

CITY OF LOCKPORT
CORPORATION PROCEEDINGS

Lockport Municipal Building

Regular Meeting
Official Record

November 16, 2022
6:30 P.M.

Mayor Michelle M. Roman called the meeting to order.

ROLL CALL

The following Common Council members answered the roll call:

Aldermen Barnard, Beakman, Devine, Fogle, Kantor, and Pasceri.

MAYOR'S UPDATE

RECESS

Recess for public input.

111622.1

APPROVAL OF MINUTES

On motion of Alderman Beakman, seconded by Alderman _____, the minutes of the Regular Meeting of November 9, 2022 are hereby approved as printed in the Journal of Proceedings. Ayes _____. Carried.

PUBLIC HEARING

The Mayor announced a public hearing on the issue of amending Lockport Municipal Code to permit overnight parking on city streets between the hours of 2:00AM and 6:00AM.

The Mayor asked the City Clerk if any petitions or communications relative to the overnight parking amendment.

Recess for public input.

The Mayor closed the public hearing.

FROM THE MAYOR

Appointments:

FROM THE CITY CLERK

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments. Referred to the Finance Committee.

Communications (which have been referred to the appropriate City officials)

11/14/22 Sarah K. Lanzo, City Clerk – notification that the Lockport Municipal Offices will be closed the following days in November.

Thursday & Friday, November 25th & 26th Thanksgiving Holiday

For the Thanksgiving Holiday, garbage collection will be as follows:

Normal Pick Up Day

Thursday, November 25th
Friday, November 26th

Holiday Pick Up Day

Friday, November 26th
Saturday, November 27th

Referred to the Media.

Notice of Complaint:

Referred to the Director of Highways, Parks and Water Distribution.

Notice of Claim:

Referred to the Corporation Counsel.

MOTIONS & RESOLUTIONS

111622.2

By Alderman Beakman:

Resolved, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills, and services to be paid on November 17, 2022 as follows:

General Fund	Fund A	\$
Water Fund	Fund FX	\$
Sewer Fund	Fund G	\$
Capital Projects	Fund H	\$
Refuse Fund	Fund CL	\$
Self-Insurance	Fund MS	\$
Worker's Comp	Fund S	\$
Payroll	Pay Date	\$

Seconded by Alderman _____ and adopted. Ayes _____.

111622.3

By Alderman _____:

Whereas, the Lockport Police Department ("LPD") has identified the need for communication improvements that would improve reporting reliability and integrate with their current infrastructure; and

Whereas, the Police Chief has identified a Motorola Solutions, Inc. contract in the net amount of \$346,303 which will fulfill the needs of the department and is within the guidelines of the procurement policy (as it is identified as single source provider in the instance of integration with current Vesta solutions currently deployed); and

Whereas, the Common Council can appropriate General Fund Balance in this amount (bringing the current year appropriation from \$618,994 to \$965,297) and still maintain a fund balance in excess of the minimal amount required per fund balance policy; now therefore be it

Resolved, that the Mayor, subject to Corporation Counsel approval, is hereby authorized to execute an Agreement for said purchase and that the FY 2022 General Fund and Capital Project Fund budgets are amended as follows:

Revenue:

Increase

A.0000.30599

H222.3120. 35031.A

Appropriated Fund Balance \$346,303

Interfund Transfer from General \$346,303

Expenditures:

Increase

A.9901.59000.H

H222.3120.52490

Interfund Transfer to Capital \$346,303

Capital Improvements Expense \$346,303

Seconded by Alderman _____ and adopted. Ayes _____.

111622.4

By Alderman _____:

Resolved, that pursuant to their request, 'Light Up Lockport' be and the same is hereby granted permission to use the City's right-of-way to conduct the following events on Saturday, November 26, 2022:

Light Up Lockport Parade commencing at 6:00 PM at Ida Fritz Park, east on Main Street to Charles Street

And be it further

Resolved, that said permissions are subject to approval of the routes by the Police Chief, and 'Light Up Lockport' filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured, and be it further

Resolved, that the Director of Streets and Parks is hereby authorized and directed to arrange for delivery of barricades and temporary 'no parking' signs for the entire length of the south side of Main Street prior to said events.

Seconded by Alderman _____ and adopted. Ayes _____.

111622.5

By Alderman _____:

Whereas, the City of Lockport FY 2023 Mayor's Recommended Budget was presented to the Common Council and public on October 5th, 2022; and

Whereas, the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved, that the City tax budget for fiscal year 2023, containing appropriations for operating City departments, be and the same is hereby amended and adopted as follows:

CITY OF LOCKPORT, NEW YORK
2023 GENERAL FUND BUDGET SUMMARY

Budget Appropriations:

Personal Services	\$12,253,558
Equipment	\$314,101
Contractual	\$4,236,406
Fringe Benefits	\$10,001,783
Interfund Transfers	\$200,000
Debt Service	\$534,870

Total Appropriations: \$27,540,718

LESS: Estimated Revenues: \$13,265,902
Estimated Fund Balance: \$991,259

Amount to be raised through property taxation: \$13,283,557
Assessed Valuation: \$1,167,997,805

REAL PROPERTY TAX RATE: \$11.37293 per \$1,000 ASSESSED VALUATION

Seconded by Alderman _____ and adopted. Ayes _____.

111622.6

By Alderman _____:

Whereas, the City of Lockport FY 2023 Mayor's Recommended Budget was presented to the Common Council and public on October 5th, 2022;

Whereas, the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved, that the City of Lockport 2023 Water Fund Budget containing appropriations for operating the City's Water Department, be and the same is hereby adopted as follows:

CITY OF LOCKPORT, NEW YORK
2023 WATER FUND BUDGET SUMMARY

Appropriations:

Personal Services	\$1,313,332
Equipment	\$25,000
Contractual	\$1,243,869
Fringe Benefit	\$1,119,825
Debt Services	\$598,760
Interfund Transfers	\$40,047

Total Appropriations: \$4,340,833
Estimated Revenues: \$4,340,833

Seconded by Alderman _____ and adopted. Ayes _____.

111622.7

By Alderman _____:

Whereas, the City of Lockport FY 2023 Mayor's Recommended Budget was presented to the Common Council and public on October 5th, 2022;

Whereas, the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved, that the City of Lockport 2023 Sewer Fund Budget containing appropriations for operating the City's Wastewater Treatment and Compost Facility, be and the same is hereby adopted as follows:

CITY OF LOCKPORT, NEW YORK
2023 SEWER FUND BUDGET SUMMARY

Appropriations:

Personal Services	\$1,126,697
Equipment	\$17,500
Contractual	\$1,446,290
Fringe Benefits	\$923,802
Debt Service	\$639,119
Interfund Transfers	\$42,435

Total Appropriations: \$4,195,843

Estimated Revenues: \$4,195,843

Seconded by Alderman _____ and adopted. Ayes _____.

111622.8

By Alderman _____:

Whereas, the City of Lockport FY 2023 Mayor's Recommended Budget was presented to the Common Council and public on October 5th, 2022;

Whereas, the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved, that the City of Lockport 2023 Budget containing appropriations for operating the City's Refuse & Recycling, be and the same is hereby adopted as follows:

CITY OF LOCKPORT, NEW YORK
2023 SPECIAL REVENUE FUND – RECYCLING & REFUSE SUMMARY

Appropriations:

Personal Services	\$0
Equipment	\$23,500
Contractual	\$1,370,044
Fringe Benefits	\$0
Debt Service	\$36,492
Interfund Transfers	\$0

Total Appropriations: \$1,430,036

Estimated Revenues:

\$1,430,036

Seconded by Alderman _____ and adopted. Ayes _____

111622.9

By Alderman _____:

Resolved, that the following local law be and the same is hereby adopted:

City of Lockport

Local Law No. 7 of the year 2022

A local law to amend the City of Lockport "Schedule of Sewer Rents and Other Charges."

Be it enacted by the Common Council of the City of Lockport as follows:

SEWER RATES

The following sewer rental charges shall be effective on all residential, commercial, and industrial water consumption billed as follows:

after January 1, 2023

\$16.96 per month service charge for both domestic and industrial users plus a commodity charge of \$2.60 per 100 cu. ft. of water billed, plus a standard surcharge for industrial users for excess strength of sewage as stated in all existing Industrial sewer contracts.

INDUSTRIAL	\$16.96
COMMERCIAL & RESIDENTIAL	\$42.40 (billed quarterly)

The standard surcharge for all industrial users for excess strength of sewage as stated in all existing industrial service contracts be as follows:

Type	Fee
Discharging wastewater, per 100 cubic feet:	
Effective 01 January 2023.....	\$1.18
Discharging excess total suspended solids in excess of 350 mg per liter per one hundred pounds per day:	
Effective 01 January 2023.....	\$3.55
Discharging excess BOD in excess of 250 mg liter per, per one hundred pounds per day:	

Effective 01 January 2023.....\$3.17

Discharging wastewater through the use
of a waste hauler per one thousand gallons:

Effective 01 January 2023.....\$18.63

Annual waste hauler disposal permit
authorizing the use of City of
Lockport wastewater treatment plant
to a specific waste hauler:

Effective 01 January 2023\$393.98

Annual amount charged for an effective
City of Lockport wastewater discharge
permit issued to City of Lockport
industries identified as POTW
significant industrial users (SIU's):

Effective 01 January 2023.....\$425.49

Effective January 1, 2023, laboratory
analysis at City of Lockport wastewater
treatment plant laboratory are as follows:

<u>Analyte</u>	<u>Rate</u>
pH.....	\$11.29
Residual C12.....	\$11.29
Settleable solids	\$11.29
Total suspended solids	\$33.94
Total solids	\$16.96
BOD 5.....	\$45.23
COD	\$45.23
Dissolved oxygen	\$22.64
Total coliform	\$33.94
Fecal coliform	\$39.61
NH3-N	\$39.61
TKN	\$39.61
Oil and grease, total	\$45.23
Total phosphorus.....	\$33.94
Zn, Cd, Cr, Cu, Pb each	\$28.26

The following Meter Fee Schedule for all Residential and Commercial meters is as follows:

**CITY OF LOCKPORT METER FEE SCHEDULE
EFFECTIVE JANUARY 1, 2023**

COM/RES	Meter Size	SW	MR
	A 5/8"	\$42.40	

B	3/4"	\$42.40
C	1"	\$42.40
D	1 1/2"	\$42.40
E	2"	\$42.40
F	3"	\$42.40
G	4"	\$42.40
H	6"	\$42.40

IND \$16.96 \$35.70

RES SW 2.60

COM SW 2.60

This Local Law shall take effect January 1, 2023.

Seconded by Alderman _____ and adopted. Ayes _____.

111622.10

By Alderman _____:

Resolved, that the following water rates for the City of Lockport shall be effective on all residential and commercial water consumption billed after January 1, 2023 and on all industrial water billed after January 1, 2023:

CITY OF LOCKPORT - WATER RATES EFFECTIVE JANUARY 1, 2023

Each and every meter located in any building shall be classified as a separate meter account.

MONTHLY BILLS

Rates for all industrial users of water:

In addition to the currently billed rate for each meter in building per month (to be \$35.70), the following:

Minimum rate - \$15.76 per each one-month period or fraction thereof:

First 50,000 cu. ft.	\$3.94 per 100 cu. ft.
Next 100,000 cu. ft.	\$3.68 per 100 cu. ft.
Over 150,000 cu. ft.	\$3.37 per 100 cu. ft.

QUARTERLY BILLS

Rates for commercial users of water are:

Minimum rate – As per City of Lockport Meter Fee Schedule effective January 1, 2023, and, a usage commodity charge of \$3.73 per 100 cu. ft.

Rates for residential users of water are:

Minimum rate – As per City of Lockport Meter Fee Schedule effective January 1, 2023, and, a usage commodity charge of \$3.57 per 100 cu. ft.

RURAL BILLS

Rates for all non-resident users of water - quarterly rate plus 50%

BULK WATER

\$5.78 per 1,000 gallons.

