

**CITY OF LOCKPORT**  
**CORPORATION PROCEEDINGS**

Lockport Municipal Building

Regular Meeting  
Official Record

March 27th, 2024  
6:00 P.M.

Mayor John Lombardi III called the meeting to order.

**ROLL CALL**

The following Common Council members answered the roll call:

Aldermen Craig, Devine, Fogle, Kirchberger, Lupo, Mullane

**INVOCATION**

**RECESS**

Recess for public input.

**032724.1**

**APPROVAL OF MINUTES**

On motion of Alderman Fogle, seconded by Alderman \_\_\_\_\_, the minutes of the Regular Meeting of March 13th 2024 are hereby approved as printed in the Journal of Proceedings. Ayes \_\_\_\_\_. Carried.

**PUBLIC HEARING**

The Mayor announced a public hearing on the NYS Department of Transportation – Route 78 Rehabilitation that will rehabilitate Transit Rd (Route 78) between Millersport Highway and Summit Street and the proposed improvements, the acquisition of Right-of-Way (ROW) from Children's Memorial Park, and any potential impacts on the community.

The Mayor asked the City Clerk if any petitions or communications relative to said NYS Department of Transportation – Route 78 Rehabilitation have been received.

Recess for public input.

The Mayor closed the public hearing.

**PUBLIC HEARING**

The Mayor announced a public hearing on the advisability of submitting a Community Development Block Grant (“CDBG”) application relative to a grant to implement a microenterprise assistance program

The Mayor asked the City Clerk if any petitions or communications relative to said Community Development Block Grant (CDBG) application have been received.

Recess for public input.

The Mayor closed the public hearing.

### **FROM THE MAYOR**

#### **Appointments - Corrections:**

Andrew Nemi, 564 Willow Street is hereby appointed to Fire Board for the City of Lockport, effective February 21<sup>st</sup> 2024. Said term expires December 31<sup>st</sup> ~~2028~~ 2027

Sommers Sherman, ~~6251 S. Transit Road~~, 770 East Avenue - is hereby appointed to the City of Lockport Police Board effective February 21<sup>st</sup>, 2024. Said term expires December 31<sup>st</sup> ~~2028~~ 2027.

### **FROM THE CITY CLERK**

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments. Reviewed by the Finance Committee.

**Communications** (which have been referred to the appropriate City officials)

#### **Notice of Complaint:**

Referred to the Director of Highways, Parks and Water Distribution.

#### **Notice of Claim:**

3/8/2024      Randall Shellman, truck damage from tree.

Referred to the Corporation Counsel.

### **MOTIONS & RESOLUTIONS**

#### **032724.2**

By Alderman:

**Resolved** that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills and services to be paid on March 28th 2024.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

#### **032724.3**

By Alderman Craig:

**Resolved** that claims authorized for payment by the Director of Planning and Development, and subsequently paid from the Community Development Escrow Account, be and the same are hereby approved.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**032724.4**

By Alderman: \_\_\_\_\_

**Whereas** the boat stewards of the WNY Partnership for Regional Invasive Species Management (PRISM) have performed voluntary boat inspections to remove visible aquatic plants and animals from all types of water craft, and

**Whereas** the removal of these plants and animals helps prevent the transport and spread of aquatic invasive species, and

**Whereas** WNY PRISM has conducted its boat steward program in Lockport for the past four years and wishes to do so again this summer, and

**Whereas** the stewards will also be responsible for public education and distribution of educational materials; now, therefore, be it

**Resolved** that pursuant to their request, WNY PRISM is hereby granted permission to have watercraft inspection stewards at launches at Nelson C. Goehle Wide Waters Marina during the upcoming season. Stewards will work Thursday through Sunday and holidays, 7am until 5:30pm, from Memorial Day weekend through Labor Day weekend. Said permission is subject to WNY PRISM filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**032724.5**

By Alderman \_\_\_\_\_:

**Whereas** the Chief Operator of the Wastewater Treatment Plant desires to add a Wastewater Treatment Operator Trainee position to the 2024 Sewer Fund Budget, and

**Whereas** the Lab Technician position in the 2024 Sewer Fund Budget is currently vacant, now therefore be it

**Resolved** that the position of Lab Technician be removed from the 2024 Sewer Fund Budget, and replaced with the position of Wastewater Treatment Operator Trainee.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**032724.6** Being prepared.

