alabama	40.00	Workers' Comp	Gross Base
HOLIDAYPT - Holiday - Part Time	3.5000	72.76	Child Support - Maine	370.00	Workers Compensation - General	24,698.48
HOLS - Holiday - Salary	14.0000	.00	COLONIAL LIFE POSTTAX	55.40	Workers Compensation - Sewer	2,524.15
LONG - Longevity Payment	.0000	80,174.07	Firefighter Life Ins	108.30	Workers Compensation - Water	2,430.67
MILI - Military Time	16.0000	581.54	FSA PRETAX	305.23	Workers Compensation 50%	1,300.00
OOT - Out of Title	528.0000	21,024.78	Health Ins 298 Class 2 Family	1,443.04	Total	\$30,953.30
OOT OT 1.5 - Out of Title OT at	8.0000	312.98	Health Ins 298 Class 2 Single	530.81		
OT 1.0 - Overtime at Straight 1.0	40.5000	1,168.99	Health Ins 298 Class 3 Family	1,164.08	Direct Deposits	Amount
OT 1.5 - Overtime @ 1.5	1,178.0000	46,864.61	Health Ins 298 Class 3 Single	465.66	Alden State Bank	1,275.44
PRSE - Personal Earned	896.0000	.00	Health Ins 298 Class 4 Family	142.67	Amherst Federal Credit Union	50.00
PRSS - Personal Used - Salary	14.0000	.00	Health Ins 298 Class 4 Single	84.57	Bank of Akron	4,695.30
PRSU - Personal Used	234.0000	7,369.45	L&M LIFE	55.82	Bank of America	9,792.52
REG - Regular	11,282.7500	324,315.31	NEW YORK LIFE	325.46	BANK OF AMERICA (2)	1,732.93
REG PT - Regular Part Time	141.5000	2,646.86	RET ERS LOANS	1,710.00	BANK OF AMERICA (3)	1,382.15
REGS - Regular Seasonal	64.0000	800.00	Retire ERS Tier 6 <= \$100,000	513.23	BANK OF AMERICA (4)	1,564.74
RGS - Regular - Salary	182.0000	.00	Retire ERS Tier 6 <= \$45,000	1,804.98	Bank on Buffalo	1,376.86
RPTS - Regular Part Time Salaried	105.0000	.00	Retire ERS Tier 6 <= \$45,000 OT	306.47	Chase Bank	1,700.35
SAL - Salary	.0000	9,412.59	Retire ERS Tier 6 <= \$55,000	335.43	Citizens Bank	8,947.49
SAL PT - Salary Part Time	.0000	6,250.50	Retire ERS Tier 6 <= \$55,000 OT	63.19	Cornerstone Comm FCU	140,327.02
SCKE - Sick Earned	(70.0000)	.00	Retire ERS Tier 6 <= \$75,000	313.90	Evans Bank	2,719.97
SCKU - Sick Used	480.0000	13,906.60	Retire PFRS <= \$55,000	1,138.06	Financial Trust FCU	1,414.19
STIP - Stipend	.0000	1,884.62	Retire PFRS Tier 6 <= \$100,000	599.07	Five Star Bank	770.17
VACB - Vacation Buy Out	160.0000	4,095.40	Retire PFRS Tier 6 <= \$75,000	1,953.55	HSBC	1,349.77
VACE - Vacation Earned	19.8340	.00	Retire PFRS Tier 6 <=	35.04	Key Bank	36,123.87
VACL - Vacation Lost	(90.0000)	.00	Retire PFRS Tier 6 <= \$45,000	965.13	KEY BANK (2)	1,630.19
			Retire PFRS Tier 6 <= \$55,000	103.30	Key Bank (Formerly FNB)	15,033.33

