

**CITY OF LOCKPORT**  
**COMMON COUNCIL MEETING AGENDA**  
**REGULAR MEETING**  
**July 24th, 2024**  
**6:00 P.M.**

**5:30 P.M.**

Committee of the Whole Meeting

**6:00 P.M.**

Common Council Meeting

**ROLL CALL**

**APPROVAL OF MINUTES**

**Fogle:** Approve Common Council minutes of  
072424.1 July 10th, 2024

**COMMUNICATIONS**

**MOTIONS &  
RESOLUTIONS**

**Craig:** Approve bills and payrolls  
072424.2

**Mullane:** Regent Street block party  
072424.3

**Craig:** Budget Amendment  
072424.4

**Kirchberger:** Bills Elvis Charity Foundation  
072424.5 Community Tailgate

**Devine:** The Niagara Classic, by DiscGolf716  
072424.6

**Lupo:** International Overdose Awareness Day 8/31  
072424.7

**Craig:** Increased Audit Fees  
072424.8

**Devine:** Roof Replacement RFP  
072424.9

**Lupo:** Lockport Locks Heritage District Corporation's  
072424.10 Grant Application

**WITHDRAWN:** Ambulance Resolution  
072424.11

**ADJOURNMENT**

**Fogle:** Adjourn meeting to August 14th 2024  
072424.12

**CITY OF LOCKPORT**  
**CORPORATION PROCEEDINGS**

Lockport Municipal Building

Regular Meeting  
Official Record

July 24th, 2024  
6:00 P.M.

Mayor John Lombardi III called the meeting to order.

**ROLL CALL**

The following Common Council members answered the roll call:

Aldermen Craig, Devine, Fogle, Kirchberger, Lupo, Mullane

**INVOCATION**

**ANNOUNCEMENTS**

**RECESS**

Recess for public input.

**072424.1**

**APPROVAL OF MINUTES**

On motion of Alderman Fogle, seconded by Alderman Craig, the minutes of the Regular Meeting of July 10th 2024 are hereby approved as printed in the Journal of Proceedings. Ayes 6. Carried.

**FROM THE MAYOR**

**Appointments:**

**FROM THE CITY CLERK**

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments. Reviewed by the Finance Committee.

**Communications** (which have been referred to the appropriate City officials)

**Notice of Complaint:**

Referred to the Director of Highways, Parks and Water Distribution.

**Notice of Claim:**

Referred to the Corporation Counsel.

**MOTIONS & RESOLUTIONS**

**072424.2**

By Alderman Craig:

**Resolved** that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills and services to be paid on March 28th 2024.

Seconded by Alderman Fogle. Ayes 6.

**072424.3 Regent Street Block Party**

By Alderman Mullane:

**Resolved** that pursuant to the request of Dennis Stachera, Regent Street, permission is hereby granted to the residents of Regent Street to barricade Regent at Washburn Street and Beattie Avenue on July 27<sup>th</sup>, 2024, from 12 pm – 8 pm for a block party, and be it further Resolved, that the Director of Highways, Parks and Water Distribution be and the same is hereby authorized and directed to arrange for delivery of barricades to said area prior to said event.

Seconded by Alderman Devine. Ayes 6.

By Alderman Devine:

Resolved, that the reading of the foregoing resolution be and the same are hereby waived.

Seconded by Alderman Fogle and adopted. Ayes 6.

**072424.4 Budget Amendment – being prepared.**

By Alderman Craig:

**Whereas** resolution 022223.7 adopted a Budget Amendment Policy in compliance with the New York State Office of the Comptroller; and

**Whereas** the policy requires Council approval for budget amendments for certain conditions as indicated below; and

**Whereas** the City of Lockport 2023 Budget requires budget amendments in accordance with this policy as of December 31, 2023; and

**Therefore be it resolved** that the following budget amendments be approved:

*Within a departmental budget equal to or greater than \$50,000(within the personnel account classification, or between all other classifications):*

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
A.3120.51010 Full Time Wages	A.3120.1100 Overtime	\$ 71,301

A.3120.51010 Full Time Wages	A.3120.1130 Out of Grade	\$196,617
A.3120.51175 Ed & Training	A.3120.1100 Out of Grade	\$109,000
A.3120.58040 Hosp & Med Ins	A.3120.54065 Equip Rental/Lease	\$ 55,255
A.3410.51010 Full Time Wages	A.3410.1130 Out of Grade	\$ 31,615
A.3410.51175 Ed & Training	A.3410.1130 Out of Grade	\$179,422
A.1900.54775 Contingency	A.1900.54765 Judgements & Claims	\$180,045
A.9000.58010 FICA	A.9000.51010 Full Time Wages	\$ 9,099

*Budget transfers within the same departmental budget **into** any personnel accounts from non-personnel classifications (i.e.: equipment/capital outlay, contractual or benefit budgets).*

From:	To:	Amount:
A.1210.54510 Program Expense	A.1210.51010 Full Time Wages	\$ 362
A.1355.58050 Retirement	A.1355.51010 Full Time Wages	\$ 1,332
A.1490.58040 Hosp & Med Ins	A.1490.51100 Overtime	\$ 957
A.1490.58040 Hosp & Med Ins	A.1490.51170 Add'l & Other Comp	\$ 463
A.1490.58040 Hosp & Med Ins	A.1490.51010 Full Time Wages	\$ 2,199
A.1640.54300 Vehicle Maint	A.1640.51100 Overtime	\$ 4,026
A.1640.58040 Hosp & Med Ins	A.1640.51100 Overtime	\$ 215
A.5110.54560 Salt	A.5110.51100 Overtime	\$ 14,023
A.5110.58040 Hosp & Med Ins	A.5110.51130 Out of Grade	\$ 3,295
A.7185.54050 Equip Maint/Repair	A.7185.51170 Add'l & Other Comp	\$ 25
A.7185.54077 Const&Maint Supplies	A.7185.51170 Add'l & Other Comp	\$ 51
A.7185.54078 Gas, Oil, Diesel Fuel	A.7185.51170 Add'l & Other Comp	\$ 1,023
A.7185.54515 Special Supplies	A.7185.51170 Add'l & Other Comp	\$ 91

*Budget transfers that cannot be covered within a departmental budget and must be transferred from other budgets within the same fund:*

From:	To:	Amount:
A.1310.51100 Overtime	A.1210.51010 Full Time Wages	\$ 36
A.1310.51100 Overtime	A.1010.51040 Part Time Wages	\$ 227
A.1310.54005 Office Supplies	A.1010.54003 Office Furniture	\$ 253
A.1310.54005 Office Supplies	A.1430.54005 Office Supplies	\$ 4
A.1900.54510 Program Exp	A.1430.54510 Program Exp	\$ 259
A.1410.51010 Full Time Wages	A.1490.51010 Full Time Wages	\$ 7,784
A.1900.54775 Contingency	A.1620.51010 Full Time Wages	\$ 19,154
A.1900.54775 Contingency	A.1620.51100 Overtime	\$ 6,994
A.1900.54775 Contingency	A.1620.51130 Out of Grade	\$ 3,168
A.9000.58010 FICA	A.1620.58040 Hosp & Med Ins	\$ 11,595
A.9000.58010 FICA	A.1620.58050 Retirement	\$ 325
A.1900.54775 Contingency	A.1640.51100 Overtime	\$ 6,293
A.3620.54075 Service Contracts	A.3510.54055 Professional Serv	\$ 2,395
A.3620.58020 Workers Comp	A.3510.58020 Workers Comp	\$ 1,004
A.1900.54623 Utilities-Elec	A.5182.54623 Utilities-Elec	\$ 23,568
A.1900.54620 Utilities-Nat Gas	A.5182.54623 Utilities-Elec	\$ 27,848
A.7110.54110 Landscape Materials	A.7140.54065 Equip Rental/Lease	\$ 164
A.7110.54110 Landscape Materials	A.7140.54510 Program Exp	\$ 1,796
A.7110.58050 Retirement	A.7140.58050 Retirement	\$ 3,709
A.7110.51010 Full Time Wages	A.7180.51010 Full Time Wages	\$ 52
A.7110.51060 Temp/Seasonal	A.7180.51060 Temp/Seasonal	\$ 3,227
A.7110.54110 Landscape Materials	A.7180.54510 Program Exp	\$ 955
A.7110.58010 FICA	A.7180.58010 FICA	\$ 1,016
A.7110.51100 Overtime	A.7185.51170 Add'l & Other Comp	\$ 982

Seconded by Alderman Kirchberger. Ayes 6.

**072424.5 Bills Elvis Charity Foundation Community Tailgate**

By Alderman Kirchberger:

**Whereas** a tailgate fundraiser has been organized by Lockport Main Street, in conjunction with Bills Elvis Charity Foundation (John Lange), Lock 34 Bar & Grill, and Gonzos, to benefit Challenger Sports of WNY, Irish Angels & the Devin Waring Foundation; now, therefore, be it

**Resolved** that pursuant to their request, Lockport Main Street, Inc. is hereby granted permission to hold a tailgate fundraiser on Main Street on Thursday, September 12, 2024, from 4:00 pm until 7:30 pm, and be it further

**Resolved** that Main Street be closed to through traffic from Pine St to Locust for the duration of the event, and be it further

**Resolved** that the Director of Highways, Parks and Water Distribution is hereby authorized and directed to arrange for delivery and pick-up of City barricades and trash receptacles as needed, and be it further

**Resolved** that the fundraiser will include music, food, games, raffles and beer tents, with said permission subject to Lockport Main Street, Inc. filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured.

Seconded by Alderman Fogle. Ayes 6.

**072424.6 Niagara Classic**

By Alderman Devine:

**Resolved** that pursuant to their request, permission is hereby granted to DiscGolf716 to conduct Niagara Classic, sponsored by West Herr to conduct a disc gold tournament at Outwater Park on September 7<sup>th</sup>, 2024 and be it further

**Resolved** that said permission is subject to DiscGolf716 filing a certificate of insurance with the City Clerk naming the City of Lockport as additionally insured.

Seconded by Alderman Mullane. Ayes 6.

**072424.7 International Overdose Awareness Day 8/31**

By Alderman Lupo:

**Whereas** August 31<sup>st</sup> has been recognized as International Overdose Awareness Day since 2001, and is the world's largest annual campaign to end overdose; and

**Whereas** an Overdose Awareness Rally in Lockport is planned, offering outreach for agencies, programs and/or services that support people with substance use disorder/addiction as well as NARCAN training; and

**Whereas** speakers will be attending to share their experiences working with people who have overdosed; now, therefore, be it

**Resolved** that pursuant to their request, the organizers of the Overdose Awareness Rally are hereby granted permission to hold said event at Veterans Memorial Park on East Avenue in Lockport on Saturday, August 31<sup>st</sup>, 2021 from 5pm until 8pm; and be it further

Seconded by Alderman Mullane and adopted. Ayes 6.