The following Meter Fee Schedule for all Residential and Commercial meters is as follows:

CITY OF LOCKPORT METER FEE SCHEDULE EFFECTIVE JANUARY 1, 2023

COM/RES	Meter Size	WA	MR
	A 5/8"	\$43.35	
	B 3/4"	\$48.45	
	C 1"	\$53.55	
	D 1 1/2"	\$58.65	
	E 2"	\$63.75	
	F 3"	\$68.85	
	G 4"	\$73.95	
	H 6"	\$79.05	
IND		\$15.76	\$35.70
RES	WA	3.57	
COM	WA	3.73	

Seconded by Alderman _____ and adopted. Ayes _____.

111622.11

By Alderman _____:

Whereas, the City of Lockport believes in the right of all of its employees to receive a living wage; and

Whereas, State of New York has enacted the Minimum Wage Act (Article 19 of the New York State Labor Law); and

Whereas, the FY 2023 effective minimum wage under such law is \$14.20 per hour, with future scheduled increases; now, therefore, be it

Resolved, the City of Lockport Common Council hereby adopts, as the minimum wage for all its employees as of 1/1/2023, the rate set by the New York State Minimum Wage Act, as the same may be adjusted from time to time.

Seconded by Alderman _____ and adopted. Ayes _____.

111622.12

By Alderman _____:

Whereas, the City of Lockport has adopted a salary schedule for the position of Confidential Assistant to the Mayor; and

Whereas, New York State Retirement System imposes a salary cap on employees returning to municipal service; and

Whereas, the City of Lockport desires to facilitate the appointment and employment of the current Confidential Assistant to the Mayor; now, therefore, be it

Resolved, that the salary schedule for the position of Confidential Assistant to the Mayor is suspended for 2023; and be it further

Resolved, that the salary for the position of Confidential Assistant to the Mayor shall be set at \$35,000.00 for the year 2023.

Seconded by Alderman _____ and adopted. Ayes _____.

111622.13

By Alderman _____:

Whereas, the City of Lockport's Water Filtration department has requested funding to be made available for a number of minor capital improvements to existing equipment; and

Whereas, said purchases would include new digital panel meters, a transducer, a conductivity meter, a turbidimeter, a vacuum pump, a block incubator, 2 stirring plates, a top loading balance, and 2 heat blocks, each item individually under the \$3k threshold required for competitive bidding and has a grand total of \$12,281; now, therefore, be it

Resolved, that the City of Lockport Common Council hereby authorizes the use of \$12,281 for said projects from the H204 capital project (FX Infrastructure Improvements).

Seconded by Alderman _____ and adopted. Ayes _____.

111622.14

ADJOURNMENT

At _____ P.M. Alderman Beakman moved the Common Council be adjourned until 6:30 P.M., Wednesday, December 7, 2022.

Seconded by Alderman _____ and adopted. Ayes _____.

SARAH K. LANZO
City Clerk

CITY OF LOCKPORT
COMMON COUNCIL MEETING AGENDA
REGULAR MEETING
November 16, 2022
5:30 P.M.

5:00 P.M.

Committee of the Whole Meeting

5:30 P.M.

Common Council Meeting

ROLL CALL

APPROVAL OF MINUTES

Beakman: Approve Common Council minutes of November 9, 2022.

COMMUNICATIONS

**MOTIONS &
RESOLUTIONS**

Beakman: Approve bills and payrolls
111622.2

XXXX: Police Communications Upgrades
111622.3

XXXX: Light Up Lockport November – Saturday
111622.4 November 26. 2022

XXXX: Appropriate the 2023 General Fund Budget
111622.5

XXXX: Appropriate the 2023 Water Fund Budget
111622.6

XXXX: Appropriate the 2023 Sewer Fund Budget
111622.7

XXXX: Appropriate the 2023 Refuse Fund Budget
111622.8

XXXX: Amend the Sewer Rate Schedule via Local
111622.9 Law (for 2023)

XXXX: Amend the Water Rate Schedule for 2023
111622.10

XXXX: Establish and Adopt NYS Minimum Wage for
111622.11 2023

XXXX: Establish the salary for the Confidential
111622.12 Assistant Position

XXXX: FX Infrastructure Improvements
111622.13

ADJOURNMENT

xxxx: Adjourn meeting to December 7, 2022.
111622.14

apolichette@lockportny.gov

From: Tim Russo <trusso@lockportny.gov>
Sent: Thursday, October 20, 2022 2:57 PM
To: cityclerk@lockportny.gov; apolichette@lockportny.gov
Cc: 'Michelle Roman'; 'Sue Mawhiney'; 'Laura Benedict'
Subject: RE: Resolutions for the 26th
Attachments: Fire Engine Resolution.docx; Fire - Engine Quote.pdf; Police - Motorola Quote.pdf; Police Communications.docx; DRAFT Bond Ordinance.doc

Hello,

Please find attached the following written resolutions –

- 1) Fire chassis (engine) and the accompanying quote.
- 2) Police communications purchase (if the Mayor does in fact want to proceed with this, Sue is in favor) along with its quote.

It looks like I won't have the fully written versions of the ladder truck resolutions until Monday/Tuesday of next week at the latest due to the timing we receive the quote. I am including a DRAFT version of the bond ordinance in this email so you are not caught off guard early next week with how it is set-up.

Thank you,



Timothy Russo
 Director of Finance
 Finance Department
 City of Lockport, NY
 716.439.6631

From: Tim Russo <trusso@lockportny.gov>
Sent: Thursday, October 20, 2022 11:24 AM
To: 'cityclerk@lockportny.gov' <cityclerk@lockportny.gov>; 'apolichette@lockportny.gov' <apolichette@lockportny.gov>
Cc: 'Michelle Roman' <romanforlockport@gmail.com>; 'Sue Mawhiney' <smawhiney@lockportny.gov>
Subject: Resolutions for the 26th

Hello,

In addition to the language for the public hearings on (1) the 2023 budget, (2) water rate increases, and (3) sewer rate increases, I will have the below resolutions:

- 1) Authorize and fund fire department chassis
- 2) Authorize ladder truck project
- 3) Bond ordinance for ladder truck

I can also have a resolution prepared for the police department communications improvement. **Mayor and Sue**, would you want to include this on the 26th meeting since it was already discussed, or should we hold off until November?

Whereas, the Lockport Police Department ("LPD") has identified the need for communication improvements that would improve reporting reliability and integrate with their current infrastructure; and

Whereas, the Police Chief has identified a Motorola Solutions, Inc. contract in the net amount of \$346,303 which will fulfill the needs of the department and is within the guidelines of the procurement policy (as it is identified as single source provider in the instance of integration with current Vesta solutions currently deployed); and

Whereas, the Common Council can appropriate General Fund Balance in this amount (bringing the current year appropriation from \$618,994 to \$965,297) and still maintain a fund balance in excess of the minimal amount required per fund balance policy; now therefore be it

Resolved, that the Mayor, subject to Corporation Counsel approval, is hereby authorized to execute an Agreement for said purchase and that the FY 2022 General Fund and Capital Project Fund budgets are amended as follows:

Revenue:

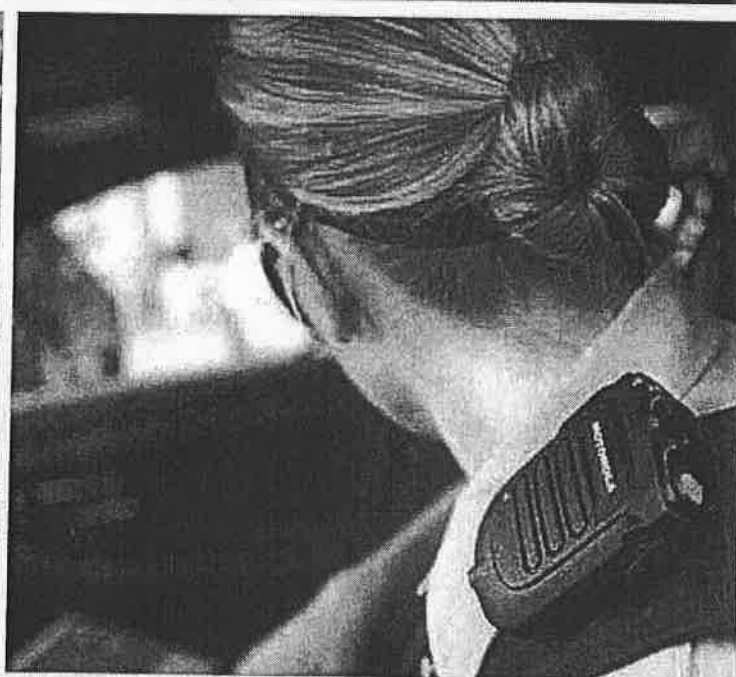
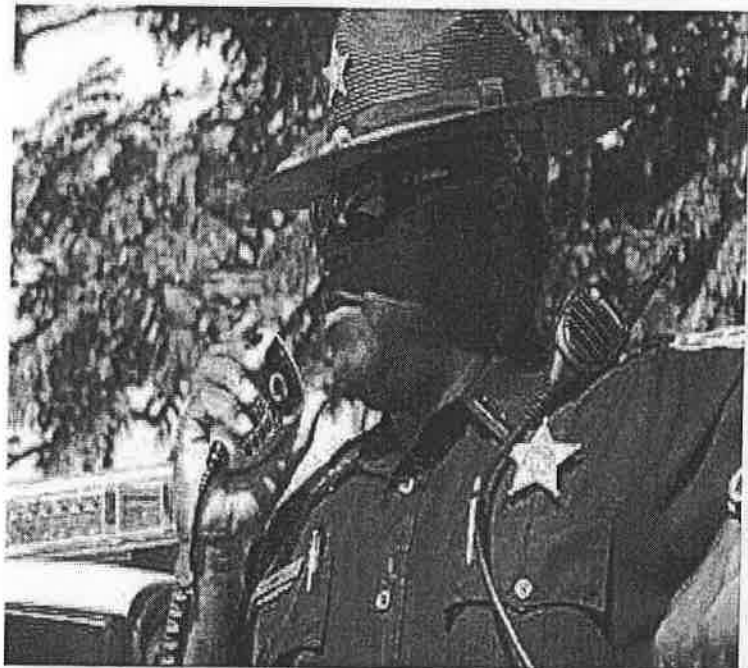
Increase

A.0000.30599	Appropriated Fund Balance	\$346,303
H222.3120.35031.A	Interfund Transfer from General	\$346,303

Expenditures:

Increase

A.9901.59000.H	Interfund Transfer to Capital	\$346,303
H222.3120.52490	Capital Improvements Expense	\$346,303



LOCKPORT POLICE DEPT

10/03/2022



MOTOROLA SOLUTIONS

DRAFT

QUOTE-1890274

10/03/2022

LOCKPORT POLICE DEPT
ONE LOCKS PLZ
LOCKPORT, NY 14094

Lt. Kaufman,

Motorola Solutions is pleased to present the Lockport Police Department with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs. This information is provided to assist you in your evaluation process. Our goal is to provide the Lockport Police Department with the best products and services available in the communications industry. Please direct any questions to Brendon Longley at Brendon.Longley@motorolasolutions.com. We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Brendon

**MOTOROLA SOLUTIONS****DRAFT**

QUOTE-1890274

Billing Address:
LOCKPORT POLICE DEPT
ONE LOCKS PLZ
LOCKPORT, NY 14094
US

Quote Date:10/03/2022
Expiration Date:03/31/2023
Quote Created By:
Brendon Longley
Brendon.Longley@
motorolasolutions.com

