

CITY OF LOCKPORT
CORPORATION PROCEEDINGS

Lockport Municipal Building

Regular Meeting
Official Record

March 27th, 2024
6:00 P.M.

Mayor John Lombardi III called the meeting to order.

ROLL CALL

The following Common Council members answered the roll call:

Aldermen Craig, Devine, Fogle, Kirchberger, Lupo, Mullane

INVOCATION

RECESS

Recess for public input.

032724.1

APPROVAL OF MINUTES

On motion of Alderman Fogle, seconded by Alderman _____, the minutes of the Regular Meeting of March 13th 2024 are hereby approved as printed in the Journal of Proceedings. Ayes _____. Carried.

PUBLIC HEARING

The Mayor announced a public hearing on the NYS Department of Transportation – Route 78 Rehabilitation that will rehabilitate Transit Rd (Route 78) between Millersport Highway and Summit Street and the proposed improvements, the acquisition of Right-of-Way (ROW) from Children's Memorial Park, and any potential impacts on the community.

The Mayor asked the City Clerk if any petitions or communications relative to said NYS Department of Transportation – Route 78 Rehabilitation have been received.

Recess for public input.

The Mayor closed the public hearing.

PUBLIC HEARING

The Mayor announced a public hearing on the advisability of submitting a Community Development Block Grant (“CDBG”) application relative to a grant to implement a microenterprise assistance program

The Mayor asked the City Clerk if any petitions or communications relative to said Community Development Block Grant (CDBG) application have been received.

Recess for public input.

The Mayor closed the public hearing.

FROM THE MAYOR

Appointments - Corrections:

Andrew Nemi, 564 Willow Street is hereby appointed to Fire Board for the City of Lockport, effective February 21st 2024. Said term expires December 31st ~~2028~~ 2027

Sommers Sherman, ~~6251 S. Transit Road~~, 770 East Avenue - is hereby appointed to the City of Lockport Police Board effective February 21st, 2024. Said term expires December 31st ~~2028~~ 2027.

FROM THE CITY CLERK

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments. Reviewed by the Finance Committee.

Communications (which have been referred to the appropriate City officials)

3/27/2024 Sarah K. Lanzo, City Clerk- Residential Trash and Recycling services will be pushed one day during the week of April 8th, due to the anticipated traffic volume and activities during the Solar Eclipse.

Notice of Claim:

3/8/2024 Randall Shellman, truck damage from tree.

Referred to the Corporation Counsel.

MOTIONS & RESOLUTIONS

032724.2

By Alderman Craig:

Resolved that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills and services to be paid on March 28th 2024.

Seconded by Alderman _____ and adopted. Ayes _____.

032724.3

By Alderman Craig:

Resolved that claims authorized for payment by the Director of Planning and Development, and subsequently paid from the Community Development Escrow Account, be and the same are hereby approved.

Seconded by Alderman _____ and adopted. Ayes _____.

032724.4

By Alderman: _____

Whereas the boat stewards of the WNY Partnership for Regional Invasive Species Management (PRISM) have performed voluntary boat inspections to remove visible aquatic plants and animals from all types of water craft, and

Whereas the removal of these plants and animals helps prevent the transport and spread of aquatic invasive species, and

Whereas WNY PRISM has conducted its boat steward program in Lockport for the past four years and wishes to do so again this summer, and

Whereas the stewards will also be responsible for public education and distribution of educational materials; now, therefore, be it

Resolved that pursuant to their request, WNY PRISM is hereby granted permission to have watercraft inspection stewards at launches at Nelson C. Goehle Wide Waters Marina during the upcoming season. Stewards will work Thursday through Sunday and holidays, 7am until 5:30pm, from Memorial Day weekend through Labor Day weekend. Said permission is subject to WNY PRISM filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured.

Seconded by Alderman _____ and adopted. Ayes _____.

032724.5

By Alderman _____:

Whereas the Chief Operator of the Wastewater Treatment Plant desires to add a Wastewater Treatment Operator Trainee position to the 2024 Sewer Fund Budget, and

Whereas the Lab Technician position in the 2024 Sewer Fund Budget is currently vacant, now therefore be it

Resolved that the position of Lab Technician be removed from the 2024 Sewer Fund Budget, and replaced with the position of Wastewater Treatment Operator Trainee.

Seconded by Alderman _____ and adopted. Ayes _____.

032724.6 WITHDRAWN (Juneteenth)

032724.7

By Alderman Kirchberger:

Resolved that pursuant to their request, the VFW Post 2535, organizers for a Leprechaun 5K run and Leprechaun-in-training 1.5-mile walk are hereby granted permission to conduct the run and walk on Saturday, March 23, 2024 starting at 9:00 am. Said permission is subject to the VFW filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured, and subject to approval of the race route by the Police Chief, and be it further

Resolved that the Director of Streets, Parks and Water Distribution is hereby authorized and directed to arrange for delivery of barricades to said area prior to the event.

Seconded by Alderman Fogle and adopted. Ayes _____.

032724.8

By Alderman Kirchberger:

Whereas the City of Lockport has adopted a salary schedule for the position of Confidential Secretary to the Mayor; and

Whereas the City of Lockport adopted the updated Employment Policy Manual for Unrepresented Department Heads, Management Employees and Management Confidential Employees; now, therefore, be it

Resolved that the salary schedule for the position of Confidential Secretary to the Mayor is approved to follow the 2024 Step 1- Fiscal Year; and be it further

Resolved that the salary for the position of Confidential Assistant to the Mayor shall be set at \$42,000 for the year 2024.

Seconded by Alderman _____ and adopted. Ayes _____.

032724.9

By Alderman _____:

Resolved that pursuant to their request, the YMCA of Buffalo Niagara is hereby granted permission to conduct the "Fitness in the Parks" program at Nelson C Goehle Marina Park (Widewaters), Sundays and Thursday's and Outwater Park on Monday's; beginning June 3, 2024 until August 29, 2024. All classes free and open to members of the community. Said permission is subject to the YMCA of Buffalo Niagara filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured.

Seconded by Alderman _____ and adopted. Ayes ____.

032724.10

By Alderman Fogle:

Whereas, the upcoming Eclipse on April 8th poses potential safety concerns for travel and outdoor activities; and

Whereas, ensuring public safety is of paramount importance to the municipality now **there for be it resolved that:**

1. All municipal offices shall be closed on April 8th to mitigate potential safety risks associated with travel and outdoor activities during the Eclipse.
2. Essential services and workers required for public safety, including emergency response and law enforcement, shall remain operational.
3. This closure aims to prioritize the well-being and safety of residents and municipal employees alike.

Seconded by Alderman _____ Ayes_____.

032724.11

ADJOURNMENT

At _____ P.M. Alderman Fogle moved the Common Council be adjourned until 6:00 P.M., Wednesday, April 10th, 2024.

Seconded by Alderman _____ and adopted. Ayes _____.

SARAH K. LANZO
City Clerk



Department of
Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

FRANK P. CIRILLO, SR/WA
Regional Director

January 16, 2024

Mayor John Lombardi III
Lockport Municipal Building
One Locks Plaza
Lockport, NY 14094

**RE: SECTION 4(F) CONCURRENCE REQUEST
NY ROUTE 78 (TRANSIT RD) HIGHWAY REHABILITATION
TOWNS OF AMHERST, LOCKPORT, PENDLETON, CITY OF LOCKPORT
ERIE AND NIAGARA COUNTY
PIN 5209.68**

Dear Mayor Lombardi:

The New York State Department of Transportation (NYSDOT) is in the preliminary design phases of the above-referenced, federally funded transportation project to rehabilitate NY Route 78 between Millersport Highway and Summit Street. The project proposes improvements to the roadway, pedestrian facilities and deficient drainage along the route.

The project proposes the reconstruction of an existing sidewalk and a new ADA compliant curb ramp along the eastern side of NY Route 78 (Transit Road) directly in front of Childrens Memorial Park. This reconstruction will require the permanent acquisition (FEE) of approximately 1997 square feet of Right-of-Way (ROW) from Childrens Memorial Park (see enclosure). The acquisition will not interfere with park activities and access to the park will remain open throughout the duration of construction activities. **The acquisition of public parkland for use in transportation projects is regulated by Section 4(f) of the US Department of Transportation Act of 1966 (Act).** Furthermore, the 2005 revision of the Act established procedures for states to acquire minor amounts of ROW through Eminent Domain Procedure Law from public parklands as a *de minimis* use.

NYSDOT will be requesting that the Federal Highway Administration (FHWA) consider this action be considered a *de minimis* use. As regulated under Section 4(f), and as part of the *de minimis* determination, NYSDOT must obtain a letter from the Official with Jurisdiction and solicit public comment on the 4(f) action before obtaining *de minimis* concurrence from FHWA.

As the rightful owner of the property, the City of Lockport is considered the Section 4(f) Official with Jurisdiction. **After the City has reviewed this action and allowed the public an opportunity for comment**, NYSDOT respectfully requests an "Official with Jurisdiction" letter stating whether the City agrees or disagrees with the *de***

PH

Mayor John Lombardi III
PIN 5209.68
January 16, 2024
Page 2 of 2

***minimis* determination.** If the City agrees with the action (FEE acquisition) and the *de minimis* determination, NYSDOT asks that the City provide a letter to NYSDOT with the following text included:

"The City of Lockport has no objections to the de minimis determination of the proposed action (acquisition of approximately 1997 square feet of ROW) from Childrens Memorial Park and that this action will not adversely impact the activities, features, and attributes that qualify this property (Childrens Memorial Park) for protection under the Department of Transportation Act of 1966, Section 4(f)."

This letter is required for NYSDOT to move forward with consultation with FHWA and to progress the project. If you have any questions regarding Section 4(f) requirements or need additional information, please contact me by phone at (716) 855-7035, or via email at Jennifer.Reusch@dot.ny.gov.

Sincerely,



for Melissa J Bender
Regional Cultural Resource Coordinator

JLR/MJB/MPJ/
Enclosure

cc: Matthew M. Seymour, P.E., Area Engineer, FHWA, NY Division (w/encl)
Scott C McKay, P.E., Asst. Regional Design Engineer, NYSDOT R-5 (w/o encl)
Michael P. Jurkowski, Regional Environment Contact, NYSDOT R-5 (w/o encl)
Christopher P. Caraccilo, Cultural Resource Specialist, NYSDOT R-4 (w/o encl)

** A municipality may satisfy this requirement by discussing the proposed acquisition and *de minimus* determination at a Board Meeting open to the public, or similar.

From: Steven Pump <spump@lockportny.gov>
Sent: Monday, February 26, 2024 9:35 PM
To: 'City Clerk'
Subject: FW: [EXTERNAL] Attn: NYS Department of Transportation Property Acquisition
Attachments: 5209.68_doc_env_ltr_4(f) Park_De Minimis request to town.pdf; 520968_loc_env_map_Park FEE Map (a).pdf; 520968_loc_env_map_Park FEE Map (b).pdf

Hello Sarah,

Please see the attached documents that the NYS Department of Transportation sent over for the proposed property acquisition on the east side of Transit Road between Lincoln Avenue and Lincoln Drive. The New York State Department of Transportation (NYSDOT) is in the preliminary design stages of a highway rehabilitation project along NY Route 78 (Transit Road) in the City of Lockport and Towns of Amherst and Pendleton. In order to complete the full scope of work, a permanent acquisition (FEE) at Childrens Memorial Park (between Lincoln Avenue and Lincoln Drive) will be required. The permanent acquisition (FEE) would include approximately 1,997 square feet to include the existing sidewalk and curb ramp, which will be reconstructed to comply with current standards set forth by the Americans with Disabilities Act (ADA). The acquisition of public parkland for use in transportation projects is regulated by Section 4(f) of the US Department of Transportation Act of 1966 and requires approval from the Section 4(f) Official with Jurisdiction.

Therefore, the NYSDOT requests a letter whether the City of Lockport agrees or disagrees with the permanent acquisition.

In the letter that they provided, they stated that the public shall have an opportunity to comment. With that being said, would you be able to call for the public hearing at the March 13th council meeting, followed up with the actual public hearing on March 28th?

Thank you.



Steven P. Pump
Director of Engineering
1 Locks Plaza
City of Lockport, NY 14094
Office: 716 439 6758
Cell: 716 998 0996
Email: spump@lockportny.gov

From: Reusch, Jennifer L (DOT) [mailto:Jennifer.Reusch@dot.ny.gov]
Sent: Friday, February 9, 2024 2:40 PM
To: spump@lockportny.gov
Cc: D'Alfonso, Mario (DOT) <Mario.DAlfonso@dot.ny.gov>; Shastri, Nirali (DOT) <Nirali.Shastri@dot.ny.gov>; Jurkowski, Michael (DOT) <Michael.Jurkowski@dot.ny.gov>
Subject: [EXTERNAL] Attn: NYS Department of Transportation Property Acquisition

Good Afternoon Steven,

I am following up on a message I left with the Engineering Department and the Highways & Parks Department regarding a NYSDOT highway rehabilitation project along Transit Road in the City of Lockport. The email below and attachments were originally sent to the City of Lockport through the *info* email address listed on the City's website. I don't know if your Office or Highways & Parks received the original request. Would you please take a look at the request below and attachments, or forward to the appropriate department office?

The New York State Department of Transportation (NYSDOT) is in the preliminary design stages of a highway rehabilitation project along NY Route 78 (Transit Road) in the City of Lockport and Towns of Amherst and Pendleton. In order to complete the full scope of work, a permanent acquisition (FEE) at Childrens Memorial Park will be required. The FEE would include approximately 1,997 square feet to include the existing sidewalk and curb ramp, which will be reconstructed to comply with current standards set forth by the Americans with Disabilities Act (ADA). The acquisition of public parkland for use in transportation projects is regulated by Section 4(f) of the US Department of Transportation Act of 1966 and requires approval from the Section 4(f) Official with Jurisdiction. The NYSDOT therefore respectfully requests a letter whether the City of Lockport agrees or disagrees with the permanent acquisition.

Please see that attached letter and enclosures for additional information.

Feel free to reach out with any further questions or comments.

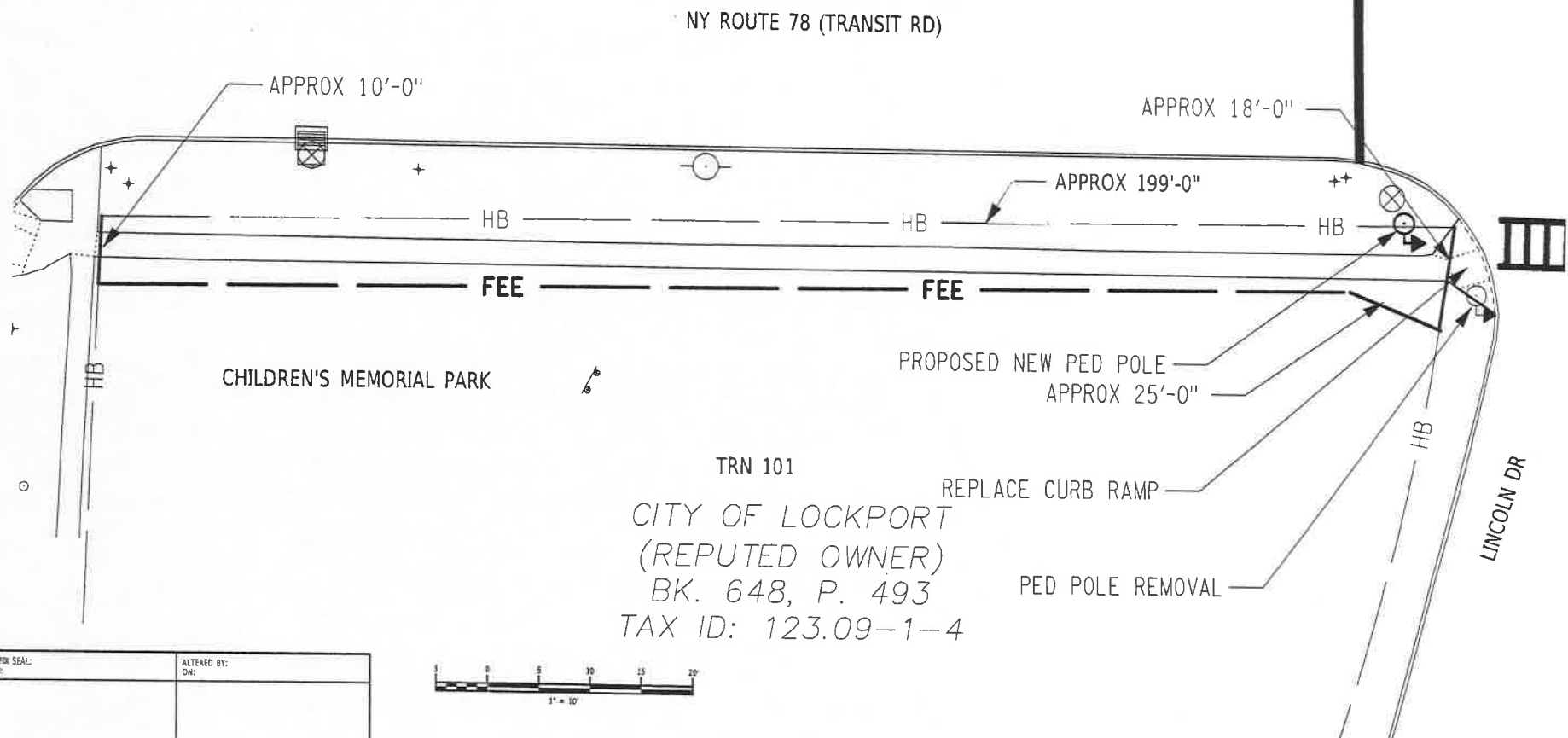
Thank you,
Jennifer

Jennifer Reusch
Environmental Specialist 1

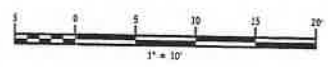
New York State Department of Transportation
100 Seneca Street, Buffalo, NY 14203
(716) 855-7035 phone
Jennifer.Reusch@dot.ny.gov

NOTE: ACQUIRING THE ENTIRE LENGTH OF SIDEWALK IN FRONT OF CHILDREN'S MEMORIAL PARK IS PENDING SHPO'S EVALUATION. IF ACQUISITION AREA EXCEEDS THRESHOLD, FEE WILL BE SHORTENED TO ONLY INCLUDE A TRIANGULAR AREA AT THE SE CORNER OF NY 78 AND LINCOLN DR TO REPLACE SIDEWALK RAMP AND INSTALL NEW PED POLE.

PROJECT MANAGER
 CHECK
 DRAFTING
 CHECK
 DESIGN
 JOB MANAGER
 DESIGN SUPERVISOR



TRN 101
 CITY OF LOCKPORT
 (REPUTED OWNER)
 BK. 648, P. 493
 TAX ID: 123.09-1-4

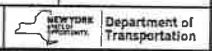


FILE NAME = TAKELINE_UPDATED_SHEET 9.dgn
 DATE/TIME = 2/14/2012 12:39
 USER = DORTCHMAN

AFFIX SEAL: ON:	ALTERED BY: ON:

AS-BUILT REVISIONS DESCRIPTION OF ALTERATIONS:	NY ROUTE 78 (SH 3021) ERIE COUNTY LINE TO LOCKPORT SOUTH CITY LINE TOWNS OF LOCKPORT & PENDLETON CITY OF LOCKPORT COUNTY: ERIE REGION: 05	PIN 5209.68	SAJGDS	CULVERTS	ALL DIMENSIONS IN FT UNLESS OTHERWISE NOTED	CONTRACT NUMBER
					TAKE LINE MEETING TRN 101	DRAWING NO.
					LINCOLN DR. & TRANSIT RD SE CORNER	SHEET NO. 9

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, OR LAND SURVEYOR, TO ALTER AN ITEM IN ANY WAY, IF AN ITEM BEARING THE STAMP OF A LICENSED PROFESSIONAL IS ALTERED. THE ALTERING ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, OR LAND SURVEYOR SHALL STAMP THE DOCUMENT AND INCLUDE THE NOTATION "ALTERED BY" FOLLOWED BY THEIR SIGNATURE, THE DATE OF SUCH ALTERATION, AND A SPECIFIC DESCRIPTION OF THE ALTERATION.



PH

cityclerk@lockportny.gov

From: cityclerk@lockportny.gov
Sent: Monday, February 26, 2024 1:08 PM
To: Emily Stoddard
Subject: FW: [EXTERNAL] Public Hearing for a new Microenterprise grant application
Attachments: Resolution calling for a public hearing - lockport micro 2024.docx;
Lockport public hearing notice (2024 Micro app).docx

Emily,

3/13 - Request to call for PH – Lockport Micro 2024
3/27 – Public Hearing – Re: Lockport Micro 2024

Please see attached!
Thank you

From: Chuck Bell <cbell@harrisonplacestudio.com>
Sent: Friday, February 23, 2024 2:35 PM
To: cityclerk@lockportny.gov
Cc: Heather Peck <hpeck@lockportdevelopment.org>
Subject: [EXTERNAL] Public Hearing for a new Microenterprise grant application

Hi Sarah,

Heather and I have been planning to apply for a new round of funding to provide Microenterprise grants in the City. In order to do so, the City will need to conduct a public hearing (this is funded with the same CDBG funding source as Big Ditch). I've attached, for your review, a resolution and accompanying notice to call for the Public Hearing. Based on the calendar, I thought the call for the hearing could be at the March 6th meeting of the Common Council, scheduling the hearing for March 20th. Please let me know if you think those dates will be a problem. Also, feel free to adjust the time as appropriate.

Please let me know if you have any questions or concerns, or need additional information.

Thanks!
Chuck

Chuck Bell, President
the Harrison Studio
P.O. Box 473
Lockport, NY 14095

716.462.6600 (Office)
716.228.5439 (Cell)

Email: cbell@harrisonplacestudio.com

NOTICE OF PUBLIC HEARING
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

PUBLIC NOTICE is given that the City of Lockport Common Council will hold a public hearing on March 20, 2024 at 6:30 p.m. at City Hall, One Locks Plaza, Lockport, New York to obtain the views of citizens, public agencies, and other interested parties on the housing and community development needs of the County and eligible Community Development Block Grant (CDBG) activities and to provide the public with an opportunity to comment on the City's proposal to submit a Community Development Block Grant application to the New York State Office of Community Renewal for funding to implement a microenterprise assistance program. A summary of the CDBG program will be presented at the public hearing as well as detail regarding the proposed microenterprise program. The hearing facility is handicapped accessible. The City encourages public comment and participation in the identification of needs and in the preparation of the grant application. Written comments are invited and can be submitted by emailing to hpeck@lockportdevelopment.org using the subject line "Public Hearing". Written comments must be submitted no later than 4:00 p.m. on March 20, 2024.

Deputy City Clerk

From: Kristin Schubring <kschubring@lockportny.gov>
Sent: Tuesday, March 26, 2024 2:46 PM
To: deputyclerk@lockportny.gov
Cc: cityclerk@lockportny.gov
Subject: AP Fund Totals 3/27/24

Hi Emily,

Invoices to be approved at the meeting on 3/27/24 are as follows:

Fund A General - \$262,793.09
Fund FX Water - \$52,845.46
Fund G Sewer - \$67,655.59
Total - \$383,294.14

Please let me know if you have any questions!



Kristin Bernardi Schubring
Principal Account Clerk
Finance Department
City of Lockport, NY
716.439.6620

Randall Shellman
claim

To whom it may concern:

I Randall Shellman was at outwater park on March 7 2024. While at the park I was sitting in my 2021 Ram. While sitting there a tree branch broke and smashed my truck. I proceeded to get out and call the police. I then took pictures and then removed it from my vehicle. Once the officer arrived he took pictures of the damage.

Thank you,

Randall Shellman

RECEIVED

MAR 08 2024

CITY CLERK OFFICE

Deputy City Clerk

From: cityclerk@lockportny.gov
Sent: Thursday, March 7, 2024 1:38 PM
To: Emily Stoddard
Subject: FW: [EXTERNAL] RE: 2024 Watercraft Inspection Program - Launch Permissions

Whereas, the boat stewards of the WNY Partnership for Regional Invasive Species Management (PRISM) have performed voluntary boat inspections to remove visible aquatic plants and animals from all types of water craft, and

Whereas, the removal of these plants and animals helps prevent the transport and spread of aquatic invasive species, and

Whereas, WNY PRISM has conducted its boat steward program in Lockport for the past three years and wishes to do so again this summer, and

Whereas, the stewards will also be responsible for public education and distribution of educational materials; now, therefore, be it

Resolved, that pursuant to their request, WNY PRISM is hereby granted permission to have watercraft inspection stewards at launches at Nelson C. Goehle Wide Waters Marina during the upcoming season. Stewards will work Thursday through Sunday and holidays, 7am until 5:30pm, from Memorial Day weekend through Labor Day weekend. Said permission is subject to WNY PRISM filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured.

From: Locke, Andrea S <lockeas@buffalostate.edu>
Sent: Tuesday, February 27, 2024 7:49 AM
To: cityclerk@lockportny.gov
Subject: [EXTERNAL] RE: 2024 Watercraft Inspection Program - Launch Permissions

My apologies for the launch name error – I meant Wide Waters Marina/Nelson C. Goehle Park.

From: Locke, Andrea S
Sent: Tuesday, February 27, 2024 7:43 AM
To: cityclerk@lockportny.gov
Subject: RE: 2024 Watercraft Inspection Program - Launch Permissions

Hello, good morning.

I hope you are well and have a chance to enjoy the warm weather today. I'm following up on my email below, regarding permission to place a boat steward at Onoville Marina again this summer. If you have any questions, please don't hesitate to reach out.

We have opened our positions for applications, which you can see here: <https://rfhiring.com/jobDesc.asp?JobID=240>. I've also attached the job description for your reference. If there is anyone you think would be interested in the position, feel free to forward the job along.

Deputy City Clerk

From: cityclerk@lockportny.gov
Sent: Thursday, March 7, 2024 1:40 PM
To: Emily Stoddard
Subject: FW: [EXTERNAL] 2024 Watercraft Inspection Program - Launch Permissions
Attachments: 160.3021_CityLockport_Pennuto.pdf

From: Locke, Andrea S <lockeas@buffalostate.edu>
Sent: Monday, February 12, 2024 12:15 PM
To: cityclerk@lockportny.gov
Subject: [EXTERNAL] 2024 Watercraft Inspection Program - Launch Permissions

Hello Sarah, good afternoon.

WNY PRISM is very much looking forward to working with you and the City of Lockport again, to place a Watercraft Inspection Steward/Environmental Educator at Wide Waters Marina/Nelson C. Goehle Park. Stewards will continue to conduct voluntary boat inspections and provide public outreach from Memorial Day weekend through Labor Day (5/24 – 9/2), on Thursdays through Sunday from 7:00 am – 5:30 pm.

In previous years, the City of Lockport has required a Certificate of Insurance with the City of Lockport identified as Certificate Holder and with the City of Lockport named as additionally insured. I have attached the current Certificate of Liability Insurance, which are renewed on an annual basis at the start of the fiscal year (July 1). If there is anything else you need from me, please let me know.

For our part, I will just need written permission to place a Steward at the identified launches – an email reply with a confirmation would suffice. I understand that this will require Board Approval. If you're able to let me know when the next board meeting is, or when I may expect to hear back, I would greatly appreciate that.

If you have any questions or concerns, please feel free to contact me.

Thank you,
Andrea

Andrea Locke

she/her

Coordinator, WNY PRISM
Great Lakes Center, SAMC 319
SUNY Buffalo State
1300 Elmwood Avenue
Buffalo, NY 14222
(office) 716.878.4708
(direct) 716.878.0342
lockeas@buffalostate.edu
www.wnyprism.org

Client#: 19172

RESEAFOU

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/07/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Amsure, 12 Computer Drive West, PO Box 15044, Albany, NY 12212-5044. CONTACT NAME: Donna Sharpe, PHONE: 518 458-1800, FAX: 518 458-8390, E-MAIL: dsharpe@amsureins.com. INSURER(S) AFFORDING COVERAGE: Chubb Custom Insurance Company (38989), ACE American Insurance Company (22667), Federal Insurance Company (20281).

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability (36081431), Automobile Liability (73507405), Workers Compensation (71644923), and Excess Premises Operations General Liability (93639165).

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) COI #3021 (23/24) RF#160-1149162-5-82453 Administering WNY PRISM Project 2019-2023 / Boat Steward Program removing invasive species from boats at launch locales / Wide Water Marina, Lockport. The City of Lockport is named additional insured regarding general liability when required by written contract and executed prior to a loss. PI: Dr. Christopher Pennuto

CERTIFICATE HOLDER CANCELLATION

CERTIFICATE HOLDER: City of Lockport, Attn: Mike Hoffman, 1 Locks Plaza, Lockport, NY 14094. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

© 1988-2015 ACORD CORPORATION. All rights reserved.

City of Lockport - Resolution Request Form

Agenda Description: **Budget Amendment - Sewer Fund**

Presented By: **M. McFall**

Date Submitted: **3/14/24**

Topic Area (Select Most Applicable Option):

- Community Event
- Budget Amendment
- Contract Approval
- Donation Acceptance
- Grant Application / Award
- Fund Utilization Request

✓

- Local Law Change
- Community Development
- Highways and Parks
- Engineering
- Code and Planning
- Other

Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.

Summary of Resolution:

Amend 2024 Sewer Budget to eliminate one Lab Tech position (currently vacant) and add one Wastewater Operator trainee position within 8130.

Explanation of Attachments:

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____

Clerk/Legal/Finance Approval:

Notes:

Name:

Date of Approval:

Whereas, the Chief Operator of the Wastewater Treatment Plant desires to add a Wastewater Treatment Operator Trainee position to the 2024 Sewer Fund Budget, and

Whereas, the Lab Technician position in the 2024 Sewer Fund Budget is currently vacant, now therefore be it

Resolved, that the position of Lab Technician be removed from the 2024 Sewer Fund Budget, and replaced with the position of Wastewater Treatment Operator Trainee.

DEPARTMENT: WATER FILTRATION/WWTP
CLASSIFICATION: COMPETITIVE
APPROVED: 6/15/87
AMENDED: 7/15/2010, 10/25/22

WATER TREATMENT PLANT/WWTP OPERATOR TRAINEE

Distinguishing Features of the Class: This is a trainee position involving responsibility for learning the duties and routines in the operation and maintenance of a water treatment plant or wastewater treatment plant. The incumbent in this position under-goes on-the-job training to become qualified as an operator of a water treatment plant or wastewater treatment plant. An employee in this class assists in the operation and maintenance of a water treatment plant or wastewater treatment plant. The term of appointment is limited to **eighteen (18) months**, during which time employees in this class are required to satisfactorily complete the training and experience requirements of the New York State Sanitary Code for a certificate appropriate to the plant. Does related work as required.

Typical Work Activities: (Illustrative Only)

Performs study and reading assignments, observes demonstrations and otherwise learns the techniques of operation and maintenance of a water treatment plant/wastewater treatment plant;

Learns and assists in the operation and adjustment of pumps, valves, and related mechanical equipment;

Learns and assists in the inspection, maintenance, and repair of pumps, valves and related mechanical equipment;

Learns and assists in the physical tests of water for color, odor and taste (water treatment plant);

Learns and assists in regulating and adjusting chlorinators and other chemical feeders, washing filters and settling basins (water treatment plant);

Learns and assists in the making of tests to determine chlorine residual (filtration);

Learns and assists in the preparation and maintenance of activities records and reports;

Performs increasingly responsible duties as assigned in the operation and maintenance of a water treatment plant or wastewater treatment plant;

Cleans channels, screens, tanks and other equipment at the wastewater treatment plant;

Performs a variety of building and ground maintenance and custodial duties at the plant.

Full Performance Knowledge, Skills, Abilities and Personal Characteristics: Familiarity with elementary principles of chemistry and general science; good observation; mechanical aptitude; ability to learn principles and procedures relating to operation and maintenance of a water treatment plant or wastewater treatment plant; ability to develop skill in the operation and maintenance of pumps, valves and related mechanical equipment; ability to get along well with others; ability to understand and follow oral and written instructions; dependability; tact and courtesy; physical condition commensurate with the demands of the position.

Minimum Qualifications:

Open Competitive: Graduation from high school or possession of a New York State high school equivalency diploma. **Possession of a valid NYS Driver's License.**

From: Mary Pat Holz <mpholz@lockportny.gov>
Sent: Tuesday, March 12, 2024 3:06 PM
To: cityclerk@lockportny.gov
Subject: Salaries

WWTP Laboratory Technician:
Grade 10
\$19.24/hr to \$24.21/hr

Water/WWTP Operator Trainee
Grade 4
\$17.31/hr to \$21.67/hr



Mary Pat Filbert
Personnel Director
City of Lockport
One Locks Plaza
Lockport NY 14094
PH: (716) 439-6659
FAX: (716) 439-6702
mpholz@lockportny.gov



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Grimsley Agency of NY LLC 5320 West Taft Rd North Syracuse, Ny 13212 License #: PC-1097969	CONTACT NAME: David Grimsley
	PHONE (A/C, No., Ext): 315-452-0123 FAX (A/C, No.): 315-458-4734 E-MAIL ADDRESS: grimsleyagencydavid@yahoo.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: Michigan Millers Mutual Insurance	NAIC # 14508
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	


INSURED
Lockport Overseas Veteran's Club
112 Caledonia Street
Lockport, NY 14094

COVERAGES **CERTIFICATE NUMBER: 00019670-88689** **REVISION NUMBER: 6**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		C0525875	04/01/2023	04/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Lockport is added as Additional Insured.
5k Leprechaun Run and 1 mile walk. Starts and ends at 112 Caledonia Street, Lockport, NY 14094. Event date 3-23-2024.

CERTIFICATE HOLDER City of Lockport One Locks Plaza Lockport, NY 14094	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  (DPG)

Deputy City Clerk

From: cityclerk@lockportny.gov
Sent: Monday, March 25, 2024 3:11 PM
To: Emily Stoddard
Subject: FW: Resolution - Mayors Secretary

Blackley approved this morning

From: cityclerk@lockportny.gov <cityclerk@lockportny.gov>
Sent: Thursday, March 21, 2024 10:29 AM
To: David Blackley <dblackley@lockportny.gov>; Anthony Serianni <aserianni@lockportny.gov>; Kathleen Kugler <kkugler@lockportny.gov>
Subject: Resolution - Mayors Secretary

Good morning,
Please review and make changes as necessary to the following resolution.

Thank you,
Sarah

By Alderman Kirchberger:

Whereas, the City of Lockport has adopted a salary schedule for the position of Confidential Secretary to the Mayor; and

Whereas, the City of Lockport adopted the updated Employment Policy Manual for Unrepresented Department Heads, Management Employees and Management Confidential Employees; now, therefore, be it

Resolved, that the salary schedule for the position of Confidential Secretary to the Mayor is approved to follow the 2024 Step 1- Fiscal Year; and be it further

Resolved, that the salary for the position of Confidential Assistant to the Mayor shall be set at \$42,000 for the year 2024.

Seconded by Alderman Craig.



Sarah K. Lanzo
City Clerk
Phone: (716) 439-6674
Fax: (716) 439-6702
cityclerk@lockportny.gov

cityclerk@lockportny.gov

From: Brianna Brogan <bbrogan@ymcabn.org>
Sent: Thursday, March 21, 2024 10:48 AM
To: cityclerk@lockportny.gov
Subject: [EXTERNAL] Fitness in the Parks 2024 - Request

Good Morning!

Independent Health and Buffalo Niagara YMCA is partnering up again for Fitness in the Parks 2024. We would like to offer the following classes starting June 3-August 29.

Wide Waters Marina

Sundays, Barre 10:00-11:00 am
Tuesdays, Barre 10:15-11:15 am
Thursdays, Yoga 9:30-10:00 am
Thursdays, Meditation 10:30-11:00 am

Outwater Park

Mondays, Yoga 7:00-8:00 pm

We appreciate your partnership and look forward to working with you!



Brianna Brogan
Wellness Director

LOCKPORT YMCA
5833 Snyder Drive
Lockport, NY 14094
P (716) 434-8887
E bbrogan@ymcabn.org **W** YMCABN.org

Deputy City Clerk

From: cityclerk@lockportny.gov
Sent: Monday, March 25, 2024 3:13 PM
To: Emily Stoddard
Subject: FW: April 8th Resolution

Emily,

This was approved by David Blackley this am.

From: cityclerk@lockportny.gov <cityclerk@lockportny.gov>
Sent: Friday, March 22, 2024 1:16 PM
To: David Blackley <dblackley@lockportny.gov>; Kathleen Kugler <kkugler@lockportny.gov>; Anthony Serianni <aserianni@lockportny.gov>
Subject: April 8th Resolution

Good afternoon,

Can you please review and edit as necessary? Thank you!

032724.10

By Alderman _____:

Whereas, the upcoming Eclipse on April 8th poses potential safety concerns for travel and outdoor activities; and

Whereas, ensuring public safety is of paramount importance to the municipality now there for be it resolved that:

- 1. All municipal offices shall be closed on April 8th to mitigate potential safety risks associated with travel and outdoor activities during the Eclipse.*
- 2. Essential services and workers required for public safety, including emergency response and law enforcement, shall remain operational.*
- 3. This closure aims to prioritize the well-being and safety of residents and municipal employees alike.*

Seconded by Alderman _____ Ayes_____.



Sarah K. Lanzo
City Clerk
Phone: (716) 439-6674
Fax: (716) 439-6702
cityclerk@lockportny.gov