

**CITY OF LOCKPORT**  
**MUNICIPAL CIVIL SERVICE COMMISSION**  
MUNICIPAL BUILDING ONE LOCKS PLAZA LOCKPORT, NY 14094

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OPEN COMPETITIVE EXAMINATION  
FOR:  
**BUILDING INSPECTOR**

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**LAST DAY FOR FILING:**  
**DECEMBER 13, 2023**  
Exam No. 62-297

**DATE OF EXAMINATION:**  
**JANUARY 13, 2024**

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- Filing Fee:** A non-refundable \$15.00 filing fee must accompany your application. Checks and money orders are to be made out to City of Lockport Department of Civil Service.
- Vacancies:** The eligible list established as a result of this exam will be used to fill vacancies as they occur in the City of Lockport Building Inspection Department.
- Salary:** Appointment expected at \$46,404 to \$53,104 a year.
- Experience:** The work involves responsibility for the review and approval of plans and specifications submitted with applications for building permits. The Building Inspector also inspects existing structures and structures under construction to ensure that the work is being done in accordance with approved plans and specifications and in compliance with Local and State Housing Maintenance Codes. Duties are performed under the general direction of the Senior Building Inspector with considerable latitude permitted for the exercise of independent judgment in carrying out assigned duties. Does related work as required.
- Minimum Qualifications:** Candidates must meet the following either on or before the date of the written examination:
- (a) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Engineering or Architecture and one (1) year of experience as a building contractor, journey level trades worker, or in the design of building construction; **OR**
  - (b) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in Engineering or Architectural Technology and three (3) years of experience as defined in (a); **OR**
  - (c) Graduation from high school or possession of a high school equivalency diploma and five (5) years of experience as defined in (a); **OR**
  - (d) An equivalent combination of training and experience as defined within the limits of (a), (b), and (c).

**Subject of Exam:**

**Inspection procedures and principles**

These questions test for knowledge of the appropriate practices and methods to use when inspecting various types of building facilities and projects; including proper adherence to plans and codes; dealing with residents, owners, and contractors; and

inspection record keeping.

**Building construction and rehabilitation**

These questions test for knowledge of the various methods and materials used when constructing or renovating various types of buildings and their components.

**Understanding and interpreting building plans and requirements**

These questions test for the ability to read, analyze and perform computations based on technical drawings and written technical material related to building facilities and projects. All the information needed to answer the questions will be presented in the written material and/or drawings.

**Understanding and interpreting codes and ordinances**

These questions test for the ability to read and analyze various codes and requirements. Candidates will be provided with written selections related to code provisions (mainly dealing with zoning, housing and property management issues) and will be asked questions based on those reading passages. All the information needed to answer the questions will be presented in the written selections. Candidates will not be required to have any special knowledge related to the content areas covered in the reading selections.

**Test guide:**

The New York State Department of Civil Service has not prepared a test guide for this examination. However, candidates may find information in the publication 'General Guide to Written Tests' helpful in preparing for this test. This publication is available on line at: <https://www.cs.ny.gov/testing/testguides.cfm>.

**CALCULATORS ARE RECOMMENDED FOR THIS EXAMINATION**

Candidates are allowed to use quiet, hand-held solar or battery powered calculators. Devices with typewriter keyboards, spell-checkers, personal digital assistants, address books, language translators, dictionaries, or any similar devices are prohibited. Use of books and other reference material is prohibited.

**Applications:** Applications and filing fees must be received by the close of business on the last filing date with the Lockport Civil Service Office, Municipal Building, One Locks Plaza, Lockport NY 14094. Room M-10.

The written exam is being prepared and rated by the NYS Department of Civil Service in accordance with §23-2 of the Civil Service Law. Provisions of the NYS Civil Service Rules and Regulations dealing with the rating of exams will apply to this test.