End Customer:
LOCKPORT POLICE DEPT

Line #	Item Number	Description	Qty	Term	Ext. Sale Price
	Flex				
1	SSV00S00063A-SP	LAW RECORDS SOFTWARE*	1		\$8,236.80
2	DS000000001A-SP	ETHERLITE HARDWARE	1		\$340.00
3	SSV00S00356A-SP	MOBILE VOICELESS CAD SOFTWARE*	1		\$3,111.68
4	SSV00S00195A-SP	EVIDENCE MANAGEMENT SOFTWARE*	1		\$2,448.16
5	SSV00S02487A-SP	FLEX ARCGIS DESKTOP STANDARD LICENSE*	1		\$6,800.00
6	SSV00S00011A-SP	STATELINK SOFTWARE*	1		\$5,765.76
7	DS000000031A-SP	SERVER - WINDOWS HARDWARE*	1		\$99,000.00
8	SSV00S00070A-SP	IBR SOFTWARE*	1		\$5,765.76
9	SSV00S00333A-SP	MOBILE ARREST FORM SOFTWARE*	1		\$3,111.68
10	SSV00S00002A-SP	CAD SOFTWARE*	1		\$7,321.60
11	ISV00S01856A	FLEX RECORDS DELIVERY SERVICES	1		\$87,712.09
12	SSV00S00010A-SP	MOBILE STATE & NATIONAL QUERIES SOFTWARE*	1		\$3,111.68
13	SSV00S00058A-SP	COMPSTAT MANAGEMENT DASHBOARD THIRD PARTY SOFTWARE*	1		\$35,200.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Line #	Item Number	Description	Qty	Term	Ext. Sale Price
14	SSV00S00526A-SP	TRACS CITATIONS INTERFACE SOFTWARE*	1		\$2,225.60
15	SSV00S00180A-SP	DRIVER LICENSE SCANNING SOFTWARE*	1		\$1,221.79
16	SSV00S00005A-SP	CAD MAPPING SOFTWARE*	1		\$4,118.40
17	SSV00S00282A-SP	INSIGHT SOFTWARE*	1		\$2,448.16
18	SSV00S00336A-SP	MOBILE FIELD REPORT WITH FIELD INTERVIEW SOFTWARE*	1		\$4,118.40
19	SSV00S00434A-SP	PERSONNEL MANAGEMENT SOFTWARE*	1		\$2,448.16
20	SSV00S00523A-SP	TRACS ACCIDENTS INTERFACE SOFTWARE*	1		\$2,225.60
21	SSV00S00060A-SP	ESRI ARCGIS SERVER STANDARD OEM*	1		\$2,864.00
22	SSV00S00192A-SP	EVIDENCE BARCODE AND AUDITING SOFTWARE*	1		\$1,221.79
23	SSV00S00264A-SP	IMAGING SOFTWARE*	1		\$4,118.40
24	SSV00S00476A-SP	RAPID NOTIFICATION 2.0 SOFTWARE*	1		\$3,111.68
25	SSV00S00065A-SP	MOBILE RECORDS SOFTWARE*	1		\$3,111.68
26	SSV00S00389A-SP	NEW YORK INCIDENT FORM SOFTWARE*	1		\$800.00
27	SSV00S00056A-SP	HUB SOFTWARE*	1		\$10,067.20
28	SSV00S00064A-SP	MOBILE AVL AND MAPPING SOFTWARE*	1		\$3,111.68
29	SSV00S00529A-SP	TRAFFIC INFORMATION SOFTWARE*	1		\$2,448.16
30	SSV00S00183A-SP	E9-1-1 INTERFACE SOFTWARE*	1		\$1,221.79
31	ISV00S01851A	FLEX CAD DELIVERY SERVICES	1		\$31,165.34
32	SSV00S00503A-SP	FLEX TOUCH SOFTWARE*	1		\$4,118.40
33	SSV00S00042A-SP	ACTIVE DIRECTORY INTEGRATION SOFTWARE*	1		\$0.00
34	SSV00S00440A-SP	PIN MAPPING SOFTWARE*	1		\$2,448.16



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Line #	Item Number	Description	Qty	Term	Ext. Sale Price
35	SSV00S00386A-SP	DOMESTIC INCIDENT REPORT SOFTWARE*	1		\$4,118.40
36	DS000000004A-SP	DATALOGIC GRYPHON BARCODE SCANNER HARDWARE	1		\$221.22
37	SSV00S00479A-SP	RESPONSE PLANS SOFTWARE*	1		\$4,118.40 X
38	SSV00S00033A-SP	LAW RECORDS MAINTENANCE - STANDARD*	1	5 YEAR	\$4,942.08
39	SSV00S00190A-SP	EVIDENCE BARCODE AND AUDITING MAINTENANCE - STANDARD*	1	5 YEAR	\$733.07
40	SSV00S00038A-SP	MOBILE RECORDS MAINTENANCE - STANDARD*	1	5 YEAR	\$1,867.01
41	SSV00S00178A-SP	DRIVER LICENSE SCANNING MAINTENANCE - STANDARD*	1	5 YEAR	\$733.07
42	SSV00S00262A-SP	IMAGING MAINTENANCE - STANDARD*	1	5 YEAR	\$2,471.04
43	SSV00S00474A-SP	RAPID NOTIFICATION 2.0 MAINTENANCE - STANDARD*	1	5 YEAR	\$1,867.01
44	SSV00S00521A-SP	TRACS ACCIDENTS INTERFACE MAINTENANCE - STANDARD*	1	5 YEAR	\$1,335.36
45	SSV00S00050A-SP	IBR MAINTENANCE - STANDARD*	1	5 YEAR	\$3,459.46
46	SSV00S00026A-SP	ESRI ARCGIS SERVER STANDARD MAINTENANCE*	1	5 YEAR	\$2,160.00
47	SSV00S01449A	USERS CONFERENCE PRE-PAID TRAVEL PACKAGE*	1	5 YEAR	\$11,600.00 X
48	SSV00S00181A-SP	E9-1-1 INTERFACE MAINTENANCE - STANDARD*	1	5 YEAR	\$977.43
49	SSV00S00036A-SP	MOBILE AVL AND MAPPING MAINTENANCE - STANDARD*	1	5 YEAR	\$1,867.01
50	SSV00S00354A-SP	MOBILE VOICELESS CAD MAINTENANCE - STANDARD*	1	5 YEAR	\$1,867.01
51	SSV00S00438A-SP	PIN MAPPING MAINTENANCE - STANDARD*	1	5 YEAR	\$1,468.90
52	SSV00S00527A-SP	TRAFFIC INFORMATION MAINTENANCE - STANDARD*	1	5 YEAR	\$1,468.90



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Line #	Item Number	Description	Qty	Term	Ext. Sale Price
53	SSV00S00023A-SP	COMPSTAT MANAGEMENT DASHBOARD THIRD PARTY MAINTENANCE - STANDARD*	1	5 YEAR	\$5,632.00
54	SSV00S00384A-SP	DOMESTIC INCIDENT REPORT MAINTENANCE - STANDARD*	1	5 YEAR	\$2,471.04
55	SSV00S00052A-SP	STATELINK MAINTENANCE - STANDARD*	1	5 YEAR	\$3,459.46
56	SSV00S00477A-SP	RESPONSE PLANS MAINTENANCE - STANDARD*	1	5 YEAR	\$2,471.04
57	SSV00S00193A-SP	EVIDENCE MANAGEMENT MAINTENANCE - STANDARD*	1	5 YEAR	\$1,468.90
58	SSV00S00028A-SP	FLEX TOUCH MAINTENANCE - STANDARD*	1	5 YEAR	\$2,471.04
59	SSV00S00331A-SP	MOBILE ARREST FORM MAINTENANCE - STANDARD*	1	5 YEAR	\$1,867.01
60	SSV00S00015A-SP	HUB MAINTENANCE (ENHANCED) - STANDARD*	1	5 YEAR	\$6,040.32
61	SSV00S00387A-SP	NEW YORK INCIDENT FORM MAINTENANCE - STANDARD*	1	5 YEAR	\$48,000.00
62	SSV00S00280A-SP	INSIGHT MAINTENANCE - STANDARD*	1	5 YEAR	\$1,468.90
63	SSV00S00524A-SP	TRACS CITATIONS INTERFACE MAINTENANCE - STANDARD*	1	5 YEAR	\$1,335.36
64	SSV00S00352A-SP	MOBILE STATE & NATIONAL QUERIES MAINTENANCE - STANDARD*	1	5 YEAR	\$1,867.01
65	SSV00S00072A-SP	CAD MAPPING MAINTENANCE - STANDARD*	1	5 YEAR	\$2,471.04
66	SSV00S00432A-SP	PERSONNEL MANAGEMENT MAINTENANCE - STANDARD*	1	5 YEAR	\$1,468.90
67	SSV00S00012A-SP	CAD MAINTENANCE (ENHANCED) - STANDARD*	1	5 YEAR	\$4,392.96
68	SSV00S00334A-SP	MOBILE FIELD REPORT WITH FIELD INTERVIEW MAINTENANCE - STANDARD*	1	5 YEAR	\$2,471.04



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QUOTE-1890274

Line #	Item Number	Description	Qty	Term	Ext. Sale Price
69	SSV00S00029A-SP	ACTIVE DIRECTORY INTEGRATION MAINTENANCE - STANDARD*	1	5 YEAR	\$0.00

Grand Total

\$493,170.99(USD)

Pricing Summary

	Sale Price	Prorated Price
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$390,632.29	\$0.00
Year 2 Subscription Fee	\$25,634.67	\$0.00
Year 3 Subscription Fee	\$25,634.67	\$0.00
Year 4 Subscription Fee	\$25,634.67	\$0.00
Year 5 Subscription Fee	\$25,634.67	\$0.00
Grand Total System Price	\$493,170.99	\$0.00

Notes:

- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Future Maintenance

- Future maintenance is estimated for your planning purposes and is not included in this purchase.

Term 6 Flex Maintenance Total: \$24,247.26

The Customer's signature below constitutes its agreement to purchase the licenses, products and/or services according to the terms quoted by Motorola Solutions within this document. This document shall serve as an addendum to the Purchase Agreement previously entered into between the Customer and Motorola Solutions. The terms and conditions of the Purchase Agreement, as well as the related License Agreement and Support Agreement, shall apply to the items quoted herein.

Motorola Solutions, Inc.

By: _____

Customer

By: _____



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



MOTOROLA SOLUTIONS

DRAFT

QUOTE-1890274

Name: _____
Title: _____
Date: _____

Name: _____
Title: _____
Date: _____



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Flex Statement of Work

INTRODUCTION

In accordance with the terms and conditions of the Agreement, this Statement of Work ("SOW") defines the principal activities and responsibilities of all parties for the delivery of the Motorola Solutions, Inc. ("Motorola") and the "Customer. When assigning responsibilities, the phrase "Motorola" includes our subcontractors and third-party partners.

Deviations and changes to this SOW are subject to mutual agreement between Motorola and the Customer and will be addressed in accordance with the change provisions of the Agreement. Unless specifically stated, Motorola work will be performed remotely. Customer will provide Motorola resources with unrestricted direct system access to enable Motorola to fulfill its delivery obligations. Motorola and the Customer will work to complete their respective responsibilities in accordance with the mutually agreed upon Project Schedule. Any changes to the Project Schedule will be mutually agreed upon via the change provision of the Agreement.

The number and type of software or subscription licenses, products, or services provided by Motorola or its subcontractors are specifically listed in the Agreement and any reference within this document as well as subcontractors' SOWs (if applicable) does not imply or convey a software or subscription license or service that are not explicitly listed in the Agreement.

Award, administration and project initiation

Project Initiation and Planning will begin following execution of the Agreement between Motorola and the Customer.

Following the conclusion of the Project Planning Session, the Motorola Project Manager will conduct twice monthly one-hour remote status meetings with the Customer Project Manager for the purpose of baselining progress of current activities and the planning of future activities. Following the conclusion of the Contract Design Review, the Motorola Project Manager will prepare and submit monthly status reports to the Customer Project Manager. Monthly Status Reports provide a summary of the activities completed in the month, those activities planned for the following month, project progress against the project schedule, items of concern requiring attention as well as potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If Customer desires a different teleconference tool, Customer may provide a mutually agreeable alternate tool at Customer expense.

Project Management Terms

The following project management terms are used in this document. Since these terms may be used differently in other settings, these definitions are provided for clarity.

Project Schedule means the schedule providing dates and timeframes for completion of tasks and deliverables during the course of the project. The Project Schedule is subject to change at the mutual agreement of Motorola and the Customer.

Project Management Plan is composed of the Communications Management Plan, Risk Management Plan, and Change Management Plan that provide the criteria for managing those tasks within the project.

Completion Criteria

Motorola Integration Services are considered complete upon Motorola performing the last task listed in a series of responsibilities or as specifically stated in Completion Criteria. Customer task completion will occur per the project schedule enabling Motorola to complete its tasks without delay. Customer will provide Motorola written notification that it does not accept the completion of Motorola responsibilities or rejects a Motorola service deliverable within five business days of completion or receipt of a deliverable.