**032724.7**

By Alderman \_\_\_\_\_:

**Resolved** that pursuant to their request, the VFW Post 2535, organizers for a Leprechaun 5K run and Leprechaun-in-training 1.5-mile walk are hereby granted permission to conduct the run and walk on Saturday, March 23, 2024 starting at 9:00 am. Said permission is subject to the VFW filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured, and subject to approval of the race route by the Police Chief, and be it further

**Resolved** that the Director of Streets, Parks and Water Distribution is hereby authorized and directed to arrange for delivery of barricades to said area prior to the event.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**032724.8**

By Alderman Kirchberger:

**Whereas** the City of Lockport has adopted a salary schedule for the position of Confidential Secretary to the Mayor; and

**Whereas** the City of Lockport adopted the updated Employment Policy Manual for Unrepresented Department Heads, Management Employees and Management Confidential Employees; now, therefore, be it

**Resolved** that the salary schedule for the position of Confidential Secretary to the Mayor is approved to follow the 2024 Step 1- Fiscal Year; and be it further

**Resolved** that the salary for the position of Confidential Assistant to the Mayor shall be set at \$42,000 for the year 2024.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**032724.9**

By Alderman \_\_\_\_\_:

**Resolved** that pursuant to their request, the YMCA of Buffalo Niagara, is hereby granted permission to conduct the "Fitness in the Parks" program at Nelson C Goehle Marina Park (Widewaters), Sundays and Thursday's and Outwater Park on Monday's; beginning June 3, 2024 until August 29, 2024. All classes free and open to members of the community. Said permission is subject to the YMCA of Buffalo Niagara filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_.

**032724.10**

By Alderman \_\_\_\_\_:

**Whereas**, the upcoming Eclipse on April 8th poses potential safety concerns for travel and outdoor activities; and

**Whereas**, ensuring public safety is of paramount importance to the municipality now **there for be it resolved that:**

1. All municipal offices shall be closed on April 8th to mitigate potential safety risks associated with travel and outdoor activities during the Eclipse.
2. Essential services and workers required for public safety, including emergency response and law enforcement, shall remain operational.
3. This closure aims to prioritize the well-being and safety of residents and municipal employees alike.

Seconded by Alderman \_\_\_\_\_ Ayes\_\_\_\_\_.

**032724.11**

**ADJOURNMENT**

At \_\_\_\_\_ P.M. Alderman Fogle moved the Common Council be adjourned until 6:00 P.M., Wednesday, April 10<sup>th</sup>, 2024.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

SARAH K. LANZO  
City Clerk

Randall Shellman  
claim

To whom it may concern:

I Randall Shellman was at outwater park on March 7 2024. While at the park I was sitting in my 2021 Ram. While sitting there a tree branch broke and smashed my truck. I proceeded to get out and call the police. I then took pictures and then removed it from my vehicle. Once the officer arrived he took pictures of the damage.

Thank you,

Randall Shellman

RECEIVED

MAR 08 2024

CITY CLERK OFFICE

**Deputy City Clerk**

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**From:** cityclerk@lockportny.gov  
**Sent:** Thursday, March 7, 2024 1:38 PM  
**To:** Emily Stoddard  
**Subject:** FW: [EXTERNAL] RE: 2024 Watercraft Inspection Program - Launch Permissions

*Whereas, the boat stewards of the WNY Partnership for Regional Invasive Species Management (PRISM) have performed voluntary boat inspections to remove visible aquatic plants and animals from all types of water craft, and*

*Whereas, the removal of these plants and animals helps prevent the transport and spread of aquatic invasive species, and*

*Whereas, WNY PRISM has conducted its boat steward program in Lockport for the past three years and wishes to do so again this summer, and*