# Employee Anniversary Report

February

Employee	Primary Department	Date	Years
1311 Widrig, Craig J	Finance Department	02/04/1974	48
1153 McGaffin, Barbara A	Finance Department	02/05/1990	32
1114 Palumbo, Anthony J	Police Department	02/06/1995	27
1126 Sakowski, John F	Finance Department	02/27/1995	27
1078 Cinelli, Thomas A <i>Firefighter</i>	Fire Department	02/17/1997	25
1098 Keleher, James B <i>Municipal Training officer</i>	Fire Department	02/17/1997	25
1117 Peters, Rodney J	Finance Department	02/01/1999	23
1030 Wheeler, Todd M	Public Works Department	02/01/2001	21
1031 Yourdon, David A	Finance Department	02/02/2001	21
1189 Browning, Shirley	Waste Water Department	02/03/2003	19
1107 Mapes, Travis A	Police Department	02/10/2003	19
1037 Szymanski, Randy S	Public Works Department	02/06/2004	18
1043 Stadlmeir, Joshua <i>Sewer Maintenance Worker</i>	Public Works Department	02/21/2007	15
1044 Walker, Christopher J <i>Water Meter Service Worker</i>	Water Administration	02/23/2007	15
1079 Devine, Matthew M	Fire Department	02/11/2008	14
1084 Galanis, Michael P	Fire Department	02/11/2008	14
1103 Loucks, Timothy M	Fire Department	02/11/2008	14
1225 Jones, William E	Police Department	02/28/2011	11
1057 Andes, Wade M <i>Parks Maintainer</i>	Public Works Department	02/03/2017	5
1086 Gowanlock, Richard T <i>firefighter</i>	Fire Department	02/13/2017	5
1105 Lundquist, Timothy C <i>Fire Captain</i>	Fire Department	02/13/2017	5
1139 Turton, Adam M <i>Fire Captain</i>	Fire Department	02/13/2017	5
1147 Wolck, Joshua R <i>Fire Captain</i>	Fire Department	02/13/2017	5
1167 Burruano, Lisa A <i>Tax Enforcement Clerk</i>	City Treasurer	02/28/2017	5
1075 Burke, Peter J	Fire Department	02/12/2018	4
1096 Kaszuba, Nicholas V	Fire Department	02/12/2018	4
1109 Messer, John W	Fire Department	02/12/2018	4
1144 Webster, Corey P	Fire Department	02/12/2018	4
1074 Burdick, Patricia A	Police Department	02/23/2018	4
1223 Kalbfleish, Nicholas P	Fire Department	02/11/2019	3
1222 Licata, Paul D	Fire Department	02/11/2019	3
1221 Pytlík, James P	Fire Department	02/11/2019	3
1320 Weber, Eric S	Fire Department	02/10/2020	2
1319 Lawrence, Danielle K	Building Inspection Department	02/11/2020	2
1427 Herlofson, Erica A	Police Department	02/23/2021	1
1428 Higgins, John F II	Police Department	02/23/2021	1
1430 Waugaman, Curtis S	Police Department	02/23/2021	1

Total Employees 37

**Paul Oates**

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**From:** Smeenck, Nicole M <smeenknm@buffalostate.edu>  
**Sent:** Tuesday, January 18, 2022 2:18 PM  
**To:** poates@lockportny.gov  
**Subject:** [EXTERNAL] Watercraft Inspection Steward Program at Widewaters Marina  
**Attachments:** Widewaters Marina Launch Profile 2021.pdf

Good afternoon,

On behalf of WNY PRISM, I would like to thank you for allowing us to have our watercraft inspection program on your property this summer. We had a very successful season and cannot wait to continue our partnership and program together into next summer. Please view the attached Launch Profile for the Widewaters Marina boat launch. The profile will give you an overview of the work we did and data we collected this summer. If you have any questions about what you see, please let me know.

We would love to continue the program and have a steward at the launch this year as well, to continue to provide inspections and public outreach. I would like to confirm that we can again place a steward at the Widewaters Marina boat launch in 2022 from Memorial Day weekend to Labor Day weekend, on Thursdays through Sundays from 7:00 am to 5:30 pm. Please let me know if this would be acceptable. I look forward to hearing from you!

Thank you,  
Nicole

*Nicole Smeenck*

AIS Program Manager, WNY PRISM  
Great Lakes Center, SAMC 319  
SUNY Buffalo State  
1300 Elmwood Avenue  
Buffalo, NY 14222  
Office: 716.878.5422  
Cell: 907.982.8852  
[smeenknm@buffalostate.edu](mailto:smeenknm@buffalostate.edu)  
[www.wnyprism.org](http://www.wnyprism.org)