**072424.8 Increased Audit Fees**

By Alderman Craig:

**Whereas** resolution 082323.12 entered into a contract with Lumsden McCormick LLP to provide annual auditing services to the City through fiscal year 2025; and

**Whereas** the professional services provided by our auditors, Lumsden McCormick, have resulted in increased expenses due to additional work performed outside of their normal contractual scope for GASB 87 compliance, ambulance services activity, and unreconciled account activity; and

**Whereas** the current professional services budget does not adequately cover these increased expenses; and

**Whereas** it is essential to maintain accurate and compliant financial records and audit reports to ensure the financial health and transparency of our organization; and

**Whereas**, there are sufficient funds available in the Contingency Account to cover these additional expenses;

**Resolved** that the FY 2024 General Fund budget is amended as follows:

Expense

Decrease

A.1900.54775	Contingency	\$8,752
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Increase

A.1010.54055	Professional Services	\$8,752
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Seconded by Alderman Kirchberger. Ayes 6.

**072424.9 Roof Replacement RFP**

By Alderman Devine:

**Whereas** the City published an RFP to collect bids for a Roof-Stand Pipe Roof Replacement Outwater Park on June 18, 2024 with a due date of June 27, 2024;

**Whereas** the City Clerk, in coordination with the City's Water Department Maintenance Supervisor and Finance Director, have reviewed said bid submissions and have recommended to pursue a contract with Progressive Roofing;

**Whereas** the Capital Projects H204 Fund Operating Budget appears to be appropriately funded to cover this project;

**Now therefore be it resolved** that the Mayor is hereby authorized to enter into a contract with Progressive Roofing.

Seconded by Alderman Mullane. Ayes 6.

**072424.10 Lockport Locks Heritage District Corporation's Grant Application**

By Alderman Lupo:

**Whereas** The Lockport Locks Heritage District Corporation (LHDC) is a 501c3 not-for-profit organization with a mission to rehabilitate the Erie Canal Flight of Five Locks and to encourage and support the transformation of the Locks Heritage District into a vibrant heritage tourism destination; and

**Whereas** the vision of the LHDC is a vibrant, robust Locks Heritage District, annually welcoming tens of thousands of visitors throughout the year, anchored by a fully rehabilitated and functional Flight of Five Locks, representing an historic site of national significance, and serving as a catalyst for economic development and jobs within and around the Locks Heritage District; and

**Whereas** the LHDC has developed a " Phase III - City of Lockport's Erie Canal Flight of Five Locks Rehabilitation" project that celebrates the bicentennial of the completion of construction of the Erie Canal (1825-2025), including further rehabilitation of the historic Erie Canal Flight of Five Locks, and the promotion of the Erie Canal, Flight of Five, and City of Lockport as a world class heritage destination; and

**Whereas** the LHDC is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under Title 9 of the Environmental Protection Act of 1993 for a park project to be located at the historic Erie Canal Flight of Five Locks, part of the Erie Canal National Heritage Corridor, a site located within the territorial jurisdiction of this Council; and

**Whereas** the LHDC is additionally applying for funding through other state agencies and programs, including but not limited to: Empire State Development, Market NY, and the Canal Corporation; and

**Whereas** as a requirement under the rules of this program, said not-for-profit corporation must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located";

**Now therefore let it be resolved**, that the Council of the City of Lockport hereby approves and endorses the application of the LHDC for a grant under Title 9 of the Environmental Protection Act of 1993, and for all funding being pursued by the LHDC, for a project known as the " Phase III - City of Lockport's Erie Canal Flight of Five Locks Rehabilitation" and located within the City of Lockport.

Seconded by Alderman Craig. Ayes 6.

**072424.11 ~~Ambulance Purchase being prepared.~~ WITHDRAWN**

**072424.11A Authorize Purchase from Parks Revitalization Fund**

By Alderman Lupo:

**Whereas** Resolution 040721.8 (FY 2021 Budget Supplement #1) established a Park Revitalization Program (H206) in the Capital Budget with \$275,000 in funding; and

**Whereas** the City wishes to purchase ten metal trash bins for the parks; now, therefore, be it

**Resolved** that the City of Lockport Common Council hereby approves of the Mayor to enter into a purchasing agreement with Integrity Machining and Fabrication for \$15,082.20 and utilize funds in the H206 capital project.

Seconded by Alderman Kirchberger. Ayes 6.

**072424.11B Block Party on Union Street**

By Alderman Craig:

**Resolved** that pursuant to their request, permission is hereby granted to the residents to barricade Union Street from Chapel to North Adam on August 11th, 2024, from 1 PM to 8 PM for a block party, and be it further

**Resolved** that the Director of Highways, Parks and Water Distribution be and the same is hereby authorized and directed to arrange for delivery of barricades to said area prior to said event.

Seconded by Alderman Kirchberger. Ayes 6\_\_\_.

**072424.12**

**ADJOURNMENT**

At 6:20 P.M. Alderman Fogle moved the Common Council be adjourned until 6:00 P.M., Wednesday August 14<sup>th</sup> 2024.

Seconded by Alderman Devine and adopted. Ayes 6.

SARAH K. LANZO  
City Clerk



## Deputy City Clerk

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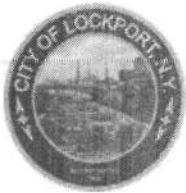
**From:** Kristin Schubring <kschubring@lockportny.gov>  
**Sent:** Tuesday, July 23, 2024 2:40 PM  
**To:** deputyclerk@lockportny.gov  
**Cc:** cityclerk@lockportny.gov  
**Subject:** AP Fund Totals 7/24/24

Hi Emily,

Invoices to be approved at the meeting on 7/24/24 are as follows:

Fund A General - \$216,543.06  
Fund CL Refuse & Recycling - \$100,897.37  
Fund FX Water - \$35,148.58  
Fund G Sewer - \$56,134.24  
Fund MS Health Insurance - \$1,729.14  
**Total - \$410,452.39**

Please let me know if you have any questions!



Kristin Bernardi Schubring  
Principal Account Clerk  
Finance Department  
City of Lockport, NY  
716.439.6620

**Deputy City Clerk**

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**From:** cityclerk@lockportny.gov  
**Sent:** Monday, July 8, 2024 12:27 PM  
**To:** Emily Stoddard  
**Subject:** FW: [EXTERNAL] street barricade for block party

By Alderman \_\_\_\_\_:

Resolved, that pursuant to the request of Dennis Stachera, Regent Street, permission is hereby granted to the residents of Regent Street to barricade Regent at Washburn Street and Beattie Avenue on July 27<sup>th</sup>, 2024, from 12 pm – 8 pm for a block party, and be it further Resolved, that the Director of Highways, Parks and Water Distribution be and the same is hereby authorized and directed to arrange for delivery of barricades to said area prior to said event.

Seconded by Alderman \_\_\_\_\_. Ayes \_\_\_.

**From:** Dennis J Stachera <dennisstachera@gmail.com>  
**Sent:** Monday, July 8, 2024 12:01 PM  
**To:** cityclerk@lockportny.gov  
**Subject:** [EXTERNAL] street barricade for block party

The residents of Regent Street would greatly appreciate the barricades on both ends of Regent Street for a block party scheduled for July 27 from noon until 8 pm.  
Your assistance in acquiring this is greatly appreciated.

Thank you,

Dennis J Stachera  
20 Regent Street  
Lockport NY 14094  
716-316-5550

### City of Lockport - Resolution Request Form

Agenda Description: Bills Elvis Charity Foundation Community Tailgate

Presented By:

Date Submitted:

Topic Area (Select Most Applicable Option):

Community Event	<input checked="" type="checkbox"/>	Local Law Change	<input type="checkbox"/>
Budget Amendment	<input type="checkbox"/>	Community Development	<input type="checkbox"/>
Contract Approval	<input type="checkbox"/>	Community Event	<input checked="" type="checkbox"/>
Donation Acceptance	<input type="checkbox"/>	Engineering Process	<input type="checkbox"/>
Grant Application / Award	<input type="checkbox"/>	Code and Planning	<input type="checkbox"/>
Fund Utilization Request	<input type="checkbox"/>	Other	<input type="checkbox"/>

Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.

Summary of Resolution:  
See Attached

Explanation of Attachments:  
Event Maps

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: \_\_\_\_\_

Clerk/Legal/Finance Approval:

Notes:

Name:

Date of Approval:

Lockport Main Street, in conjunction with Bills Elvis Charity Foundation (John Lange), Lock 34 Bar & Grill, Gonzos, are planning a Community Tailgate Fundraiser to benefit Challenger Sports of WNY, Irish Angels, & the Devin Waring Foundation.

This event will take place on Thursday September 12th, 2024 from 4:00pm to approximately 7:30pm on Main Street in Lockport, NY from the intersections of Main St. & Cottage to the intersection of Main St & Locust Street. This event will include vendors, live music, activities, raffles, & games for all ages.

We request permission to close Main Street to through traffic from Cottage Street to Pine Street and from Pine Street to Locust Street for the duration of the event.

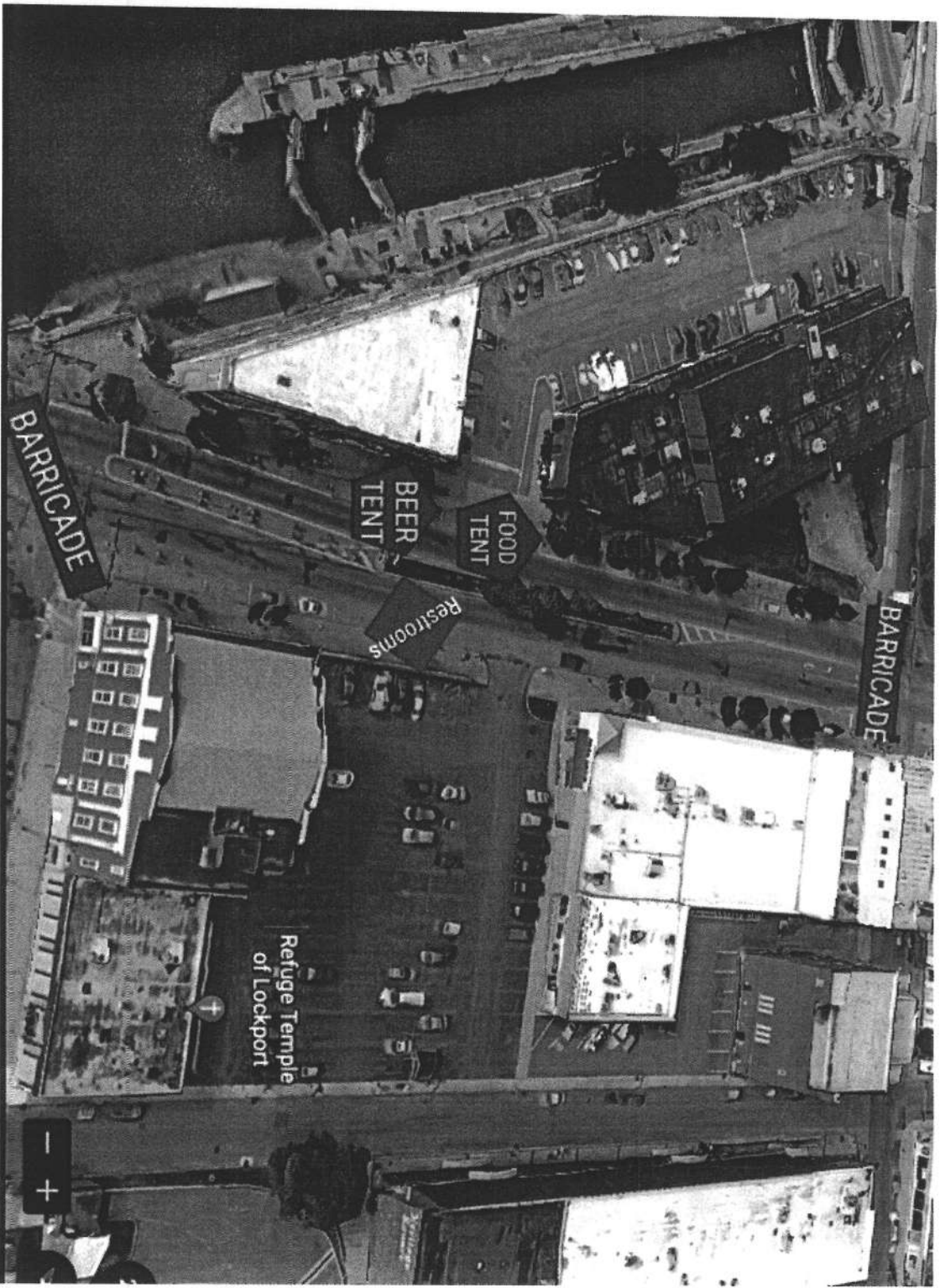
We request permission to place portable sanitation units on Main Street for this event.