*Whereas, the stewards will also be responsible for public education and distribution of educational materials; now, therefore, be it*

*Resolved, that pursuant to their request, WNY PRISM is hereby granted permission to have watercraft inspection stewards at launches at Nelson C. Goehle Wide Waters Marina during the upcoming season. Stewards will work Thursday through Sunday and holidays, 7am until 5:30pm, from Memorial Day weekend through Labor Day weekend. Said permission is subject to WNY PRISM filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured.*

---

**From:** Locke, Andrea S <lockeas@buffalostate.edu>  
**Sent:** Tuesday, February 27, 2024 7:49 AM  
**To:** cityclerk@lockportny.gov  
**Subject:** [EXTERNAL] RE: 2024 Watercraft Inspection Program - Launch Permissions

My apologies for the launch name error – I meant Wide Waters Marina/Nelson C. Goehle Park.

---

**From:** Locke, Andrea S  
**Sent:** Tuesday, February 27, 2024 7:43 AM  
**To:** [cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov)  
**Subject:** RE: 2024 Watercraft Inspection Program - Launch Permissions

Hello, good morning.

I hope you are well and have a chance to enjoy the warm weather today. I'm following up on my email below, regarding permission to place a boat steward at Onoville Marina again this summer. If you have any questions, please don't hesitate to reach out.

We have opened our positions for applications, which you can see here: <https://rfhiring.com/jobDesc.asp?JobID=240>. I've also attached the job description for your reference. If there is anyone you think would be interested in the position, feel free to forward the job along.

## Deputy City Clerk

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**From:** cityclerk@lockportny.gov  
**Sent:** Thursday, March 7, 2024 1:40 PM  
**To:** Emily Stoddard  
**Subject:** FW: [EXTERNAL] 2024 Watercraft Inspection Program - Launch Permissions  
**Attachments:** 160.3021\_CityLockport\_Pennuto.pdf

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**From:** Locke, Andrea S <lockeas@buffalostate.edu>  
**Sent:** Monday, February 12, 2024 12:15 PM  
**To:** cityclerk@lockportny.gov  
**Subject:** [EXTERNAL] 2024 Watercraft Inspection Program - Launch Permissions

Hello Sarah, good afternoon.

WNY PRISM is very much looking forward to working with you and the City of Lockport again, to place a Watercraft Inspection Steward/Environmental Educator at Wide Waters Marina/Nelson C. Goehle Park. Stewards will continue to conduct voluntary boat inspections and provide public outreach from Memorial Day weekend through Labor Day (5/24 – 9/2), on Thursdays through Sunday from 7:00 am – 5:30 pm.

In previous years, the City of Lockport has required a Certificate of Insurance with the City of Lockport identified as Certificate Holder and with the City of Lockport named as additionally insured. I have attached the current Certificate of Liability Insurance, which are renewed on an annual basis at the start of the fiscal year (July 1). If there is anything else you need from me, please let me know.

For our part, I will just need written permission to place a Steward at the identified launches – an email reply with a confirmation would suffice. I understand that this will require Board Approval. If you're able to let me know when the next board meeting is, or when I may expect to hear back, I would greatly appreciate that.

If you have any questions or concerns, please feel free to contact me.

Thank you,  
Andrea

---

*Andrea Locke*

*she/her*

Coordinator, WNY PRISM  
Great Lakes Center, SAMC 319  
SUNY Buffalo State  
1300 Elmwood Avenue  
Buffalo, NY 14222  
(office) 716.878.4708  
(direct) 716.878.0342  
[lockeas@buffalostate.edu](mailto:lockeas@buffalostate.edu)  
[www.wnyprism.org](http://www.wnyprism.org)



