

**CITY OF LOCKPORT**  
**CORPORATION PROCEEDINGS**

Lockport Municipal Building

Regular Meeting  
Official Record

August 14th, 2024  
6:00 P.M.

Mayor John Lombardi III called the meeting to order.

**ROLL CALL**

The following Common Council members answered the roll call:

Aldermen Craig, Devine, Kirchberger and Lupo.  
Alderwomen Fogle and Mullane were absent.

**INVOCATION**

**ANNOUNCEMENTS**

**RECESS**

Recess for public input.

**081424.1**

**APPROVAL OF MINUTES**

On motion of Alderman Craig, seconded by Alderman Devine, the minutes of the Regular Meeting of July 24th 2024 are hereby approved as printed in the Journal of Proceedings. Ayes 4. Carried.

**FROM THE MAYOR**

**Appointments:**

Carol M. Edwards, 320 Church Street, has been appointed to Senior Account Clerk of the City Clerk & Highway/Parks Department. This is a permanent position effective July 24th 2024. Said appointment is permanent and subject to the City of Lockport Municipal Civil Service Rules and Regulations.

Jennifer A. Diel, 21 Hill Street, has been appointed to Senior Account Clerk of the Building Inspection Department. This is a permanent position effective July 24th 2024. Said appointment is permanent and subject to the City of Lockport Municipal Civil Service Rules and Regulations.

Brittany A. Schuner, 251 Hawley Street, has been appointed to Senior Account Clerk of the Treasury Department. This is a permanent position effective July 24th 2024. Said appointment is permanent and subject to the City of Lockport Municipal Civil Service Rules and Regulations.

Courtney L. Licata, 80 S. Bristol Avenue, has been appointed to Senior Account Clerk of the Lockport City Police Department. This is a permanent position effective July 24th 2024. Said appointment is permanent and subject to the City of Lockport Municipal Civil Service Rules and Regulations.

### **FROM THE CITY CLERK**

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments. Reviewed by the Finance Committee.

**Communications** (which have been referred to the appropriate City officials)

**Notice of Complaint:**

7/12/2024 Kathryn Pryatt, 104 Jackson Street - tree  
7/19/2024 Lauren Putnam, 127 Vine Street - tree  
7/22/2024 William Russell, 208 South Street – tree

Referred to the Director of Highways, Parks and Water Distribution.

**Notice of Claim:**

7/31/2024 Kyle Lambalzer – mailbox

Referred to the Corporation Counsel.

**Notice of Summons:**

7/31/2024 Brianna Brundidge vs Hydraulic Race Co, Inc. dba Lockport Cave and Underground Boat Ride and City of Lockport  
7/31/1024 Casey Dahlstrom vs Hydraulic Race Co, Inc. dba Lockport Cave and Underground Boat Ride and City of Lockport

Referred to the Corporation Counsel.

**Notice of Petition:** (To review real property tax assessment pursuant to Article 7 of the Real Property Tax Law)

7/22/2024 79 Ontario Street  
7/29/2024 Paul Trinkwalder vs City of Lockport  
7/29/2024 Burkard Properties and Management LLC and David Burkard  
7/31/2024 158 High Street

Referred to the Corporation Counsel.

### **MOTIONS & RESOLUTIONS**

**081424.2**

By Alderman Kirchberger:

**Resolved** that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills and services to be paid on August 15<sup>th</sup>, 2024.

Seconded by Alderman Lupo and adopted. Ayes 4.

**081424.3**

By Alderman Craig:

**Resolved** that the Mayor and Common Council do hereby extend congratulations and appreciation to the following City employees for their years of dedicated service to the City of Lockport:

<u>Employee</u>	<u>Years of Service</u>	<u>Title</u>
Susan E. Israel	15	City Assessor
Timothy H. Stout II	5	Water and Sewer Maintenance Worker

Seconded by Alderman Lupo and adopted. Ayes 4.