# WNY PRISM Watercraft Inspection Program

## Widewaters Marina Launch Profile



**Watercraft Inspected:** 1,327

**Percent Launch Traffic Inspected:** 96%

**Public Interactions:** 1,707

**Invasive Species Intercepted:** 6

**Boats with Invasive Species:** <1%

**AIS Found:** Eurasian Watermilfoil, Zebra Mussel

**Inspection Agreement:** 99%

**Previous Contact with a Steward:** 63%

**Primary Activity:** 93% Recreation, 6% Fishing

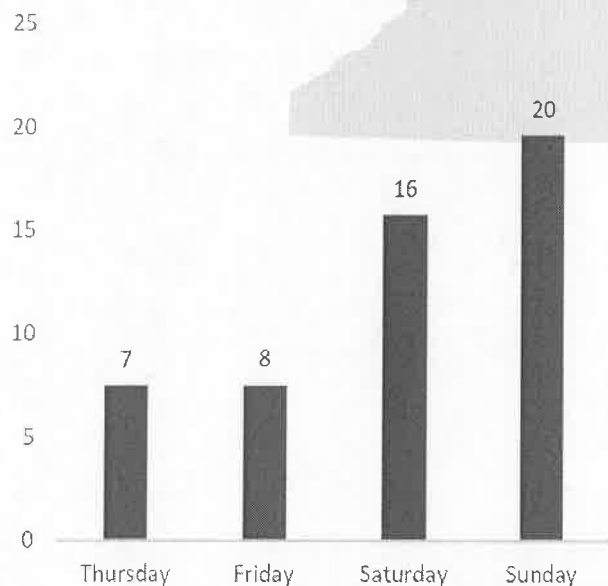
**Total Days Staffed:** 53.65

**Average Inspections per Day:** 25

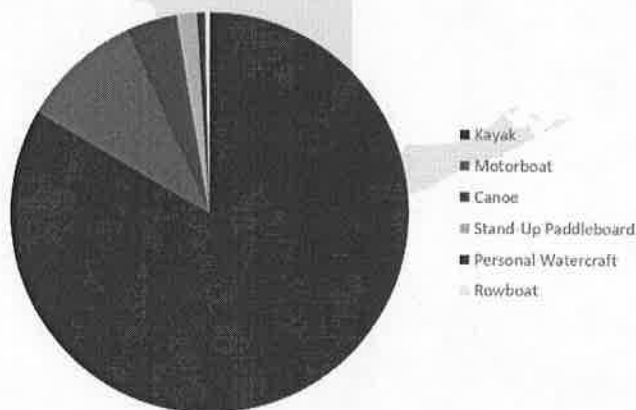
**Price per Inspection:** \$5.66



**Percentage of Boaters who Agreed to Clean, Drain, Dry:** 89%



Average Inspections per Day



Type of Watercraft

Funding for WNY PRISM is provided by the Environmental Protection Fund through a contract with the NYS Department of Environmental Conservation. WNY PRISM is hosted by the Great Lakes Center and is a sponsored program of the Research Foundation for SUNY Buffalo State.



Department of  
Environmental Conservation



**CITY OF LOCKPORT, NEW YORK**

**USE OF CITY PROPERTY**

**RIGHT-OF-WAY**

**IMPORTANT**

**THE ATTACHED RESOLUTION ADOPTED BY THE CITY OF LOCKPORT COMMON COUNCIL HAS GRANTED YOU PERMISSION TO USE CITY PROPERTY/RIGHT-OF-WAY.**

**HOWEVER, BEFORE PROCEEDING, YOU MUST FILE A CERTIFICATE OF INSURANCE WITH THE CITY CLERK.**

**THE CERTIFICATE MUST STATE:**

**"The City of Lockport is named as additional insured as it relates to the use of the City's right-of-way by WNY PRISM, from Memorial Day weekend through Labor Day weekend, 2022, for the purpose of the WNY PRISM Watercraft Inspection Program."**

**THE CANCELLATION PROVISION MUST READ AS FOLLOWS:**

**"Should any of the above described policies be cancelled before the expiration date thereof, the issuing company shall mail ten days' written notice to the certificate holder named to the left."**

**THE MINIMUM LIMIT OF LIABILITY IS \$1,000,000.**

**SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE CITY CLERK'S OFFICE AT 439-6676.**

**Zimbra****aal@lockportny.gov**

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**[EXTERNAL] March 19, 2022**

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**From :** Ann <info@shamuslockport.com>

Mon, Jan 17, 2022 04:12 PM

**Subject :** [EXTERNAL] March 19, 2022**To :** aal@lockportny.gov <aal@LockportNY.gov>

Gina,

Shamus St. Patrick's Party

Saturday, March 19, 2022

11am - 9pm

Event in the Shamus parking lot adjacent to the building and on Hawley St between West Ave & Genesee Streets. Shamus will have live music, food & drink. Tents will be in the parking lot and beer trucks will be in the street. We will also have a few vendors.

Please let me know any other information you may need.

Thank you,

Ann Murphy

Shamus

716.433.9809

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## Paul Oates

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**From:** Paul Oates <poates@lockportny.gov>  
**Sent:** Thursday, January 27, 2022 12:26 PM  
**To:** 'Miller, Jessica'  
**Subject:** RE: CF Foundation Great Strides Walk 2022  
**Attachments:** Pavilion Application\_20210118094926.pdf

Hi Jessica,

Earlier this month, I received the letter from Heather McKeever requesting use of the Widewaters pavilion on May 14<sup>th</sup>. We have reserved the pavilion for your use. A resolution will go before our city council on Wednesday, February 9<sup>th</sup> granting CF permission to use the pavilion for the Great Strides walk (on that date). Please fill out the attached form and email back to my attention as soon as possible.

Thank you.

Paul K. Oates  
City Clerk

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**From:** Miller, Jessica [mailto:jspyra@cff.org]  
**Sent:** Monday, October 4, 2021 1:58 PM  
**To:** poates@lockportny.gov  
**Subject:** CF Foundation Great Strides Walk 2022

Hi Paul,

I work for the WNY Chapter of the Cystic Fibrosis Foundation. In the past we have been able to hold our annual Great Strides walk in Lockport and use Widewater Pavilion as an area for a pre and post walk gathering. We unfortunately were not able to hold them in 2020 and 2021 due to covid and want to reach out to see if any procedures have changed to hold the walk in 2022. In the past we needed to submit a letter requesting the use of the pavilion as well as to request the rental fee for that use be waived. We were not able to submit that letter until the start of the year. We would receive confirmation when the letter was mailed and which meeting our request would be discussed at. Is this still the same process? If so, should the letter be addressed to you or someone else?