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The Service Completion will be acknowledged in accordance with the terms of Master Customer Agreement and the Service Completion Date will be memorialized by Motorola and Customer. Software System Completion will be in accordance with the terms of the Software Products Addendum unless otherwise stated in this SOW.

Project Roles and Responsibilities Overview

Motorola Project Roles and Responsibilities

A Motorola team, made up of specialized personnel, will be assigned to the project under the direction of the Motorola Project Manager. Team members will be multi-disciplinary and may fill more than one role. Team members will be engaged in different phases of the project as necessary. In order to maximize efficiencies Motorola's project team will provide services remotely via teleconference, web-conference or other remote method in fulfilling its commitments as outlined in this SOW. Motorola project team resources will be On-site at the Customer location as noted in this SOW. The personnel role descriptions noted below provide an overview of typical project team members. One or many resources of the same type may be engaged as needed throughout the project. There may be other personnel engaged in the project under the direction of the Project Manager. Motorola's project management approach has been developed and refined based on lessons learned in the execution of hundreds of system implementations. Using experienced and dedicated people, industry-leading processes, and integrated software tools for effective project execution and control, we have developed and refined practices that support the design, production, and testing required to deliver a high-quality, feature-rich system.

Motorola Project Manager

A Motorola Project Manager will be assigned as the principal business representative and point of contact for the organization. The Project Manager's responsibilities include:

1. Manage the Motorola responsibilities related to the delivery of the project.
2. Maintain the project schedule and manage the assigned Motorola personnel and applicable subcontractors/supplier resources.
3. Manage the Change Order process per the Agreement.
4. Maintain project communications with the Customer.
5. Identify and manage project risks.
6. Collaborative coordination of Customer resources to minimize and avoid project delays.
7. Measure, evaluate, and report the project status against the Project Schedule.
8. Conduct remote status meetings on mutually agreed dates to discuss project status.
9. Prepare and submit a monthly status report that identifies the activities of the previous month, as well as activities planned for the current month, including an updated Project Schedule and action item log.
10. Provide timely responses to issues related to project progress.

Application Specialist / Information Analyst

The Motorola resource will work with the Customer project team with system provisioning. The Application Specialist's responsibilities will include:

1. Provide provisioning education and guidance to the Customer to set up, operate, and maintain the system.
2. Provide product education as defined by this SOW and described in the Education Plan.

Solution Specialist

The Solution Specialist is responsible for influencing and driving optimal outcomes of the software solution. Specific responsibilities include the following:

1. Consulting with Customers on objectives and guiding best practice adoption.
2. Driving early engagement of key project stakeholders to understand end to end workflows affecting outcomes.



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3. Providing educational expertise that addresses Customer's unique needs, objectives, and requirements.

Reporting Specialist

The Motorola Reporting Specialist specializes in data analysis, report generation, and reporting outcomes. The Reporting Specialist's responsibilities include the following:

1. Provide guidance on reporting requirements and decisions for Customer specific reports and/or dashboards.
2. Provide reporting education and guidance to the Customer to set up, operate, and maintain the reporting system.
3. Provide product education as defined by this SOW and described in the Education Plan.

GIS Specialist

The Motorola GIS Specialist specializes in geographical information technology. Responsibilities of the Motorola GIS Specialist include the following:

1. Perform the GIS analysis on the Customer-supplied GIS source data.
2. Provide the results of the GIS analysis based on the requirements of the Motorola GIS Data Requirements document to include:
 1. Geocoding Data.
 2. Centerlines to support Routing.
 3. Response Area Polygons.
3. Offer consultation services for the conversion of Customer GIS source data for Motorola use.
4. Provide instruction on the use of GIS as it pertains to the Motorola system.

Solutions Architect

The Solutions Architect is responsible for the delivery of the technical and equipment elements of the solution. Specific responsibilities include:

1. Confirmation that the delivered technical elements meet contracted requirements.
2. The delivery of interfaces and integrations between Motorola products.
3. Remain engaged throughout the duration of the delivery.

Customer Success Advocate

A Customer Success Advocate will be assigned to the Customer post Go Live event. By being the Customer's trusted advisor, the Customer Success Advocate's responsibilities include:

1. Assist the Customer with maximizing the use of their Motorola software and service investment.
2. Actively manage, escalate, and log issues with Support, Product Management, and Sales.
3. Provide ongoing customer communication about progress, timelines, and next steps.

Customer Support Services Team

The Customer Support Services team will provide ongoing support following commencement of beneficial use of the Customer's System(s) as defined in Customer Support Plan ("CSP").

Customer Core Team, Project Roles and Responsibilities Overview

The success of the project is dependent on early assignment of a Customer Core Team. Motorola has defined the following key resources that are critical to this project and must participate in all the activities further defined in this SOW. During the Project Planning phase the customer will be required to deliver names and contact information for the below listed roles that will make up the Customer Core Team. In many cases, the Customer will provide project roles that correspond with Motorola's project

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roles. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Core Team will be engaged from project initiation through beneficial use of the system. Their continued involvement in the project and use of the system will convey the required knowledge to maintain the system post-completion of the project and drive change and user adoption. In some cases, one person may fill multiple project roles. The Customer Core Team must be committed to participate in activities for a successful implementation. In the event the Customer is unable to provide the roles identified in this section Motorola may be able to supplement Customer resources at an additional price.

Project Manager

The Project Manager will act as the primary Customer point of contact for the duration of the project. The Project Manager is responsible for management of any third party vendors that are the Customer's subcontractors. In the event the project involves multiple agencies, Motorola will work exclusively with a single Customer assigned Project Manager (the primary Project Manager). The Project Manager's responsibilities include:

1. Communicate and coordinate with other project participants.
2. Manage the Customer project team including timely facilitation of efforts, tasks, and activities.
3. Maintain project communications with the Motorola Project Manager.
4. Identify the efforts required of Customer staff to meet the task requirements and milestones in this SOW and Project Schedule.
5. Consolidate all project-related questions and queries from Customer staff to present to the Motorola Project Manager.
6. Review the Project Schedule with the Motorola Project Manager and finalize the detailed tasks, task dates, and responsibilities.
7. Measure and evaluate progress against the Project Schedule.
8. Monitor the project to ensure resources are available as scheduled.
9. Attend status meetings.
10. Provide timely responses to issues related to project progress.
11. Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
12. Review and administer change control procedures, hardware and software certification, and all related project tasks required to maintain the Project Schedule.
13. Ensure Customer vendors' adherence to overall Project Schedule and Project Plan.
14. Assign one or more personnel who will work with Motorola staff as needed for the duration of the project, including at least one Application Administrator for the system and one or more representative(s) from the IT department.
15. Identify the resource with authority to formally acknowledge and approve Change Orders, approval letter(s), and milestone recognition certificates as well as approve and release payments in a timely manner.
16. Provide building access to Motorola personnel to all Customer facilities where system equipment is to be installed during the project. Temporary identification cards are to be issued to Motorola personnel if required for access to facilities.
17. Ensure remote network connectivity and access to Motorola resources.
18. As applicable to this project, assume responsibility for all fees for licenses and inspections and for any delays associated with inspections due to required permits.
19. Provide reasonable care to prevent equipment exposure to contaminants that cause damage to the equipment or interruption of service.
20. Ensure a safe work environment for Motorola personnel.
21. Provide signatures of Motorola-provided milestone certifications and Change Orders within five business days of receipt.

System Administrator

The System Administrator manages the technical efforts and ongoing tasks and activities of their system as defined in the CSP.

Application Administrator(s)



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The Application Administrator(s) manage the Customer-owned provisioning maintenance and Customer code tables required to enable and maintain system operation. The Application Administrator's involvement will start at the Business Process Review ("BPR") stage of the project. They will attend Provisioning and Train the Trainer Training and remain engaged throughout the project to ensure they are able to maintain the provisioning post Customer Provisioning handoff. For solutions that consist of multiple Motorola products (e.g. CAD and Records), the Customer may elect to have multiple Application Administrators. The Application Administrator's responsibilities include:

1. Participate in overall delivery and training activities to understand the software, interfaces, and functionality of the system.
2. Participate with the SMEs during the BPR, provisioning process, and training.
3. Authorize global provisioning choices and decisions, and be the point(s) of contact for reporting and verifying problems and maintaining provisioning.
4. Obtain inputs from other user agency stakeholders related to business processes and provisioning.

GIS Administrator

The GIS Administrator is responsible for the development and maintenance of all the GIS data used in the Motorola system. The GIS Administrator must have a working knowledge of Esri software including ArcDesktop and ArcPro. Administrator proficiency with model builder, toolbox tools, Network Analyst, and general database structures is key to the GIS Administrator's ability to manage the GIS needs of the Motorola system. Duties for this resource include: providing data in the correct schema; developing, maintaining and updating GIS data; support the GIS elements used in Motorola software; keep in regular communication with the other administrative resources.

Subject Matter Experts

The Subject Matter Experts ("SME" or "Super Users") are the core group of users involved with the BPR and analysis, the provisioning process, including making global provisioning choices and decisions, and training. These members should be experienced users in the working area(s) they represent, i.e. dispatch, patrol, etc., and should be empowered to make decisions related to provisioning elements, workflows, and screen layouts.

IT Personnel

IT personnel provide required information related to LAN, WAN, wireless networks, server, and client infrastructure. They must also be familiar with connectivity to internal, external, and third-party systems to which the Motorola system will interface.

Training Representative

Training representatives will be the point of contact for the Motorola Application Specialist when policy and procedural questions arise. They will act as course facilitators and are the Customer's educational monitors.

Additional Resources

Additional resources, such as trainers and database administrators may also be required.

User Agency Stakeholders

User Agency Stakeholders, if the system is deployed in a multi-agency environment, are those resources representing agencies outside of the Customer's agency. These resources will provide provisioning inputs to the Customer Core Team if operations for these agencies differ from that of the Customer. The Customer will manage User Agency Stakeholder involvement, as needed, to fulfill Customer responsibilities.

General Customer Responsibilities



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In addition to the Customer Responsibilities stated elsewhere in this SOW, the Customer is responsible for:

1. All Customer-provided equipment including hardware and third-party software necessary for delivery of the System not specifically listed as a Motorola deliverable. This will include end user workstations, network equipment, telephone, or TDD equipment and the like.
2. Configuration, maintenance, testing, and supporting the third-party systems the Customer operates which will be interfaced to as part of this project. For those third-party systems, the Customer is responsible for providing Application Programming Interface ("API") documentation that details the integration process for the level of interface integration defined by Motorola.
3. Initiate, coordinate, and facilitate communication between Motorola and Customer's third-party vendors as required to enable Motorola to perform its duties.
4. Active participation of Customer Core Team in project delivery meetings and working sessions during the course of the project. Customer Core Team will possess requisite knowledge of Customer operations and legacy system(s) and possess skills and abilities to operate and manage the system.
5. The provisioning of Customer code tables and GIS data as requested by Motorola. This information must be provided in a timely manner in accordance with the Project Schedule.
6. Electronic versions of any documentation associated with the business processes identified.
7. Providing a facility with the required computer and audio-visual equipment for training and work sessions as defined in the Training Plan.
8. Ability to participate in remote project meeting sessions using Google Meet or a mutually agreeable, Customer-provided, alternate remote conferencing solution.

Project Planning and Initiation

A clear understanding of the needs and expectations of both Motorola and the Customer are critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of project-specific information in order to set clear project expectations and guidelines, create the Project Management Plan and project schedule, and set the foundation for a successful implementation. Examples of information gathered include the BPR Agency Pre-Kickoff Survey (a Google survey that is sent to the Customer to collect agency-specific information, such as dispatch logistics, communication center information, operational process, and workflow). These documents are collated into a single Team Project Sync ("TPS") packet that will be delivered by the Motorola Project Manager prior to the start of the Project Planning Session.

Project Planning Session - Teleconference/Web Meeting

A Project Planning Session teleconference will be scheduled after the Agreement has been executed. The Project Planning Session is an opportunity for both the Motorola and Customer Project Manager's to meet prior to the formal Project Kickoff meeting and review key elements of the project as well as expectations of each other. The agenda typically includes:

1. A. A high level review of the following project elements:
 - B. The Agreement documents.
 - C. A summary of the contracted applications, query(ies) and interface(s), and bill of materials.
 - D. Project delivery requirements as described in this SOW.
 - E. Which tasks will be conducted by on-site Motorola resources as well as the activities when the Motorola Project Manager will be on-site.
 - F. Customer involvement in provisioning to confirm understanding of the scope and required time commitments.
 - G. The high level Project Schedule milestones and dates.
 - H. The Project Management Plan structure.
2. Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or contractors. Required fingerprints will be submitted on Motorola provided FBI FD-258 Fingerprint cards.



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3. Review CommandCentral Admin and Learning eXperience Portal ("LXP") roles in the Project Plan and provide Customer User Name and Access Information.
4. Discuss Motorola remote access requirements (24-hour access to a secured two-way Internet connection to the Motorola system firewalls for the purposes of deployment, maintenance, and monitoring).
5. Discuss Customer obligation to manage change among the stakeholder and user communities.
6. Review the TPS packet. The information in this packet is used to prepare for the Project Kickoff Meeting and BPR.
7. Review Software System completion criteria and the process for transitioning to support.

Note - Completing the TPS is a critical Project Task. Delayed, incomplete, or inaccurate information or lack of participation will have a significant impact on the Project Schedule.

Motorola Responsibilities

1. Schedule the remote Project Planning Session.
2. Request the assignment and attendance of Customer Core Team and any additional Customer resources that are instrumental in the project's success, as needed.
3. Provide the initial Project Schedule and Project Management Plan.
4. Confirm Customer receipt of the TPS packet and GIS Build Requirements Document.
5. Conduct a review of the Project Management Plan.
6. Baseline the Project Schedule.
7. Review Motorola's delivery approach and its reliance on Customer-provided remote access.
8. Document the mutually agreed upon Project Kickoff Meeting Agenda.
9. Request user information required to establish Customer in the Motorola LXP.
10. Establish the Customer within the CommandCentral cloud platform enabling CommandCentral as outlined in the Solution Description.
11. Provide the Customer with a web link (URL) to the CommandCentral Admin application on Google Play Store or Apple App Store.

Customer Responsibilities

1. Confirm with Motorola, Customer GIS Administrator reviews the GIS Build Requirements Document.
2. Provide existing GIS source data to Motorola by the start of Project Kickoff and Discovery.
3. Identify Customer Core Team and any additional Customer resources that are instrumental in the project's success, as needed.
4. Provide Core Team with TPS; return the completed TPS to Motorola no later than ten business days before start of Project Kickoff Meeting.
5. Provide acknowledgement of the mutually agreed upon Project Kickoff Meeting agenda.
6. Provide approval to proceed with the Project Kickoff meeting.
7. Provide LXP and CommandCentral user information: first name, last name, unique email address, and role.
8. Verify Customer Administrator(s) have access to the LXP and CommandCentral Admin Console.
9. Review and complete the BPR Agency Pre-Kickoff Survey within ten business days of the Project Planning Session to avoid impact on the Project Schedule.

Motorola Deliverables

1. Project Kickoff Meeting Agenda.
2. Project Management Plan.
3. TPS packet.

Kickoff and Discovery

Project Kickoff Event



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.



The purpose of the remote Project Kickoff Event is to introduce project participants and review the scope of the project. Depending upon the modules purchased, the project kickoff event may vary in duration between one to four hours or one to two days and may be combined with other activities such as the BPR. The Project Kickoff event consists of various branching activities such as the GIS Discovery session. Branching activities commence following the general kickoff meeting. Availability of Customer resources to participate in each branching activity is critical to the project success. Following the conclusion of the Project Kickoff event, the party responsible for procuring the system hardware will place the hardware order.

Motorola Responsibilities

1. Schedule and facilitate the Project Kickoff event to clarify roles, responsibilities, establish team working relationships, and initiate project tasks.
2. Present a high level overview of project scope.
3. Confirm Customer access to the LXP.
4. Review third-party partner solutions and involvement in the project, as applicable.
5. Summarize and review the contracted system components.
6. Review the initial Project Schedule and incorporate Customer feedback resulting in the implementation Project Schedule. The Project Schedule will be maintained by Motorola and updated through mutual collaboration. Schedule updates that impact milestones will be addressed via the change provision of the Agreement.
7. Provide and review the Training Plan, training delivery schedule and training requirements.
8. Provide and explain sample data entry standards in preparation of Customer provisioning activities.
9. Review the system hardware requirements and bill of materials if Motorola is providing the system hardware.
10. Review network infrastructure requirements (e.g. firewalls, remote access).
11. Plan installation activities with the Customer.
12. Discuss the Product Validation demonstration process for the contracted products.
13. Review the timing, setup and configuration requirements to enable queries and query returns (e.g. Statelink).

Customer Responsibilities

1. Provide a meeting space equipped with remote conferencing capability enabling remote Motorola project team members to participate.
2. Identify and ensure participation of key team members in kickoff and project initiation activities.
3. Confirm access to the LXP.
4. Provide input to the Project Schedule and training dates.
5. Participate in reviewing the Training Plan.
6. Participate in reviewing the system hardware requirements and place hardware order if Customer is providing the system hardware.
7. Initiate activities to enable queries and query returns.

Motorola Deliverables

1. Project Kickoff Meeting Minutes.

Note - The Project Schedule will be maintained by Motorola and updated through mutual collaboration. Schedule updates that impact milestones will be addressed via the change provision of the Agreement.

GIS Discovery Session – Teleconference/Web Meeting

A GIS discovery teleconference session will be scheduled to review the GIS Data Requirements document and complete an overview of the GIS components of the project. The agenda will include:

1. Review the Motorola GIS Data Requirements document.
2. Discuss Customer GIS skill-set and responsibilities.



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3. Review the requirements of the Customer GIS sample data provided by the Customer that is required in the Motorola system.
4. Discuss any GIS related project questions.

Motorola Responsibilities

1. Schedule and conduct the remote GIS Discovery Session.
2. Request initial GIS dataset for initial data review.

Customer Responsibilities

- Review the GIS Data Requirements document prior to the meeting.
1. Discuss any areas of concern relative to GIS and schedule requirements.
 2. Provide initial GIS dataset for review by Motorola.

Note - Providing the GIS Customer Data is a critical Project Task. Delayed, incomplete, or inaccurate information may have a significant impact on the Project Schedule.

Interface Planning

The objective of the interface planning teleconference is to discuss the user experience presented by each contracted interface. Topics of discussion will include:

1. Reviewing the functionality delivered with each interface.
2. Reviewing the deployment requirements and dependencies of each interface (NDA, network information, API, and access credentials required to connect to third party systems).
3. Reviewing the interface delivery and validation process.

Note - The interface deployment requirements (NDA, network information, API, and access credentials) may be required to connect to third party systems. Particular requirements must be satisfied prior to the deployment of the interfaces. Delayed, incomplete, or inaccurate information may have a significant impact on the Project Schedule.

Motorola is not responsible for third-party vendor management, scheduling, or additional cost for software, customization, development, or testing unless the work is defined in this SOW or amended to the Agreement via a change order.

Motorola Responsibilities

1. Discuss the need for additional information such as third-party API, SDKs, data schema, and any internal and third-party documents necessary to establish interfaces.
2. Conduct reviews of the interface to explain how each functions as well as any dependency on third-party API, SDKs, data schema, and any internal and third-party documents necessary to establish interfaces with local and remote systems.
3. Review the functional interface demonstration process.

Customer Responsibilities

1. Provide all required third-party API and SDK licensing and documentation for Customer's existing systems.
2. Discuss and collect information on third-party API, SDKs, data schema, and any internal and third-party documents necessary to establish interfaces with all local and remote systems and facilities within ten days of the Project Kickoff Meeting to avoid impact on the Project Schedule.
3. Establish network connectivity between the Motorola server(s) and all third-party interface demarcations.

Business Process Review



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The purpose of the BPR is to review the contracted software with the Customer's project team. The on-site review will be scheduled over up to three concurrent business days. The Motorola Application Specialist will coordinate the delivery of the BPR. The BPR is a focused discussion regarding related operational policies, workflows and data entry standards. The Customer's policies and current workflow will assist Motorola in consulting with the Customer on ways in which to optimize system configuration. The Customer is responsible for developing data entry standards and policies to ensure users enter data correctly and in conformity with quality assurance expectations. At the BPR, Motorola will provide and explain sample data entry standards as a starting point for the Customer. The Customer will need to revise the sample standards to meet its specific needs. Once standards are established, the Customer will be expected to formalize the policy as standard operating procedure for data entry tasks. Motorola will incorporate the data entry standards into end user training. Therefore, the Customer must complete this task prior to end user training.

Motorola will conduct a single BPR session to review workflow and forms with the Customer. The Customer will assemble a group of representatives from the host and user agencies (as applicable) to review existing paper forms and manual reports that may be eliminated, or require modification by the Customer, as a result of assuming operation of the Motorola system. Additionally, the review session provides Motorola and the Customer the opportunity to review current operational processes identifying opportunities for the Customer to streamline or modify processes in order to optimize the functionality of the Motorola system. The BPR session is conducted during business hours Monday through Friday 8:00 a.m. to 5:00 p.m. local Customer time.

The Customer is responsible for engaging and obtaining input from stakeholders that affect provisioning decisions made by the Customer.

The BPR agenda includes items such as:

- BPR Survey Responses.
- Overview of the contracted Product.
- Provisioning processes.
- Agency and Discipline Information (role type, # of Personnel, shift types).
- User Permissions/Security Groups.
- Interface Field Mapping Provisioning.
- Code Tables.
- Workflows.
- Available Reports.
- Role-based Training Recommendations.
- Additionally for CAD deployments, discuss:
 - Agency data gathering (includes incident types, unit status codes, dispositions, unit IDs, and personnel).
 - Dispatcher/Responder workflow (incident creation to closure).
 - Recommended units and/or Response Plans.
 - Notifications and Status Monitors.

Motorola Responsibilities

Provide the BPR Agenda/Workbook prior to the meeting.

1. Conduct a Product overview demonstration.
2. Review the documented business processes and provide configuration options.
3. Review the completed BPR Workbook.
4. Conduct a single three consecutive day BPR session.

Customer Responsibilities

1. Review the BPR Agenda/Workbook prior to the meeting.
2. Schedule applicable resources for remote interview sessions.
3. Provide resources knowledgeable in the Customer's business processes to provide relevant documentation on the workflow and operating procedures.
4. Provide required information to complete the BPR, such as personnel information, workflow configuration and agency logo (if desired by Customer).



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Motorola Deliverables

1. Completed BPR Workbook.

GIS Services

GIS Scope Review

The Motorola GIS Analyst meets remotely with the Customer's GIS Administrator to discuss the approach to developing the GIS data for use with the Motorola system.

GIS Scope Review topics that will be discussed include:

The GIS Data Report describes the Customers source feature classes and data values that have been made available to Motorola. The data is reviewed and any items identified that may impact the applicable functionality of the data within the Motorola System are noted within the GIS Data Report. The GIS Data Report is delivered post contract after review of the Customer GIS data. As GIS data is critical to the provisioning and operation of the system, it is imperative that the Customer GIS Data be made available to Motorola prior to the GIS Scope Review.

Motorola Responsibilities

1. Review GIS Draft Data Report.
2. Discuss current GIS business practices.
3. Discuss GIS data types that are going to be utilized within the Motorola system.
4. Discuss GIS updates and contracted frequency.
5. Discuss the need for Agency Code and Beat Names being provided to Motorola prior to the GIS Boundaries Workshop.

Customer Responsibilities

1. Ensure availability of GIS administrator for this meeting.
2. Finalize the agency code and beat names for the geodatabase and provide to Motorola. All of the data will be required but the streets, address points and common places can be works in progress that can be updated as the project progresses.

Motorola Deliverables

1. GIS Data Report.

GIS Service Delivery

GIS Service delivery provides for the creation of a draft geodatabase that will be uploaded to the CAD server to support provisioning efforts as well as draft maps that are created for use by the CAD workstations. If CAD is not a System component, a GIS Draft Geodatabase is still required as it serves as the supporting data for address validation in Flex Records.

Error reports are produced as a result of developing the draft geodatabase and will be delivered to the Customer in updates to the GIS Data Report. The Customer will correct any data errors allowing Motorola to incorporate the data into a revised draft geodatabase.

Geodatabase development provides for up to two iterations of draft databases developed by Motorola. The final geodatabase is created as a product of the GIS Administrator Workshop.

Note - the following tasks are supplementary to the tasks required to maintain the data set using Esri ArcGIS toolset. Education specific to the use of Esri ArcGIS tools can be obtained from Esri. Motorola's scope does not include the creation or maintenance of data into the NENA NG911 schema,



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any NG911 work is out of the scope of this contract. Motorola is not responsible for data errors stemming from the Customers source data.

Motorola Responsibilities

1. Schedule and initiate a data delivery design teleconference to address critical data errors or to confirm the data being incorporated into the draft geodatabase.
3. Create the draft geodatabase.
4. Provide updates to the GIS Data Report reflecting any issues found during the geodatabase build.
5. Provide up to two iterations of draft geodatabases.
6. Initiate GIS Administrator Readiness Check which enables Motorola to schedule and conduct the GIS Administrator Workshop.

Customer Responsibilities

1. Attend data delivery design teleconference.
2. Correct any GIS errors identified in the GIS Data Report from geodatabase build.
3. Participate in the GIS Administrator Readiness Check and confirm the dates for the GIS Administrator Workshop.

Motorola Deliverables

1. GIS Data Report Updates.

GIS Administrator Workshop and Review

The GIS Administrator Workshop enables the Customer to work with the Motorola GIS Specialist to understand the required GIS data structure and maintenance needs of the data in order to support address validation, response determination, routing and visual map displays. The workshop is conducted via remote teleconference over a period of three consecutive eight hour days during normal business hours. The product of the workshop is the final geofile build and the Customer assumes responsibility for further GIS updates and maintenance.

Motorola Responsibilities

1. Provide Customer with the workshop agenda.
2. Conduct the workshop.
3. Document any Customer and or Motorola GIS action items that require follow up and resolution.
4. Discuss additional boundary capabilities and data development needs.
5. Document any Customer and/or Motorola GIS action items that require follow up and resolution.
6. Resolve any Motorola follow up action items.
7. Schedule the post workshop follow up review and GIS action item close out.
8. Within thirty days of the conclusion of the GIS Administrator Workshop conduct a remote two hour post workshop follow up review to address any remaining GIS process questions and close out any follow up actions noted during the GIS Administrator Workshop work.

Customer Responsibilities

1. Ensure availability of GIS administrator participation in the workshop.
2. Resolve any Customer follow up action items.
3. Assume responsibility for the update and maintenance of the geofile.
4. Participate in the follow up review.

System Delivery



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The Customer will provide Motorola resources with safe access, suitable office space, supplies, furniture, high-speed connectivity to the Internet, and other facilities while fulfilling the on-site activities specified in this SOW.

Hardware Installation

The objective of this activity is to install the system hardware at the Customer's site. This activity addresses physical installation activities and system connectivity verification. Customer assumes responsibility for the procurement, installation, configuration, troubleshooting and resolving any issues with Customer provided hardware or virtualization environment that prevents Motorola from fulfilling its delivery obligations or impedes system operation. If Motorola has been contracted to provide the hardware, the contracted hardware will be provided by Motorola's partner; Solutions II. Solutions II may interact directly with the Customer to coordinate installation activities or communication may be directed by Motorola's Project Manager. This engagement will be a combination of On-site and remote efforts. Remote work performed by Solutions II may require On-site assistance from the Customer. While installation activities are traditionally completed during Customer regular business hours, some activities may occur in tight timeframes outside of regular office hours. In such cases work will commence as mutually agreed.

Motorola Responsibilities

If Motorola is contracted to provide hardware, perform each of the following:

1. Conduct an evaluation of the installation location to validate installation readiness.
2. Procure and install the contracted servers, VMware software, Veeam Backup and Replication software at the primary installation location and if contracted, a single disaster recovery location.
3. Configure NAS Backup Targets.
4. Load the initial Operating System software.
5. Conduct a Power On test to validate the installed hardware and operating system software are ready for configuration.
6. Verify contracted software is available and accessible on the installed system.
7. If a disaster recovery system has been included as a contracted system component, perform a simulated failover test.
8. If Motorola has installed the hardware, provide the Customer with passwords, passphrases, encryption keys and IP assignments configured by Motorola.

Customer Responsibilities

1. Provide power, cabling, network infrastructure, and access to all locations in which contracted hardware will be installed.
2. Provide an installation environment that conforms to the hardware manufacturer's specifications for heating, cooling, humidity, ventilation, physical space requirements: clearance and spacing.
3. Make any improvements required to support the installation environment inclusive of cabling and power receptacle improvements.
4. Develop a password, passphrase and encryption key management policy for the on-going Customer management of such.
5. If Motorola has not been contracted to provide the hardware and or virtual machines, Customer will perform each of the tasks outlined in this section as a Motorola responsibility and conduct a power-on tests with Motorola prior to Motorola commencing with software installation and configuration tasks.

Install and Configure Software

After the servers have been installed and the operating system and database storage have been configured, Motorola will install the contracted application software product(s) and the Motorola side of



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interfaces. The Motorola resource will configure the database environments and create the initial administrative user accounts. Customer personnel will complete client software installation using the Motorola provided client install wizard; software will be installed on the client workstations/mobile devices to facilitate provisioning training.

Motorola Responsibilities

1. Install and configure the contracted application software.
2. Install Motorola external interface code.
3. Configure database environments (live and practice).
4. Create administrative and training user accounts.
5. Provide client installer wizard.

Customer Responsibilities

1. Provide and install workstation/mobile device hardware in accordance with manufacturer specifications.
2. Complete installation of client software on workstations and mobile devices.

Motorola Deliverables

1. Contracted software.

Provisioning

Provisioning includes the setting of configurable parameters (unit names, personnel, status codes) which control application behavior. The Flex system will be provisioned using Motorola standard provisioning parameters and will incorporate Customer-specific provisioning. Provisioning activities include instruction of the mechanics and methodologies required to complete system provisioning, and provides the Customer with knowledge needed to update and maintain the provisionable items as Customer's operational needs change. Utilizing the sample data entry standards provided at the project kickoff meeting, the Customer will revise the sample standards to meet its specific needs. Once standards are established, the Customer is expected to formalize the policy as standard operating procedure for data entry tasks. Motorola will incorporate the data entry standards into training. Therefore, the Customer must complete this task prior to training.

Provisioning Verification

Upon completion of provisioning table updates by the Customer, Motorola will conduct a working session with the Customer's Administrators and desired SME's demonstrating system operation in accordance with Customer determined provisioning parameters (BPR Workbook and Provisioning Worksheets). The purpose of the session is to enable the Customer to fine tune provisioning parameters as needed to better align with operational use needs. In this working session, Motorola provides the Customer with guidance on provisioning options that may better support the Customer's operational objectives. In order to reinforce provisioning training principles, the Customer completes any provisioning parameter updates with Motorola guidance as desired.

Motorola Responsibilities

1. Conduct an operational walk through of the provisioned system enabling the Customer to verify the operational behavior of the provisioned system.
2. Consult with Customer on provisioning options that better support the Customers business operations.
3. Provide guidance on making desired provisioning updates.



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4. Conduct a remote 3 hour Insight Broker User Maintenance workshop.

Customer Responsibilities

1. Participate in the Provisioning Verification Session.
2. Note desired provisioning updates.
3. Update provisioning tables, as desired.
4. Enable Insight Broker users, configure queries and query targets.

Interfaces and Integration

The installation, configuration, and demonstration of interfaces may be an iterative series of activities depending upon access to third-party systems. Interfaces will be installed and configured as reviewed during the Project Kickoff. Integrated functionality between Motorola developed products will be completed through the software installation and provisioning activities described herein. Integration activities that have specific requirements will be completed as outlined in this SOW.

Interface Deployment

Connectivity will be established between the Motorola system and the external and/or third-party systems to which the contracted software will interface. Motorola will configure the system to support each contracted interface. The Customer is responsible for engaging third-party vendors if and as required to facilitate connectivity and testing of the interfaces.

Motorola Responsibilities

1. Establish connectivity to external and third-party systems.
2. Configure interfaces to support the functionality described in the System Description and reviewed during the Interface Planning Session.
3. Validate each interface can transmit and/or receive data in accordance with the System Description.

Customer Responsibilities

1. Act as liaison between Motorola and third-party vendors or systems as required to establish interface connectivity with the Motorola system.
2. Provide personnel proficient with and authorized to make changes to the network and third-party systems to support Motorola's interface installation efforts.
3. Provide network connectivity between Flex and the third-party systems.

Motorola Deliverables

1. Contracted Interfaces.

Integration Activities

Proprietary processes enable the transfer and receipt of data between Motorola systems.

Motorola Responsibilities

1. Establish and validate connectivity between the Motorola systems.
2. Validate each system can transmit and/or receive data.
3. Enable the Data Exchange API ("DEX") and on-board Customers third party vendor via the partner program, if/as contracted.

Customer Responsibilities

1. Provide personnel proficient with and authorized to make changes to the network and third-party systems to support Motorola's integration efforts.



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2. Provide network connectivity between the Motorola systems.
3. Work with Customers 3rd party vendor to sign up for the partner program. Participation in the Partner program is not included in this offer and is a post contract purchase. If purchased, Motorola will provide the instructions to signup, post, contract if purchased.
4. Cover any license fees access to the DEX API or participation in the Advanced Partner Program not included in the contract.

Reports

Motorola will deliver the standard reports library and, unless specifically contracted, has not included the effort to develop any Customer-specific or Customer-defined reports.

System Administration and Training

System administration begins with training designed to enable the Customer to perform the data entry required to configure the software Product functionality. Motorola will conduct a single session for each of the training courses identified on the quote page of this offer per the description provided in the Training Plan. The training courses provide instruction on how to set up, enter, and administer the operational and administrative code tables.

Following training, the Customer will be responsible for entering data into the code tables before user training begins.

Prior to the start of user training, the Customer should have a draft of its data entry standards. During this training, Motorola will work with the Customer to review and finalize the data entry standards.

Following training, the Customer will be responsible for formalizing policies regarding the data entry standards. This task must be completed before user training begins.

Additional training courses may be available to Customer depending upon the solution purchased. Any additional training courses will be described in the Training Plan.

Motorola Responsibilities

1. Deliver the contracted training courses listed on the quote page of this offer.
2. Deliver training in accordance with the Training Plan.

Customer Responsibilities

1. Provide a training environment in accordance with the Training Plan.
2. Assign personnel to participate in training.
3. Finalize data entry standards.
4. Enter code tables.

Motorola Learning eXperience Portal (On-line Training)

Training is made available to Customer, in part, via Motorola's Software Enterprise LXP. This subscription service provides customers with continual access to Motorola's library of on-line learning content and allows your users the benefit of learning at times convenient to them. Content is added and updated on a regular basis to keep information current. Courses delivered or supplemented by LXP content are described in the Training Plan.

Motorola Responsibilities

1. Initial set up and addition of administrators.
2. Provide instruction to Customer LXP Administrators on:
3. Adding and maintaining users.
4. Adding and maintaining Groups.
5. Assign courses and Learning Paths.
6. Running reports.

Customer Responsibilities

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1. Provide Motorola with names (first and last) and emails of Customer LXP administrators.
2. Provide access to learning.motorolasolutions.com.
3. Complete LXP Administrator training.
4. Advise users of the availability of the LXP.
5. Add/modify users, run reports, and add/modify groups.

Instructor-Led Training (On-site and/or Virtual)**Motorola Responsibilities**

1. Deliver User Guides and training materials in electronic .PDF format.
2. Perform training in accordance with the Training Plan.
3. Provide Customer with training Attendance Rosters and summarize any pertinent observations that may impact end user training.

Customer Responsibilities

1. Supply classrooms with a workstation for the instructor and at least one workstation for every two students based on the requirements listed in the Training Plan.
2. Designate training representatives who will work with the Motorola trainers in the development and delivery of training.
3. Conduct end user training.

Motorola Deliverables

1. Electronic versions of User Guides and Training Materials.
2. Attendance Rosters.

System and Module Training

The following table is a representative sample of the instructor led courses available to the Customer, dependent upon the purchased solution (e.g. CAD, Mobile, Records). As part of the project kickoff activities, Motorola will provide a Customer specific Training Plan reflecting the training specific to your installation. Motorola will deliver training as outlined in the Customer specific Training Plan.



Figure 1-1: Sample Instructor Led Courses

Product Validation

The system is exercised throughout the delivery of the project by both Motorola and the Customer via provisioning and training activities. To solidify Customer confidence in the system and prepare for live use operation, Motorola will perform prescribed system validations in accordance with a Product Validation Plan.

Product Validation Plan

The objective of this series of tasks is to finalize the activities to be conducted in accordance with the final Project Validation Plan. The Project Validation Plan will be finalized following system provisioning activities. The Project Validation Plan describes the scope and objectives of each type of demonstration executed by Motorola as well as the techniques used during each type of demonstration and the completion criteria. The Customer may execute their own tests outside the scope of Motorola's demonstration responsibility as desired.

The Product Validation Plan covers the following types of demonstrations:

- Functional Validation.



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- Interface Validation.

Motorola Responsibilities

1. Finalize the Project Validation Plan based on information gathered throughout the project kickoff and provisioning phase of the project.
2. Distribute a copy of the plan to the Customer's Project Manager.
3. Review the schedule of demonstration activities.
4. Execute the Product Validation Plan in accordance with the project schedule.

Customer Responsibilities

1. Receive the Project Validation Plan.
2. Review the Project Validation Plan activities.
3. Notify the Motorola Project Manager of any items that require discussion.
4. Initiate any desired user testing.

Motorola Deliverable

1. Product Validation Plan.

Functional Validation

The objective of Functional Validation is to demonstrate the features and functions of the system in the Customer's provisioned environment. The functional demonstration may not exercise all functions of the system, if identified as not being applicable to the Customer's operations or for which the system has not been provisioned. The functional demonstration is estimated to span three consecutive business days, on-site, during Customer's regular business hours. The functional demonstration is a critical activity that must occur following the completion of provisioning and no later than the completion of training.

Motorola Responsibilities

1. Conduct functional validation according to the Functional Validation Plan.
2. Develop a Remediation Plan for features and functions that do not perform preventing the Customer from obtaining beneficial use of a module.
3. Manage the Remediation Plan and coordinate Motorola remediation actions.

Note - The Remediation Plan will identify the remediation action and the action owner (Customer or Motorola). Remediation steps may involve provisioning modifications, system configuration changes and or software version updates.

Customer Responsibilities

1. Witness the functional demonstration and acknowledge its completion.
2. Participate in developing the Remediation Plan.
3. Coordinate and manage Customer remediation actions.

Motorola Deliverable

1. Completed Functional Validation Results.
2. Remediation Plan (as applicable).

Interface Validation

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The objective of Interface Validation is to verify that the installed interfaces perform in accordance with the user experience as reviewed during the Interface Planning Session. Motorola is not responsible for issues arising from lack of engagement of third-party and/or Customer resources to perform work required to enable/provision and/or configure an interface to a third-party system, or troubleshooting any issues on the Customer's third-party systems. Interfaces that cannot be tested due to connectivity issues to external systems or the unavailability of Customer's third-party system will be demonstrated to show that Motorola's portion of an interface is enabled to send and/or receive data that supports the user experience. In such cases, Motorola demonstrating the elements within Motorola's control will constitute a successful demonstration and completion of the demonstration task.

Motorola Responsibilities

1. Conduct Interface Validation demonstration.
2. Develop a Remediation Plan for anomalies that do not align with Motorola's stated user experience.
3. Manage the Remediation Plan and take Motorola remediation actions.

Customer Responsibilities

1. Provide access to a resource with access to the interfacing system to validate functionality.
2. Witness the execution of the demonstration and acknowledge successful completion.
3. Participate in the documentation of anomalies and work with Motorola to develop remediation action(s).
4. Coordinate and manage Customer remediation actions.

Motorola Deliverable

1. Completed Interface Validation Results.
2. Remediation Plan (as applicable).

Go Live

Go Live Planning

Motorola will provide support of Customer's efforts with commencing live operation use of the system. Motorola resources are supplemental to Customer resources and provide support to Customer trainers and subject matter experts. Customer trainers and subject matter experts are the first line of support to end users in the transition of live operations from the Customer's legacy system to the Motorola system. Motorola will work with the Customer to develop a detailed Cutover Plan. This plan includes the following information:

- Motorola and Customer resources and staffing.
- Pre-cutover tasks/activities to be performed leading up to go live.
- Readiness review meetings.
- Contingency/roll-back plans.
- Go live tasks and responsibilities during and after the live cut.
- Post live cut support resources and schedules.
- Issue reporting process.
- Escalation process.

Motorola Responsibilities

1. Facilitate meetings with Customer staff to develop and document the Cutover Plan.



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Customer Responsibilities

1. Coordinate the participation of Customer technical and operational staff in cutover planning and development and documentation of the Cutover Plan.

Motorola Deliverable

1. Cutover Plan.

Motorola Support Engagement

As part of go live planning, the Motorola Project Manager will complete a System Configuration workbook consisting of Customer contact information and information required for remote access to the system. Motorola will schedule a Support Engagement meeting between the Project Manager, Customer Support Manager ("CSM"), Focal Support Technician and Customer's project team representatives. The CSM will review the CSP with the Customer, including the process for obtaining support and contact information.

Go Live Event

In accordance with the Cutover Plan, Motorola and the Customer will transition the Customer from their legacy system to live operation use of the Motorola system. Motorola will support Customers trainers and SME's as they provide first level support to end users at a single location. The go live event transitions the Customer from an implementation project to a support project under the governance of the Motorola Support organization.

Motorola Responsibilities

1. Work with Customer to schedule the date and time for the go live event.
2. Facilitate the Support Engagement Meeting between the Customer and the Motorola Support organization.
3. Execute the Cutover Plan.
4. Provide two on-site resources during the day of and the day following live cut. Combined, the two resources will provide up to sixteen hours of support per day over two consecutive eight hour shifts.

Customer Responsibilities

1. Coordinate the participation of Customer technical and operational staff in cutover planning and development and documentation of the Cutover Plan.
2. Identify Trainers and SME's who will serve as first line support to end users during Go Live activities.
3. Manage Go Live activities.
4. Perform and support the cutover activities defined in the Cutover Plan.
5. Inform Customer staff about the CSP and the process to contact Customer Support.
6. Engage Motorola.

Project Closure – Transition to Support

Following the Go-Live Event the service delivery is complete. Motorola and Customer certify the Software System Completion milestone and the implementation project is formally closed. The system is transitioned to the support phase of the contract per the terms and conditions of the Maintenance and Support Agreement.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Performed Data Conversion Scope of Work

Data Conversion Summary

Motorola Solutions' primary objective as your partner is to minimize your risk and provide you with exceptional service. We are committed to ensuring that you receive a timely, high-quality, successful data conversion.

Motorola Solutions' Standard Data Conversion includes the fields highlighted in the following pages, as long as we find an equivalent field in Customer's Legacy system. Due to the nature of data conversion, the criteria is not fixed. To ensure the best outcome, some of the field mapping can be modified during the Data Mapping/Preparation workshop, if we find an additional field match.

Agencies and Legacy Systems

Agency	Legacy System Name	Database Type
Lockport	CAD – VCAD and Impact RMS	Relational

Data Conversion Scope Review

This proposal covers data conversion for the following modules:

Agency	Number of Records to be converted	Primary or Secondary Database?
Names	Unspecified	Primary
CAD Calls for Service	Unspecified	Primary
Incident (Case) Reports	Unspecified	Primary
Vehicle	Unspecified	Primary
Property	Unspecified	Primary
Evidence	Unspecified	Primary
Citations	Unspecified	Primary
Accidents	Unspecified	Primary
Warrants	Unspecified	Primary

Scope Notes:

- Legacy Images and file attachments ARE in scope for this conversion.
- Addresses that are part of the data conversion cannot be geo-verified. Motorola assumes that legacy addresses were already geo-verified in the previous system.

- System code, configuration, and maintenance tables are not included in this Data Conversion.
- Please review the yellow-highlighted fields in the screenshots below to see the data included in Motorola Solutions' standard CAD data conversion.
- Please review the yellow-highlighted fields in the screenshots below to see the data included in Motorola Solutions' standard RMS data conversion.

Motorola Responsibilities:

1. Provide a Project Schedule – Motorola and Customer will mutually agree upon Schedule.
2. Complete Data mapping – Create initial data mapping document.
3. Conduct Data Conversion Preparation Workshop – Review, revise and accept data mapping document.
4. Complete Data Conversion – Extracting, Translating and Loading data (ETL).
5. Complete Script Development.
6. Complete Data Migration – Two Test Load Iterations & Live Cut.

Customer Responsibilities:

1. Provide Legacy Data in CSV, Excel, or Access database file format, if Legacy data is not in MS SQL or Oracle server.
2. Provide Motorola with adequate documentation of the legacy database and field mapping information.
3. Cleanse data in the legacy database prior to data conversion, specifically, duplicate master records.
4. Participate in a Data Conversion Preparation Workshop.
5. Review and verify all converted data for accuracy within each iteration process.
6. Approve the data conversion requirements document prepared by Motorola.
7. Following a test iteration or live cut, the customer will review and report any issues within 10 business days.

Pricing

Price: \$61,900

Data Included in Standard Conversion

The items highlighted below will be converted from the legacy database into Flex, if the data is available and can effectively be translated into Flex.

Flex CAD

Incident Calls:

The screenshot displays the 'Call Taker's Screen' interface, which is organized into several sections for data entry:

- Call Section:** Includes fields for 'Long Term Call ID', 'Active Call', 'Name', 'Type', 'Priority', 'City', 'Code', 'Dupl', 'Names', 'w/Alerts', 'Wants', 'Pratt', 'Adt', 'Zone', 'Directions', 'Defendant', and 'Appt'.
- Complainant Section:** Includes fields for 'Number', 'Last', 'First', 'Middle', 'DOB', 'SSN', 'Race', 'Sex', 'Prov Calls', 'Wants', and 'Adt'.
- Contact Section:** Includes fields for 'Contact' and 'Telephone'.
- Information Section:** Includes fields for 'Info', 'License Plate', 'State', 'How Received', 'Received By', 'How Used', 'Occurred between', 'and', 'When Reported', and 'SSN'.

The interface also features a menu bar at the top with options like File, Edit, Search, Look, and Help, and a status bar at the bottom with the text 'Use: Panel - Search for specific records'.

Names Records (CAD):

Names

File Edit Search Reports Tools Help

Exit Undo Redo Copy Paste View List Tool Back Forward Left Right Print

Names Add Edit Delete View File Print Search Home Help

Name and Address

Number

Last First Middle

Address Address History

City State ZIP

Zone Area

Death Area

Monitor

Personal Identification

DL Number SOFI State ID

DL State Class FBI Local ID

Home Tel Other Tel

Work Tel Internet

Physical Description

DOB Eyes Complex

Race Glasses Speech

Sex Hair Teeth

Gender Handstyle Build

Height 0 cm Beard Ethnic

Weight 0 kg

Traits

Name Type Sub Type

Scars, Marks, and Tattoos

MO

Narrative/Other

Alert Codes

Comments

Addresses Photos Mx Visited inmates Held Visitors

Image Merge

User/bank Search for additional records

10/17

Radio Log:

Call Taker's Screen						
File Edit Search Tools Help						
Exit View Print Back Fast Run						
Radiolog Transcriptions 1 through 3 of 3 for Call C001						
Time/Date	Typ	Unit	Code	Zone	Agnc	Description
09:43:33 10/29/01		102	CRPLY	UNW	SPD	incd#-0110-0001 Completed Call call=11
09:40:12 10/29/01		102	ARRVD	UNW	SPD	incd#-0110-0001 Arrived on Scene call=11
09:36:46 10/29/01		102	ENRT	UNW	SPD	incd#-0110-0001 Enroute to a Call call=11

As minimum, the target database fields to be populated by the data conversion for CAD data:

<p>CAD Calls</p> <ul style="list-style-type: none"> Call Number Complainant Person Number Person To Contact Contact's Phone Number Contact's Address How Received Call Nature Call Taker Incident Date / Time Respond To Address License Plate Number License Plate State City Code Call Type (Law / Fire / EMS) <p>CAD Call Comments</p> <ul style="list-style-type: none"> Call Number Comment 	<p>Radio Logs</p> <ul style="list-style-type: none"> Unit Number Date & Time Code Zone Agency Comments
--	--

Flex Records (RMS)

Law Incidents:

Incident# Law Incident Table

File Edit Search Reports Tools Help

Ext Srch Add Del View List Toll Print Back Fwd Jada Link Jdt

Law Incident: [Incident] [Orig] [Iss] [Files] [Narr] [Supp] [Alog] [Wlog] [Case] [IBR] [NFIRS] [Rpt] [Image] [Linkup]

Incident

Incident Number [] Nature []

Case Number [] Image []

Address []

City [] State [] ZIP []

Area [] Contact []

Complainant

Number []

Last [] Fst [] Mid []

DOB [/ /] SSN [- -] Adr []

Race [] Sex [] Tel [] Cty [] ST [] ZIP []

Details

Offense/Statute [] Reported [] Observed []

Circumstances []

Rspndg Officers []

Rspnsbl Officer [] Agency [] CAD Call ID []

Received By []

How Received [] Last RadLog [: : / /]

When Reported [: : / /] Clearance []

Occurrd between [: : / /] Disposition [] Disp Date [/ /]

and [: : / /] Judicial Sts []

MO [] Misc Entry []

Narrative

Narrative []

Supplement []

Approval Status: [] To: [] From: [] Date: [] [History] [OVR]

User: train Search for specific records

Name and Address			
Number		First	Middle
Last			
Address			
City	State	ZIP	Address History
Zone	Area		
Death	Alias		
Moniker			

Personal Identification			
DL Number		SSN	State ID
DL State	Class	FBI	Local ID
Home Tel	() -	Other Tel	() -
Work Tel	() -	Internet	

Physical Description			
DOB	//	Eyes	Complexion
Race		Glasses	Speech
Sex		Hair	Teeth
Gender		Hairstyle	Build
Height	- * 0 cm	Beard	Ethnic
Weight	0 kg		

Traits	
Name Type	Sub Type
Scars, Marks, and Tattoos	
MO	

Narrative/Other	
Alert Codes	
Comments	
Addresses	Premis Extra Visited Inmates Had Visitors
Image	Merge

Property Records:

prmain Property Table

File Edit Search Reports Tools Help

Exit Srch Mod Add Cl Del View List Totl Prt Back Fwd Jstl Arc Jstl

Property Use Only Use Files H-SI Image

Property

Property Number	<input type="text"/>	Image	<input type="text"/>
Item	<input type="text"/>	Owner Applied Number	<input type="text"/>
Brand	<input type="text"/>	Characteristics	<input type="text"/>
Model	<input type="text"/>	IBR/UCR Quantity	<input type="text"/>
Year	<input type="text"/>	Measurement	<input type="text"/>
Serial Number	<input type="text"/>	IBR/UCR Code	<input type="text"/>
Color	<input type="text"/> / <input type="text"/>	IBR/UCR Total Value	<input type="text"/>

Owner

Numbr	<input type="text"/>		
Last		Fst	Mid
DOB	//	SSN	- -
Race	Sx	Tel () -	City
			ST ZIP

IBR/UCR

IBR/UCR Agency	<input type="text"/>	Accum Amt Recov	<input type="text"/>
Officer	<input type="text"/>	UCR incident	<input type="text"/>
IBR/UCR Status	<input type="text"/>	Storage Location	<input type="text"/>
Local Status	<input type="text"/>	Tag Number	<input type="text"/>
Local ID	<input type="text"/>	Crime Lab Num	<input type="text"/>
Status Date	//	Date Released	//
Date Recov/Rcvd	//	Released By	<input type="text"/>
Amount Recovered	<input type="text"/>	Released To	<input type="text"/>
Custody	: : //	IBR/UCR Dhst	
Reason	<input type="text"/>		

Comments

User: train1 Search for specific records OVR

As minimum, the target database fields to be populated by the data conversion for Records data:

Persons, Businesses & Aliases	Wanted Person Offenses
Person Number	Warrant Number
Last Name	Sequence
First Name	Offense Code
Middle Name	
Name Suffix	
Sex	Property
Date of Birth	Property Number
Height	Item Code
Weight	Year
Address	Serial Number
City	Status
State	Recovery Date
	Value

<p> Zip Code Race Hair Color Eye Color Build Teeth Ethnicity Drivers License Number Drivers License State Phone Number Work Phone Number Social Security Number </p> <p> Person Additional Address Name Number Street Address City State Zip Code </p> <p> Scars, Marks & Tattoos Name Number Sequence Type of SMT etc. Body Position Item of the Body Misc. Description </p> <p> Wanted Persons Warrant Number Person Number Issued Date Returned Date Related Incident Number Court Number Wanted For Process Type Officer Assigned Disposition Offense Code </p> <p> Law Incident Offenses Incident Number Sequence Date & Time Offense Code </p> <p> Law Incident Narratives Incident Number Narrative </p>	<p> Related Law Incident Number Year Of Make Model Serial Number Quantity Owner Person Number Description Storage Location Tag Number </p> <p> Evidence Evidence Number Incident Number Owner Number Item Type Item Number Status Status Date Brand Model Color Quantity Serial # Description Location </p> <p> Evidence Comments Evidence Number Miscellaneous Comments </p> <p> Law Incidents Incident Number Nature Agency Address City State Zip Code Contact Complainant Date & Time Reported Date & Time of Occurrence How Received Agency Responding Officer Clearance Code Disposition </p> <p> Law Incident Supplemental Reports Incident Number Sequence Narrative </p>
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Motorola Solutions, Inc.
123 Tice Boulevard, Suite 202
Woodcliff Lake, NJ 07677

Telephone: +1 201.949.5500
Fax: +1 201.949.5799

October 13, 2022

Chief Steve Abbott
Lockport Police Department
One Locks Plaza
Lockport NY 14094

RE: Motorola Product Integrations

Dear Chief Abbott

As you know, Motorola Solutions, Inc. (Motorola Solutions) is the premier provider of public safety solutions in the world. We appreciate the opportunity to share our breadth of experience and our extensive software solution portfolio with you. Our goal of saving your public safety personnel time and effort through the integration of our products is unique in the marketplace, especially when that integration is between emergency call handling solutions and our computer aided dispatch (CAD) and records management (RMS) solutions.

Specifically, our Flex CAD and RMS solution, which is targeted to medium to small public safety agencies, and our PremierOne CAD and RMS solution, which is targeted to large to very large agencies, are the only products that have a tight integration with our Vesta emergency call handling solution that you deployed last year. To achieve the efficiencies you need, Flex is the only solution available to provide the seamless ability to exchange data between systems and even control the handling of a 9-1-1 call from within the CAD solution.

If you have any questions about our integrations or the exclusivity within our product portfolio, please do not hesitate to reach out to me.

Sincerely,



Joseph Grube
Area Sales Manager | Command Center Software
MOTOROLA SOLUTIONS, INC.

4

SAVE THE DATE!
Saturday, November 26th
Light Up Lockport
CHRISTMAS

Tacky Sweater 5K! Crafts! Food!
Shop Small Saturday, Santa's official Arrival!
Movies Elf & Polar Express! Family Fun!
Lighted Christmas Parade starts at 6pm!

HISTORIC
PALACE
THEATRE
2 East Ave., Lockport, NY
716-438-1130



5,6,7,8,9,10,11,12

apolichette@lockportny.gov

From: Tim Russo <trusso@lockportny.gov>
Sent: Thursday, November 10, 2022 11:47 AM
To: 'cityclerk'; apolichette@lockportny.gov
Cc: 'Sue Mawhiney'; 'Michelle Roman'; 'Laura Benedict'
Subject: RE: Resolutions for 11/16/2022
Attachments: 11.16.22 Resolutions.docx

Hello,

Attached are the 8 drafted resolutions. Please note that there is still a final budget meeting on this coming Monday that may produce some alterations to the figures you see here.

Also please make note that I need someone to fill out what local law number we are on for the beginning of resolution number 5 in the word doc (it's highlighted in red).

Thank you!



Timothy Russo
Director of Finance
Finance Department
City of Lockport, NY
716.439.6631

From: Tim Russo <trusso@lockportny.gov>
Sent: Wednesday, November 9, 2022 1:26 PM
To: 'cityclerk' <cityclerk@lockportny.gov>; 'apolichette@lockportny.gov' <apolichette@lockportny.gov>
Cc: 'Sue Mawhiney' <smawhiney@lockportny.gov>; 'Michelle Roman' <romanforlockport@gmail.com>; 'Laura Benedict' <lmiskell31@hotmail.com>
Subject: Resolutions for 11/16/2022

Hello,

I will have the below resolutions for next week:

- 1) Appropriate the 2023 General Fund Budget
- 2) Appropriate the 2023 Water Fund Budget
- 3) Appropriate the 2023 Sewer Fund Budget
- 4) Appropriate the 2023 Refuse Fund Budget
- 5) Amend the Sewer Rate Schedule via Local Law (note- there is a new graph at the end of this resolution because we need to increase both usage and unit rates this year)
- 6) Amend the Water Rate Schedule (note- there is a new graph at the end of this resolution because we need to increase both usage and unit rates this year)
- 7) Establish and Adopt NYS Minimum Wage for 2023
- 8) Establish the salary for the Confidential Assistant position

I have them written, but need to wait until tonight to get the final budget decisions together.

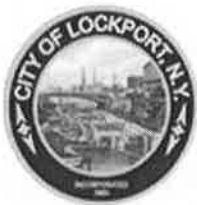
apolichette@lockportny.gov

From: Tim Russo <trusso@lockportny.gov>
Sent: Wednesday, November 9, 2022 3:15 PM
To: apolichette@lockportny.gov; cityclerk@lockportny.gov
Cc: 'Michelle Roman'; 'Sue Mawhiney'
Subject: November 16th Resolutions
Attachments: FX Capital Reoslution.docx; FX Improvements Request.pdf

Hello,

In addition to the 8 resolutions I described earlier, I also have the attached resolution as a 9th resolution – to authorize funds to be used in the FX Capital Improvements Fund. The word document contains the resolution and the PDF is the backup documentation for it.

Thank you,



Timothy Russo
Director of Finance
Finance Department
City of Lockport, NY
716.439.6631

Tim Russo

From: Dennis McNamara <dmcnamara@lockportny.gov>
Sent: Wednesday, November 9, 2022 2:57 PM
To: 'Tim Russo'
Subject: small capital projects

Hi Tim,
Here is a list of capital projects that I need funds for.

Precision digital panel meters for filters, I need 4 at \$475 each, total = \$1900

Pertech submersible pressure transducer/ for reservoir, I need 1 at \$1375

Lab tools small,
Conductivity meter, 1 at \$1411

Orion star PH meter 1 at \$800

Turbidimeter, 1 at \$1695

MF vacuum pump, 1 at \$1320

Ampules block incubator, 1 at \$692

Cimarec stirring hot plate, 2 at \$479.70 each, total = \$960

Top loading balance 220gram x 0.01 gram, I need 1 at \$555

Heat block heater, 2 at \$562.80 each, total \$1126

Heat blocks, 2 at \$223.25 each, total \$447

Total cost, \$ 12,281.00

This is all equipment that we need that replaces 1960 and 1970 equipment that is broken
Or not working right. It should all last longer than 5 plus years.
Let me know, but I would like to move fast on this before they are not in stock (back order).

Thank you
Dennis

Whereas, the City of Lockport's Water Filtration department has requested funding to be made available for a number of minor capital improvements to existing equipment; and

Whereas, said purchases would include new digital panel meters, a transducer, a conductivity meter, a turbidimeter, a vacuum pump, a block incubator, 2 stirring plates, a top loading balance, and 2 heat blocks, each item individually under the \$3k threshold required for competitive bidding and has a grand total of \$12,281 ; now, therefore, be it

Resolved, that the City of Lockport Common Council hereby authorizes the use of \$12,281 for said projects from the H204 capital project (FX Infrastructure Improvements).