**081424.4 WNYDGC event 8/31**

By Alderman Devine:

**Resolved** that pursuant to their request, permission is hereby granted to WNY Disc Golf Club to conduct a Tournament at Outwater Memorial Park on August 31, 2024, from 7 am until 7 pm, and be it further

**Resolved** that said permission is subject to WNY Disc Golf Club filing a certificate of insurance with the City Clerk naming the City of Lockport as additionally insured.

Seconded by Alderman Kirchberger and adopted. Ayes 4.

**081424.5 Civil Service Commission Approve Title: Water Reclamation**

By Alderman Devine:

**Resolved** that pursuant to the approval of the Civil Service Commission at their regular meeting on June 26, 2024, the following job title, Water Reclamation Process and Control Administrator for the Wastewater Department be and the same is hereby incorporated into the City of Lockport and recognized as a city position.

Seconded by Alderman Craig. Ayes 3. Nos: 1- Lupo. Motion failed.

**081424.6 Civil Service Commission Approve Title: Project Manager**

By Alderman Kirchberger:

**Resolved** that pursuant to the approval of the Civil Service Commission at their regular meeting on June 26, 2024, the following job title, Project Manager, for the Engineering Department be and the same is hereby incorporated into the City of Lockport and recognized as a city position.

Seconded by Alderman Craig. Ayes 2. Nos: Alderman Lupo and Devine. Motion failed.

**081424.7 Born Brave 5k 9/15**

By Alderman Craig:

**Resolved** that pursuant to the request of Chelsea and Aaron Schifferle, permission is hereby granted to host a 5K run, Born Brave 5K, in honor of their daughter Nina, to benefit Golisano Children's Hospital in Rochester, NY. The race will be held on Sunday, September 15, 2024, beginning at 9 am. Said permission is subject to submission of a certificate of insurance, naming the City of Lockport as additional insured and be it further

**Resolved** that Born Brave is granted permission to use the rest room facilities at Nelson G. Goehle Wide Waters on Sunday, September 15, 2024 and be it further

**Resolved** that the Director of Highways, Parks and Water Distribution is hereby authorized and directed to deliver barricades and street closed signs to said area prior to the event.

Seconded by Alderman Lupo and adopted. Ayes 4.

**081424.8 City Clerk Consulting Agreement**

By Alderman Lupo:

**Whereas** the City Clerk of the City of Lockport, Sarah Lanzo, has submitted a resignation effective August 12, 2024; and

**Whereas** Sarah Lanzo has provided invaluable service to the City of Lockport and has demonstrated extensive knowledge and expertise in the duties and responsibilities of the City Clerk's office; and

**Whereas** the City Council has determined that retaining Sarah Lanzo as an independent contractor will ensure a smooth transition and continued efficient operation of the City Clerk's office; and

**Whereas** Sarah Lanzo has agreed to continue providing services to the City of Lockport under a contractor's agreement;

**Now, therefore, be it resolved**, that Corporation Counsel be and is hereby directed and authorized to draft a consulting agreement; and

**Be it further resolved** that the Mayor, subject to Corporation Counsel approval, be and the same is hereby authorized and directed to execute a contract with Sarah Lanzo, at a total cost not to exceed \$4000.00 to be charged to account A.1420.54055.

Seconded by Alderman Devine and adopted. Ayes 4.

By Alderman Devine:

Resolved that the reading of the foregoing resolution be and is the same hereby waived.

Seconded by Alderman Kirchberger and adopted. Ayes 4.