Another question I have is if you can tell me whether the following dates are currently available for 2022 – 5/7/22 and 5/14/22. Those are the two dates we're entertaining so if there was some reason one was not available we would just appreciate that so we make plans accordingly.

Thank you so much for your time and I look forward to hearing from you!

Jessica Miller

Operations Specialist  
Western New York – Buffalo Office  
O: 716.204.2535 | E: [jmiller@cff.org](mailto:jmiller@cff.org)



100 College Parkway, Suite 280, Williamsville, NY 14221

## Paul Oates

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**From:** bsmith@lockportny.gov  
**Sent:** Tuesday, January 25, 2022 2:27 PM  
**To:** 'Paul Oates'  
**Cc:** ward2@lockportny.gov; mlawson@lockportny.gov; 'Pat McGrath'  
**Subject:** Lockport Main Street Events Resolution  
**Attachments:** 2022 Resolution.docx

Hi Paul,

Grace Platt (cced), the event planner for Lockport Main Street (LMS), sent me the attached draft resolution for the City to permit the use of Canal Street for all of their planned events throughout 2022, as well as an area for Lockport Food Fest (which was held in 2019 but canceled in 2020 and 2021 due to Covid). I know this is a lot of information, but we are actually hoping to make it easier for everyone by getting the entire season approved at once instead of doing it ahead of each or several of the events. One item we included in the resolution that I think would be helpful for all parties would be to authorize the Mayor to approve a change in date or new date as long as LMS presents the required insurance documents. That way we aren't scrambling with the Council should something come up.

I spoke with Councilman Kantor (cced) last week, and he offered to sponsor the resolution. Let me know if you have any question or concerns and when you think we might be able to get this on the agenda. While these events don't start taking place until May, we do need the approval to lock in the use of the City's stage for some of the events.

Thank you!

-  
Brian M. Smith  
Director of Planning and Development  
City of Lockport  
(716) 439-6688  
1 Locks Plaza  
Lockport, NY 14094



LMS request the use of Canal Street, the pocket park, and the adjoining parking lot, the extent to be determined by the city, for the following dates and times:

**Lockport Community Farmers Market (LCFM):** May 7th and May 21st, 10 am to 2 pm

**LCFM Saturdays:** June 4th - October 22nd, 9 am - 2 pm

**LCFM Wednesdays:** July 6th - September 28th, 2 pm to 6 pm

**Rock the Locks! Concert Series:** Friday, June 3rd, July 1st, August 5th, and September 2nd between 4 and 8 pm.

**Sunday Family Funday:** June 19th, July 17th, August 21st, and September 18th from 11 am to 3 pm.

**Cycle the Erie Canal 2022:** Sunday, July 3rd between 9:30 and 11:30 am

**Trunk or Treat:** October 29th or 30th from 4 pm until 6 pm.

**Wine and Agriculture Tour-** requested the use of Canal Street as pick-up and drop-off locations for these tours.

LMS requests the use of the city stage for the **Rocks the Locks! Concert series** dates that are listed above.

LMS requests the following for **Locktoberfest** which will be held on **Saturday, October 1st, 2022:**

- Canal Street, the pocket park, and the adjoining parking lot, the extent to be determined by the city (see a provided map of the event) to host Locktoberfest on Saturday, October 1st from 9 am to 5 pm.
- LMS requests street barricades for closures of Canal Street, the pocket park, and the adjoining parking lot, the extent to be determined by the city, to prepare and set up for Locktoberfest beginning September 30th at 9:00 pm and ending Sunday, October 2nd at 9:00 am.
- LMS Permission for vendors and restaurants to set up on in the parking lot of Canal Street and access electricity from the lightpost.
- Permission to conduct the sale of alcoholic beverages from an enclosed and enforced beer tent at the festival as part of fundraising for LMS (tentative addition to festival)
- LMS requests the use of the city stage on October 1st from 9 am to 5 pm.
- To host a potential makers market in conjunction with a city-wide sidewalk sale on Sunday, October 2nd, 2021.

LMS requests to have access to the electricity available at the light posts, in addition to the gazebo, and for the city to install the outdoor extension cords at each junction box beginning May 1st, 2022 through October 31st, 2022 for use in all LMS events.

LMS requests to have the LCFM authorized to place yard signs in the city rights-of-way for May through October, and A-frame directional signage at the intersections of Main and Pine, and Main and Cottage, Ontario and Church, and Ontario and Pine, for the open hours of the market on assigned days and during hours of LMS specials events including “Rock the Locks” concert series, Sunday Family Funday, Locktoberfest, and LKPT Food Fest.

LMS request to be allowed to sell concessions such as bottles of water and merchandise during all LMS and LCFM events on Canal Street beginning May 1st through October 31st.

LMS requests permission to host **Lockport Food Fest on Sunday, August 14th, 2021**. We are requesting the following in order to properly deliver a successful event:

- Placement of the City Stage on Saturday in the city parking lot next to 51 Main St.
- Closure of the above-mentioned parking lot as well as the Pine St. parking lot on Saturday for preliminary setup including portable sanitation units, dining tents, small dumpster
- Temporary no parking on Main St beginning Sunday at 6:00am, concluding at 8:00pm Sunday
- Street closure at the intersection of Main St. and Pine St.: East on Main St. from intersection the end of median in front of Lock 34. North on Pine St. from intersection to middle of Pine St. bridge.
- Street barricades for closures
- Permission for vendors and restaurants to set up on above closed streets.
- Garbage barrels delivered to the Main St. parking lot on Saturday for distribution throughout event on Sunday.
- Distribution of promotional event yard signs on City right of ways (excluding the center medians on Main St.)
- Permission to conduct the sale of alcoholic beverages from an enclosed and enforced beer tent at the festival as part of fundraising for Lockport Main Street (tentative addition to festival)

LMS will submit a certificate of insurance with the City clerk naming the City of Lockport as additional insured.

LMS request that the Mayor has the authority to permit the use of the same space on other days in the event that an event is rescheduled or added to the calendar as long as LMS provides the City with the proper insurance paperwork.

LMS requests the Director of Streets and Parks to arrange to deliver refuse containers to the area prior to the said dates.

LMS will adhere to any and all Executive Orders by the New York State Governor, and any and all Local Laws and Regulations, with regard to social distancing and COVID-19 regulations during the operation of these events.

# Darwyn 'Larry' Coons

Mar 24, 1948 - Jan 24, 2022

Darwyn Laurance 'Larry' Coons, entered into rest Monday, January 24, 2022, in Lakeland, FL, at age 73. Born March 24, 1948, in Indianapolis, Indiana, to Georgia Verneal Penny Coons and Merwyn Stanley Coons.

Larry graduated from Newfane High School in 1966 and immediately enlisted in the Navy. After four years in the service, aboard a diesel submarine and a nuclear submarine, he was honorably discharged in 1970.

He then joined the Lockport Fire Department and advanced to the rank of Assistant Chief before retiring in 2002 with 32 years of service. Over the years, he worked part time jobs at Country House furniture, The Chimney Man, Tops Friendly Markets, as a handyman and as a driver for a local gymnastics gym.

He was a devoted father and attended every band concert, chorus concert, high school play and sporting event his children were in. He was involved with Boy Scouts of America Troop 22 in Newfane, assisting his son, Jeff, with becoming an Eagle Scout.

Larry was an avid card and game player and was known for his competitive but good-natured spirit. He was also a long-time music enthusiast and enjoyed attending concerts and collecting records. Other hobbies included woodworking, golfing, bowling and construction/ remodeling projects.

For many years, Larry was a beloved member of the Newfane United Methodist Church, teaching Sunday school to grades 9-12, leading youth group and volunteering as a lay leader for the church.

After retiring in 2002, he was active with Habitat for Humanity in NY. Larry joined the VFW hall in Lakeland after moving to Florida and assisted with calling/running the Bingo program for several years as well.

He moved to Buffalo, NY, in 1952, to Pendleton, NY, in 1962, to Newfane, NY, in 1963, and to Lakeland, FL, in 2010.

Preceded in death by his father, Merwyn; mother, Georgia; and sister, Mary Patricia

Dean. Survived by sister, Karon (Roger) Taylor; sister, Diana (Donald) Danner; brother, Rodney (Beverly) Coons; wife, Nancy Eleanor Coons; daughter, Michele (Kenneth) Nerber; son, Jeffrey Laurance Coons; daughter, Laura (Michael) Monheim; and long-time companion, AnnMarie Keiper; grandfather to Dawson Darwyn Nerber, Shelby Lynne Nerber, Samantha Alexandria Monheim and Katherine Elizabeth Monheim. Also survived by many loving nieces, nephews, cousins, aunts, uncles and friends.

Family and friends may call at the Rutland-Corwin Funeral Home, Inc., 2670 Main St., Newfane, NY, on Saturday, February 5, 2022 from 1-4 PM where a Memorial Service will be held at 4 PM.

Please visit [rutlandcorwin.com](http://rutlandcorwin.com) to send the family a condolence.

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## Paul Oates

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**From:** Chuck Bell <cbell@harrisonplacestudio.com>  
**Sent:** Saturday, February 5, 2022 2:53 PM  
**To:** Paul Oates  
**Subject:** [EXTERNAL] 4 Lock Street - Insurance  
**Attachments:** COI 4 Lock Street - dumpster.pdf

Paul,

Attached please find the insurance certificate for 4 Lock Street. I am the sole member of the LLC that owns the building, 4 Lock Street, LLC, so you'll see that it's issued on behalf of the company and not me individually. Please let me know if that impacts anything on your end.

Thanks again!  
Chuck

Chuck Bell, Senior Vice President  
the Harrison Studio  
P.O. Box 473  
Lockport, NY 14095

716.462.6600 (Office)  
716.228.5439 (Cell)  
716.201.1738 Fax)

Email: [cbell@harrisonplacestudio.com](mailto:cbell@harrisonplacestudio.com)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE KELLER GROUP, INC 53 Walnut St  Lockport NY 14094	CONTACT NAME: Kelly Hawerbier PHONE (A/C, No, Ext): (716) 433-2690 FAX (A/C, No): (716) 433-3185 E-MAIL ADDRESS: khawerbier@insureone.com INSURER(S) AFFORDING COVERAGE INSURER A: Dryden Mutual Insurance ~ INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 13919
INSURED 4 Lock Street LLC 128 Schimwood Ct  Getzville NY 14068-1393		

## COVERAGES

CERTIFICATE NUMBER: CL222451021

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		SMP00110658	04/01/2021	04/01/2022	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						PRODUCTS - COMP/OP AGG \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				Fire Legal Liability \$ 50,000
							COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
							EACH OCCURRENCE \$
							AGGREGATE \$
							\$
							PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Lockport is named as additional insured as it relates to the use of the City's right-of-way by 4 Lock Street, LLC from February 10-15, 2022, for the purpose of placing a dumpster at 4 Lock Street.

## CERTIFICATE HOLDER

## CANCELLATION

City of Lockport 1 Locks Plaza  Lockport NY 14094	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## 4 Lock Street, LLC

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Paul K. Oates  
Lockport City Clerk  
One Locks Plaza  
Lockport, New York 14094

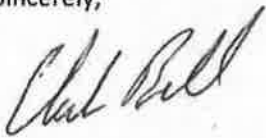
February 2, 2022

Dear Mr. Oates,

Per our discussion earlier this week, I'm requesting permission from the City to place a dumpster in the right of way in front of the building I own at 4 Lock Street from February 10<sup>th</sup>-12<sup>th</sup>. We're going to be doing some interior demolition, including asbestos abatement and removal through Regional Environmental Demolition, Inc., who will be handle the work in accordance with all Local, State, Federal rules and regulations.

Please let me know if you have any questions or need any additional information for the City to consider this request.

Sincerely,



R. Charles Bell, Member  
(716) 228-5439



## Paul Oates

---

**From:** Chuck Bell <cbell@harrisonplacestudio.com>  
**Sent:** Wednesday, February 2, 2022 3:52 PM  
**To:** Paul Oates  
**Subject:** [EXTERNAL] RE: Dumpster  
**Attachments:** Request to City - 4 Lock Dumpster.docx.pdf

Thank you, Paul. I've attached my request and will follow up with the insurance provider now.

I appreciate all of your help!  
Chuck

Chuck Bell, Senior Vice President  
the Harrison Studio  
P.O. Box 473  
Lockport, NY 14095

716.462.6600 (Office)  
716.228.5439 (Cell)  
716.201.1738 Fax)

Email: [cbell@harrisonplacestudio.com](mailto:cbell@harrisonplacestudio.com)

---

**From:** Paul Oates <poates@lockportny.gov>  
**Sent:** Monday, January 31, 2022 2:25 PM  
**To:** Chuck Bell <cbell@harrisonplacestudio.com>  
**Subject:** Dumpster

Hi Chuck,

Good speaking with you today.

Attached is the language that would need to be in your Certificate of Insurance for the dumpster. Again, normally this is done after the Council passes the resolution, but you will need to secure this in advance (so that work can begin immediately thereafter on February 10th).

Please send a formal request (to my attention) for use of the ROW at 4 Lock Street, and line up the insurance certificate. I will put your request on the Council agenda for the meeting on February 9<sup>th</sup>, 2022.

Thanks, Chuck.

Paul K. Oates  
City Clerk

**CITY OF LOCKPORT, NEW YORK**

**USE OF CITY PROPERTY**

**RIGHT-OF-WAY**

**IMPORTANT**

**THE ATTACHED RESOLUTION ADOPTED BY THE CITY OF LOCKPORT COMMON COUNCIL HAS GRANTED YOU PERMISSION TO USE CITY PROPERTY/RIGHT-OF-WAY.**

**HOWEVER, BEFORE PROCEEDING, YOU MUST FILE A CERTIFICATE OF INSURANCE WITH THE CITY CLERK.**

**THE CERTIFICATE MUST STATE:**

**"The City of Lockport is named as additional insured as it relates to the use of the City's right-of-way by Charles Bell, from Feb. 10-15, 2022, for the purpose of placing a dumpster at 4 Lock Street."**

**THE CANCELLATION PROVISION MUST READ AS FOLLOWS:**

**"Should any of the above described policies be cancelled before the expiration date thereof, the issuing company shall mail ten days' written notice to the certificate holder named to the left."**

**THE MINIMUM LIMIT OF LIABILITY IS \$500,000.**

**SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE CITY CLERK'S OFFICE AT 439-6676.**

## Paul Oates

---

**From:** Tim Russo <trusso@lockportny.gov>  
**Sent:** Wednesday, February 2, 2022 4:00 PM  
**To:** 'Paul Oates'; apolichette@lockportny.gov  
**Cc:** 'Michelle Roman'; 'Sue Mawhiney'  
**Subject:** Resolutions  
**Attachments:** Closing Resolutions.docx; \_Director of Streets, Parks and Water Distribution\_ Resolution.docx; Mechanic Position.docx; Encumbrance Review Attachment.pdf; CAPITAL CLOSING JE.pdf; CAPITAL BUDGET CLOSING.pdf

Hello,

Attached are five resolutions for next week (hopefully this will be my last big batch for a while).