Client#: 19172

RESEAFU

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/07/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Amsure</b> 12 Computer Drive West PO Box 15044 Albany, NY 12212-5044	<b>CONTACT NAME:</b> Donna Sharpe <b>PHONE (A/C, No, Ext):</b> 518 458-1800 <b>FAX (A/C, No):</b> 518 458-8390 <b>E-MAIL ADDRESS:</b> dsharpe@amsureins.com														
<b>INSURED</b> The Research Foundation for The State University of New York 35 State Street, PO Box 9 Albany, NY 12201	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Chubb Custom Insurance Company</td> <td>38989</td> </tr> <tr> <td>INSURER B : ACE American Insurance Company</td> <td>22667</td> </tr> <tr> <td>INSURER C : Federal Insurance Company</td> <td>20281</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Chubb Custom Insurance Company	38989	INSURER B : ACE American Insurance Company	22667	INSURER C : Federal Insurance Company	20281	INSURER D :		INSURER E :		INSURER F :	
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## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			36081431	07/01/2023	07/01/2024	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$2,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$5,000,000 Prod/CO-occu \$5,000,000
C	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			73507405	07/01/2023	07/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	71644923	07/01/2023	07/01/2024	PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	<b>Excess Premises Operations General Liability</b>			93639165 claims made	07/01/2023	07/01/2024	\$3,000,000 each claim \$3,000,000 aggregate (excess of #36081431)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)


COI #3021 (23/24) RF#160-1149162-5-82453 Administering WNY PRISM Project 2019-2023 / Boat Steward Program removing invasive species from boats at launch locales / Wide Water Marina, Lockport.

The City of Lockport is named additional insured regarding general liability when required by written contract and executed prior to a loss.

PI: Dr. Christopher Pennuto

## CERTIFICATE HOLDER

## CANCELLATION

City of Lockport Attn: Mike Hoffman 1 Locks Plaza Lockport, NY 14094	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## City of Lockport - Resolution Request Form

Agenda Description: **Budget Amendment - Sewer Fund**

Presented By: **M. McFall**

Date Submitted: **3/14/24**

Topic Area (Select Most Applicable Option):

Community Event  
Budget Amendment  
Contract Approval  
Donation Acceptance  
Grant Application / Award  
Fund Utilization Request

✓

Local Law Change  
Community Development  
Highways and Parks  
Engineering  
Code and Planning  
Other


*Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.*

**Summary of Resolution:**

Amend 2024 Sewer Budget to eliminate one Lab Tech position (currently vacant) and add one Wastewater Operator trainee position within 8130.

**Explanation of Attachments:**

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: \_\_\_\_\_

**Clerk/Legal/Finance Approval:**

**Notes:**

**Name:**

**Date of Approval:**

Whereas, the Chief Operator of the Wastewater Treatment Plant desires to add a Wastewater Treatment Operator Trainee position to the 2024 Sewer Fund Budget, and

Whereas, the Lab Technician position in the 2024 Sewer Fund Budget is currently vacant, now therefore be it

Resolved, that the position of Lab Technician be removed from the 2024 Sewer Fund Budget, and replaced with the position of Wastewater Treatment Operator Trainee.

DEPARTMENT: WATER FILTRATION/WWTP  
CLASSIFICATION: COMPETITIVE  
APPROVED: 6/15/87  
AMENDED: 7/15/2010, 10/25/22

### **WATER TREATMENT PLANT/WWTP OPERATOR TRAINEE**

**Distinguishing Features of the Class:** This is a trainee position involving responsibility for learning the duties and routines in the operation and maintenance of a water treatment plant or wastewater treatment plant. The incumbent in this position under-goes on-the-job training to become qualified as an operator of a water treatment plant or wastewater treatment plant. An employee in this class assists in the operation and maintenance of a water treatment plant or wastewater treatment plant. The term of appointment is limited to **eighteen (18) months**, during which time employees in this class are required to satisfactorily complete the training and experience requirements of the New York State Sanitary Code for a certificate appropriate to the plant. Does related work as required.

#### **Typical Work Activities: (Illustrative Only)**

Performs study and reading assignments, observes demonstrations and otherwise learns the techniques of operation and maintenance of a water treatment plant/wastewater treatment plant;

Learns and assists in the operation and adjustment of pumps, valves, and related mechanical equipment;

Learns and assists in the inspection, maintenance, and repair of pumps, valves and related mechanical equipment;

Learns and assists in the physical tests of water for color, odor and taste (water treatment plant);

Learns and assists in regulating and adjusting chlorinators and other chemical feeders, washing filters and settling basins (water treatment plant);

**Learns and assists in the making of tests to determine chlorine residual (filtration);**

Learns and assists in the preparation and maintenance of activities records and reports;

Performs increasingly responsible duties as assigned in the operation and maintenance of a water treatment plant or wastewater treatment plant;

Cleans channels, screens, tanks and other equipment at the wastewater treatment plant;

Performs a variety of building and ground maintenance and custodial duties at the plant.

**Full Performance Knowledge, Skills, Abilities and Personal Characteristics:** Familiarity with elementary principles of chemistry and general science; good observation; mechanical aptitude; ability to learn principles and procedures relating to operation and maintenance of a water treatment plant or wastewater treatment plant; ability to develop skill in the operation and maintenance of pumps, valves and related mechanical equipment; ability to get along well with others; ability to understand and follow oral and written instructions; dependability; tact and courtesy; physical condition commensurate with the demands of the position.

#### **Minimum Qualifications:**

**Open Competitive:** Graduation from high school or possession of a New York State high school equivalency diploma. **Possession of a valid NYS Driver's License.**

**From:** Mary Pat Holz <mpholz@lockportny.gov>  
**Sent:** Tuesday, March 12, 2024 3:06 PM  
**To:** cityclerk@lockportny.gov  
**Subject:** Salaries

WWTP Laboratory Technician:  
Grade 10  
\$19.24/hr to \$24.21/hr

Water/WWTP Operator Trainee  
Grade 4  
\$17.31/hr to \$21.67/hr



***Mary Pat Filbert***  
*Personnel Director*  
City of Lockport  
One Locks Plaza  
Lockport NY 14094  
PH: (716) 439-6659  
FAX: (716) 439-6702  
mpholz@lockportny.gov



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> <b>Grimsley Agency of NY LLC</b> <b>5320 West Taft Rd</b> <b>North Syracuse, Ny 13212</b> <b>License #: PC-1097969</b>	<b>CONTACT NAME:</b> David Grimsley <b>PHONE (A/C, No, Ext):</b> 315-452-0123 <b>E-MAIL ADDRESS:</b> grimsleyagencydavid@yahoo.com <b>FAX (A/C, No):</b> 315-458-4734																					
<b>INSURED</b> <b>Lockport Overseas Veteran's Club</b> <b>112 Caledonia Street</b> <b>Lockport, NY 14094</b>	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td><b>INSURER A :</b></td><td><b>Michigan Millers Mutual Insurance</b></td><td><b>14508</b></td></tr><tr><td><b>INSURER B :</b></td><td></td><td></td></tr><tr><td><b>INSURER C :</b></td><td></td><td></td></tr><tr><td><b>INSURER D :</b></td><td></td><td></td></tr><tr><td><b>INSURER E :</b></td><td></td><td></td></tr><tr><td><b>INSURER F :</b></td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	<b>INSURER A :</b>	<b>Michigan Millers Mutual Insurance</b>	<b>14508</b>	<b>INSURER B :</b>			<b>INSURER C :</b>			<b>INSURER D :</b>			<b>INSURER E :</b>			<b>INSURER F :</b>		
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**COVERAGES****CERTIFICATE NUMBER: 00019670-88689****REVISION NUMBER: 6**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		C0525875	04/01/2023	04/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**City of Lockport is added as Additional Insured.****5k Leprechaun Run and 1 mile walk. Starts and ends at 112 Caledonia Street, Lockport, NY 14094. Event date 3-23-2024.****CERTIFICATE HOLDER****CANCELLATION****City of Lockport**  
**One Locks Plaza**  
**Lockport, NY 14094**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(DPG)

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**Deputy City Clerk**

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**From:** cityclerk@lockportny.gov  
**Sent:** Monday, March 25, 2024 3:11 PM  
**To:** Emily Stoddard  
**Subject:** FW: Resolution - Mayors Secretary

*Blackley approved this morning*

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**From:** cityclerk@lockportny.gov <cityclerk@lockportny.gov>  
**Sent:** Thursday, March 21, 2024 10:29 AM  
**To:** David Blackley <dblackley@lockportny.gov>; Anthony Serianni <aserianni@lockportny.gov>; Kathleen Kugler <kkugler@lockportny.gov>  
**Subject:** Resolution - Mayors Secretary

Good morning,  
Please review and make changes as necessary to the following resolution.