**081424.9 NYSLRS Annual Reporting**

By Alderman Craig:

**Whereas** Title 315.4 of the New York Compilation of Codes, Rules and Regulations, entitled Regulations on Reporting for Elected or Appointed Officials requires the reporting of time for certain elected or appointed officials participating in the New York State Retirement System, and

**Whereas** Title 315.4 required that the Common Council establish by resolution a standard work day for each Elected or Appointed official serving the City of Lockport, and

**Whereas** elected or appointed offices must prepare and file a time record for the first 180 days of taking office which is good for a period of eight years, and

**Whereas** section 315.3 of Chapter VI, Title 2 of the New York Code of Rules and Regulations require the Common Council establish by resolution a standard work day for each elective or appointed official, and

**Whereas** none of the participants listed below are in Tier 1, and

**Whereas** all of the participants below have submitted their respective Record of Activities to the City Clerk.

**Now therefore be it resolved** that the City of Lockport, a municipal corporation located at One Locks Plaza, Lockport, New York 14094 hereby establishes the following standard workdays for these titles for the calendar year of 2024 and will report the officials to the New York State and Local Retirement System based on their record of activities:

<u>Title</u>	<u>Std. Work Day</u>	<u>Name</u>	<u>Term</u>	<u>Record Activity Results</u>
Corporation Counsel	7	David Blackley	1/1/2024-12/31/2025	11.47
Deputy Corporation Counsel	7	Kathleen Kugler	1/1/2024-12/31/2025	11.47
Deputy Corporation Counsel	7	Anthony Serianni	1/1/2024-12/31/2025	11.47

Seconded by Alderman Devine and adopted as amended on the floor. Ayes 4.

**081424.10 City Right of Way Garden**

By Alderman Lupo:

**Whereas** the residents of 230 East Avenue have requested permission to maintain a flower garden in the City of Lockport right of way adjacent to their property, and

**Whereas** the flower garden enhances the aesthetic appeal of the neighborhood and contributes to the community's beautification efforts, and

**Whereas** the City of Lockport supports efforts by residents to beautify their surroundings in a manner that does not impede public use or safety, now therefore be it **Resolved** that the City of Lockport Common Council provides the residents of 230 East Avenue permission to maintain a flower garden in the City of Lockport right of way adjacent to their property. The flower garden must comply with all applicable city ordinances and regulations, including but not limited to height restrictions and sight distance requirements at intersections and the City of Lockport shall not be held liable for any damages or injuries resulting from the maintenance or presence of the flower garden in the right of way.

Seconded by Alderman Kirchberger and adopted. Ayes 4.

**081424.11 Harrison Place Construction**

By Alderman Craig:

**Resolved** that pursuant to their request Modern Surface Solutions, 7292 Akron Road, Lockport, NY 14094 is hereby granted permission to close off the section of sidewalk on the north side of Walnut Street along the entire face of 210 Walnut Street (known as Building 2 on the Harrison Place Campus) where they have a project taking place. Permission is hereby granted for the period of August 10<sup>th</sup> through October 31<sup>st</sup>, 2024. Said permission is subject to Modern Surface Solutions Inc filing a certificate of insurance with the City Clerk, naming the City of Lockport as additional insured and following all rules and regulations as set forth in the Lockport City Code.

Seconded by Alderman Kirchberger and adopted. Ayes 4.

**081424.12 Beast of Burden**

By Alderman Kirchberger:

**Resolved** that pursuant to their request, Happily Running, LLC is hereby granted permission to use the rest room facilities and at Nelson C. Goehle Wide Waters Marina on the weekend of August 10 and 11, 2024, for the annual Summer Beast of Burden Ultra Marathon. Said permission is subject to Happily Running, LLC filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured, and be it further

**Resolved** that the Director of Highways, Parks and Water Distribution is hereby authorized and directed to arrange for the preparation of the restroom facilities for said event and to arrange for delivery of barricades to close off the parking lot.

Seconded by Alderman Devine and adopted. Ayes 4.

**081424.13**

**ADJOURNMENT**

At 6:17 P.M. Alderman Craig moved the Common Council be adjourned until 6:00 P.M., Wednesday August 28<sup>th</sup> 2024.

Seconded by Alderman Devine and adopted. Ayes 4\_.

EMILY STODDARD  
Deputy City Clerk