- 1) "Director of Streets, Parks, etc..." contains a resolution prepared by the Mayor and Jason which alters the title of the Director of Streets and Parks title slightly. You will notice there is no budget portion of this, as the timing of the intended new hire produces mild savings to the budgeted amount in the line despite it being a higher grade.
- 2) "Mechanic Position" is a resolution also requested by the Mayor which changes one position in the budget (municipal worker, anticipated to be vacant) into a mechanic position in the garage. This one uses contingency funds.
- 3) "Closing Resolutions" contains three separate resolutions –
  - i. Encumbrance review – this reestablishes select purchase orders from 2021 into 2022. It is accompanied by a handout (attached to this email as "Encumbrance review attachment").
  - 2-23 ii. Capital closing – this resolution closes our capital projects for the year. It is accompanied by two handouts (attached to this email as "capital closing" and "capital budget closing").
  - 2-23 iii. Budget closing – this resolution is the second part of a resolution passed in November that allows us to close the budget. The handout is not yet ready, but should be done tomorrow.

Thank you and please let me know if there are any questions.

Tim Russo  
Director of Finance

City of Lockport  
One Locks Plaza  
Lockport, New York 14094  
716 439-6631

Moved by: Alderman \_\_\_\_\_

**WHEREAS** on January 21, 2022, the City of Lockport Civil Service Commission approved the new job specification for “Director of Streets, Parks and Water Distribution”; and

**WHEREAS** the “Director of Streets, Parks and Water Distribution” supervises, oversees and directs the staff and day to day operations of the Streets, Equipment Maintenance, Parks, Building Maintenance, Street Lighting, Municipal Water and Sewer, and responsible for the overall administration of the same; and

**WHEREAS** the new job specifications are attached and incorporated hereto; and

**WHEREAS** the position “Director of Streets, Parks and Water Distribution” shall be classified within the Public Works Department and shall be a competitive position; and

**WHEREAS** the “Director of Streets, Parks and Water Distribution” is a job title that falls within the City of Lockport Department Heads Union; and

**WHEREAS** the City and the Department Heads Union reached a Memorandum of Understanding regarding the incorporation of the “Director of Streets, Parks and Water Distribution” into the Union; and

**NOW THEREFORE BE IT RESOLVED** that the City of Lockport hereby acknowledges and approves the new job title “Director of Streets, Parks and Water Distribution”; and

**BE IT FURTHER RESOLVED** that the City of Lockport approves the Memorandum of Understanding incorporating the job title “Director of Streets, Parks and Water Distribution” into the Department Heads Union at a grade 8.

Seconded by: Alderman \_\_\_\_\_

WHEREAS, the City of Lockport FY 2022 appropriated operating budget has a Municipal Worker (AFSCME grade 3) assigned to A.5110 Street Maintenance; and

WHEREAS, said position will be vacant and the Mayor wishes to alter the position title to Mechanic (AFSCME grade 12) to better fit the needs of the City; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Lockport FY 2022 Appropriated budget's personnel detail is hereby altered to reflect this change and the General Fund is amended as follows:

#### Expenses

##### Decrease

A.1900.54775	Contingency	\$7,505
A.5110.51010	Full Time Wages	\$34,936
A.5110.58010	FICA	\$2,467
A.5110.58020	Worker's Compensation	\$3,520
A.5110.58040	Medical Insurance	\$19,022
A.5110.58050	Retirement	\$3,741

##### Increase

A.1640.51010	Full Time Wages	\$41,923
A.1640.58010	FICA	\$2,673
A.1640.58020	Worker's Compensation	\$3,520
A.1640.58040	Medical Insurance	\$19,022
A.1640.58050	Retirement	\$4,053

## RESOLUTION 1- ENCUMBRANCE REVIEW

Whereas, the Director of Finance has reviewed open purchase orders and encumbrances which could not be completed in the FY 2021 fiscal year due to the timing of the expenditure, and

Whereas, of these encumbrances, a select number have been recommended to carry into FY 2022 due to special circumstances (equipment production delay, insurance recovery efforts, etc...) and are attached to this resolution. Now, therefore, be it

Resolved, that the FY 2022 operating budget is hereby amended to reflect the increase in encumbered funds in the amount of:

General Fund Balance:	\$35,980.34
Water Fund Balance:	\$45,651.16
Sewer Fund Balance:	\$37,250.86
Sewer Fund Insurance Recoveries:	\$121,095.67

### FY 2021 to FY 2022 Encumbrance Review - Approved PO's

REMAINING	LINE ITEM	VENDOR	DESCRIPTION
\$ 3,148.34	A.3120.54515	1730 - PRENTICE OFFICE ENVIRONMENTS	2021 Police donation, chairs for radio room
\$ 44,316.16	FX.8330.54076	1200 - GRANZOW CONSTRUCTION	Roof repair Water Filtration Plant
\$ 14,000.00	G.8135.54050	2116 - CORFU MACHINE CO., INC	WW Compost Agitator #2 repair
\$ 10,730.00	A.1640.54300	1735 - VIKING CIVES USA	Salt Spreader
\$ 1,335.00	FX.8340.54085	1758 - JEROME FIRE EQUIPMENT CO, INC	Goggles, Helmets, Reflective Vests, Shoes etc - Insulated Hip Waders - Water Dist.
\$ 3,808.60	G.8130.54076	1196 - GRAINGER PARTS OPERATIONS	FLOOD - replacement lockers/shelving
\$ 11,848.76	G.8130.52015	1253 - KOESTER ASSOCIATES, INC	FLOOD - replacement mag meter
\$ 39,893.00	G.8130.54540	1738 - RAFA SYSTEMS, INC	FLOOD - replace SCADA System
\$ 47,000.00	G.8130.54540	1281 - MJ MECHANICAL SERVICES, INC	FLOOD - heating system replacements/repairs
\$ 34,202.67	G.8130.54050	1253 - KOESTER ASSOCIATES, INC	FLOOD - pump replacements/repairs
\$ 1,223.67	G.8130.54050	1057 - BDP INDUSTRIES	Belt Press Repair
\$ 1,369.83	G.8130.54050	2134 - ELGA	Lab pump repair
\$ 5,000.00	G.8130.54050	2042 - CONVIBER, INC.	Repairs to Conveyer in Filter Building
\$ 10,000.00	A.3410.54515	NA	December LFD donation.
\$ 12,102.00	A.1900.54765	Sunrise Door and Woodworks	Garage door replacement



RECEIVED

FEB 02 2022

CITY

To Who it may concern,

We, the Lock City Circus, are requesting permission to use the city bleachers for the Lock City Circus charity performance on Feb 25 & 26, 2022 at the Kenan Center Arena. We will provide a certificate of insurance with the city clerk naming the City of Lockport as an additional insured once the permission is granted. We look forward to hearing back from you with any questions and/or the approval. You can contact us at [lockcitycircus@gmail.com](mailto:lockcitycircus@gmail.com) or 716-990-1477.

Thank You.  
Dennis Caswell  
Lock City Circus



Flips Gymnastics - D&T Graphics - Karate Ken's

*Present*

*One Show*

**FRIDAY**

**FEBRUARY 25**

**7:00 SHOW**

**DOORS AT 6**

*Two Shows*

**SATURDAY**

**FEBRUARY 26**

**1:00 & 5:00**

**DOORS AT 12 & 4**



**KENAN CENTER ARENA**

**195 BEATTIE AVE, LOCKPORT, NY**

**PROCEEDS TO BENEFIT THE KENAN CENTER ARENA**

*Come out and enjoy*

|

**\$5 ADMISSION**

**LOCAL VENDORS - OUR FUN KIDS ZONE - CLOWNS - JUGGLING & COMEDY  
GYMNASTICS - KARATE DEMONSTRATION - DANCE PERFORMANCE  
AERIAL PERFORMANCES - FUN GAMES & MUCH MUCH MORE**

## Paul Oates

---

**From:** Dennis Caswell <lockcitycircus@gmail.com>  
**Sent:** Wednesday, February 2, 2022 4:25 PM  
**To:** Paul Oates  
**Subject:** [EXTERNAL] Re: City bleachers

Hi Paul,  
Thank you.

We are not a non profit but we are doing the circus to raise money for the Kenan Center this year. We will be picking a different charity each year. In previous years the Exchange Club would put on the circus but they have stopped doing that a couple of years ago. So me (D&T Graphics), Karate Kens and Flips Gymnastics, have joined forces to bring the circus back to lockport. We wanted to do what we could for the community.

Let me know if you have any more questions and thank you for your consideration. Having the bleachers would be much appreciated and give some people a wonderful close up experience.

-Dennis

On Feb 2, 2022, at 3:05 PM, Paul Oates <poates@lockportny.gov> wrote:

Hi Dennis,

Just wanted to let you know that I received your request to use the city bleachers for the circus on Feb. 25 & 26 at the Kenan Arena. The request by Lock City Circus is on the agenda for the next Common Council meeting on February 9<sup>th</sup>. My office will contact you after approval is given to arrange for the certificate of insurance.

Any background information you can provide about your group would be appreciated (non-profit status, members, etc.) in case the aldermen have questions.

Thanks. If you have any further questions, please contact me at your convenience.

**Paul K. Oates**  
**City Clerk**  
**Phone: (716) 439-6674**  
**Fax: (716) 439-6702**  
**poates@lockportny.gov**