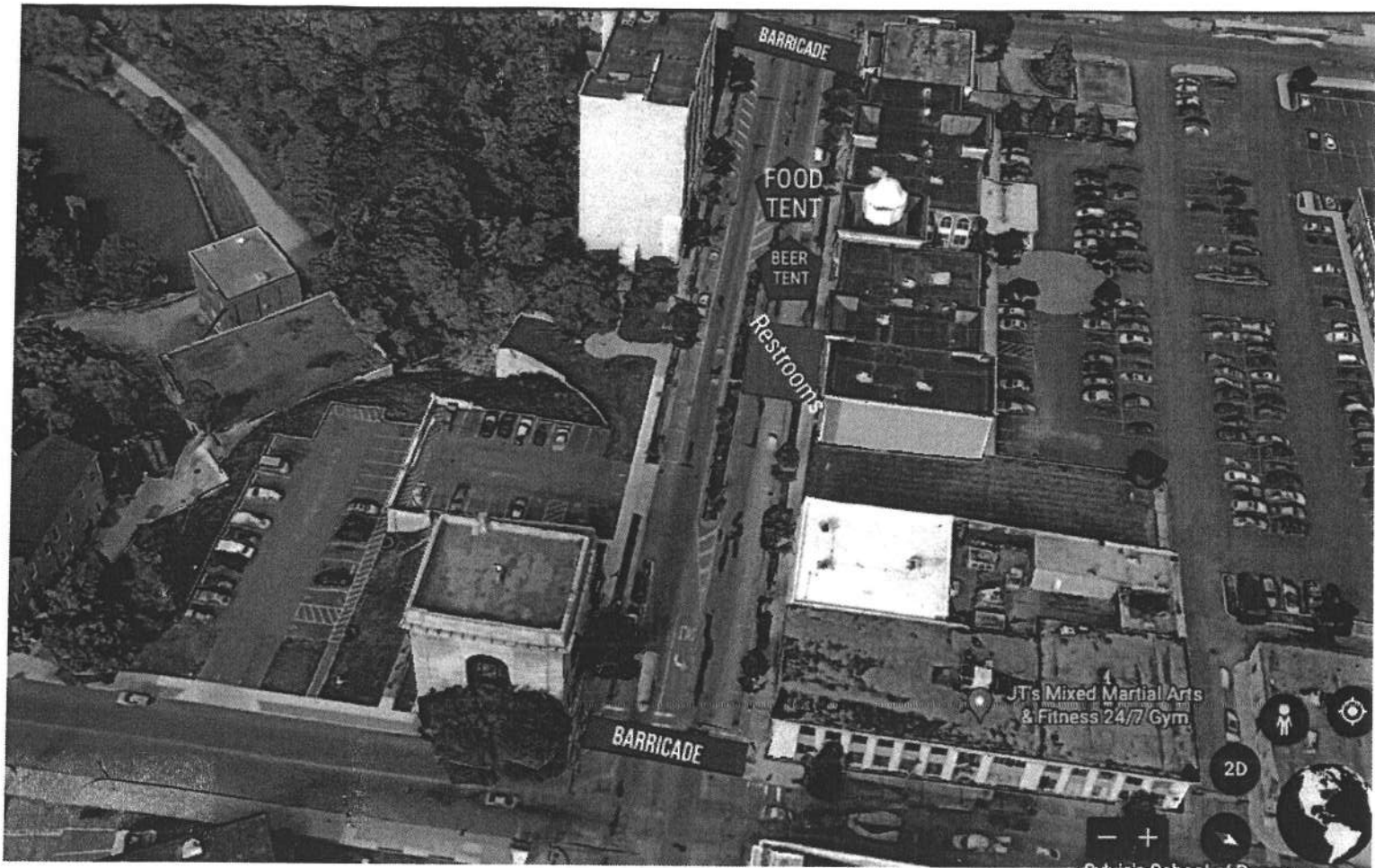
We request the Director of Highways & Parks to arrange delivery of refuse bins to the area prior to 9/12/2024 & permit delivery and pick up of barricades at each intersection.

We request to have access to electricity available at the light posts along Main Street.

We request a Temporary No Parking Zone on Main Street from 6:00am- 7:00pm on 9/12/24.

Each licensed entity has applied with the NYS Liquor Authority for a Temporary Beer, Wine, & Cider Permit. We request the Local Open Container law be waived during the duration of the event. Lock 34 Bar and Grill will be licensing 71 Main Street-51 Main Street. Gonzos will be licensing 50 Main Street - 1 Main Street







September 7th & 8th, 2024  
Outwater Memorial Park &  
Royalton Ravine

## Good Afternoon Western New York Businesses!

Disc golf is rapidly becoming one of the world's fastest-growing sports, garnering support from major brands such as Ford, Ledgestone Insurance, L.L. Bean, and Barbasol, who are actively endorsing disc golf events globally. In Western New York, we boast a rich history of disc golf and tournaments dating back to the 1980s, and as the sport and region continue to evolve, we believe it's time for our tournament scene to adapt to these changes.

We express our sincere gratitude to everyone who has played a role in nurturing the growth of disc golf in our region, from past sponsors and tournament directors to players and community officials. Looking ahead, we are excited about the future possibilities and the positive impact we can achieve with your support.

Currently, we are in search of sponsorships to offset the costs associated with organizing a successful tournament. These expenses include course preparation, player amenities, and promotional materials. In appreciation of your support, we are offering various sponsorship packages that encompass prominent placement of your company logo on promotional materials, acknowledgment during the event, and exposure on our vibrant social media channels.

We sincerely hope that you will consider contributing to our cause, and we extend our heartfelt thanks for your thoughtful consideration.

## Thank you

Tournament Directors:

**Scott Sherwood**  
discgolf716@gmail.com

 @Sherwood1993

 @Sherwood

**Matt Zubek**  
Zubee2488.mz@gmail.com

 @zubee199

 @zubee2488



DISCGOLF716.com



September  
7th & 8th, 2024



# 2024 Niagara Classic Sponsorship Opportunities

**What:**

Unlock the chance to become a sponsor for the DiscGolf716 Niagara Classic, an exciting new regional tournament in Western New York. Disc Golf stands as one of the most rapidly growing recreational sports globally. This tournament is set to draw players from across New York and Southern Canada, presenting a unique opportunity for sponsors to be part of the action.

**When:**

This year's tournament is set to take place on September 7th & 8th.

## Sponsorship Levels

**BBQ Sponsorship:** Our starter level sponsorship for players and business that want to support the Tournament. Donors will have name listed on website and in the Event Program \$15.00

**Mild Sponsorship:** Our Mild Sponsorship will be our hole sponsors for the Niagara Classic. Each Donor can have their name or logo on the custom design hole sponsor sign that will be displayed at each tee box. Donors will also get everything in the BBQ Tier \$35.00

**Medium Sponsorship:** Our medium sponsors get everything the BBQ Level gets but also receives a Half Page Ad in the official event program and caddy guide. Medium sponsors also will have logo on official banner that will be hung at TD central and Hole 1. Medium Sponsors will also have the option to have any banner or flags they provide displayed on the course during the tournament weekend \$75.00

**Hot Sponsorship:** Our Hot sponsors get everything the BBQ Level gets but also receives a Half Page Ad in the official event program and caddy guide. Medium sponsors also will have logo on official banner that will be hung at TD central and Hole 1. Medium Sponsors will also have the option to have any banner or flags they provide displayed on the course during the tournament weekend \$150.00

**Atomic Sponsorship:** Our Atomic Sponsors get everything the Medium sponsors get plus the addition of a full page add in the event guide and caddy guide and increase exposure of your company logo on social media and at the course. Hot sponsors also have the option to add goodie bags to the players packs of players \$350.00

**Title Sponsorship:** This is to have your chance to have your logo integrated into the Niagara Classic logo that will be posted across social media, internet and flyers in both the local region and across the state of New York and Southern Canada and parts of the east coast. Donors will receive everything from the Hot Sponsorship but also see their logo into player pack items \$1,000.00

**Additional Flavors:** Explore non-monetary sponsorship options like snack stations, feather banners, custom prints, and more. Elevate your brand at the tournament with engaging opportunities beyond traditional sponsorships.

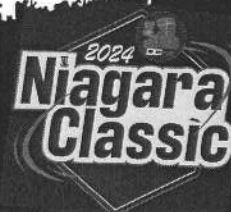
PARNER BENEFITS	Title Sponsorship	Atomic Sponsorship	Hot Sponsorship	Medium Sponsorship	Mild Sponsorship	BBQ Sponsorship
Recognition in Event Logo	X					
Will be shown where ever Event Logo is displayed	X					
Logo added to Player Pack Items	X					
Dominant Marketing Presence Online and at Event	X	X				
Featured on Social Media Cover Photos	X	X				
Additional Marketing Pieces at Course	X	X				
Maximum Exposure in Media Plan	X	X				
Featured in Promotional Videos	X	X				
Logo on Official Flyer	X	X				
Opportunity to add Goodie Bag to Player Pack	X	X				
Full Page Ads in Event Program and Caddy Guide	X	X				
Half Page Ads in Event Program and Caddy Guide			X			
Quarter Page Ads in Event Program and Caddy Guide				X		
Banners and Feather Flags at Course	X	X	X	X		
Logo on Official Banners at TD Central and Hole 1	X	X	X			
Hole Sponsorship Signage					X	
Listed as Sponsor on DiscGolf716 Niagara Classic Webpage	X	X	X	X	X	X
Listed as Sponsor in Event Program	X	X	X	X	X	X
Special Mention at Tournament	X	X	X			
<b>Total Investment</b>	<b>\$1,000</b>	<b>\$350</b>	<b>\$150</b>	<b>\$75</b>	<b>\$35</b>	<b>\$15</b>

Questions about our sponsorship levels or eager to discuss how you can support the Niagara Classic? Reach out to our tournament staff today. We're here to assist!



## CONTACT

Tournament Director Scott Sherwood number is (716) 478-9456 and can be reached at the email [discgolf716@gmail.com](mailto:discgolf716@gmail.com)







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Christopher Peters Agency LLC 3306 Spring Ct  North Tonawanda NY 14120		<b>CONTACT NAME:</b> TAMMY M WRONA <b>PHONE (A/C, No, Ext):</b> (716) 628-4389 <b>E-MAIL ADDRESS:</b> cpeters@cpetersagency.com		<b>FAX (A/C, No):</b> (716) 328-1769	
<b>INSURED</b>  SPARTAN DISCS LLC 1459 PAYNE AVENUE  NORTH TONAWANDA NY 14120		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> ERIE INS CO		<b>NAIC #</b> 26263	
		<b>INSURER B:</b>			
		<b>INSURER C:</b>			
		<b>INSURER D:</b>			
		<b>INSURER E:</b>			
		<b>INSURER F:</b>			

**COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		Q61-0423720	06/10/2024	06/10/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 The certificate holder is added as an additional insured but only with respect to liability arising out of the named insured during the policy period.  
 DATE: 9/07/24

<b>CERTIFICATE HOLDER</b>  CITY OF LOCKPORT  ONE LOCKS PLAZA LOCKPORT NY 14094	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <i>Christopher M Peters</i>
---	---

## Deputy City Clerk

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**From:** cityclerk@lockportny.gov  
**Sent:** Monday, July 15, 2024 8:31 AM  
**To:** Emily Stoddard  
**Cc:** 'Disc Golf 716'  
**Subject:** FW: [EXTERNAL] Permission Request for 2024 Niagara Classic Sponsored by West Herr  
**Attachments:** Niagara Classic Logo with West Herr .png; CITY OF LOCKPORT.pdf; Niagara\_Classic\_2024\_sponsorship (4).pdf

**Resolved** that pursuant to their request, permission is hereby granted to DiscGolf716 to conduct Niagara Classic Sponsored by West Herr to conduct a Disc Golf Tournament at Outwater Memorial Park on September 7, 2024, from 6 am until 7 pm, and be it further

**Resolved** that said permission is subject to Disc Golf 716 filing a certificate of insurance with the City Clerk naming the City of Lockport as additionally insured.

*Good Morning,*

*Please see attached – Agenda Item: The Niagara Classic*

**From:** Disc Golf 716 <discgolf716@gmail.com>  
**Sent:** Friday, July 12, 2024 4:54 PM  
**To:** cityclerk@lockportny.gov  
**Subject:** [EXTERNAL] Permission Request for 2024 Niagara Classic Sponsored by West Herr

Dear City of Lockport,

I hope this message finds you well. I am writing to formally request permission to host the first round of the 2024 Niagara Classic Sponsored by West Herr at Outwater Memorial Park on Saturday, September 7th, 2024.

Event Details:

- Event Name: Niagara Classic Sponsored by West Herr
- Round 1 Venue: Outwater Memorial Park
- Date: September 7th, 2024
- Time: 6:00 AM to 7:00 PM

The Niagara Classic, organized by DiscGolf716, will feature a two-day tee time tournament format rather than the traditional shotgun start. Round 1 will take place at Outwater Memorial Park, and Round 2 is scheduled for Royalton Ravine. Players will tee off from Hole 1, with groups starting every 10 minutes. The first group is set to tee off at 8:00 AM, continuing until 3:00 PM.

We are excited about the opportunity to showcase this event at your venue and believe it will be a positive experience for all involved. Your consideration of this request is greatly appreciated.



7

**Independent Living of Niagara County**  
746 Portage Road • Niagara Falls, NY 14301  
(716) 284-4131 (Voice/TDD) • (716) 284-3230 (Fax)  
[www.wnyil.org/Independent-Living-Niagara](http://www.wnyil.org/Independent-Living-Niagara)

07/15/2024

City of Lockport Office of the Mayor: Mayor John Lombardi  
Lockport Municipal Building  
One Locks Plaza  
Lockport, New York 14094  
716.439.6665

Dear Mayor,

In recognition of International Overdose Awareness Day, Independent Living of Niagara County will be hosting the 8<sup>th</sup> Annual Lockport Overdose Awareness Day Rally on Saturday August 31<sup>st</sup>, 2024 at Veteran's Park in Lockport, NY from 5:00pm – 8:00pm. Admission is free and open to all persons interested. Independent Living of Niagara County and our community partners expect over 250 attendees and have many local agencies collaborating with this event.

Highlights of the event will include: NARCAN training, speakers from different backgrounds affected by overdose, vendors, and a candlelight vigil with a bell ringing ceremony for every life lost to overdose in Niagara County during the past year.

We hope to share this day of remembrance with you.

Thank you,

Erin R. Zych  
Recovery Peer Coordinator  
Independent Living of Niagara County  
WNYIL, Inc.  
746 Portage Rd.  
Niagara Falls, NY 14301  
[ezych@wnyil.org](mailto:ezych@wnyil.org)  
(716) 284-4131 ext. 205  
(716) 563-0078 – work cell

Please refrain from wearing scented products when visiting our offices.

*For over 40 years, WNY Independent Living, Inc. family of agencies has been a catalyst for systems and individual change, enhancing the quality of life for persons with disabilities, while respecting diversity and promoting choices and alternatives for independent living in our societies.*



WESTE-2

OP ID: MP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/10/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: E.T. Clauss & Co., Inc. 716-886-6600. CONTACT NAME: Eric T. Clauss. PHONE: 716-886-6600. FAX: 716-886-4128. INSURED: WNY Independent Living Inc. 3108 Main Street, Buffalo, NY 14214-1384. INSURER(S) AFFORDING COVERAGE: Philadelphia Indemnity Ins. Co.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Professional, Automobile Liability, Umbrella Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Lockport is named as additional insured as it relates to the use of the City's right-of-way by WNY Independent Living Inc on August 31, 2024 for the purpose of Overdose Awareness Rally, Veteran's Memorial Park 400 East Ave, Lockport NY 14094. 10 Day Cancel Notice Applies.

CERTIFICATE HOLDER CANCELLATION

Certificate holder: City of Lockport, Lockport Municipal Building, One Locks Plaza, Lockport, NY 14094. Cancellation notice: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Authorized representative signature.

## Deputy City Clerk

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**From:** cityclerk@lockportny.gov  
**Sent:** Monday, July 15, 2024 1:58 PM  
**To:** Emily Stoddard  
**Subject:** FW: [EXTERNAL] RE: Wednesday's Meeting - 7/12/2023  
**Attachments:** Cert- WNYIL 7.10.pdf; A2A Niagara Overdose Rally Resolution Letter.docx

**Importance:** High

### *Agenda – International Overdose Awareness Day – August 31st*

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**From:** Erin Zych <ezych@wnyil.org>  
**Sent:** Monday, July 15, 2024 1:13 PM  
**To:** cityclerk@lockportny.gov; Douglas Bisher <dbisher@wnyil.org>  
**Subject:** Re: [EXTERNAL] RE: Wednesday's Meeting - 7/12/2023  
**Importance:** High

Hi Sarah!

I think this is what you are needing/looking for. Let me know if you need anything else.

---

Thank you!!

### **Erin R. Zych, B.S., CRPA**

*Recovery Peer Coordinator*

Western New York Independent Living, INC.

746 Portage Rd. Niagara Falls, NY 14301

(716) 284-4131, Ext. 205 (Voice/TDD)

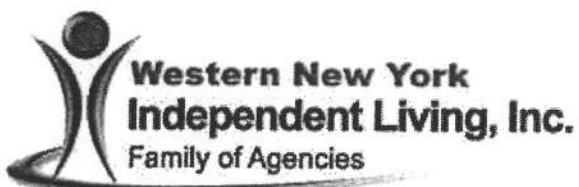
(716) 563-0078 (Work Cell)

(716) 284-3230 (Fax)

[ezych@wnyil.org](mailto:ezych@wnyil.org)

[www.wnyil.org](http://www.wnyil.org)

In the last year, we saved N.Y. State taxpayers over \$118 million by helping individuals leave or avoid institutionalization through practicing the principles of education, empowerment and equality for persons with disabilities.



**Connect with us on social media!**

**Facebook:** [www.Facebook.com/wnyil](http://www.Facebook.com/wnyil)

**Instagram:** <http://instagram.com/wnyindependentliving>

**Twitter:** <https://twitter.com/wnyil>

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**From:** [cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov) <[cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov)>

**Sent:** Tuesday, July 2, 2024 8:20 AM

**To:** Erin Zych <[ezych@wnyil.org](mailto:ezych@wnyil.org)>; Douglas Bisher <[dbisher@wnyil.org](mailto:dbisher@wnyil.org)>

**Subject:** FW: [EXTERNAL] RE: Wednesday's Meeting - 7/12/2023

---

**Caution: External Email**

Do not click on links or open any attachments unless you recognize the sender and know the contents are safe. Think before you click!

*Good Morning!*

*I hope that this email finds you well!*

*I want to apologize for missing last night, the day had gotten away from me, and I was not able to join the meeting. I am going to place a reminder on my phone for next week.*

*The following is the resolution as it appeared last year.*

*I just need for you to send me an email, on agency letter head – requesting to use the park, sharing the times and purpose of the event.*

*Additionally, we will need to have a copy of a Certificate of Insurance, naming the City of Lockport, One Locks Plaza, Lockport, NY 14094 named as additional insured.*

*I will also work with the Mayors Office on a proclamation.*

*Please feel free to reach out to me via email, call or text with any questions!*

*Thank you,  
Sarah*

---

**From:** [cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov) <[cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov)>

**Sent:** Tuesday, July 18, 2023 3:22 PM

To: 'Erin Zych' <ezych@wnyil.org>

Subject: RE: [EXTERNAL] RE: Wednesday's Meeting - 7/12/2023

Erin,

Great to hear from you – good afternoon. Thank you for reaching out. I wanted to let you know that I am having problems with my Facebook and messenger, so I am not currently seeing the chats in there. Please feel free to email or text me if there is anything that I need to do!

You are all set on the resolution. (I have attached just in case!) We had that approved at the last Council Meeting. (that was what I had emailed you to tell you that that would be on the agenda if anyone wanted to speak to it).

In the facebook chat, I was asking if the group wanted to have a Proclamation completed by the Mayor's Office for the event. The Mayor has personal experience with family members and addiction and she has shared this with the group over the years. She has been an active participant, both coming to and presenting the proclamation, and last year - she stayed for most of the event including the vigil after she presented the proclamation.

---

As it was written last year, it recognizes the "local advocate group, referred to as the "Peer Group" and Addict 2 Addict Niagara". At that time there was not a formal recognition of the name or group – it has sounded like that has changed – and if there is *\*specific\** recognition which they want to have, we would need that -

The current resolution also states at the end that -

.... urge all citizens to join me in recognizing and supporting our community by rallying together to fight against this substance abuse disorder. The City of Lockport does hereby declare August 31<sup>st</sup> as **INTERNATIONAL OPIOID OVERDOSE AWARENESS DAY.**

**Please let me know if you have any questions! Hope this helps!**

**Sarah**

---

From: Erin Zych <ezych@wnyil.org>

Sent: Tuesday, July 18, 2023 1:01 PM

To: [cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov)

Subject: [EXTERNAL] RE: Wednesday's Meeting - 7/12/2023

Hi Sarah!

What exactly do you need for the Resolution? How last years was written was great and nothing has changed other than going from the 6<sup>th</sup> to the 7<sup>th</sup>. Is there anything specific that you guys need to create it?

Hope you're having a good day and thank you!!

**Erin R. Zych**

*Recovery Peer Services Coordinator*

Western New York Independent Living, INC.

746 Portage Rd. Niagara Falls, NY 14301

(716) 284-4131, Ext. 205 (Voice/TDD)

(716) 563-0078 (Work Cell)

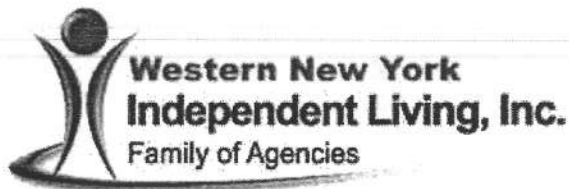
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[www.wnyil.org](http://www.wnyil.org)

In the last year, we saved N.Y. State taxpayers over \$118 million by helping individuals leave or avoid institutionalization through practicing the principles of education, empowerment and equality for persons with disabilities.

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**Connect with us on social media!**

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**Instagram:** <http://instagram.com/wnyindependentliving>

**Twitter:** <https://twitter.com/wnyil>

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**From:** [cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov) <[cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov)>

**Sent:** Friday, July 7, 2023 4:11 PM

**To:** Erin Zych <[ezych@wnyil.org](mailto:ezych@wnyil.org)>

**Subject:** Wednesday's Meeting - 7/12/2023



### City of Lockport - Resolution Request Form

Agenda Description: <b>Increased Audit Fees</b>																									
Presented By: <b>Daniel Cavallari</b>	Date Submitted: <b>7/16/2024</b>																								
Topic Area (Select Most Applicable Option):																									
<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 50%;">Community Event</td><td style="width: 50%; text-align: center;"><input type="checkbox"/></td></tr> <tr><td>Budget Amendment</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> <tr><td>Contract Approval</td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>Donation Acceptance</td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>Grant Application / Award</td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>Fund Utilization Request</td><td style="text-align: center;"><input type="checkbox"/></td></tr> </table>	Community Event	<input type="checkbox"/>	Budget Amendment	<input checked="" type="checkbox"/>	Contract Approval	<input type="checkbox"/>	Donation Acceptance	<input type="checkbox"/>	Grant Application / Award	<input type="checkbox"/>	Fund Utilization Request	<input type="checkbox"/>	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 50%;">Local Law Change</td><td style="width: 50%; text-align: center;"><input type="checkbox"/></td></tr> <tr><td>Community Development</td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>Community Event</td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>Engineering Process</td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>Code and Planning</td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>Other</td><td style="text-align: center;"><input type="checkbox"/></td></tr> </table>	Local Law Change	<input type="checkbox"/>	Community Development	<input type="checkbox"/>	Community Event	<input type="checkbox"/>	Engineering Process	<input type="checkbox"/>	Code and Planning	<input type="checkbox"/>	Other	<input type="checkbox"/>
Community Event	<input type="checkbox"/>																								
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Engineering Process	<input type="checkbox"/>																								
Code and Planning	<input type="checkbox"/>																								
Other	<input type="checkbox"/>																								
<i>Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.</i>																									
<b>Summary of Resolution:</b> <p>Resolution 082323.12 entered into a contract with Lumsden McCormick LLP to provide annual auditing services to the City through fiscal year 2025; The professional services provided by our auditors, Lumsden McCormick, have resulted in increased expenses due to additional work performed outside of their normal contractual scope for GASB 87 compliance, ambulance services activity, and unreconciled account activity.</p>																									
<b>Explanation of Attachments:</b> <p>1) Resolution, 2) Budget Worksheet, 3) Invoices</p>																									
Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____																									
<b>Clerk/Legal/Finance Approval:</b>																									
Notes:																									
Name:	Date of Approval:																								

**WHEREAS**, resolution 082323.12 entered into a contract with Lumsden McCormick LLP to provide annual auditing services to the City through fiscal year 2025; and

**WHEREAS**, the professional services provided by our auditors, Lumsden McCormick, have resulted in increased expenses due to additional work performed outside of their normal contractual scope for GASB 87 compliance, ambulance services activity, and unreconciled account activity; and

**WHEREAS**, the current professional services budget does not adequately cover these increased expenses; and

**WHEREAS**, it is essential to maintain accurate and compliant financial records and audit reports to ensure the financial health and transparency of our organization; and

**WHEREAS**, there are sufficient funds available in the Contingency Account to cover these additional expenses;

**RESOLVED** that the FY 2024 General Fund budget is amended as follows:

Expense

Decrease

A.1900.54775	Contingency	\$8,752
--------------	-------------	---------

Increase

A.1010.54055	Professional Services	\$8,752
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# Budget Performance Report

Fiscal Year to Date 07/16/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund A - General Fund</b>										
EXPENSE										
Department 1010 - Legislative Common Council										
51040	Part Time Wages	48,500.00	.00	48,500.00	1,865.37	.00	25,365.16	23,134.84	52	48,726.39
52060	Computer Equipment	4,000.00	.00	4,000.00	.00	.00	2,805.79	1,194.21	70	.00
54003	Office Furniture	.00	.00	.00	.00	.00	.00	.00	+++	653.77
54005	Office Supplies	150.00	.00	150.00	.00	.00	.00	150.00	0	319.70
54035	Training and Education	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
54040	Assoc/Membership Dues	5,987.00	.00	5,987.00	.00	.00	5,987.00	.00	100	5,987.00
54055	Professional Services	34,500.00	.00	34,500.00	.00	.00	30,700.00	3,800.00	89	30,663.51
58010	FICA	3,710.00	.00	3,710.00	142.71	.00	1,939.02	1,770.98	52	3,727.62
58020	Workers Compensation	9,834.00	.00	9,834.00	378.24	.00	5,484.48	4,349.52	56	10,756.20
58050	Retirement	.00	.00	.00	.00	.00	.00	.00	+++	211.66
Department 1010 - Legislative Common Council Totals		\$108,681.00	\$0.00	\$108,681.00	\$2,386.32	\$0.00	\$72,281.45	\$36,399.55	67%	\$101,045.85
EXPENSE TOTALS		\$108,681.00	\$0.00	\$108,681.00	\$2,386.32	\$0.00	\$72,281.45	\$36,399.55	67%	\$101,045.85
Fund A - General Fund Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		108,681.00	.00	108,681.00	2,386.32	.00	72,281.45	36,399.55	67%	101,045.85
Fund A - General Fund Totals		(\$108,681.00)	\$0.00	(\$108,681.00)	(\$2,386.32)	\$0.00	(\$72,281.45)	(\$36,399.55)		(\$101,045.85)
Grand Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		108,681.00	.00	108,681.00	2,386.32	.00	72,281.45	36,399.55	67%	101,045.85
Grand Totals		(\$108,681.00)	\$0.00	(\$108,681.00)	(\$2,386.32)	\$0.00	(\$72,281.45)	(\$36,399.55)		(\$101,045.85)

# Lumsden McCormick

Cyclorama Building | 369 Franklin Street | Buffalo, NY 14202

CERTIFIED PUBLIC ACCOUNTANTS

p: 716.856.3300 | f: 716.856.2524 | [www.LumsdenCPA.com](http://www.LumsdenCPA.com)

Sue Mawhiney  
City of Lockport  
One Locks Plaza  
Lockport, NY 14094

Invoice No. 204649  
Invoice Date 3/26/2024  
Client No. V0378600.00

In accordance with the terms of our engagement letter, first progress billing for services rendered in connection with the audit of the City of Lockport financial statements for the year ended December 31, 2023. Services include fieldwork and related matters through 3/24/2024.

Current Amount \$23,000.00



### Accounts Receivable Aging

0 - 30	31 - 60	61 - 90	91 - 120	over 120	Balance
\$23,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,000.00

A service charge of 1 1/2% per month will be charged to your account on balances over 60 days past due.

A.1010.54055

# Lumsden McCormick

Cyclorama Building | 369 Franklin Street | Buffalo, NY 14202

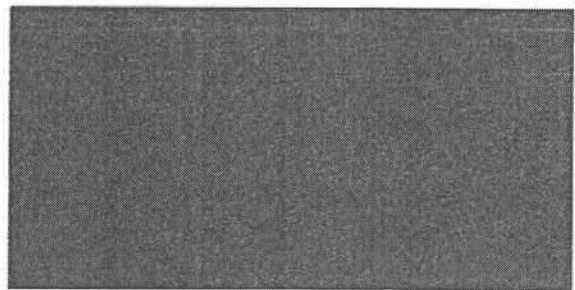
CERTIFIED PUBLIC ACCOUNTANTS

p: 716.856.3300 | f: 716.856.2524 | www.LumsdenCPA.com

Daniel Cavallari  
City of Lockport  
One Locks Plaza  
Lockport, NY 14094

Invoice No. 206724  
Invoice Date 4/26/2024  
Client No. V0378600.00

In accordance with the terms of our engagement letter, second progress billing for services rendered in connection with the audit of the City of Lockport financial statements for the year ended December 31, 2023. Services include fieldwork and related matters through 4/25/24.	\$2,000.00
Additional billings due to delays in receipt of information, unreconciled account activity, fixed asset assistance and various communications to obtain corrected workpapers.	\$5,500.00
Out-of-pocket expenses - mileage	<u>\$200.00</u>
Current Amount	<u>\$7,700.00</u>



Accounts Receivable Aging

0 - 30	31 - 60	61 - 90	91 - 120	over 120	Balance
\$7,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,700.00

A service charge of 1.5% per month will be charged to your account on balances not paid within 30 days.

# Lumsden McCormick

1369 Franklin Street, Buffalo, NY 14202

CERTIFIED PUBLIC ACCOUNTANTS

p: 716.856.3300, f: 716.856.2524, www.LumsdenCPA.com

Daniel Cavallari, Director of Finance  
City of Lockport  
One Locks Plaza  
Lockport, NY 14094

Invoice No. 207343  
Invoice Date 5/24/2024  
Client No. V0378600.00

In accordance with the terms of our engagement letter, third progress billing for services rendered in connection with the audit of the City of Lockport financial statements for the year ended December 31, 2023. Services include fieldwork and related matters through 5/23/24. \$6,000.00

Additional billings due to GASB 87 preparation and assistance with recognition of ambulance services activity. \$3,400.00

Current Amount \$9,400.00

### Accounts Receivable Aging

0 - 30	31 - 60	61 - 90	91 - 120	over 120	Balance
\$9,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,400.00

A service charge of 1.5% per month will be charged to your account on balances not paid within 30 days.



Cyclorama Building | 369 Franklin Street | Buffalo, NY 14202

CERTIFIED PUBLIC ACCOUNTANTS

p: 716.856.3300 | f: 716.856.2524 | www.LumsdenCPA.com

Daniel Cavallari, Director of Finance  
 City of Lockport  
 One Locks Plaza  
 Lockport, NY 14094

Invoice No. 207670  
 Invoice Date 6/26/2024  
 Client No. V0378600.00

In accordance with the terms of our engagement letter, fourth progress billing for services rendered in connection with the audit of the City of Lockport financial statements for the year ended December 31, 2023. Services include fieldwork and related matters through 6/24/2024. \$2,000.00

Additional billings due to GASB 87 preparation and assistance with recognition of ambulance services activity. \$1,152.00

Current Amount \$3,152.00

Accounts Receivable Aging

0 - 30	31 - 60	61 - 90	91 - 120	over 120	Balance
\$3,152.00	\$9,400.00	\$0.00	\$0.00	\$0.00	\$12,552.00

A service charge of 1.5% per month will be charged to your account on balances not paid within 30 days.

### City of Lockport - Resolution Request Form

Agenda Description: Roof Replacement RFP

Presented By: Daniel Cavallari

Date Submitted: 7/16/2024

Topic Area (Select Most Applicable Option):

Community Event	<input type="checkbox"/>	Local Law Change	<input type="checkbox"/>
Budget Amendment	<input type="checkbox"/>	Community Development	<input type="checkbox"/>
Contract Approval	<input checked="" type="checkbox"/>	Community Event	<input type="checkbox"/>
Donation Acceptance	<input type="checkbox"/>	Engineering Process	<input type="checkbox"/>
Grant Application / Award	<input type="checkbox"/>	Code and Planning	<input type="checkbox"/>
Fund Utilization Request	<input type="checkbox"/>	Other	<input type="checkbox"/>

*Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.*

Summary of Resolution:

6/27/2024 Notification of bids received on 6/27/2024 in response to the RFP Roof-Stand Pipe Roof Replacement Outwater Park

This resolution is to authorize the city to pursue a contract with Progressive Roofing based on services provided and pricing.

This project will be funded through the Capital Project fund H204 - Water Infrastructure

Explanation of Attachments:

(1) Resolution (2)Bid (3)RFP (4)Capital Project Worksheet (5)Budget Worksheet

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: \_\_\_\_\_

*Clerk/Legal/Finance Approval:*

Notes:

Name:

Date of Approval:

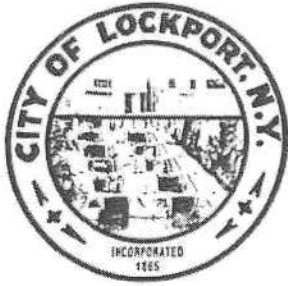


Whereas, the City published an RFP to collect bids for a Roof-Stand Pipe Roof Replacement Outwater Park on June 18, 2024 with a due date of June 27, 2024;

Whereas, the City Clerk, in coordination with the City's Water Department Maintenance Supervisor and Finance Director, have reviewed said bid submissions and have recommended to pursue a contract with Progressive Roofing;

Whereas the Capital Projects H204 Fund Operating Budget appears to be appropriately funded to cover this project;

Now therefore be it resolved that the Mayor is hereby authorized to enter into a contract with Progressive Roofing.



**CITY OF LOCKPORT, NEW YORK**  
LOCKPORT MUNICIPAL BUILDING  
ONE LOCKS PLAZA  
LOCKPORT, NY 14094

**OFFICE OF CITY CLERK**

Sarah K. Lanzo, City Clerk  
Emily Stoddard Dep. City Clerk/Registrar of Vital Statistics

Office (716)439-6676  
Fax (716)439-6702

**BID OPENING**

Owner: Water-Filtration

Bid Opening: 2pm

Project: Roof-stand pipe Roof Replacement -

Time: 6/27/2024

Contractor Name	Phone Number	Service	Bid Amount
Progressive Roofing			\$18,981
Orme Roofing			\$21,466
ELMER W. DAVIS			\$29,514
Janakstang			
D. L. L.			
Mark A. Liko			



Garland/DBS, Inc.  
3800 East 91<sup>st</sup> Street  
Cleveland, OH 44105  
Phone: (800) 762-8225  
Fax: (216) 883-2055



## ROOFING MATERIAL AND SERVICES PROPOSAL

City of Lockport Water Department  
Outwater Park - Stand Pipe Roof  
150 Outwater Drive  
Lockport, NY 14094

Date Submitted: 06/19/2024  
Proposal #: 25-NY-240740  
MICPA # PW1925

Purchase orders to be made out to: Garland/DBS, Inc.

**Please Note:** The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Racine County, WI and OMNIA Partners, Public Sector (U.S. Communities).

### **Scope of Work: Flat Roof Area - New 2-Ply Roofing System, Full Tear Off**

#### **Reference Specification Section 07 52 00**

1. Remove all insulation and existing EPDM roof system down to concrete deck. Remove all existing edge and fascia metal.
2. Provide new 1/8" tapered r30 insulation plan pitched to drip edge.
3. Install new perimeter wood blocking to accommodate new insulation height.
4. At all angle changes for flashings, install a 45 degree wood fiber cant strip in low rise adhesive.
5. Install modified base sheet field and flashings in cold process adhesive.
6. Install modified mineral cap sheet field and flashings in cold process adhesive. Contractor can either broadcast additional granules into the adhesive bleed out.
7. Flashing base plies should return onto the field of the roof at least 6". Flashing cap plies should return onto the field of the roof at least 9". At wall flashing, contractor to 3 course with TuffFlash and scrim over top of flashing membranes.
8. Cut existing metal flashing to be able to pop rivet new metal piece to cover flashing membrane.
9. At each vertical seam/lap at all flashings, install a three-course detail of mastic and mesh, approximately 8" wide.
10. Install copper pitch box with rain collar at pipe penetration.
11. Replace all drip edge metal with new metal edge per code. If required, form fascia extenders out of metal flat stock to accommodate blocking height.
12. Install new .040 aluminum gutter and downspout.

13. After roof system is cured, aluminum coat field and flashings.

**Proposal Price Based Upon Market Experience: \$ 18,981**

**Garland/DBS Price:**

<b>Progressive Roofing</b>	<b>\$ 18,981</b>
<b>Grove Roofing</b>	<b>\$ 21,466</b>
<b>Elmer W Davis</b>	<b>\$ 29,514</b>

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers.

Please Note – The construction industry is experiencing unprecedented global pricing and availability pressures for many key building components. Specifically, the roofing industry is currently experiencing long lead times and significant price increases with roofing insulation and roofing fasteners. Therefore, this proposal can only be held for 30 days. DBS greatly values your business, and we are working diligently with our long-term suppliers to minimize price increases and project delays which could effect your project. Thank you for your understanding and cooperation.

**Clarifications/Exclusions:**

1. Sales and use taxes are excluded. Please issue a Tax Exempt Certificate.
2. Permits are excluded.
3. Plumbing, Mechanical, Electrical work is excluded.
4. Masonry work is excluded.
5. Interior Temporary protection is excluded.
6. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

*Matt Egan*

Matt Egan  
Garland/DBS, Inc.  
(216) 430-3662

cityclerk@lockportny.gov

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**Subject:** FW: [EXTERNAL] Stand Pipe Roof Proposal with 3 Bids  
**Attachments:** Omnia Proposal - City of Lockport Outwater Park Stand Pipe Roof.pdf

**From:** Nick Kney <nkney@garlandco.com>  
**Sent:** Thursday, June 20, 2024 6:31 AM  
**To:** Dennis McNamara <dmcnamara@lockportny.gov>; cityclerk@lockportny.gov  
**Subject:** [EXTERNAL] Stand Pipe Roof Proposal with 3 Bids

Dennis and Sarah,

I've attached the updated proposal for the stand pipe roof, per our discussion on Tuesday, Sarah.

Please let me know if there is anything else I can do for you, and thanks for partnering with Garland on your roofing needs and solutions.

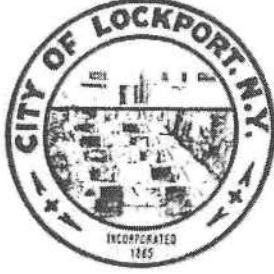
Take care,

Nick



**Nick Kney**  
Territory Manager - Buffalo, NY  
c: (716) 982-1251  
e: [nkney@garlandco.com](mailto:nkney@garlandco.com)  
w: <https://www.garlandco.com/>

*Manufacturer*



**CITY OF LOCKPORT, NEW YORK**  
LOCKPORT MUNICIPAL BUILDING  
ONE LOCKS PLAZA  
LOCKPORT, NY 14094

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**OFFICE OF CITY CLERK**

Sarah K. Lanzo, City Clerk  
Emily Stoddard, Deputy City Clerk/Vital Records Registrar

Office (716) 439-6676  
Fax (716) 439-6702

**REQUESTS FOR PROPOSALS**

The City of Lockport is requesting sealed proposals for  
**Project: Stand Pipe Roof Replacement at Outwater Park**

**Location:** 150 Outwater Drive, Lockport, NY 14094

Notice is hereby given that sealed proposals for the services above will be reviewed and considered by the City of Lockport up to **2 pm on Thursday, June 27<sup>th</sup>** at the office of City Clerk, municipal building, One Locks Plaza, Lockport, NY 14094.

Proposers will provide one written quote that contains the total cost and the scope of work.

Please contact City Clerk, Sarah K. Lanzo at 716-439-6676 or [cityclerk@lockportny.gov](mailto:cityclerk@lockportny.gov) with any questions.

The City of Lockport, NY reserves the right to reject any or all proposals, to consider the reputation and experience of the proposal in making its selection; to waive any informalities or minor deviations from the proposal form, and to award to other than the lowest quote, if good and sufficient reasons, it is considered in the best interested of the City of Lockport to do so. The City will not reimburse any costs associated with the preparation of the RFP(s).

Publish Date: June 18, 2024

## **Request for Proposal (RFP)**

City of Lockport Water Department

Project: Stand Pipe Roof Replacement at Outwater Park

Location: 150 Outwater Drive, Lockport, NY 14094

### **Scope of Work:**

The City of Lockport Water Department is seeking proposals from qualified contractors for the replacement of the flat roof area of the stand pipe at Outwater Park. The project involves the installation of a new 2-ply roofing system with a full tear-off. The detailed scope of work includes:

#### **Removal:**

- Remove all insulation and existing EPDM roof system down to the concrete deck.
- Remove all existing edge and fascia metal.

#### **Insulation:**

- Provide new 1/8" tapered R30 insulation plan pitched to the drip edge.

#### **Perimeter Blocking:**

- Install new perimeter wood blocking to accommodate the new insulation height.

#### **Cant Strip:**

- Install a 45-degree wood fiber cant strip at all angle changes for flashings in low-rise adhesive.

#### **Base Sheet Installation:**

- Install a modified base sheet for the field and flashings in cold process adhesive.

#### **Cap Sheet Installation:**

- Install a modified mineral cap sheet for the field and flashings in cold process adhesive. The contractor can either broadcast additional granules into the adhesive bleed out.

#### **Flashing Installation:**

- Flashing base plies should return onto the field of the roof at least 6".
- Flashing cap plies should return onto the field of the roof at least 9".
- At wall flashing, contractor to three-course with TuffFlash and scrim over the top of flashing membranes.

#### **Metal Flashing:**

- Cut existing metal flashing to be able to pop rivet new metal pieces to cover flashing membranes.

#### **Vertical Seam/Lap Detail:**

- Install a three-course detail of mastic and mesh at each vertical seam/lap at all flashings, approximately 8" wide.

#### **Pipe Penetration:**

- Install copper pitch box with rain collar at pipe penetration.

#### **Drip Edge Replacement:**

- Replace all drip edge metal with new metal edge per code.
- Form fascia extenders out of metal flat stock to accommodate blocking height if required.

**Gutter and Downspout:**

- Install new .040 aluminum gutter and downspout.

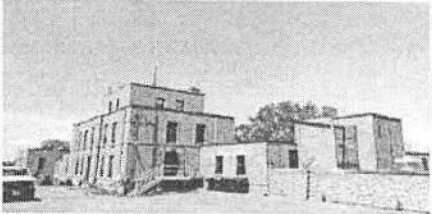
**Aluminum Coating:**

- After the roof system is cured, apply an aluminum coat to the field and flashings.

**Proposal Submissions:**

- Proposals should be submitted in paper format to the City of Lockport, NY by deadline noted on page 1 (June 27, 2024)
  - City of Lockport, NY  
Attn: RFP – Roof Replacement Water Dept.
- For specific questions: please contact Dennis McNamara, Chief Operator Water at: [dmcnamara@lockportny.gov](mailto:dmcnamara@lockportny.gov)
- The City of Lockport, NY reserves the right to reject any and all proposals and to waive any irregularities or informalities in the proposal process
- Please note that this RFP does not obligate the City to select a bidder or accept a bid at this time or any time in the future. The City can at its sole discretion revise the requirement, scope and selections process for this RFP at this time. The city will not reimburse any costs to produce this proposal.



<b>PROJECT TITLE</b> <b>WATER INFRASTRUCTURE IMPROVEMENTS</b>							<b>STARTING YEAR</b> 2021	<b>COUNCIL DISTRICT(S)</b> All				
<b>DEPARTMENT</b> FX.8397 Water Equipment and Capital Outlay				<b>PROJECT STATUS</b> On-Going			<b>FUND NUMBER</b> H204	<b>ACCOUNT NUMBER</b> H204.8397.52480				
<b>PROJECT DESCRIPTION</b> The City of Lockport has established a Water Infrastructure Improvements Fund dedicated to enhancing its water infrastructure systems. Recognizing the importance of providing safe and reliable water services to its residents, the city has allocated resources to address the maintenance, repair, and improvement needs of its water infrastructure. This fund allows for investments in critical areas such as water treatment plants, pipelines, pumping stations, reservoirs, and water storage facilities. By prioritizing water infrastructure improvements, Lockport aims to ensure the delivery of high-quality drinking water, enhance system efficiency, and address any aging infrastructure challenges. This dedicated fund highlights the city's commitment to the long-term sustainability of its water supply and distribution systems, ultimately benefiting the community by safeguarding public health and supporting economic growth.							<b>PROJECT MAP</b> 					
<b>IMPACT ON OPERATING BUDGET</b> <u>Operating Impact?</u> Will Impact <input checked="" type="checkbox"/> Personnel: N/A Will Not Impact <input type="checkbox"/> Operations: Yes # of Positions 0 Other: \$ - Total: Varying			<b>IMPACT EXPLANATION</b> Varying amount of impact depending on designated use for the year. Expected maintenance costs and annual upkeep of this project's expenditures will be added to the following year's operating budget for said infrastructure and equipment. This fund will not be used for annual maintenance and upkeep.					<b>ASSOCIATED RESOLUTIONS</b> 112420.7				
<b>*PROJECT COSTS</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>FUNDING SOURCE(S)</b>		
Infrastructure		\$ -	\$ 41,797	85,770	45,000	120,000	100,000	93,700	\$ 486,267	Water Funds \$ 486,267		
<b>TOTAL COSTS</b>		\$ -	\$ 41,797	\$ 85,770	\$ 45,000	\$ 120,000	\$ 100,000	\$ 93,700	\$ 486,267	TOTAL FUNDED \$ 486,267		
<b>*SOURCE OF FUNDS</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	UNFUNDED		
Water Funds		\$ -	\$ 150,000	\$ 61,220	\$ 25,047	\$ 150,000	\$ 50,000	\$ 50,000	486,267	PROJECT TOTAL \$ 486,267		
<b>Unfunded</b>										<b>SCHEDULE</b>	<b>START</b>	<b>FINISH</b>
TOTAL SOURCES		\$ -	\$ 150,000	\$ 61,220	\$ 25,047	\$ 150,000	\$ 50,000	\$ 50,000	\$ 486,267	Infrastructure	1/1/2021	1/1/2040
										Land		
										Construction		
										<b>TOTAL</b>	<b>Ongoing</b>	<b>Ongoing</b>

# Budget Performance Report

Life-to-Date to 07/16/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund H204 - Active, FX Infra. Improvements									
	REVENUE								
	Department 8397 - Water Equipment & Cap Outlay								
32801	Interfund Revenue								
32801.FX	Interfund Revenue From Water Fund	.00	258,089.00	258,089.00	.00	.00	258,089.00	.00	100
	<b>32801 - Interfund Revenue Totals</b>	<b>\$0.00</b>	<b>\$258,089.00</b>	<b>\$258,089.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$258,089.00</b>	<b>\$0.00</b>	<b>100%</b>
	Department 8397 - Water Equipment & Cap Outlay Totals	\$0.00	\$258,089.00	\$258,089.00	\$0.00	\$0.00	\$258,089.00	\$0.00	100%
	REVENUE TOTALS	\$0.00	\$258,089.00	\$258,089.00	\$0.00	\$0.00	\$258,089.00	\$0.00	100%
	EXPENSE								
	Department 8397 - Water Equipment & Cap Outlay								
52480	Infrastructure-Water System	.00	221,725.86	221,725.86	.00	3,527.58	211,977.32	6,220.96	97
59000	Interfund Transfer To								
59000.H	Interfund Transfer To Capital	.00	36,363.14	36,363.14	.00	.00	36,363.14	.00	100
	<b>59000 - Interfund Transfer To Totals</b>	<b>\$0.00</b>	<b>\$36,363.14</b>	<b>\$36,363.14</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$36,363.14</b>	<b>\$0.00</b>	<b>100%</b>
	Department 8397 - Water Equipment & Cap Outlay Totals	\$0.00	\$258,089.00	\$258,089.00	\$0.00	\$3,527.58	\$248,340.46	\$6,220.96	98%
	EXPENSE TOTALS	\$0.00	\$258,089.00	\$258,089.00	\$0.00	\$3,527.58	\$248,340.46	\$6,220.96	98%
Fund H204 - Active, FX Infra. Improvements Totals									
	REVENUE TOTALS	.00	258,089.00	258,089.00	.00	.00	258,089.00	.00	100%
	EXPENSE TOTALS	.00	258,089.00	258,089.00	.00	3,527.58	248,340.46	6,220.96	98%
Fund H204 - Active, FX Infra. Improvements Totals		\$0.00	\$0.00	\$0.00	\$0.00	(\$3,527.58)	\$9,748.54	(\$6,220.96)	
	Grand Totals								
	REVENUE TOTALS	.00	258,089.00	258,089.00	.00	.00	258,089.00	.00	100%
	EXPENSE TOTALS	.00	258,089.00	258,089.00	.00	3,527.58	248,340.46	6,220.96	98%
	Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,527.58)	\$9,748.54	(\$6,220.96)	

Resolution No. \_\_\_\_\_

WHEREAS, The Lockport Locks Heritage District Corporation (LHDC) is a 501c3 not-for-profit organization with a mission to rehabilitate the Erie Canal Flight of Five Locks and to encourage and support the transformation of the Locks Heritage District into a vibrant heritage tourism destination; and

WHEREAS, the vision of the LHDC is a vibrant, robust Locks Heritage District, annually welcoming tens of thousands of visitors throughout the year, anchored by a fully rehabilitated and functional Flight of Five Locks, representing an historic site of national significance, and serving as a catalyst for economic development and jobs within and around the Locks Heritage District; and

WHEREAS, the LHDC has developed a " Phase III - City of Lockport's Erie Canal Flight of Five Locks Rehabilitation" project that celebrates the bicentennial of the completion of construction of the Erie Canal (1825-2025), including further rehabilitation of the historic Erie Canal Flight of Five Locks, and the promotion of the Erie Canal, Flight of Five, and City of Lockport as a world class heritage destination; and

WHEREAS, the LHDC is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under Title 9 of the Environmental Protection Act of 1993 for a park project to be located at the historic Erie Canal Flight of Five Locks, part of the Erie Canal National Heritage Corridor, a site located within the territorial jurisdiction of this Council; and

WHEREAS, the LHDC is additionally applying for funding through other state agencies and programs, including but not limited to: Empire State Development, Market NY, and the Canal Corporation; and

WHEREAS, as a requirement under the rules of this program, said not-for-profit corporation must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located";

NOW THEREFORE LET IT BE RESOLVED, that the Council of the City of Lockport hereby approves and endorses the application of the LHDC for a grant under Title 9 of the Environmental Protection Act of 1993, and for all funding being pursued by the LHDC, for a project known as the " Phase III - City of Lockport's Erie Canal Flight of Five Locks Rehabilitation" and located within the City of Lockport.

DATE OF ADOPTION CERTIFICATION OF CLERK



# Budget Performance Report

Life-to-Date to 06/18/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund <b>H206 - Active, FY 2021 Parks Revital.</b>									
	REVENUE								
	Department <b>7110 - Parks</b>								
<b>32801</b>	<b>Interfund Revenue</b>								
32801.A	Interfund Revenue From General Fund	.00	275,000.00	275,000.00	.00	.00	275,000.00	.00	100
	<b>32801 - Interfund Revenue Totals</b>	<b>\$0.00</b>	<b>\$275,000.00</b>	<b>\$275,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$275,000.00</b>	<b>\$0.00</b>	<b>100%</b>
	Department <b>7110 - Parks Totals</b>	<b>\$0.00</b>	<b>\$275,000.00</b>	<b>\$275,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$275,000.00</b>	<b>\$0.00</b>	<b>100%</b>
	REVENUE TOTALS	\$0.00	\$275,000.00	\$275,000.00	\$0.00	\$0.00	\$275,000.00	\$0.00	100%
	EXPENSE								
	Department <b>7110 - Parks</b>								
52490	Capital Improvements - Expense	.00	264,452.00	264,452.00	.00	12,073.50	215,648.02	36,730.48	86
<b>59000</b>	<b>Interfund Transfer To</b>								
59000.A	Interfund Transfer To General	.00	10,548.00	10,548.00	.00	.00	10,548.00	.00	100
	<b>59000 - Interfund Transfer To Totals</b>	<b>\$0.00</b>	<b>\$10,548.00</b>	<b>\$10,548.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,548.00</b>	<b>\$0.00</b>	<b>100%</b>
	Department <b>7110 - Parks Totals</b>	<b>\$0.00</b>	<b>\$275,000.00</b>	<b>\$275,000.00</b>	<b>\$0.00</b>	<b>\$12,073.50</b>	<b>\$226,196.02</b>	<b>\$36,730.48</b>	<b>87%</b>
	EXPENSE TOTALS	\$0.00	\$275,000.00	\$275,000.00	\$0.00	\$12,073.50	\$226,196.02	\$36,730.48	87%
Fund <b>H206 - Active, FY 2021 Parks Revital.</b>	Totals								
	REVENUE TOTALS	.00	275,000.00	275,000.00	.00	.00	275,000.00	.00	100%
	EXPENSE TOTALS	.00	275,000.00	275,000.00	.00	12,073.50	226,196.02	36,730.48	87%
Fund <b>H206 - Active, FY 2021 Parks Revital.</b>	Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$12,073.50)	\$48,803.98	(\$36,730.48)	
	Grand Totals								
	REVENUE TOTALS	.00	275,000.00	275,000.00	.00	.00	275,000.00	.00	100%
	EXPENSE TOTALS	.00	275,000.00	275,000.00	.00	12,073.50	226,196.02	36,730.48	87%
	Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$12,073.50)	\$48,803.98	(\$36,730.48)	

## Tim Russo

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**From:** Tim Russo <trusso@lockportny.gov>  
**Sent:** Friday, November 17, 2023 5:52 AM  
**To:** 'Chris Landry'  
**Subject:** RE: [EXTERNAL] RE: City of Lockport

Good morning,

Please send me the quote and I will get a resolution done to use H205 Parks Revitalization fund.

Thanks~!



Timothy Russo  
Director of Finance  
Finance Department  
City of Lockport, NY  
716.439.6631

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**From:** Chris Landry <clandry@lockportny.gov>  
**Sent:** Thursday, November 16, 2023 9:32 AM  
**To:** trusso@lockportny.gov  
**Subject:** Fwd: [EXTERNAL] RE: City of Lockport

I got this quote from a metal shop guy to make these trash receptacles for the parks. I'm looking to start to put these in all the parks over the next few years. It was very hard for me to find a company to do these only because we can't afford to buy like 50 or 60 all at once so the other 3 companies I asked for a quote wouldn't even give me one because they can't stop to just make like 10 a year it's not worth it for them to do. Trying to keep it local and be able to get like 10 a year until we have all the parks done. Can I have Carol do a PO for this without getting 2 more quotes? I went over this with Clayton and he wants to use the H2O funds to do this. Thanks Tim let me know

Get [Outlook for iOS](#)

---

**From:** Justin Reynolds <jreynolds@integritymachinefab.com>  
**Sent:** Thursday, November 16, 2023 8:33 AM  
**To:** Chris Landry <clandry@lockportny.gov>  
**Subject:** RE: [EXTERNAL] RE: City of Lockport

Good morning Chris,

That is great news. It will be cool to have built something for the city.

Thank you,  
Justin

**From:** Chris Landry <[clandry@lockportny.gov](mailto:clandry@lockportny.gov)>  
**Sent:** Thursday, November 16, 2023 8:28 AM  
**To:** Justin Reynolds <[jreynolds@integritymachinefab.com](mailto:jreynolds@integritymachinefab.com)>  
**Subject:** Re: [EXTERNAL] RE: City of Lockport

We're gonna do these Justin. I'll get a PO done up and send it to you.

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**From:** Justin Reynolds <[jreynolds@integritymachinefab.com](mailto:jreynolds@integritymachinefab.com)>  
**Sent:** Monday, October 16, 2023 3:12 PM  
**To:** Chris Landry <[clandry@lockportny.gov](mailto:clandry@lockportny.gov)>  
**Subject:** [EXTERNAL] RE: City of Lockport

Hi Chris,

Attached is the quote you requested. I will call you in a few to explain further. I had quite a few suppliers quote portions of this that I cannot do in house. Most of the materials will be processed here. All the welding will be done here. Some rolling/forming and the powdercoat would be done elsewhere. Early quotes were in the neighborhood of \$2500 each! I shopped around to find the best.

Thank you,  
Justin

---

**From:** Chris Landry <[clandry@lockportny.gov](mailto:clandry@lockportny.gov)>  
**Sent:** Wednesday, August 9, 2023 10:48 AM  
**To:** Justin Reynolds <[jreynolds@integritymachinefab.com](mailto:jreynolds@integritymachinefab.com)>  
**Subject:** City of Lockport

This is my work email. [Cedwards@lockportny.gov](mailto:Cedwards@lockportny.gov) is the person who does my billing. Thanks for stopping by look forward to doing business with you!

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INTEGRITY MACHINING & FABRICATION

Quotation # 24144

Integrity Machining & Fabrication LLC.  
4179 Cambria-Wilson Rd, Suite 1  
Lockport, NY 14094  
Tel. (716)553-8559

[www.Integritymachinefab.com](http://www.Integritymachinefab.com)

Company: City Of Lockport

Date: May 6, 2024

Attn: Chris Landry  
clandry@lockportny.gov  
25 W Main St,  
Lockport, NY 14094  
(716) 940-6925

Quotation Revision: -

Item	Part Number / Revision	Description	Quantity	Unit Price	Total Price
1	TBD	Lids	10	\$150.44	\$1,504.35

-Details and Exceptions

1	Material and Labor to be supplied by IMF
2	All quotes are subject to IMF's Sales T&C's (provided on request)

Shipping Terms	Delivery	Terms
EXW	Delivery 6 weeks to ship upon receipt of order	Net 30 upon invoice
Packaging	Quote is valid for 30 days after date quoted	IMF Representative
Standard Packaging		Justin Reynolds

We thank you for the opportunity to quote

Very truly yours,  
*Justin Reynolds*

716-553-8559  
[jreynolds@integritymachinefab.com](mailto:jreynolds@integritymachinefab.com)





INTEGRITY MACHINING & FABRICATION

Quotation # 24162

Integrity Machining & Fabrication LLC.  
4179 Cambria-Wilson Rd, Suite 1  
Lockport, NY 14094  
Tel. (716)553-8559

[www.Integritymachinefab.com](http://www.Integritymachinefab.com)

Company: City Of Lockport

Date: May 29, 2024

Attn: Chris Landry  
clandry@lockportny.gov  
25 W Main St,  
Lockport, NY 14094  
(716) 940-6925

Quotation Revision: 1

Item	Part Number / Revision	Description	Quantity	Unit Price	Total Price
1	CMD-GC01	Outdoor Garbage Can	10	\$1,207.35	\$12,073.50

Details and Exceptions

1	Material and Labor to be supplied by IMF
2	All quotes are subject to IMF's Sales T&C's (provided on request)

Shipping Terms	Delivery	Terms
EXW	Delivery 8 weeks to ship upon receipt of order	Net 30 upon invoice
Packaging	Quote is valid for 30 days after date quoted	IMF Representative
Standard Packaging		Justin Reynolds

We thank you for the opportunity to quote

Very truly yours,  
*Justin Reynolds*  
716-553-8559

[jreynolds@integritymachinefab.com](mailto:jreynolds@integritymachinefab.com)



INTEGRITY MACHINING & FABRICATION

Quotation # 24165

Integrity Machining & Fabrication LLC.  
4179 Cambria-Wilson Rd, Suite 1  
Lockport, NY 14094  
Tel. (716)553-8559

[www.Integritymachinefab.com](http://www.Integritymachinefab.com)

Company: City Of Lockport

Date: May 31, 2024

Attn: Chris Landry  
clandry@lockportny.gov  
25 W Main St,  
Lockport, NY 14094  
(716) 940-6925

Quotation Revision: -

Item	Part Number / Revision	Description	Quantity	Unit Price	Total Price
1	CMD-GC01-07 / -	Lid Assembly	10	\$150.44	\$1,504.35

Details and Exceptions

1	Material and Labor to be supplied by IMF
2	All quotes are subject to IMF's Sales T&C's (provided on request)

Shipping Terms	Delivery	Terms
EXW	Delivery 8 weeks to ship upon receipt of order	Net 30 upon invoice
Packaging	Quote is valid for 30 days after date quoted	IMF Representative
Standard Packaging		Justin Reynolds

We thank you for the opportunity to quote

Very truly yours,  
*Justin Reynolds*  
716-553-8559

[jreynolds@integritymachinefab.com](mailto:jreynolds@integritymachinefab.com)

**Whereas**, Resolution 040721.8 (FY 2021 Budget Supplement #1) established a Park Revitalization Program (H206) in the Capital Budget with \$275,000 in funding; and

**Whereas**, the City wishes to purchase ten metal trash bins for the parks; now, therefore, be it

**Resolved**, that the City of Lockport Common Council hereby approves of the Mayor to enter into a purchasing agreement with Integrity Machining and Fabrication for \$15,082.20 and utilize funds in the H206 capital project.

### City of Lockport - Resolution Request Form

Agenda Description: Birthday party for 11yr old

Presented By:

Date Submitted:

Topic Area (Select Most Applicable Option):

- Community Event
- Budget Amendment
- Contract Approval
- Donation Acceptance
- Grant Application / Award
- Fund Utilization Request

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

- Local Law Change
- Community Development
- Highways and Parks
- Engineering
- Code and Planning
- Other

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.

Summary of Resolution:

I'm requesting if I could please have  
 Chapel / union to N Adam and union on Sunday  
 \* 8-11-24 for block party from 1-8  
 thank you very much.

Jamie Branch  
 68 chapel st  
 Lockport NY

Explanation of Attachments:

\* Paula will follow up

302 14094  
 316  
 on  
 266-5315

Please include all backup correspondence, purchase orders, and other information is confidential and cannot be released.

Notes:

Name:

Date of Approval:

