

# Finance Committee Meeting Topic: Budget Resolution Guide



City of Lockport, NY  
September 13, 2023

# Budget Schedule and Resolutions



- The FY 2024 Budget will have a public hearing (on both the budget and rate changes) on October 25, 2023.
- The tentative voting session for the budget will be held on November 15<sup>th</sup>, 2023.
- This meeting will have a number of unique resolutions in order for the budget to be considered as ‘approved’. This guide will discuss each resolution.

# Resolution #1: Appropriate the General Fund

111622.5

By Alderman Barnard:

Whereas, the City of Lockport FY 2023 Mayor's Recommended Budget was presented to the Common Council and public on October 5<sup>th</sup>, 2022; and  
Whereas, the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it  
Resolved, that the City tax budget for fiscal year 2023, containing appropriations for operating City departments, be and the same is hereby amended and adopted as follows:

**CITY OF LOCKPORT, NEW YORK**  
**2023 GENERAL FUND BUDGET SUMMARY**

Budget Appropriations:	
Personal Services	\$12,253,558
Equipment	\$314,101
Contractual	\$4,236,406
Fringe Benefits	\$10,001,783
Interfund Transfers	\$200,000
Debt Service	\$534,870
Total Appropriations:	\$27,540,718
LESS: Estimated Revenues:	\$13,265,902
Estimated Fund Balance:	\$991,259
Amount to be raised through property taxation:	\$13,283,557
Assessed Valuation:	\$1,167,997,805

**REAL PROPERTY TAX RATE: \$11.37293 per \$1,000 ASSESSED VALUATION**

Seconded by Alderman Pasceri and adopted. Ayes 5.

- This resolution will approve the general fund budget as amended by the common council's budget meetings. The final consensus on individual items will determine the real property tax rate which is passed in the end of this resolutions.

# Resolution #2: Appropriate the Water Fund

111622.6

By Alderman Devine:

Whereas, the City of Lockport FY 2023 Mayor's Recommended Budget was presented to the Common Council and public on October 5<sup>th</sup>, 2022;

Whereas, the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved, that the City of Lockport 2023 Water Fund Budget containing appropriations for operating the City's Water Department, be and the same is hereby adopted as follows:

## CITY OF LOCKPORT, NEW YORK 2023 WATER FUND BUDGET SUMMARY

### Appropriations:

Personal Services	\$1,313,332
Equipment	\$25,000
Contractual	\$1,243,869
Fringe Benefit	\$1,119,825
Debt Services	\$598,760
Interfund Transfers	\$40,047

Total Appropriations: \$4,340,833

Estimated Revenues: \$4,340,833

- The second resolution will appropriate the water fund budget, as amended by Council. Notably, this must be done in coordination with resolution #5, which amends the fee schedule for any increase rate revenues.
- Note that water fees are amended via resolution (not local law).

# Resolution #3: Appropriate the Sewer Fund

111622.7

By Alderman Fogle:

Whereas, the City of Lockport FY 2023 Mayor's Recommended Budget was presented to the Common Council and public on October 5<sup>th</sup>, 2022;

Whereas, the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved, that the City of Lockport 2023 Sewer Fund Budget containing appropriations for operating the City's Wastewater Treatment and Compost Facility, be and the same is hereby adopted, as follows:

## CITY OF LOCKPORT, NEW YORK 2023 SEWER FUND BUDGET SUMMARY

### Appropriations:

Personal Services	\$1,126,697
Equipment	\$17,500
Contractual	\$1,446,290
Fringe Benefits	\$923,802
Debt Service	\$639,119
Interfund Transfers	\$42,435
<b>Total Appropriations:</b>	<b>\$4,195,843</b>
<b>Estimated Revenues:</b>	<b>\$4,195,843</b>

Seconded by Alderman Barnard and adopted. Ayes 5.

- The third resolution will appropriate the sewer fund budget, as amended by Council. Notably, this must be done in coordination with resolution #6, which amends the fee schedule for any increase rate revenues.
- Note that sewer rates are amended by local law.

# Resolution #4: Appropriate the Refuse Fund

111622.8

By Alderman Barnard:

Whereas, the City of Lockport FY 2023 Mayor's Recommended Budget was presented to the Common Council and public on October 5<sup>th</sup>, 2022;

Whereas, the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved, that the City of Lockport 2023 Budget containing appropriations for operating the City's Refuse & Recycling, be and the same is hereby adopted as follows:

## CITY OF LOCKPORT, NEW YORK

### 2023 SPECIAL REVENUE FUND – RECYCLING & REFUSE SUMMARY

#### Appropriations:

Personal Services	\$0
Equipment	\$23,500
Contractual	\$1,370,044
Fringe Benefits	\$0
Debt Service	\$36,492
Interfund Transfers	\$0

Total Appropriations: \$1,430,036

Estimated Revenues: \$1,430,036

Seconded by Alderman Fogle and adopted. Ayes 5.

- The fourth resolution will appropriate the refuse fund budget, as amended by Council. Notably, this must be done in coordination with resolution #7, which amends the fee schedule for any increase rate revenues.
- Note that refuse rates are amended via resolution.

# Resolution #5: Amend Water Rates

111622.10

By Alderman Beakman:

Resolved, that the following water rates for the City of Lockport shall be effective on all residential and commercial water consumption billed after January 1, 2023 and on all industrial water billed after January 1, 2023:

**CITY OF LOCKPORT - WATER RATES  
EFFECTIVE JANUARY 1, 2023**

Each and every meter located in any building shall be classified as a separate meter account.

**MONTHLY BILLS**

**Rates for all industrial users of water:**

In addition to the currently billed rate for each meter in building per month (to be \$35.70), the following:

Minimum rate - \$15.76 per each one-month period or fraction thereof:

First 50,000 cu. ft.	\$3.94 per 100 cu. ft.
Next 100,000 cu. ft.	\$3.68 per 100 cu. ft.
Over 150,000 cu. ft.	\$3.37 per 100 cu. ft.

**QUARTERLY BILLS**

**Rates for commercial users of water are:**

Minimum rate – As per City of Lockport Meter Fee Schedule effective January 1, 2023, and, a usage commodity charge of \$3.73 per 100 cu. ft.

**Rates for residential users of water are:**

- This resolution amends the water fees associated to the upcoming year’s budget. This resolution must be done in coordination with resolution 2, as rates and revenue in the budget must match.
- If this resolution does not pass, the water fund is not balanced, as revenue is then overstated.

# Resolution #6: Amend Sewer Rates

111622.9

By Alderman Pasceri:

Resolved, that the following local law be and the same is hereby adopted:

City of Lockport

Local Law No. 7 of the year 2022

A local law to amend the City of Lockport "Schedule of Sewer Rents and Other Charges."

Be it enacted by the Common Council of the City of Lockport as follows:

## SEWER RATES

The following sewer rental charges shall be effective on all residential, commercial, and industrial water consumption billed as follows:

after January 1, 2023

\$16.96 per month service charge for both domestic and industrial users plus a commodity charge of \$2.60 per 100 cu. ft. of water billed, plus a standard surcharge for industrial users for excess strength of sewage as stated in all existing Industrial sewer contracts.

INDUSTRIAL	\$16.96
COMMERCIAL & RESIDENTIAL	\$42.40 (billed quarterly)

- This local law change amends the sewer fees associated to the upcoming year's budget. This resolution must be done in coordination with resolution 3, as rates and revenue in the budget must match.
- If this resolution does not pass, the sewer fund is not balanced, as revenue is then overstated.



# Resolution #7: Amend Refuse Rates

111721.11  
 By Alderman Allport:

Whereas, pursuant to Section 452 of the General Municipal Law and Section 155-4 (Refuse and Recycling) of the City of Lockport Code, the Common Council is authorized to adjust a schedule of refuse and recycling fees and other charges; now, therefore, be it

Resolved, that the following refuse and recycling rates for the City of Lockport shall be effective on all residential and commercial collection billed after January 1, 2022:

FY 2022 RESIDENTIAL REFUSE RATES	
Rate	Type
\$ 149.05	per year for a 35-gallon refuse cart
\$ 178.20	per year for a 64-gallon refuse cart
\$ 204.05	per year for a single 96-gallon refuse cart
\$ 183.70	per year for two 35-gallon refuse carts (double family only)
\$ 228.80	per year for two 64-gallon refuse carts (double family only)
\$ 269.50	per year for two 96-gallon refuse carts
\$ 324.50	per year for three 96-gallon refuse carts
\$ 379.50	per year for four 96-gallon refuse carts

- This local law change amends the refuse fees associated to the upcoming year’s budget. This resolution must be done in coordination with resolution \$4, as rates and revenue in the budget must match.
- If this resolution does not pass, the refuse fund is not balanced, as revenue is then overstated.

# Resolution #8: Amend Minimum Wage

111622.11

By Alderman Pasceri:

Whereas, the City of Lockport believes in the right of all of its employees to receive a living wage; and

Whereas, State of New York has enacted the Minimum Wage Act (Article 19 of the New York State Labor Law); and

Whereas, the FY 2023 effective minimum wage under such law is \$14.20 per hour, with future scheduled increases; now, therefore, be it

Resolved, the City of Lockport Common Council hereby adopts, as the minimum wage for all its employees as of 1/1/2023, the rate set by the New York State Minimum Wage Act, as the same may be adjusted from time to time.

Seconded by Alderman Barnard and adopted. Ayes 5.

- This resolution adopts the minimum wages for employees (seasonal) and is amended each year prior to the start of the new year.

# Other Resolutions

- If there are any particular new capital projects funded in the new operating budget, a resolution may be done to award the contract/establish the capital account.
- Other resolutions that relate to union contracts may be required if proposed as amended in the respective budgets.

