

CITY OF LOCKPORT
MUNICIPAL CIVIL SERVICE COMMISSION
MUNICIPAL BUILDING ONE LOCKS PLAZA LOCKPORT, NEW YORK

OPEN COMPETITIVE EXAMINATION
FOR:
PUBLIC WORKS SUPERVISOR

LAST DAY FOR FILING:
MARCH 12, 2024
Exam No. 62104

DATE OF EXAMINATION:
April 13, 2024

FILING FEE: A non-refundable \$15 filing fee must accompany your application..

VACANCIES: The eligible list established as a result of this examination will be used to fill vacancies as they occur in the City of Lockport Highway and Parks Department.

SALARY: \$58,718/YR - \$65,456/YR

DUTIES: The work involves responsibility for the efficient and economical use of personnel, materials, and equipment in the maintenance and repair of city streets, parks, and sewers. The work is carried out in accordance with policies and procedures formulated by the Director of Engineering, permitting leeway for the exercise of independent judgment in planning and coordinating the details of the work. An employee in this position is on call 24/7 and will notify the Director of Engineering of who is available to properly perform his duties in his absence. Oversees and supervises work in progress and upon completion by on-site inspections. Does related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the following either on or before the date of the written examination:

Graduation from High School or possession of an equivalency diploma and two (2) years experience in park, street, or sewer maintenance, including one (1) year full-time paid experience as a Heavy Equipment Operator.

Special Requirement: Possession of a CDL at the time of appointment and throughout the time of service with the City of Lockport

SUBJECT OF EXAM: Written examination will cover knowledge, skills and abilities in such areas as:

Methods and materials of road reconstruction

These questions test for knowledge of the practices and materials used in the reconstruction and repair of roadways, with emphasis on bituminous and concrete surfaces.

Maintenance and reconstruction of streets, sidewalks, and curbs

These questions test for knowledge of the proper methods, materials, and equipment used in the installation, repair, and upkeep of street surfaces, utility access holes, gutters, catch basins, curbing, and sidewalks, including ice and snow removal and control.

Safety practices

These questions test for knowledge of and the ability to apply safety principles related to public works construction zones, including traffic control, safe use of equipment, and the overall safety of workers, the traveling public, and the work environment.

Plans, specifications, and technical instructions

These questions test for the ability to understand, analyze, and perform computations based on technical drawings and written presentations related to public works projects. All the information needed to answer the questions will be provided in the written material and/or drawings.

Supervision

These questions test for knowledge of the principles and practices employed in planning, organizing, and controlling the activities of a work unit toward predetermined objectives. The concepts covered, usually in a situational question format, include such topics as assigning and reviewing work; evaluating performance; maintaining work standards; motivating and developing subordinates; implementing procedural change; increasing efficiency; and dealing with problems of absenteeism, morale, and discipline.

Test guide:

The New York State Department of Civil Service has not prepared a test guide for this examination. However, candidates may find information in the publication 'General Guide to Written Tests' helpful in preparing for this test. This publication is available on line at: <https://www.cs.ny.gov/testing/testguides.cfm>.

CALCULATORS ARE RECOMMENDED FOR THIS EXAMINATION

Unless otherwise notified candidates are permitted to use quiet, hand-held solar or battery powered calculators. Devices with typewriter keyboards, spell checkers, personal digital assistants, address books, language translators, dictionaries, or other similar devices are prohibited. Use of books, cellphones and other reference materials are prohibited.

This written exam is being prepared and rated by the NYS Department of Civil Service in accordance with §23.2 of the Civil Service Law. The provisions of the NYS Civil Service Rules and Regulations dealing with rating of exams will apply to this test.

SENIORITY:

Points will be added to a passing eligible score as follows:

Less than 1 year	0 points
Over 1 year up to 6 years	1 points
Over 6 years up to 11 years	2 points
Over 11 years up to 16 years	3 points
Over 16 years up to 21 years	4 points
Over 21 years up to 26 years	5 points