Thank you,  
Sarah

By Alderman Kirchberger:

Whereas, the City of Lockport has adopted a salary schedule for the position of Confidential Secretary to the Mayor; and

Whereas, the City of Lockport adopted the updated Employment Policy Manual for Unrepresented Department Heads, Management Employees and Management Confidential Employees; now, therefore, be it

Resolved, that the salary schedule for the position of Confidential Secretary to the Mayor is approved to follow the 2024 Step 1- Fiscal Year; and be it further

Resolved, that the salary for the position of Confidential Assistant to the Mayor shall be set at \$42,000 for the year 2024.

Seconded by Alderman Craig.



Sarah K. Lanzo  
City Clerk  
Phone: (716) 439-6674  
Fax: (716) 439-6702  
[cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov)

cityclerk@lockportny.gov

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**From:** Brianna Brogan <bbrogan@ymcabn.org>  
**Sent:** Thursday, March 21, 2024 10:48 AM  
**To:** cityclerk@lockportny.gov  
**Subject:** [EXTERNAL] Fitness in the Parks 2024 - Request

Good Morning!

Independent Health and Buffalo Niagara YMCA is partnering up again for Fitness in the Parks 2024. We would like to offer the following classes starting June 3-August 29.

**Wide Waters Marina**

Sundays, Barre 10:00-11:00 am  
 Tuesdays, Barre 10:15-11:15 am  
 Thursdays, Yoga 9:30-10:00 am  
 Thursdays, Meditation 10:30-11:00 am

**Outwater Park**

Mondays, Yoga 7:00-8:00 pm

We appreciate your partnership and look forward to working with you!



**Brianna Brogan**  
 Wellness Director

**LOCKPORT YMCA**  
 5833 Snyder Drive  
 Lockport, NY 14094

**P** (716) 434-8887

**E** [bbrogan@ymcabn.org](mailto:bbrogan@ymcabn.org) **W** [YMCABN.org](http://YMCABN.org)



**Deputy City Clerk**

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**From:** cityclerk@lockportny.gov  
**Sent:** Monday, March 25, 2024 3:13 PM  
**To:** Emily Stoddard  
**Subject:** FW: April 8th Resolution

*Emily,*

*This was approved by David Blackley this am.*

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**From:** cityclerk@lockportny.gov <cityclerk@lockportny.gov>  
**Sent:** Friday, March 22, 2024 1:16 PM  
**To:** David Blackley <dblackley@lockportny.gov>; Kathleen Kugler <kkugler@lockportny.gov>; Anthony Serianni <aserianni@lockportny.gov>  
**Subject:** April 8th Resolution

*Good afternoon,*

*Can you please review and edit as necessary? Thank you!*

032724.10

*By Alderman \_\_\_\_\_:*

*Whereas, the upcoming Eclipse on April 8th poses potential safety concerns for travel and outdoor activities; and*

*Whereas, ensuring public safety is of paramount importance to the municipality now there for be it resolved that:*

- 1. All municipal offices shall be closed on April 8th to mitigate potential safety risks associated with travel and outdoor activities during the Eclipse.*
- 2. Essential services and workers required for public safety, including emergency response and law enforcement, shall remain operational.*
- 3. This closure aims to prioritize the well-being and safety of residents and municipal employees alike.*

*Seconded by Alderman \_\_\_\_\_ Ayes\_\_\_\_\_.*



Sarah K. Lanzo  
 City Clerk  
 Phone: (716) 439-6674  
 Fax: (716) 439-6702  
[cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov)