

**CITY OF LOCKPORT**  
**COMMON COUNCIL MEETING AGENDA**  
**REGULAR MEETING**  
**May 8th, 2024**  
**6:00 P.M.**

**5:30 P.M.**

Committee of the Whole Meeting

**6:00 P.M.**

Common Council Meeting

**ROLL CALL**

**APPROVAL OF MINUTES**

**Fogle:** Approve Common Council minutes of  
050824.1 April 24, 2024

**PUBLIC HEARING**

Restore NY Communities Initiative

**COMMUNICATIONS**

**MOTIONS &  
RESOLUTIONS**

**xxxx:** Approve bills and payrolls  
050824.2

**xxxx:** Special Use Permit request - 54 Beattie Ave.  
050824.3

**xxxx:** Acceptance of Bid for Market Street  
050824.4

**xxxx:** Authorizing Submittal of Restore NY  
050824.5 Communities Initiative

**xxxx:** **WITHDRAWN** Juneteenth  
050824.6

**xxxx:** Lockport Little Loop  
050824.7

**xxxx:** Memorial Day Contribution  
050824.8

**xxxx:** Grant permission for block party to be held on  
050824.9 Park Place on July 13, 2024

**ADJOURNMENT**

**Fogle:** Adjourn meeting to May 22nd, 2024  
050824.10

**CITY OF LOCKPORT**  
**CORPORATION PROCEEDINGS**

Lockport Municipal Building

Regular Meeting  
Official Record

May 8th, 2024  
6:00 P.M.

Mayor John Lombardi III called the meeting to order.

**ROLL CALL**

The following Common Council members answered the roll call:

Aldermen Craig, Devine, Fogle, Kirchberger, Lupo, Mullane

**INVOCATION**

**RECESS**

Recess for public input.

**050824.1**

**APPROVAL OF MINUTES**

On motion of Alderman Fogle, seconded by Alderman \_\_\_\_\_, the minutes of the Regular Meeting of April 24th 2024 are hereby approved as printed in the Journal of Proceedings. Ayes \_\_\_\_\_. Carried.

**PUBLIC HEARING**

The Mayor announced a public hearing on the 2024 Restore New York Communities Initiative Grant Application.

The Mayor asked the City Clerk if any petitions or communications relative to said grant application have been received.

Recess for public input.

The Mayor closed the public hearing.

**FROM THE MAYOR**

**Appointments:**

**FROM THE CITY CLERK**

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments. Reviewed by the Finance Committee.

**Communications** (which have been referred to the appropriate City officials)

4/24/2024 Robert Heil, on behalf of The Lock Tender LLC (4 Lock Street) – notifying The City of Lockport that a waiver of the 30-day notification required by the NYS Liquor Authority has been requested.

4/30/2024 Notification from Alyssa Renko, 8806 Tonawanda Creek Rd, Clarence Center, to the City of Lockport, of her application to the NYS Office of Cannabis Management for an adult-use retail dispensary to be located at 320 S. Transit Road, Lockport, NY.

4/30/2024 Alex Cox, 33 Park Place requesting permission to host a block party on July 13<sup>th</sup>, 2024. They would like to barricade part of the road from 1:00pm – 8:00pm.

5/2/2024 Sarah K. Lanzo, City Clerk – notification of bids received on April 2<sup>nd</sup>, 2024 in response to the **RFP Dog Control-DCO**.

Contractor Name	Phone Number	Service	Bid Amount
Paws in the Falls	716-444-0093	Dog Sheltering Services	\$2800/month

5/3/2024 Sarah K. Lanzo, City Clerk - notification of bids received on May 3rd 2024 in response to the **RFP Housing Maintenance**.

Contractor Name	Phone Number	Service	Bid Amount
Fitzgerald	716-807-8281	Social	\$150/hr
		Web	\$150/hr
		Housing	\$150/hr
North Shore Solutions	315-771-78743	Social	\$60/hr
		Web	\$60/hr
		Advanced Housing	\$650/yr

5/3/2024 Sarah K. Lanzo, City Clerk - notification of bids received on May 3rd 2024 in response to the **RFP Market Street, Elm Street & Chestnut Street Pavement Rehabilitation**.

Contractor Name	Phone Number	Total Bid Amount
Milherst Construction Inc.	716-688-9098	\$682,940.00
Occhino Corp	716-827-7000	\$624,000.00
Zoladz Construction Co. Inc.	716-937-6575	\$785,589.38
Edbauer Construction	716-883-0280	\$795,299.00
Amherst Paving	716-834-4961	\$530,198.00

5/6/2024 Sarah K. Lanzo, City Clerk– notification that the Lockport Municipal Offices will be closed on in observance of Memorial Day.

Monday May 27<sup>th</sup>

Garbage will be collected on the day following regularly scheduled collection that week.

**Notice of Complaint:**

Referred to the Director of Highways, Parks and Water Distribution.

**Notice of Claim:**

Referred to the Corporation Counsel.

**MOTIONS & RESOLUTIONS**

**050824.2**

By Alderman:

**Resolved**, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills and services to be paid on March 28th 2024.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**050824.3**

By Alderman: \_\_\_\_\_

**Resolved** that the request for a special use permit by James E. Spry III at 54 Beattie Avenue to harbor four hens on the property, be and the same is hereby approved, subject to the following provisions:

- No change in character of neighborhood.
- No excessive noise or disturbance of neighborhood.
- No appreciable change in traffic.
- No outside storage of materials.

The special permit shall go to the applicant only and shall terminate on the sale or transfer of the property if other than the applicant; and further it terminates if the use permitted is abandoned for more than one year, if any of the conditions enumerated herein have changed, and in the discretion of the Common Council make such use unsuitable.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**050824.4**

By Alderman \_\_\_\_\_:



**Whereas** Market Street in the City of Lockport (City) is designated by the New York State Department of Transportation (NYSDOT) as a Touring Route; and

**Whereas** the City has determined that pavement restoration is needed on Market Street beginning from the north side of the intersection with Main Street / East Main Street, continuing north and east on Market Street, and ending at the east side of the intersection with Matt Murphy Way / Lake Avenue, and on Elm Street beginning from the north side of the intersection with Chestnut Street, continuing south, and ending at the north side of the intersection with Walnut Street and Chestnut Street beginning from the east side of the intersection with Market Street, continuing east, and ending at the east side of the intersection with Elm Street; and

**Whereas** the City has received funding from NYSDOT to make improvements to designated Touring Routes; and

**Whereas** the City issued a Notice to Bid for interested contractors for the Market Street, Elm Street & Chestnut Street Pavement Rehabilitation Project and subsequently received and publicly opened and read bids at the Municipal Building on May 3, 2024 at 2 pm as follows;

<b>Contractor Name</b>	<b>Total Bid Amount</b>
Amherst Paving	\$530,198.00
Occhino Corp	\$624,000.00
Milherst Construction Inc.	\$682,940.00
Zoladz Construction Co. Inc.	\$785,589.38
Edbauer Construction	\$795,299.00

And

**Whereas** the City's Retained Consulting Engineer, Nussbaumer & Clarke, Inc., has determined that Amherst Paving has submitted the lowest complete and responsible bid and recommends that the City award the contract to Amherst Paving, for a total amount of \$530,198.00 now, therefore, be it

**Resolved** that the Mayor is authorized to execute an Agreement with TBD, in the amount of \$530,198.00 contingent upon legal review and availability of funding for the City project.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**050824.5**

By Alderman: \_\_\_\_\_

**Whereas** the Empire State Development Restore NY Communities Initiative (the "Program") provides funding to communities to support activities that focus on community development through the rehabilitation of vacant, abandoned, or underutilized structures, and

**Whereas** a proposed redevelopment project at 7 Ontario Street (the "Project") to renovate the 3,828 square foot vacant mixed-use structure has been determined to meet the Program guidelines and is consistent with the City's downtown revitalization initiative and downtown redevelopment plans, the proposed financing is appropriate for the Project, the Project is an effective and efficient use of existing and future public resource, the Project will promote economic development and preserve community resources, and

**Whereas** the City has held a public hearing to obtain citizens' views regarding the Program and the proposed Project.

**Now therefore be it resolved**, that the Mayor is hereby authorized to submit a grant application in the amount of up to \$500,000, such amount to be used to provide business grants and fund the costs of grant administration and program activities, and be it further

**Resolved** that the Mayor is hereby authorized to execute all related documents associated with the ESD grant, subject to review and approval by the City Attorney.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**050824.6 WITHDRAWN Juneteenth**

**050824.7**

By Alderman: \_\_\_\_\_

**Resolved** that the Mayor, subject to Corporation Counsel approval, be and the same is hereby authorized and directed to execute a contract with Lockport Little Loop Football for use of Exchange Field for their 2024 season.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**050824.8 BEING PREPARED**

**050824.9**

By Alderman: \_\_\_\_\_

**Resolved** that pursuant to their request, permission is hereby granted to the residents of Park Plac to barricade Park Place from High Street to Orchard Street on July 13, 2024, from 12 PM to 9 PM for a block party, and be it further

**Resolved** that the Director of Highways, Parks and Water Distribution be and the same is hereby authorized and directed to arrange for delivery of barricades to said area prior to said event.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

**050824.10 ADJOURNMENT**

At \_\_\_\_\_ P.M. Alderman Fogle moved the Common Council be adjourned until 6:00 P.M., Wednesday May 22nd, 2024.

Seconded by Alderman \_\_\_\_\_ and adopted. Ayes \_\_\_\_\_.

SARAH K. LANZO  
City Clerk

I HEREBY CERTIFY that the persons named in this payroll are employed solely in and have actually performed the duties of positions and employments indicated for the period ending 4/11/24, PAID on date 4/18/24 is approved at dollars, \$ 553,133.82.  
*Civil Service Mary Pat Selbert*

Pay Batch 04/18/24 Total

Employees in Pay Batch 220

Female Employees in Pay Batch 54

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
207A Disability - 207A Disability	160.0000	1,790.00	Gross	553,133.82	Health Ins 298 Class 2 Family	27,356.46 .00
BERV - Bereavement	32.0000	1,366.48	Imputed Income		Health Ins 298 Class 2 Single	9,399.99 .00
CMPE 1.0 - Comp Earned @ 1.0	191.3750	.00	Federal	63,636.38	Health Ins 298 Class 3 Family	87,224.31 .00
CMPU - Comp Time Used	304.2500	11,243.08	FICA	33,535.56	Health Ins 298 Class 3 Single	8,247.48 .00
EDAY - Extra Day	252.0000	8,492.81	Medicare	7,842.94	Health Ins 298 Class 4 Family	6,483.45 .00
FHDE - Floating Holiday Earned	424.3400	.00	New York State	26,519.17	Health Ins 298 Class 4 Single	1,317.68 .00
FHDU - Floating Holiday Used	360.0000	11,118.02	457 % Deduction	7,220.66	Total	<u>\$140,029.37</u>
FLSA - FLSA	.0000	127.73	457 Flat Dollar Deduction	11,624.62	Employer Taxes	
FMLN - FMLA Leave without Pay	84.0000	.00	AFLAC POSTTAX	261.23	FICA	33,535.56 540,895.85
FMLS - FMLA Sick Used	128.0000	3,148.31	AFLAC PRETAX	460.30	Medicare	<u>7,842.94</u> 540,895.85
HOL - Holiday	1,024.0000	27,539.13	ALLSTATE POSTTAX	693.58	Total	<u>\$41,378.50</u>
HOLIDAYPT - Holiday - Part Time	35.0000	1,550.00	ALLSTATE PRETAX	569.98	Workers' Comp	
HOLW - Holiday Worked	152.0000	7,932.55	COLONIAL LIFE POSTTAX	55.40	Workers Compensation - General	23,072.64 436,351.57
HOT 2.25 - Holiday Overtime 2.25	.0000	139.96	Firefighter Life Ins	68.55	Workers Compensation - Sewer	2,315.50 41,648.73
MIL - Military Time	32.0000	1,078.12	FSA PRETAX	699.68	Workers Compensation - Water	2,417.76 47,352.19
OOT - Out of Title	688.0000	24,477.47	Health Ins 298 Class 2 Family	1,938.24	Workers Compensation 50%	<u>693.44</u> 10,648.06
OOT OT 1.0 - Out of Title OT at	8.0000	204.02	Health Ins 298 Class 2 Single	938.04	Total	<u>\$28,499.34</u>
OOT OT 1.5 - Out of Title OT at	68.5000	2,692.78	Health Ins 298 Class 3 Family	1,994.36	Direct Deposits	
OOT OT SHIFT 10% - OOT OT	8.0000	300.64	Health Ins 298 Class 3 Single	709.08	Armed Forces Bank	1,254.24
OT 1.0 - Overtime at Straight 1.0	172.0000	4,230.61	Health Ins 298 Class 4 Family	720.39	Bank of Akron	2,668.60
OT 1.5 - Overtime @ 1.5	1,029.2500	46,805.66	Health Ins 298 Class 4 Single	146.40	Bank of America	4,372.61
OT 1.5 SHIFT 10% - OT @ 1.5	40.0000	1,640.51	NEW YORK LIFE	279.30	BANK OF AMERICA (2)	1,892.79
OT 1.5 SHIFT 15% - OT @ 1.5	80.0000	3,209.82	PRINCIPAL DENTAL	1,212.92	BANK OF AMERICA (4)	1,188.17
PRS PT - Personal Leave Part	3.5000	75.70	PRINCIPAL VISION	224.46	BANK OF AMERICA (6)	1,166.57
PRSE - Personal Earned	21.0000	.00	RET ERS LOANS	1,857.00	Bank on Buffalo	2,958.36
PRSU - Personal Used	282.5000	10,007.34	RET ERS PRE-TAX SCP	125.09	Chase	259.26
REG - Regular	10,496.2500	321,498.50	RET PF LOANS	60.00	Chase Bank	2,046.38
REG PT - Regular Part Time	163.7500	6,504.61	RET PF PRE-TAX SCP	578.17	Chime	250.00
REG SHIFT 10% - Regular Shift	144.0000	3,936.89	Retire ERS Tier 6 <= \$100,000	192.81	Citizens Bank	11,350.33
REG SHIFT 15% - Regular Shift	144.0000	4,099.01	Retire ERS Tier 6 <= \$45,000	1,746.66	Cornerstone Comm FCU	121,541.44
RET REF1 - Ret Refund Contrib &	.0000	130.86	Retire ERS Tier 6 <= \$45,000 OT	307.99	Discover Bank	500.00
RETRO - Retroactive Pay	.0000	39.38	Retire ERS Tier 6 <= \$55,000	800.67	Encompass Niagara FCU	180.00
RGS - Regular - Salary	70.0000	.00	Retire ERS Tier 6 <= \$55,000 OT	148.52	ESL FCU	1,188.82
SAL - Salary	.0000	3,806.51	Retire ERS Tier 6 <= \$75,000	624.89	Evans Bank	3,209.99
SAL PT - Salary Part Time	.0000	1,865.37	Retire PFRS <= \$55,000	1,820.48	Financial Trust FCU	100.00
SCKE - Sick Earned	2,122.0000	.00	Retire PFRS Tier 6 <= \$100,000	1,157.12	Five Star Bank	1,072.26
SCKL - Sick Lost	(196.0000)	.00	Retire PFRS Tier 6 <= \$75,000	1,786.01		
SCKU - Sick Used	697.5000	19,731.21	Retire PFRS Tier 6 <=	169.81		
STIP - Stipend	.0000	192.31	Retire PFRS Tier 6 <= \$45,000	965.12		

I HEREBY CERTIFY that the persons named in this payroll are employed solely in and have actually performed the duties of positions and employments indicated for the period ending

4/25/24, PAID on date 5/2/24  
 is approved at dollars, \$536,242.89  
 Civil Service Mary Pat Gilbert

# Pay Day Register

Pay Date Range 04/12/24 - 04/25/24

Pay Batch 05/02/24

Pay Batch 05/02/24 Total  
 Employees in Pay Batch 218  
 Female Employees in Pay Batch 54

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
207A Disability - 207A Disability	160.0000	1,790.00	Gross	536,242.89	Health Ins 298 Class 2 Family	27,356.46
BERV - Bereavement	48.0000	1,817.13	Imputed Income		Health Ins 298 Class 2 Single	9,399.99
CMPE 1.0 - Comp Earned @ 1.0	194.1250	.00	Federal	60,418.11	Health Ins 298 Class 3 Family	87,224.31
CMPE 1.5 - Comp Earned @ 1.5	2.0000	.00	FICA	32,514.04	Health Ins 298 Class 3 Single	8,247.48
CMPU - Comp Time Used	296.7500	9,629.55	Medicare	7,604.17	Health Ins 298 Class 4 Family	5,557.24
EDAY - Extra Day	248.0000	8,740.05	New York State	25,382.64	Health Ins 298 Class 4 Single	1,317.68
FHDU - Floating Holiday Used	236.0000	8,196.74	457 % Deduction	6,820.89	Total	\$139,103.16
FLSA - FLSA	.0000	523.46	457 Flat Dollar Deduction	11,809.62		
FMLN - FMLA Leave without Pay	82.0000	.00	AFLAC POSTTAX	261.23	Employer Taxes	Gross Base
FMLS - FMLA Sick Used	87.0000	1,958.29	AFLAC PRETAX	460.30	FICA	32,514.04
HOL - Holiday	8.0000	187.39	ALLSTATE POSTTAX	693.58	Medicare	7,604.17
MILI - Military Time	48.0000	1,795.74	ALLSTATE PRETAX	569.98	Total	\$40,118.21
OOT - Out of Title	458.0000	15,629.65	COLONIAL LIFE POSTTAX	55.40		
OOT OT 1.5 - Out of Title OT at	12.0000	508.14	FSA PRETAX	671.90	Workers' Comp	Gross Base
OOT OT SHIFT 10% - OOT OT	8.0000	300.64	Health Ins 298 Class 2 Family	1,938.24	Workers Compensation - General	22,568.32
OT 1.0 - Overtime at Straight 1.0	72.2500	2,163.86	Health Ins 298 Class 2 Single	938.04	Workers Compensation - Sewer	2,315.50
OT 1.5 - Overtime @ 1.5	787.0000	35,980.97	Health Ins 298 Class 3 Family	1,994.36	Workers Compensation - Water	2,207.52
OT 1.5 SHIFT 10% - OT @ 1.5	50.0000	2,001.64	Health Ins 298 Class 3 Single	709.08	Workers Compensation 50%	693.44
OT 1.5 SHIFT 15% - OT @ 1.5	48.0000	2,024.24	Health Ins 298 Class 4 Family	617.48	Total	\$27,784.78
PRSE - Personal Earned	32.0000	.00	Health Ins 298 Class 4 Single	146.40		
PRSU - Personal Used	152.0000	4,659.81	NEW YORK LIFE	279.30	Direct Deposits	Amount
REG - Regular	12,711.7500	389,772.73	Pearl Insurance through CSEA	220.14	Armed Forces Bank	1,618.75
REG PT - Regular Part Time	280.0000	9,324.77	PRINCIPAL DENTAL	1,083.16	Bank of Akron	3,091.96
REG SHIFT 10% - Regular Shift	144.0000	3,921.07	PRINCIPAL VISION	200.66	Bank of America	4,244.60
REG SHIFT 15% - Regular Shift	168.0000	4,771.42	RET ERS LOANS	2,040.00	BANK OF AMERICA (2)	1,561.25
RETRO - Retroactive Pay	.0000	(14.05)	RET ERS PRE-TAX SCP	125.09	BANK OF AMERICA (4)	1,294.09
RGS - Regular - Salary	70.0000	.00	RET PF LOANS	60.00	BANK OF AMERICA (6)	1,116.57
SAL - Salary	.0000	3,806.51	RET PF PRE-TAX SCP	578.17	Bank on Buffalo	2,328.74
SAL PT - Salary Part Time	.0000	1,865.37	Retire ERS Tier 6 <= \$100,000	329.87	Chase	457.88
SCKE - Sick Earned	18.7500	.00	Retire ERS Tier 6 <= \$45,000	1,270.88	Chase Bank	1,981.56
SCKU - Sick Used	481.5000	14,951.14	Retire ERS Tier 6 <= \$45,000 OT	137.12	Chime	250.00
STIP - Stipend	.0000	192.31	Retire ERS Tier 6 <= \$55,000	1,209.65	Citizens Bank	9,768.01
VACL - Vacation Lost	80.0000	.00	Retire ERS Tier 6 <= \$55,000 OT	66.79	Cornerstone Comm FCU	113,765.30
VACU - Vacation Used	359.0000	9,744.32	Retire ERS Tier 6 <= \$75,000	900.08	Discover Bank	500.00
Total	17,342.1250	\$536,242.89	Retire PFRS <= \$55,000	1,825.79	Encompass Niagara FCU	180.00
			Retire PFRS Tier 6 <= \$100,000	3,024.15	ESL FCU	1,171.71
			Retire PFRS Tier 6 <= \$75,000	1,696.55	Evans Bank	3,138.52
			Retire PFRS Tier 6 <=	115.32	Financial Trust FCU	100.00
			Retire PFRS Tier 6 <= \$45,000	271.66	Five Star Bank	1,016.01



5008 MOUNT VERNON BLVD.

HAMBURG, NY 14075

585-633-3165

[info@slasolutions.com](mailto:info@slasolutions.com)

[www.slasolutions.com](http://www.slasolutions.com)

## REQUEST FOR WAIVER OF THE 30 DAY MUNICIPALITY NOTIFICATION

Date: 4/24/2024

To the Municipality of: CITY OF LOCKPORT

Please be advised that a waiver of the 30-day notification is requested on behalf of THE LOCK TENDER LLC dba THE LOCK TENDER located at 4 LOCK STREET, LOCKPORT, NY 14094. They are applying for an ON PREMISE LICENSE to serve WINE, BEER & CIDER for a BAR/TAVERN establishment. This request is made to expedite the licensing process.

Thank You,

ROBERT HEIL

SLA Solutions

If such waiver is granted, please write a letter to that effect, signed by an Official, on OFFICIAL municipality stationary and either fax, e-mail or forward it to:

Robert Heil, Liquor License Consultant

5008 Mount Vernon Blvd.

Hamburg, NY 14075

PHONE: 716-777-4060

FAX : 866-910-5025

E-MAIL : [info@slasolutions.com](mailto:info@slasolutions.com)



OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

## Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice was Sent:  1a. Delivered by:

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:  
 New Application  
 Renewal  
 Alteration  
 Corporate Change  
 Removal  
 Class Change  
 Method of Operation Change

For **New** applicants, answer each question below using all information known to date  
For **Renewal** applicants, answer all questions  
For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)  
For **Corporate Change** applicants, attach a list of the current and proposed corporate principals  
For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation  
For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type  
For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

**This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:**

3. Name of Municipality or Community Board:

**Applicant/Licensee Information:**

4. Licensee Serial Number (if applicable):  Expiration Date (if applicable):

5. Applicant or Licensee Name:

6. Trade Name (if any):

7. Street Address of Establishment:

8. City, Town or Village:  , NY Zip Code:

9. Business Telephone Number of Applicant/Licensee:

10. Business E-mail of Applicant/Licensee:

11. Type(s) of alcohol sold or to be sold:  
 Beer & Cider  
 Wine, Beer & Cider  
 Liquor, Wine, Beer & Cider

12. Extent of Food Service:  
 Full food menu; full kitchen run by a chef or cook  
 Menu meets legal minimum food availability requirements; food prep area at minimum

13. Type of Establishment:

14. Method of Operation: (check all that apply)

<input type="checkbox"/> Seasonal Establishment	<input type="checkbox"/> Juke Box	<input type="checkbox"/> Disc Jockey	<input checked="" type="checkbox"/> Recorded Music	<input type="checkbox"/> Karaoke
<input type="checkbox"/> Live Music (give details i.e., rock bands, acoustic, jazz, etc.): <input type="text"/>				
<input type="checkbox"/> Patron Dancing	<input type="checkbox"/> Employee Dancing	<input type="checkbox"/> Exotic Dancing	<input type="checkbox"/> Topless Entertainment	
<input type="checkbox"/> Video/Arcade Games	<input type="checkbox"/> Third Party Promoters	<input type="checkbox"/> Security Personnel		
<input type="checkbox"/> Other (specify): <input type="text"/>				

15. Licensed Outdoor Area: (check all that apply)

<input type="checkbox"/> None	<input type="checkbox"/> Patio or Deck	<input type="checkbox"/> Rooftop	<input type="checkbox"/> Garden/Grounds	<input type="checkbox"/> Freestanding Covered Structure
<input type="checkbox"/> Sidewalk Cafe	<input checked="" type="checkbox"/> Other (specify): <input type="text" value="YARD"/>			

16. List the floor(s) of the building that the establishment is located on: **1ST FLOOR**

17. List the room number(s) the establishment is located in within the building, if appropriate: **1-bar, food prep, office, dining, restrooms**

18. Is the premises located within 500 feet of three or more on-premises liquor establishments?  Yes  No

19. Will the license holder or a manager be physically present within the establishment during all hours of operation?  Yes  No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:  
**N/A** Name **N/A** Serial Number

21. Does the applicant or licensee own the building in which the establishment is located?  Yes (if YES, SKIP 23-26)  No

**Owner of the Building in Which the Licensed Establishment is Located**

22. Building Owner's Full Name: **4 LOCK STREET, LLC**

23. Building Owner's Street Address: **128 SCHIMWOOD CT.**

24. City, Town or Village: **GETZVILLE** State: **NY** Zip Code: **14068**

25. Business Telephone Number of Building Owner: **(716) 228-5439**

**Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice**

26. Representative/Attorney's Full Name: **ROBERT HEIL**

27. Representative/Attorney's Street Address: **5008 MOUNT VERNON BLVD.**

28. City, Town or Village: **HAMBURG** State: **NY** Zip Code: **14075**

29. Business Telephone Number of Representative/Attorney: **(716) 777-4060**

30. Business E-mail Address of Representative/Attorney: **info@slasolutions.com**

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: **MICHAEL F. LEWIS** Title: **LLC MEMBER/LLC MANAGER**

Principal Signature: 



RE: Notification of adult-use retail dispensary license application

License Type: New Establishment

Previous DBA: \_\_\_\_\_

License Number (if applicable): OCM-RETL-24-000052

Applicant Name: Alyssa Renko

Phone Number: 716-420-1177

Email Address: info@plbud.com

Dear Municipal Clerk/NYC Community Board:

This serves as notification that I (name) Alyssa Renko  
of (dba) Peace, Love, & Bud  
intend to, or have, file(d) an application for licensure with the Office of Cannabis Management  
to open a(n):

- retail dispensary premises (new or additional)  registered organization with dispensing (or ROD)
- microbusiness

in (county name) Niagara County. This business, once the license is approved, shall be located at:

Address Line 1: 320 S Transit Rd

Address Line 2: \_\_\_\_\_

City: Lockport

Zip code: 14094

The mailing address is (if different from business location):

Address Line 1: 8806 Tonawanda Creek Rd.

Address Line 2: \_\_\_\_\_

City/Town/Village: Clarence Center

State:  Zip code: 14032



# Certificate of Licensure

New York State Adult-Use Cannabis Program



Office of Cannabis  
Management

License Number : OCM-RETL-24-000052 License Type : Adult-Use Retail Dispensary License

Entity Name : Alyssa M Renko DBA : \_\_\_\_\_

Date Of Issuance: 16-Apr-2024 Date Of Expiration : 16-Apr-2026

Operating Address : 6041 S Transit Rd South Lockport NY 14094

STREET CITY STATE ZIP

The Adult-Use Cannabis Licensee must comply with all applicable state and local laws and regulations. This includes but is not limited to the Cannabis Law and its implementing regulations. An Adult-Use Cannabis Licensee's failure to comply with these laws and regulations may result in revocation of the license or permit, and the imposition of civil penalties, or any other enforcement action, as provided for in state and local laws and regulations, including but not limited to, the Cannabis Law and its implementing regulations. This license or permit is not a property or vested right.

**NEW YORK STATE DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS, STATE RECORDS AND UNIFORM COMMERCIAL CODE  
FILING RECEIPT**

**ENTITY NAME :** RENKO HOLDINGS, INC.  
**DOCUMENT TYPE :** CERTIFICATE OF INCORPORATION  
**ENTITY TYPE :** DOMESTIC BUSINESS CORPORATION

**DOS ID :** 7152832  
**FILE DATE :** 10/06/2023  
**FILE NUMBER :** 231006004041  
**TRANSACTION NUMBER :** 202310060003801-2509224  
**EXISTENCE DATE :** 10/06/2023  
**DURATION/DISSOLUTION :** PERPETUAL  
**COUNTY :** NIAGARA



**SERVICE OF PROCESS ADDRESS :** ALYSSA RENKO  
7518 GREENVIEW RD.,  
NIAGARA FALLS, NY, 14304, USA

**ELECTRONIC SERVICE OF PROCESS  
EMAIL ADDRESS :** ALYSSARENKOOO@GMAIL.COM

**FILER :** ALYSSA RENKO  
7518 GREENVIEW RD.,  
NIAGARA FALLS, NY, 14304, USA

*You may verify this document online at :* <http://ecorp.dos.ny.gov>

**AUTHENTICATION NUMBER :** 100004452323

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<b>TOTAL FEES:</b>	<b>\$125.00</b>	<b>TOTAL PAYMENTS RECEIVED:</b>	<b>\$125.00</b>
<b>FILING FEE:</b>	<b>\$125.00</b>	<b>CASH:</b>	<b>\$0.00</b>
<b>CERTIFICATE OF STATUS:</b>	<b>\$0.00</b>	<b>CHECK/MONEY ORDER:</b>	<b>\$0.00</b>
<b>CERTIFIED COPY:</b>	<b>\$0.00</b>	<b>CREDIT CARD:</b>	<b>\$125.00</b>
<b>COPY REQUEST:</b>	<b>\$0.00</b>	<b>DRAWDOWN ACCOUNT:</b>	<b>\$0.00</b>
<b>EXPEDITED HANDLING:</b>	<b>\$0.00</b>	<b>REFUND DUE:</b>	<b>\$0.00</b>

CERTIFICATE OF INCORPORATION  
OF  
RENKO HOLDINGS, INC.  
Under Section 402 of the Business Corporation Law

I, the undersigned, a natural person of at least 18 years of age, for the purpose of forming a corporation under Section 402 of the Business Corporation Law of the State of New York hereby certify:

- FIRST: The Name of the corporation is: **RENKO HOLDINGS, INC.**
- SECOND: This corporation is formed to engage in any lawful act or activity for which a corporation may be organized under the Business Corporation Law, provided that it is not formed to engage in any act or activity requiring the consent or approval of any state official, department, board, agency or other body without such consent or approval first being obtained.
- THIRD: The county, within this state, in which the office of the corporation is to be located is **NIAGARA**
- FOURTH: The total number and value of shares of common stock which the corporation shall have authority to issue is **100 SHARES WITH NO PAR VALUE**
- FIFTH: The Secretary of State is designated as agent of the corporation upon whom process against the corporation may be served. The post office address to which the Secretary of State shall mail a copy of any process against the corporation served upon the Secretary of State by personal delivery is:  
**ALYSSA RENKO  
7518 GREENVIEW RD.  
NIAGARA FALLS, NY 14304**  
The email address to which the Secretary of State shall email a notice of the fact that process against the corporation has been served electronically upon the Secretary of State is:  
**ALYSSARENKOOO@GMAIL.COM**

I certify that I have read the above statements, I am authorized to sign this Certificate of Incorporation, that the above statements are true and correct to the best of my knowledge and belief and that my signature typed below constitutes my signature.

**ALYSSA M RENKO (Signature)**  
-----

**ALYSSA M RENKO, INCORPORATOR**

7518 GREENVIEW RD.  
NIAGARA FALLS, NY 14304

Filed by:

ALYSSA RENKO  
7518 GREENVIEW RD.  
NIAGARA FALLS, NY 14304

RECEIVED

APR 30 2024

CITY CLERK OFFICE

To the City Clerk,

Hello, We are requesting permission from the City of Lockport to block off half of Park Place on July 13, 2024. My neighbors and myself are throwing a block party that will run from 1:00 p.m. to 8:00 p.m.

We would need from the driveway at 33 Park Place up to High Street closed for that period of time.

We will be having a water slide so there will need to be no traffic at that time.

We are sending out a flyer once we get permission to inform our neighbors (who haven't already been informed), beforehand so there is no issues.

I thank you so much for your time..

Sincerely,

The neighbors at 33, 34 and 38 Park Place, Lockport

Alex Cox 716 935 8921





## REQUEST FOR PROPOSAL (RFP)

The City of Lockport is requesting sealed proposals for

### Dog Sheltering Services

#### I. Introduction

The City of Lockport, New York (hereinafter referred to as the "City") is seeking proposals from qualified organizations to provide Dog Sheltering Services. The current contract with the Niagara County Society for the Prevention of Cruelty to Animals (SPCA) is set to expire and the City is now accepting proposals from interested parties to assume these responsibilities.

#### II. Background

The SPCA has been providing assistance to the Dog Control Officer (DCO) services and operating a shelter for seized dogs on behalf of the City. The City is responsible for DCO duties within the City, as per Article 7 of the New York State Agriculture and Markets Law.

#### III. Scope of Work

The selected organization will be responsible for the following:

- Operating a shelter for seized dogs in compliance with Article 7 of the Agriculture and Markets Law (either already in compliance or working towards compliance requirements).
- Providing monthly reports to the City DCO on sheltering activities as needed.
- Holding seized dogs for the legally required period (5 days).
- Maintaining and facilitating the redemption process as per New York State law, with established/set hours for owners to claim their pets.
- Providing all agreed-upon services with reasonable care and diligence.

#### IV. Term of Contract

The contract may be annual or month-to-month, commencing on January 1, 2024 and expiring on December 31, 2024. Payment terms, details, and audit requirements will be provided upon request.

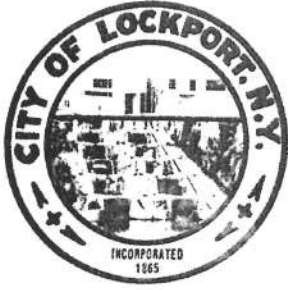
#### V. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Experience and qualifications in providing Animal Control and Sheltering Services.
- Ability to meet the specific needs outlined in this RFP.
- Cost-effectiveness of the proposed services.
- Compliance with applicable laws and regulations.
- References and past performance.

#### VI. Proposal Submission:

All proposals must be submitted in a sealed envelope clearly marked "Animal Control and Sheltering Services - RFP" and delivered to the following address no later than December 22nd at 2 pm



# CITY OF LOCKPORT, NEW YORK

LOCKPORT MUNICIPAL BUILDING

ONE LOCKS PLAZA

LOCKPORT, NY 14094

## OFFICE OF CITY CLERK

Sarah K. Lanzo, City Clerk

Emily Stoddard, Deputy City Clerk

Office (716) 439-6676

Fax (716) 439-6702

### REQUEST FOR PROPOSAL (RFP)

The City of Lockport is requesting sealed proposals for

#### **Dog Sheltering Services**

Notice is hereby given that sealed proposals for the services above will be received and considered by the City of Lockport up to 2 pm on May 2, 2024, at the office of the City Clerk, municipal building, One Locks Plaza Lockport NY, 14094.

Proposers will provide one written quote that contains the total cost of the scope of work.

Please contact City Clerk Sarah Lanzo at 716-439-6674 or [cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov) with any questions.

The City of Lockport, NY reserves the right to reject any or all proposal, to consider the reputation and experience of the Proposal in making its selection; to waive any informalities or minor deviations from the proposal form, and to award to other than the lowest quote, if good and sufficient reasons, it is considered in the best interest of the City of Lockport to do so. The City will not reimburse any costs associated with the preparation of RFP(s).

Publish Date: April 17, 2024



City of Lockport Clerk  
1 Locks Plaza  
Lockport, NY 14094

For specific questions or a site visit, please contact Joanie Black at [jblack@lockportny.gov](mailto:jblack@lockportny.gov) or Elizabeth Allore at [eallore@lockportny.gov](mailto:eallore@lockportny.gov) or call 716-439-6701.

Please note that this RFP does not obligate the City to select a bidder or accept a bid at this time or any time in the future. The City can at its sole discretion revise the requirement, scope, and selections process for this RFP at any time. The City will not reimburse any costs to produce the proposal. The City of Lockport, NY reserves the right to reject any and all proposals and to waive any irregularities or informalities in the proposal process.

# **Paws Inn The Falls Animal Complex, INC.**

**2070 Cayuga Drive Extension  
Niagara Falls, New York 14304  
716-444-0093**

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As the Niagara SPCA begins to let their municipal shelter contracts expire there is a need to house the dogs in the City of Lockport. Paws Inn The Falls Animal Complex, INC. owns over 11,000 sq/ft building which sits on 3.3 acres of grassland within Niagara County, New York with room to expand. Our facility will be set to open with the upcoming Companion Animal Care Act changes that will be enforced starting December 2025 and has the ability to grow to meet the needs of the lost, stray dogs of Niagara County. The building will also be equipped with a generator in the unforeseen instance that the Shelter may lose power to ensure the safety of the dogs of Niagara County. A live camera feed will be installed to monitor all areas of the facility for the safety of the dogs and the humans they come in contact with.

Our staff will consist of two (2) licensed Veterinary Technicians who have sat and passed the state boards and are registered with NYS. They combined have over 10 years of experience in the veterinary field with an American Veterinary Medical Association accredited school and American Veterinary Medical Association (AVMA) and American Animal Hospital Association (AAHA) veterinary practices. They also combine over 4 years of animal care at Medaille College that were in line with state and federal regulatory agencies and in accordance with Animal Welfare Act (AWA). One of the two LVT will be on site during business hours.

Our Vice President has worked with various animal rescues in WNY. She also graduated at the top of her class at Trocaire College with an AAS in Surgical Technology, a bachelor's in science, and an AS in Veterinary Technology from Medaille University. She has worked in emergency medicine and general practice animal hospitals since 2018 and continues to work in the field to better her skills and knowledge when it comes to animal care. After passing her NYS licensure she was sought out and recruited by both her college mentor / instructor as well as her DVM to follow as they opened a new practice in Buffalo, NY.

Paws Inn The Falls Animal Complex, INC. will also have a Certified Animal Trainer with over 24 years of experience with multiple certificates registered within NYS. Our President has over 24 years' experience as a property and business owner. She also has over 24 years' experience with working with numerous rescue organizations. With the credentials above listed Paws Inn The Falls Animal Complex alone would make a correct choice for the dogs of the City of Lockport.

Paws Inn The Falls Animal Complex, INC. is an organization that was created with the mission to provide a safe and nurturing haven for rescued and public animals of Niagara County. With a focus on dogs, and will expand to cats, the nonprofit animal complex is dedicated to promoting animal welfare and fostering a compassionate society. Paws Inn The Falls is committed to community engagement and education, striving to raise awareness as part of our commitment to the residents of Niagara County, residents will benefit from spay and neuter, rabies vaccinations, and other clinics at a discount. This initiative will promote responsible pet ownership and the importance of animal welfare.

Paws Inn The Falls Animal Complex, INC. will provide, maintain, and operate a shelter for seized dogs, and will make them available for adoption, in compliance with Article 7 of the NYS Agriculture and Markets Laws. Our proposed agreement, Paws Inn The Falls Animal Complex, INC. will provide services for the City of Lockport at a monthly rate of \$2800.00 until the end of the year. At that time we can renegotiate the terms of the agreement based on the last six months' expenses. **This price can be negotiated.** The facility will be inspected by NYS Agriculture and Markets and will fall in line with other state agencies. We will have a DVM who will facilitate physical exams, vaccinations, spays, neuters, and other medical needs as they arise. A LVT will assess the dog before it is placed with the general population. Upon the initial intake in the event that the dog needs immediate medical attention from an emergency veterinary hospital the receiving veterinarian service provides any care required by the New York State Agriculture and Markets Law, then the City of Lockport would be responsible for those expenses.

We will have a working area in our facility for the DCO's to conduct business such as impound fees and licenses for the dogs at least two days a week. This would eliminate constant travel for the owner or adopters to get their animals home with all of the legal documentation.

We will be a "NO KILL" shelter. Euthanasia will only be utilized in a medical condition or a behavioral issue and in line with Article 7 of Agriculture and Markets Law. In the event that the dog is not adopted they will be fostered or continue to have their best life in our facility.

What you as the City of Lockport can expect from Paws Inn The Falls. We would like to give back to the community and residents of the City of Lockport by fostering free educational classes concerning animal needs. Such as CPR certification for their pets. Offering rabies, microchipping, grooming, and spay and neuter clinics at free or discounted service for residents of the City of Lockport. Our partnerships with several local animal rescues and pet resources centers allows the pets and their parents to have access to animal care information, veterinary services, community resources and supplies to keep animals and their families together and not have to end up in a shelter or rescue situation.

Let's not forget about the cats. Due to the overpopulation of cats in the community we have filled out grants to help fund for the spaying and neutering with TNR Programs that would **NOT** cost the City of Lockport a single penny.

A few other things to expect from our facility are to have open hours for the community to be able to adopt a new furry family member. Having the DCO's on site will ensure a flawless process with adoptions and licensing of the new or retrieved pet.

We will have sitting rooms where you can interact with some of our adoptable dogs to ensure that they could be the right fit. We also have the capability to utilize the second building for fundraising needs for other organizations in the community until we outgrow the first building.

Paws Inn The Falls Animal Complex, INC. is looking forward to being a part of the community of the Niagara County and working closely with The City of Lockport to provide a safe haven for the dogs until they find their forever homes. Please consider our proposal and what we have to offer The City of Lockport of Niagara County. Please feel to reach out with any questions and or concerns with the monthly rate. We can come to terms with the needs of the animals in the community.

Sincerely,

Janine Gallo

Nicole Dyer, CST, LVT

Paws Inn The Falls Animal Complex, INC. President and Vice President

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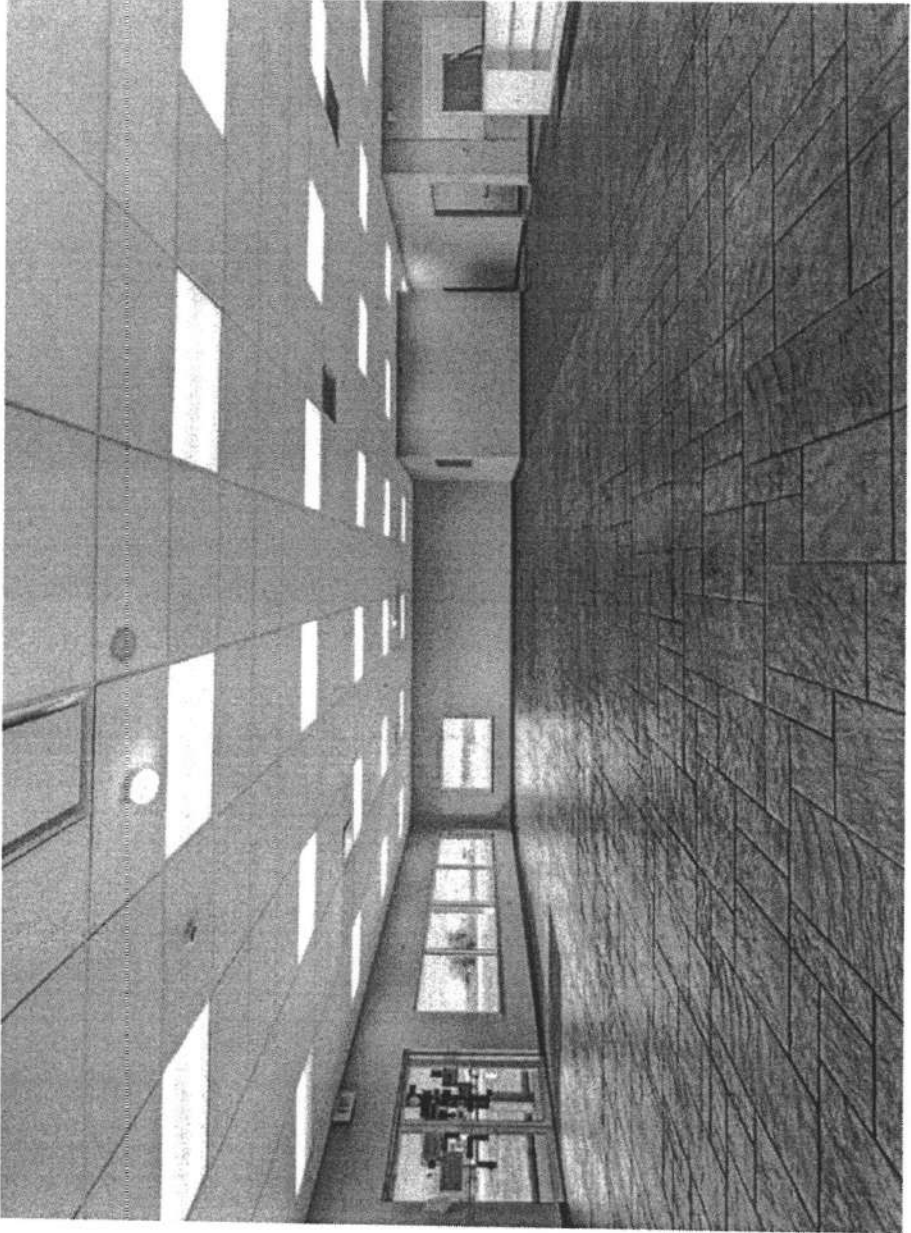
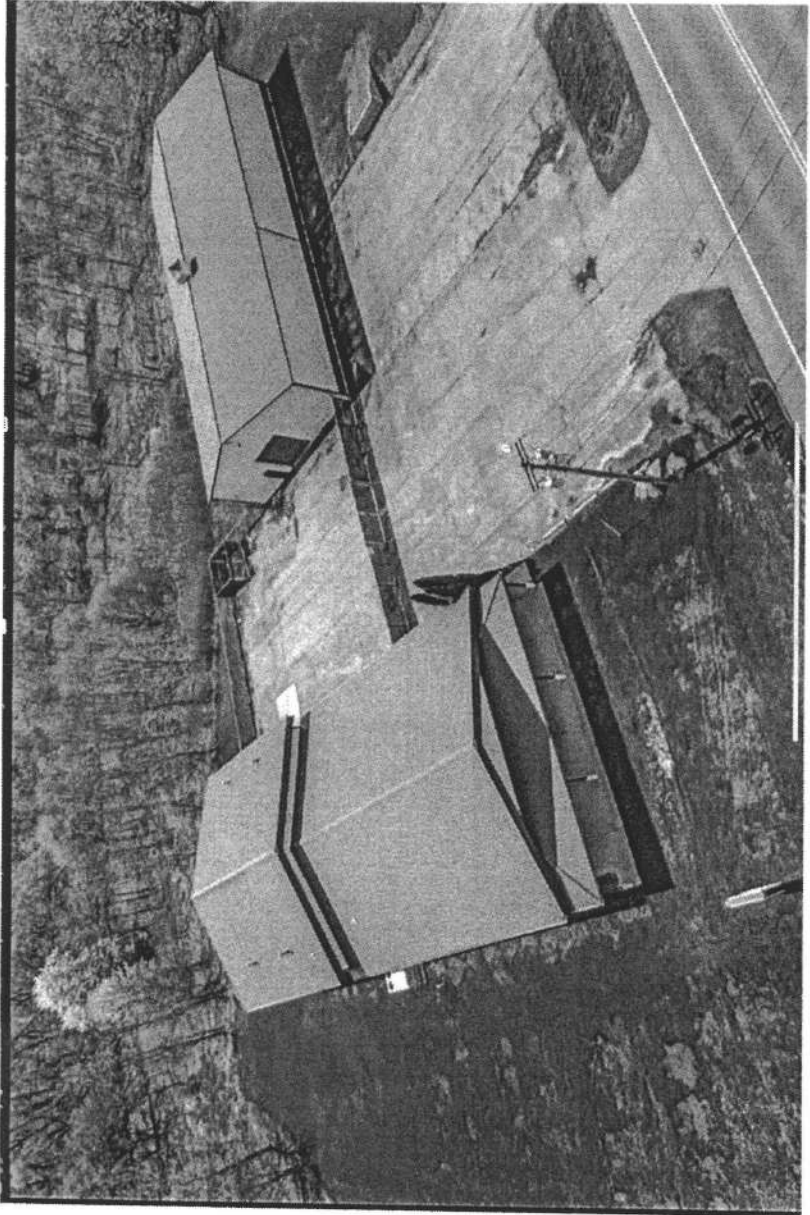
# **Paws Inn The Falls Animal Complex, INC.**

**2070 Cayuga Drive Extension  
Niagara Falls, New York 14304  
716-444-0093**

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**cityclerk@lockportny.gov**

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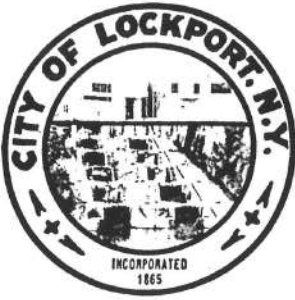
**Subject:** FW: [EXTERNAL] New Proposal  
**Attachments:** Proposal for Lockport.docx

**From:** Nicole <pawsinthefalls@gmail.com>  
**Sent:** Tuesday, April 30, 2024 2:54 PM  
**To:** cityclerk@lockportny.gov  
**Subject:** [EXTERNAL] New Proposal

Hello Sarah,  
Attached is the new proposal.  
Again, we are open to negotiate and we are looking forward to working with you and the City of Lockport.

Best,  
Nicole Dyer, CST, LVT  
Janine Gallo, 716-444-0093





# CITY OF LOCKPORT, NEW YORK

LOCKPORT MUNICIPAL BUILDING  
 ONE LOCKS PLAZA  
 LOCKPORT, NY 14094

## OFFICE OF CITY CLERK

Sarah K. Lanzo, City Clerk  
 Emily Stoddard Dep. City Clerk/Registrar of Vital Statistics

Office (716)439-6676  
 Fax (716)439-6702

### BID OPENING

Owner: Network Coordinator Bid Opening: 5/3/2024  
 Project: RFP - HOUSING MAINTENANCE Time: 2pm  
WEBSITE / SOCIAL

Contractor Name	Phone Number	Service	Bid Amount
FITZGERALD	(716)807-8281		
		social	\$150/HR
		WEB	\$150/HR
		HOUSING	\$40/HR
NORTH SHORE SOLUTIONS	(424)253-		
	(315)771-7743	social	\$60/HR
		WEB	\$60/HR
		Advanced HOUSING	\$650/YR

*[Handwritten signature]*  
 Dan C...



## CITY OF LOCKPORT

One Locks Plaza  
Lockport, New York  
(716)439-6676  
E-mail:  
[cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov)

### REQUESTS FOR PROPOSALS

The City of Lockport is requesting sealed proposals for  
Hosting and maintenance services for the City website and social media

Notice is hereby given that sealed proposals for the services above will be received and considered by the City of Lockport up to 2 pm on May 2 at the office of the City Clerk, One Locks Plaza Lockport NY, 14094.

Proposers will provide one written quote that contains the hourly cost of service. If there are multiple rates for types of service (hosting versus social media for example), please break down each individual hourly rate.

Please contact City Clerk Sarah Lanzo at 716-439-6776 or [cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov) with any questions.

The City of Lockport, NY reserves the right to reject any or all proposal, to consider the reputation and experience of the Proposal in making its selection; to waive any informalities or minor deviations from the proposal form, and to award work to other than the lowest quote, if good and sufficient reasons, it is considered in the best interest of the City of Lockport to do so. The City will not reimburse any costs associated with the preparation of RFP(s).

Publish Date: April 17, 2024



**North Shore**  
**SOLUTIONS**  
Adding Personality to Web Design

RECEIVED

APR 24 2024

CITY CLERK OFFICE

To the Committee:

Thank you for the opportunity to serve you for another year. North Shore Solutions is the current vendor maintaining the City of Lockport website and hosting. We have worked for the City the past year. We contributed to the development of a comprehensive social media strategy during a period marked by heightened negativity in Facebook comments and a notable increase in associated challenges. We have provided maintenance for the site and have been very responsive to handle revisions in a timely fashion. We have occasionally worked with the Clerk's office later into the evening to promptly ensure information was up to date at no additional charge.

**We are also reducing our hourly rate to \$60 hour from \$65/hour for the next year as a way to say thank you for your business.**

I would like to highlight that the website experienced occasional challenges with certain revisions not remaining visible due to a caching issue, occurring approximately once per month. Upon identification, either internally or through external reports, we promptly investigated and resolved these issues. Given the complexity arising from not being the original developers of the website, diagnosing and researching solutions required significant effort and time. However, I am pleased to inform you that we have since implemented a sustainable resolution that seems to be working well. I wanted to bring this to your attention proactively to address any concerns that may arise regarding the timeliness or accuracy of revisions.

We look forward to continuing our relationship with the City and serving you. Feel free to contact me with any questions.

Sincerely,

Matthew Turcotte  
Owner/Manager



# North Shore SOLUTIONS

**Adding Personality to Web Design**

**City of Lockport  
Hosting & Maintenance**

## Contact Info

315.771.7743

[www.northshoresolutions.com](http://www.northshoresolutions.com)

[contact@northshoresolutions.com](mailto:contact@northshoresolutions.com)

## Mailing Address

22740 Murrock Circle  
Watertown, NY  
13601

“Our company is built on people—those who work for us, and those we do business with.”

-Harvey Firestone

## About North Shore

North Shore Solutions was founded in 2007 as a small web design firm based in Clayton, NY. Matthew Turcotte founded North Shore when he was a junior in high school. The company served his local community and grew rapidly.

Today, North Shore is made up of a team of talented graphic designers, programmers, search engine specialists, and developers who have served clients across the world.

North Shore is owned in part by Clarkson University who took an ownership stake in the company in 2010 to help expand it and provide an investment opportunity for the University. This unique partnership has helped foster the growth of the business.

We have offices based in Clayton, NY and Watertown, NY.

The clients we serve range from small town municipalities and mom-and-pop-shops to world renowned athletes like Reggie Jackson.

## Relationships & Client Satisfaction

North Shore Solutions takes great pride in building relationships with our clients to better understand and satisfy their needs. It's at the core of our business.

As we've grown, we've worked to make the process of web design and development as simple as possible, while assisting our clients through each step. That's why clients have reported, on average, a 4.5/5 star customer experience.

Our award winning company  
has been featured in:

**BusinessWeek**

**CNN Money**  
A Service of CNN, Fortune & Money

**ab ABSOLUTELY BUSINESS**

**WALL STREET JOURNAL**

4.5/5 star customer experience





# PROPOSAL

## **Website / Social Media Maintenance**

Hourly maintenance will be **REDUCED** from \$65/hour to \$60/hour for the upcoming year. It will be billed at a quarter of an hour minimum and in quarter hour increments. We aim to complete all maintain requests the same day, and urgent tasks are given priority and are often completed within a few hours.

## **Advanced Managed Wordpress Hosting**

We have used more basic and cheaper hosting platforms but given the high traffic of the site, the site has required an advanced managed hosting plan. The below price would be the same as we've charged previously and there would be no increase in cost.

\$650/year

Hosting includes:

- 99.9% uptime guarantee
- SSL Security Certificate
- Security patching and plugin risk scans
- Secured FTP Access
- Automatic Wordpress & PHP updates
- Automatic and on-demand back ups
- Application performance monitoring
- Ability to automatically increase bandwidth if needed to prevent site from going down
- Local storage 15GB and 125GB Bandwidth
- Advanced DDOS & Managed WAF
- Advanced 24/7 tech support

## **Websites We've Built & Maintain for Your Consideration**

- ELockport.com
- CantonNY.gov
- 1000IslandsVR.com
- MacsBoatRentals.com
- MorgiaMasonry.com
- StayADK.com
- 1000IslandsLDC.com
- TakeTheLead.org
- MadisonBarracks.com
- VisitAlexBay.org
- AsburyUMC.net

## **References**

- Tom Sy & Maureen Winters, Town of Lockport – 716-478-0625
- Justin Taylor, Town of Clayton – 315-408-7363
- Mike Campbell, Madison Barracks / 1000 Islands LDC – 315-778-8027
- Lynette Thayer, Take the Lead – 1-800-814-1123





J. Fitzgerald Group Proposal for:

# City of Lockport

April 2024

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## Website Hosting & Maintenance/Social Media Proposal

Sarah Lanzo  
City Clerk  
City of Lockport  
(716) 439-6674  
[cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov)  
<https://lockportny.gov/>

**RFP PREPARED BY:**

Jack Martin  
President and Partner  
J. Fitzgerald Group  
716.807.8281  
[jmartin@jfitzgeraldgroup.com](mailto:jmartin@jfitzgeraldgroup.com)  
<https://jfitzgeraldgroup.com/>

Dear Sarah,

At J. Fitzgerald Group (JFG), our goal is simple: help you achieve your goals. The following proposal is a result of our recent discussions on how we can work together to further our partnership. We are pleased to provide this proposal to the City of Lockport.

Sincerely,  
Jack Martin





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## **SITUATION OVERVIEW:**

The City of Lockport, NY, is currently accepting proposals for website hosting and maintenance service/social media.

The City of Lockport is a local municipality with a population of slightly over 20,000. The full current City website can be found at <https://lockportny.gov>.

In 2023, the City used 220 hours of time for web maintenance and social media. From January to March of 2024, the City has used 70 hours. By way of comparison, when JFG last managed the website maintenance and social media the City used 185 hours of time for web maintenance and social media for all of 2022. From January to March of 2023, the City used 30 hours.

## **JFG PROPOSAL**

### **OVERVIEW OF JFG:**

We have a proven track record of results and are trusted by many local and global clients, big and small, for over 20 years. Our team is smaller, which makes us nimbler & able to innovate and adjust our efforts quickly based on budget, trends, and needs. We pride ourselves on having vast knowledge in a multitude of industries, we have years of experience working with a wide variety of unique clients as a local agency to Lockport, NY, we have the advantage of knowing the community well.

We offer a variety of services within digital advertising, traditional, and strategic marketing, including:

#### **Digital Advertising:**


- Paid Search & Banner Ads
- Social Media
- YouTube Ads
- SEO & Google My Business
- Reputation Management
- Website Design











#### **Traditional:**

- TV
- Radio
- Print Advertising
- Outdoor
- Public Relations
- Trade Show Support

#### **Strategy:**

- Media Relations
- Brand Development
- Market Research
- Surveys
- Product Testing/Focus Groups

 <b>JACK MARTIN</b> <small>PRESIDENT</small> <b>36 YEARS OF EXPERIENCE</b>	<b>j. FITZGERALD group, inc.</b> <small>MARKETING COMMUNICATIONS</small>	 <b>CARMEL CERULLO-BEITER</b> <small>VICE-PRESIDENT</small> <b>38 YEARS OF EXPERIENCE</b>			
 <b>TAMMY ULRICH</b> <small>VICE MANAGER</small> <b>35 YEARS OF EXPERIENCE</b>		 <b>PATRICIA JETTY</b> <small>CREATIVE MARKETING EXECUTIVE</small> <b>13 YEARS OF EXPERIENCE</b>	 <b>MITCH WOITE</b> <small>QUALITY CONTROL SPECIALIST</small> <b>6 YEARS OF EXPERIENCE</b>		
 <b>BRIAN CLEARY</b> <small>ON-THE-SCENE SUPERVISOR</small> <b>9 YEARS OF EXPERIENCE</b>	 <b>AARON NIZIOL</b> <small>QUALITY CONTROL SPECIALIST</small> <b>20 YEARS OF EXPERIENCE</b>	 <b>BEVERLY DIPALMA</b> <small>SENIOR ART DIRECTOR</small> <b>40 YEARS OF EXPERIENCE</b>	 <b>SHARON WOJNAR</b> <small>DESIGN TEAM LEADER</small> <b>38 YEARS OF EXPERIENCE</b>	 <b>ROSIE DROZBA</b> <small>QUALITY CONTROL SPECIALIST</small> <b>5 YEARS OF EXPERIENCE</b>	 <b>JASON TUTAK</b> <small>WEB DEVELOPER</small> <b>22 YEARS OF EXPERIENCE</b>

**SOCIAL MEDIA RATE:**

If needed, JFG can provide social media management at the hourly rate of \$150 per hour.

This includes:

- Posting updates to Facebook and Twitter when needed
  - Street closings, code blues, exams, events, etc.
- Utilizing branded graphic templates in posts to keep the brand consistent.
- Adjusting copy per each platform's requirements

**WEBSITE DESIGN & WEB BUILD/PROGRAMMING RATE:**

The hourly rate for web design, web building, and programming is \$150 per hour.

This would also be the rate for website maintenance and client asks including:

- Special Events
- Weather Alerts
- Location Pages
- Meeting Minutes
- Calendar Upkeep

JFG will scope out larger projects if we believe it would be more efficient for both parties.



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## **WEB HOSTING RATE:**

JFG offers website hosting through WP Engine, a WordPress-specific platform that manages our servers. Our servers are set with a staging environment for any major changes necessary or site revisions; this is also used as a site backup for any crashes or hacks. The secure server provides nightly backups and maintenance checks.

JFG also handles the implementation of an SSL certificate including configuration and management free of charge for all sites hosted with us.

Our hosting fee is \$40 per month, billed on an annual basis at \$480, pricing subject to change at yearly renewal. In addition, we highly recommend a hosting add-on of \$69 month (\$759 annually) to update WordPress plugins and themes monthly on your behalf.

## **WEBSITE HOSTING SECURITY AND TECHNICAL DETAILS:**

We host on Managed WordPress dedicated servers, so the sites are fast and secure. If you have any spikes in traffic, we will handle it without any issues. We have servers with **WP Engine**, which is a WordPress managed hosting environment. This is top of the line WordPress hosting.

Your WP Engine hosting account comes with a WordPress staging area, so you can deploy new pages, themes, or site changes without worrying about crashing your site.

We'll suggest the best plugins and themes based on our own experiences to make sure you don't waste time trying to find the best WordPress plugin.

Google says they lose 20% of their traffic for each additional 100 milliseconds it takes a page to load. Speed matters. Google also incorporates your page-load time into your site's search rankings. That's why WP Engine hosting services custom-built EverCache technology to deliver WordPress fast enough for Google, and at scale.

## **DESCRIPTION OF THE SUPPORT SERVICES OFFERED AND RESPONSE TIMES OF JFG:**

The average response time for website updates is under 1 hour and often within 15-30 minutes.

Support services offered include website hosting, daily backups, monthly plugin/theme updates, uploading documents, text edits, posting news, adding/removing photos, page creation (depending on scope), social media news posts.

## **DESCRIPTION OF THE PHYSICAL, PROCEDURAL, AND VIRTUAL SAFEGUARDS JFG HAS IN PLACE TO ENSURE WEBSITE AND HOSTED DATA AGAINST CORRUPTION, LOSS, THEFT, VANDALISM, AND UNPLANNED OUTAGES:**

We include a one-click backup and restore option — at no extra charge. And we install WordPress security updates proactively. No other WordPress host



secures you like we do.

We automatically scan for, and fix, hacking attempts to secure your site. We'll do everything we can to ensure your WordPress site won't get hacked. And if it does get hacked, WP Engine hosting services will fix it at no additional charge.

**Samples of Our Work:**

- Jacobs Ladder: <https://jacobsadderexercise.com/>
- UBMD Orthopaedics and Sports Medicine <https://www.ubortho.com/>
- Casa-Trinity: <https://casa-trinity.org/>
- Aspire WNY: <https://www.aspirewny.org/>

**References:**

1. Mike Rogers, CFO at UBMD Orthopaedics & Sports Medicine  
[mrogers@buffalo.edu](mailto:mrogers@buffalo.edu) | 716.474.0662

2. Mike Helbringer, President/CEO at Bristol Village  
[mhelbringer@bristolhome.org](mailto:mhelbringer@bristolhome.org) | 716.406.9500

3. Sean P Hayden, President/Financial Planner at HD Financial  
[sean@yourHDteam.com](mailto:sean@yourHDteam.com) | 716.608.8000

**SUMMARY:**

At JFG, we pride ourselves on satisfying our clients' needs by providing sound strategy, and creative solutions as well as top notch design and copywriting. We provide flawless execution and outstanding customer service all within your schedule and budget. We are confident that we are the right partner for the City of Lockport. We look forward to discussing this opportunity with you further and answering any questions that you might have. Thank you for your consideration.



# City of Lockport

Market Street, Elm Street & Chestnut Street Pavement Rehab.

Friday, May 3, 2024

Nussbaumer Job No. 19J1-0177

## BID OPENING SIGN-IN SHEET



**NUSSBAUMER  
& CLARKE, INC.**  
ENGINEERS AND SURVEYORS

3556 Lake Shore Road, Suite 500

Buffalo, NY 14219-1493

Phone: (716) 827-8000

	NAME	REPRESENTING	PHONE NUMBER	EMAIL
1	Christopher Freese	Nussbaumer & Clarke, Inc.	716-827-8000	cfreese@nussclarke.com
2		City of Lockport	716-439-6665	
3		Milherst Construction Inc.	716-688-9098	
4	Paul Hutch	Occhino Corp.	716-827-7000	
5		Scott Lawn Yard, Inc.	716-731-6415	
6		Zoladz Construciton Co., Inc.	716-937-6575	
7	Glen Willis	Amherst Paving Inc	585-993-7265	
8	Mike McLaughlin	Edbauer Construction	716 545 0082	
9	Aimee Perle	Milherst Construction	716-688-9098	
10	RON MEIDES	ZOLADZ CONSTRUCTION	(716)937-6575	
11	Daniel Cavallari	City of Lockport	716-870-2895	
12	Sarah K Lanzo	City of Lockport	(716) 439-6674	





ONE LOCKS PLAZA  
 LOCKPORT, NY 14094  
 PHONE: (716) 439-6665

## BID OPENING

Owner: City of Lockport Bid Opening Date: May 3, 2024

Project: Market St, Elm St, & Chestnut St Pavement Rehabilitation Time: 2:00 PM

Market St., Elm St., & Chestnut St., City of Lockport Contract No.: 2550

CONTRACTOR Bid No.	1	2	3	4
CONTRACTOR NAME	Zoladz Construction	Ochino Corp	Ancherst Paving	Edbauer Construction
Bid Item No. 1	\$785,589.38	\$624,000.00	\$530,198.00	\$795,299.00
Bid Item No. 2				
Bid Item No. 3				
Bid Item No. 4				
Bid Item No. 5				
Bid Item No. 6				
Bid Item No. 7				
Bid Item No. 8				
Bid Item No. 9				
Bid Item No. 10				
Bid Item No. 11				
Bid Item No. 12				
Bid Item No. 13				
Bid Item No. 14				
Bid Item No. 15				
Grand Total Bid Price				
Verified Total Bid Price by the City of Lockport				



ONE LOCKS PLAZA  
 LOCKPORT, NY 14094  
 PHONE: (716) 439-6665

## BID OPENING

Owner: City of Lockport Bid Opening Date: May 3, 2024

Project: Market St, Elm St, & Chestnut St Pavement Rehabilitation Time: 2:00 PM

Market St., Elm St., & Chestnut St., City of Lockport Contract No.: 2550

CONTRACTOR Bid No.	5	6	7	8
CONTRACTOR NAME	Milherst Contr			
Bid Item No. 1	\$682,940.00			
Bid Item No. 2				
Bid Item No. 3				
Bid Item No. 4				
Bid Item No. 5				
Bid Item No. 6				
Bid Item No. 7				
Bid Item No. 8				
Bid Item No. 9				
Bid Item No. 10				
Bid Item No. 11				
Bid Item No. 12				
Bid Item No. 13				
Bid Item No. 14				
Bid Item No. 15				
Grand Total Bid Price				
Verified Total Bid Price by the City of Lockport				

Special Use Permit

Revocable Permit

Name: James E. Spry III

Phone: 716-531-6764

Address: 54 Beattie Avenue, Lockport, New York 14094

Email: spry52@msn.com

Property Address: 54 Beattie Avenue, Lockport, NY 14094

Existing Zoning: R-1

Description of proposed action: Request for a special use permit to harbor 4 hens on the property.

Please do not write below this line (office use only) \_\_\_\_\_

**Building Inspection**

Planning Board App. Received: 3/26/2024

Planning Board Meeting Date: 4/1/2024

**Corporation Counsel**

Approval: \_\_\_\_\_

**City Clerk**

Call for Public Hearing: 4/10/2024

Public Hearing: 4/24/2024

**Common Council**

Sponsor of Resolution: \_\_\_\_\_

May 6, 2024

Mayor John Lombardi, III and Common Council Members  
City of Lockport  
One Locks Plaza  
Lockport, NY 14094



Re: City of Lockport  
Market Street, Elm Street, & Chestnut Street Pavement Rehabilitation  
Award Recommendation  
File No. 19J1-0177 BG61

Dear Mayor Lombardi and Common Council Members,

In accordance with the Notice to Contractors, sealed bids for the Market Street, Elm Street, & Chestnut Street Pavement Rehabilitation Project were opened and publicly read aloud at 2:00 p.m. on May 3, 2024, at the City Clerk's Office.

A total of five (5) bids were received. Nussbaumer & Clarke, Inc. (Nussbaumer) has carefully reviewed all bids. Enclosed for the City's use and information is one (1) copy of the tabulation of bids. The bid tabulation is summarized as follows:

BIDDER NAME	TOTAL BID AMOUNT
Amherst Paving, Inc.	\$ 530,198.00
Occhino Corp.	\$ 624,000.00
Milherst Construction, Inc.	\$ 682,940.00
Zoladz Construction Co., Inc.	\$ 785,589.38
Edbauer Construction	\$ 795,299.00

Nussbaumer thoroughly reviewed the proposal from Amherst Paving, Inc. and subsequently conducted a Pre-Award meeting on May 6, 2024 including Nussbaumer and Amherst Paving, Inc. personnel. Based upon our review of Amherst Paving's proposal and the Pre-Award meeting, Nussbaumer is satisfied in Amherst Paving's understanding of the full project scope and expectations.

Therefore, Nussbaumer herein recommends that the Market Street, Elm Street, & Chestnut Street Pavement Rehabilitation Project be awarded to the lowest responsible bidder, Amherst Paving, Inc., 330 Meyer Road, Amherst, NY 14226 (585-993-7265), in the amount of \$530,198.00.

Should you have any questions, please do not hesitate to contact us at your convenience.

Sincerely,

NUSSBAUMER & CLARKE, INC.

Christopher Freese  
Associate – Construction Services Manager

Enclosures

CC: File – 02 and 16 (w/bid tab)

CLIENT: City of Lockport

PROJECT: Market St., Elm St., and Chestnut St. Pavement Rehabilitation

BIDS OPENED: May 3, 2024 @ 2:00 PM



**NUSSBAUMER  
& CLARKE, INC.**  
ENGINEERS AND SURVEYORS

NUSSBAUMER PROJECT NO.: 19J1-0177 BG61

				AMHERST PAVING, INC. 330 Meyer Road Amherst, NY 14226 585-993-7265		OCCHINO CORP. 2650 Seneca Street West Seneca, NY 14224 716-827-7000		MILHERST CONSTRUCTION, INC. 10025 County Road Clarence Center, NY 14032 716-688-9098		ZOLADZ CONSTRUCTION CO., INC. 13600 Railroad Street Alden, NY 14004 716-937-6575		McLAUGHLIN CONSTRUCTION CORP. dba ED BAUER CONSTRUCTION 2790 Clinton Street West Seneca, NY 14224 716-883-0280	
ITEM NUMBER	ITEM DESCRIPTION	ITEM QUANTITY	ITEM UNITS	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid
1	Mobilization	1	LS	\$15,500.00	\$15,500.00	\$18,000.00	\$18,000.00	\$20,000.00	\$20,000.00	\$23,565.00	\$23,565.00	\$23,000.00	\$23,000.00
2	Maintenance and Protection of Traffic	1	LS	\$17,500.00	\$17,500.00	\$64,750.00	\$64,750.00	\$50,000.00	\$50,000.00	\$122,118.73	\$122,118.73	\$72,974.00	\$72,974.00
3	Cold Milling - Market Street	30,000	SY	\$2.33	\$69,900.00	\$2.00	\$60,000.00	\$2.75	\$82,500.00	\$2.65	\$79,500.00	\$3.75	\$112,500.00
4	Cold Milling - Elm Street	4,000	SY	\$2.59	\$10,360.00	\$3.75	\$15,000.00	\$3.75	\$15,000.00	\$4.92	\$19,680.00	\$5.50	\$22,000.00
5	Cold Milling - Chestnut Street	430	SY	\$2.60	\$1,118.00	\$5.00	\$2,150.00	\$20.00	\$8,600.00	\$10.37	\$4,459.10	\$25.00	\$10,750.00
6	Tack Coat - Market Street	3,000	GAL	\$3.50	\$10,500.00	\$5.00	\$15,000.00	\$5.00	\$15,000.00	\$7.48	\$22,440.00	\$5.00	\$15,000.00
7	Tack Coat - Elm Street	400	GAL	\$3.50	\$1,400.00	\$7.00	\$2,800.00	\$5.00	\$2,000.00	\$10.82	\$4,328.00	\$5.50	\$2,200.00
8	Tack Coat - Chestnut Street	50	GAL	\$3.50	\$175.00	\$7.00	\$350.00	\$5.00	\$250.00	\$60.98	\$3,049.00	\$15.00	\$750.00
9	Top Course HMA - Market Street	3,000	TON	\$83.75	\$251,250.00	\$90.00	\$270,000.00	\$110.00	\$330,000.00	\$107.85	\$323,550.00	\$121.00	\$363,000.00
10	Top Course HMA - Elm Street	450	TON	\$85.00	\$38,250.00	\$95.00	\$42,750.00	\$120.00	\$54,000.00	\$117.95	\$53,077.50	\$129.00	\$58,050.00
11	Top Course HMA - Chestnut Street	60	TON	\$90.00	\$5,400.00	\$95.00	\$5,700.00	\$226.00	\$13,560.00	\$187.43	\$11,245.80	\$210.00	\$12,600.00
12	Epoxy Reflectorized Pavement Markings Adjustment Ring and Frames for Drainage	1	LS	\$53,845.00	\$53,845.00	\$80,000.00	\$80,000.00	\$52,000.00	\$52,000.00	\$62,552.65	\$62,552.65	\$57,000.00	\$57,000.00
13	Structures and Manholes	15	EA	\$500.00	\$7,500.00	\$400.00	\$6,000.00	\$1.00	\$15.00	\$738.40	\$11,076.00	\$245.00	\$3,675.00
14	Adjust Valve Box Elevation	15	EA	\$500.00	\$7,500.00	\$100.00	\$1,500.00	\$1.00	\$15.00	\$329.84	\$4,947.60	\$120.00	\$1,800.00
15	Asphalt Adjustment	40,000	EA	\$1.00	\$40,000.00	\$1.00	\$40,000.00	\$1.00	\$40,000.00	\$1.00	\$40,000.00	\$1.00	\$40,000.00
TOTAL AMOUNT OF BASE BID					\$530,198.00		\$624,000.00		\$682,940.00		\$785,589.38		\$795,299.00

cityclerk@lockportny.gov

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**Subject:** FW: [EXTERNAL] Re: Call for Public Hearing for Restore NY Grant Application  
**Attachments:** 2024\_Restore NY\_Grant Program Information.docx; Call for Public Hearing.pdf

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**From:** Heather Peck <hpeck@lockportdevelopment.org>  
**Sent:** Wednesday, May 1, 2024 10:04 AM  
**To:** ward1@lockportny.gov; Ward2@lockportny.gov; Ward3@Lockportny.gov; Ward4@Lockportny.gov; ward5@lockportny.gov; Dr. John Craig <johncraigphd@gmail.com>; jlombardi@lockportny.gov; aal@lockportny.gov; amullane58@gmail.com  
**Cc:** David Blackley <dblackley@lockportny.gov>; cityclerk@lockportny.gov; Paula Halladay Travis <phtravis@lockportny.gov>; Lynn Oswald <lmoswald.2520@gmail.com>  
**Subject:** [EXTERNAL] Re: Call for Public Hearing for Restore NY Grant Application

Good morning,

I wanted to provide you with a bit more information on the attached **call for a Public Hearing to be held on May 8th (please see attached public notice)** regarding the potential submittal of an application to Empire State Development Corporation's Restore NY Communities Initiative for funding to support the rehabilitation of a vacant, commercial, mixed-use property at 7 Ontario Street.

In March of 2024, the GLDC issued a public request for project proposals from eligible city commercial property owners who may be interested in pursuing a renovation project utilizing Restore NY Funding. The purpose of this request was to allow for an open, fair, and public project selection process, and so that everyone has an opportunity to have their project considered.

Attached to this email is more information regarding that RFP process, as well as the Restore NY grant itself, including basic eligibility requirements, etc. In all, the GLDC received 4 proposals from commercial property owners as part of this process. After reviewing all 4 proposals, (one was deemed ineligible), it was determined that the proposal for 7 Ontario Street best met the criteria for the Restore NY Program, as well as future development goals of both the city and the GLDC. The historic property (built in 1880) located at 7 Ontario was purchased in January 2024 by the Harrison Studio, an economic development consulting company. The property, located in the heart of the Locks District, sits directly across from Canal Street and is located at a key intersection. The proposed project will the completely renovate the building to create second-floor market rate housing and first-floor commercial space that will contribute to the vibrancy of the District.

With your approval, this will be a city application and a request of \$500,000 and if awarded, the city will enter into a subsidiary agreement with the GLDC to administer the grant. As part of the application process, Empire State Development requires us to conduct a public hearing to gain public input on the project, as well as pass a resolution authorizing the application. The application is due May 22nd. Past projects in receipt of Restore NY funding include: 13 & 17 West Main Street; the Tuscarora Club, the F&M Building; and the former YMCA Building at 19 East Avenue.



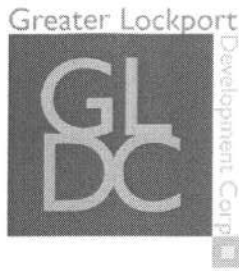
I will be at the Public Hearing at May 8<sup>th</sup> to speak about the application and project, and to answer any questions the public has. In the meantime, please feel free to contact me if you have any questions or concerns.

Best wishes,  
Heather Peck

*Heather B. Peck*

*Director of Planning & Development*  
**City of Lockport**  
*President/CEO*  
**Greater Lockport Development Corporation**  
One Locks Plaza  
Lockport, NY 14094  
716-439-6688  
[hpeck@lockportdevelopment.org](mailto:hpeck@lockportdevelopment.org)

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# **REQUEST FOR PROJECTS – 2024**

## **FOR RESTORE NY FUNDING**

### **CITY OF LOCKPORT, NY**

#### **Background:**

The Greater Lockport Development (GLDC), a nonprofit local development corporation charged with furthering economic development in the City of Lockport, issued a request for projects on 3/1/24 from City of Lockport commercial property owners who were interested in pursuing a renovation project utilizing Restore NY Funding. The purpose of this request is to allow for an open, fair, and public project selection process, so that everyone has an opportunity to have their project considered.

The GLDC operates city-wide and is intended to encourage the development and retention of business and industry, increase job opportunities, and act in the public's best interest. In keeping with that mission, the GLDC assists the City of Lockport in applying for upcoming state grant funding through various New York State programs on behalf of key projects or properties in the city in need of revitalization. The goal is to rehabilitate key, highly visible, and/or derelict properties that will have a major transformational impact on the community's future development.

The goal of this call for projects was to develop a list and prioritize potential projects for the GLDC and the City of Lockport and determine those eligible for the Restore NY Grant Program. The goal of the submissions is to clearly define projects that property owners are considering, or might consider, with the support of additional state funding.

#### **GLDC Vision:**

A consistent vision for economic and community development has been formed around capitalizing on existing and under-performing assets in downtown Lockport. Signature projects and investment in some of Lockport's most prominent buildings and businesses like Cornerstone CFCU Arena, the continued rehabilitation of the Flight of Five Locks, the restoration of the Historic Palace Theatre, and the Historic Post Office (1 East Avenue), have furthered economic progress in the City of Lockport. Lockport has consistently shown how public investment can leverage private investment to transform a property or an area and have a positive impact relating to blight and vacancy issues. Examples of this include the transformation of Canal Street and the ongoing progress at Harrison Place.

**Basic Eligibility:**

Restore New York funding (Round 8) is available for projects involving the demolition, deconstruction, rehabilitation, and/or reconstruction of vacant, abandoned, condemned, and surplus properties. "The Restore NY Program encourages community development and neighborhood growth through the elimination and redevelopment of blighted structures."

Properties must fall into one of the following building categories, which shall mean the following:

- ABANDONED: a wrecked or derelict building that has been left abandoned & unprotected.
- CONDEMNED: a building declared by official order to be unfit for use.
- SURPLUS: a municipally owned building deemed surplus or no longer required.
- VACANT: a building having no occupants or is mostly unoccupied.

Applicants must:

- Demonstrate at least a 10% match
- Demonstrate how they plan to meet program goals including: induce commercial investment; and/or improve the local housing stock.

Priority is given to projects in Empire Zones and Brownfield Opportunity Areas, as well as to projects that leverage other state or federal redevelopment, remediation, or planning programs.

For more detailed information on the Restore NY Grant Program, visit:

<https://esd.ny.gov/sites/default/files/media/document/Restore-NY-Guidelines-Round-8-022324.pdf>

**If a project is selected to be considered for State funding, the following requirements may be in effect depending on the specific funding being considered:**

1. The property will be subject to an environmental review and required to address any recommended remediation.
2. A public hearing on the project will be conducted.
3. The project must be submitted to the NYS State Historic Preservation Office (SHPO) for approval and must follow any NYS SHPO guidelines and recommendations.
4. Contractor selection will be conducted by the GLDC and will be awarded to the lowest qualified bidder and be subject to:
  - Minority and Woman-Owned Business Enterprise (MWBE) participation goals as defined by the State of New York
  - Equal Employment Opportunity Requirements, Diversity Practices
  - Service-Disabled Veteran-Owned Business participation goals as defined by the State of New York, and NYS Comptroller Requirements for Responsible Vendors

**The following items are ineligible activities:**

- Acquisition costs.
- Capitalizing a revolving loan fund.
- Improvements to structures owned by religious organizations and used for any religious purpose, or owned by private membership-based organizations and used solely for private membership-based events.
- Improvements of single-family homes or owner-occupied apartments, or apartments renovated for use by family members.
- Site work or ancillary activities on a property including but not limited to: septic systems/laterals, grading, parking lots, sidewalks, patios, decks, garages, sheds, landscaping, fences, free standing signs, general maintenance or repairs.
- Furnishings, appliance, electronics, tools, disposable supplies, business equipment, and non-permanent fixtures.

In accordance with New York State procurement law, no member of the board or staff of the GLDC, or any elected official, or any associated person, other than the officially-designated representative listed above for this procurement shall be contacted pertaining to this RFP during the procurement process. Respondents failing to comply with this requirement risk disqualification by the GLDC.

**Reservations of Rights:**

*The GLDC reserves the right to reject all or any part of any or all proposals, to waive technical or legal deficiencies and to accept any proposal that it deems to be in the best interest of the community. The acceptance of a proposal does not guarantee grant funding shall be awarded. A selection will be made on the basis of the potential respondent whose proposal best meets the criteria set forth above, can offer the most competitive application, and be dependent on State grant funding program availability. The GLDC reserves the right to request additional information from all respondents.*

NIAGARA GAZETTE  
LOCKPORT UNION-SUN & JOURNAL  
473 THIRD STREET  
NIAGARA FALLS NY 14301  
(716)282-2311ext

ORDER CONFIRMATION (CONTINUED)

Salesperson: LEANN BELFIELD

Printed at 04/30/24 14:18 by lbelf

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Acct #: 21309

Ad #: 332582

Status: New CHOLD CHOI

NOTICE OF PUBLIC HEARING  
RESTORE NY COMMUNITIES INITIATIVE

PUBLIC NOTICE is given that the City of Lockport Common Council will hold a public hearing on May 8, 2024 at 6:00 p.m. at City Hall, One Locks Plaza, Lockport, New York to obtain the views of citizens, public agencies, and other interested parties on the potential application to Empire State Development Corporation's Restore NY Communities Initiative for funding to support the rehabilitation of a vacant commercial mixed-use property at 7 Ontario Street. A summary of the Restore NY Communities Initiative program and the proposed project will be provided. The hearing facility is handicapped accessible.

The City encourages public comment and participation in the identification of needs and in the preparation of the grant application. Written comments are invited and can be submitted by emailing to [hpeck@lockportdevelopment.org](mailto:hpeck@lockportdevelopment.org) using the subject line "Public Hearing". Written comments must be submitted no later than 4:00 p.m. on May 8, 2024.

L#332582

5/1/2024

# LOCKPORT LITTLE LOOP FOOTBALL AGREEMENT

AGREEMENT made this 4<sup>th</sup> day of April 2024, by and between LOCKPORT LITTLE LOOP FOOTBALL, hereinafter referred to as "LLLF" and the CITY OF LOCKPORT, NEW YORK, hereinafter referred to as "City".

### WITNESSETH:

WHEREAS, LLLF this agreement relates to the use of the City of Lockport Exchange Football Field; and

WHEREAS, on resolution \_\_\_\_\_ was passed by the Common Council authorizing the City to enter into agreement with LLLF; and

NOW, THEREFORE, In consideration of mutual covenants herein contained and other goods and valuable consideration, the receipt whereof is hereby acknowledged, it is hereby mutually agreed that:

1. LLLF request permission from the City to use Exchange Field at Outwater Park for their season between the months of April 1st through December 1st 2024
2. LLLF would request that the City grant permission to LLLF for use of the lights at Outwater Park during the season for all home games, also LLLF request permission for the lights from October 1, 2024 through November 30, 2024.
3. The City recognizes the City policy to accommodate the LLLF schedule whenever possible. To facilitate this provision LLLF will provide the City with a schedule of games and practices as soon as possible and will notify the City of any changes, this usage policy shall be exclusive to LLLF.
4. LLLF will be granted permission to store their equipment in the field house at Outwater Park during the year, and LLLF will store all items within the building properly and maintain insurance on items.
5. LLLF is granted permission to run a concession stand during all events at Outwater Pak, subject to required permits.
6. LLLF shall obtain a Certificate of Insurance naming the City of Lockport as an additional insured.



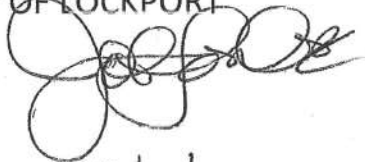
7. The City shall maintain grass and lines on Exchange Field in accordance with LLLF schedule, which LLLF will provide.
8. LLLF shall police and maintain Exchange Field and surrounding area before and following all LLLF sponsored events.
9. Fees are waived for this contract year but will be established as per fee schedule next season

IN WITNESS WHEREOF, the parties have executed this agreement as indicated herein below.

SEAL

CITY OF LOCKPORT

By:



Date:

4/9/24

SEAL

LOCKPORT LITTLE LOOP FOOTBALL

By:



Date:

04-4-24

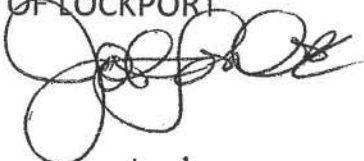
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CITY OF LOCKPORT

By:



Date:

4/9/24

SEAL

LOCKPORT LITTLE LOOP FOOTBALL

By:



Date:

04-4-24

# LOCKPORT LITTLE LOOP FOOTBALL AGREEMENT

AGREEMENT made this 4<sup>th</sup> day of April 2024, by and between LOCKPORT LITTLE LOOP FOOTBALL, hereinafter referred to as "LLLF" and the CITY OF LOCKPORT, NEW YORK, hereinafter referred to as "City".

## WITNESSETH:

WHEREAS, LLLF this agreement relates to the use of the City of Lockport Exchange Football Field; and

WHEREAS, on resolution \_\_\_\_\_ was passed by the Common Council authorizing the City to enter into agreement with LLLF; and

NOW, THEREFORE, In consideration of mutual covenants herein contained and other goods and valuable consideration, the receipt whereof is hereby acknowledged, it is hereby mutually agreed that:

1. LLLF request permission from the City to use Exchange Field at Outwater Park for their season between the months of April 1st through December 1st 2024
2. LLLF would request that the City grant permission to LLLF for use of the lights at Outwater Park during the season for all home games, also LLLF request permission for the lights from October 1, 2024 through November 30, 2024.
3. The City recognizes the City policy to accommodate the LLLF schedule whenever possible. To facilitate this provision LLLF will provide the City with a schedule of games and practices as soon as possible and will notify the City of any changes, this usage policy shall be exclusive to LLLF.
4. LLLF will be granted permission to store their equipment in the field house at Outwater Park during the year, and LLLF will store all items within the building properly and maintain insurance on items.
5. LLLF is granted permission to run a concession stand during all events at Outwater Pak, subject to required permits.
6. LLLF shall obtain a Certificate of Insurance naming the City of Lockport as an additional insured.

## LOCKPORT LITTLE LOOP SCHEDULE

JULY 29<sup>TH</sup> OPENIG DAY FOR PRACTICE TACKLE

AUG 3<sup>RD</sup> HOME GAME

AUG 17<sup>TH</sup> HOME GME

AUG 24<sup>TH</sup> HOME GAME

SEPT 7<sup>TH</sup> HOME GAME

SEPT 21<sup>ST</sup> HOME GAME

OCT 12<sup>TH</sup> HOME GAME

OCT 26<sup>TH</sup> LAST HOME GAME

ANY GAMES HERE AFTER UNTIL EC 1<sup>ST</sup> WOULD BE PLAYOFFS (WILL KEEP YOU UPDATED)



AGENCY CUSTOMER ID: 00004553

LOC #: \_\_\_\_\_



# ADDITIONAL REMARKS SCHEDULE

Page \_\_\_\_ of \_\_\_\_

AGENCY ESP Insurance Brokerage, LLC		NAMED INSURED LOCKPORT LITTLE LOOP FOOTBALL	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

## ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER:** 25      **FORM TITLE:** Certificate of Liability Insurance

### YOUTH PARTICIPANTS MEDICAL COVERAGE

CARRIER: AIG

POLICY NUMBER: SRG0009158709

Accidental Death, Accidental Dismemberment (AD&D) Benefit: \$10,000 Maximum amount

Accident Medical Expense Benefit: \$250,000

Deductible: \$250 per accident

Dental Maximum: \$250 per tooth/per accident

Incurral Period: within 90 days of the date of the accident causing the Injury

Benefit Payout Period: payable only for such charges incurred within 52 weeks after the date of the accident causing the Injury

### EQUIPMENT FLOATER / INLAND MARINE

CARRIER: TOKIO MARINE / HOUSTON CASUALTY

Amount of Insurance: \$25,000 Sports Equipment

Limit subject to a \$25,000 limit per item. Any item of property with a value of \$25,000 or more must be scheduled separately

Deductible: \$500



RECEIVED

9

APR 30 2024

CITY CLERK OFFICE

To the City Clerk,

Hello, We are requesting permission from the City of Lockport to block off half of Park Place on July 13, 2024. My neighbors and myself are throwing a block party that will run from 1:00 p.m. to 8:00 p.m.

We would need from the driveway at 33 Park Place up to High Street closed for that period of time.

We will be having a water slide so there will need to be no traffic at that time.

We are sending out a flyer once we get permission to inform our neighbors (who haven't already been informed), beforehand so there is no issues.

I thank you so much for your time..

Sincerely,

The neighbors at 33, 34 and 38 Park Place, Lockport

Alex Cox 716 935 8921