



## CITY OF LOCKPORT, NEW YORK

LOCKPORT MUNICIPAL BUILDING

ONE LOCKS PLAZA

LOCKPORT, NY 14094

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### OFFICE OF CITY CLERK

Paul K. Oates, City Clerk

Abbey Polichette, Deputy City Clerk

Office (716) 439-6676

Fax (716) 439-6702

## HOW TO OBTAIN A MARRIAGE LICENSE

- You both must appear in person.
- You must purchase the license at least 24 hours prior to the ceremony.
- The license will expire 60 days after you purchase it.
- You must bring with you the following:
  - Certified Birth Certificate (showing parents' names)
  - Driver's License or Non-Driver I.D.
  - Social Security Card
- If there are any previous marriages, you must bring with you the final divorce decree or death certificate for each & every previous marriage.
- Fee is \$40.00 cash, check or money order.
- Hours: By appointment only, Monday – Friday 9:00 AM – 3:00 PM.
- To schedule an appointment, call the office at 716-439-6676.