

*FY 2025 Mayor's Recommended*

# CITY OF LOCKPORT

*Annual Operating Budget*

# CITY OFFICIALS

**MAYOR – JOHN LOMBARDI**

**TREASURER - SUE MAWHINEY**

**COUNCIL MEMBER (1<sup>ST</sup> WARD) – DR. JOHN CRAIG**

**COUNCIL MEMBER (2<sup>ND</sup> WARD) – ANITA MULLANE**

**COUNCIL MEMBER (3<sup>RD</sup> WARD) – MARK DEVINE**

**COUNCIL MEMBER (4<sup>TH</sup> WARD) – KATHRYN FOGLE**

**COUNCIL MEMBER (5<sup>TH</sup> WARD) – MARGARET LUPO**

**COUNCIL MEMBER (AT LARGE) – KEVIN KIRCHBERGER**

*Lockport Locks Flight of Five 3; Front Cover Photo by Dean Hueber*

Uploaded April 20<sup>th</sup> 2021



## *A Note from the Finance Director:*

I am pleased to present to you the Fiscal Year 2025 Mayor's Recommended Budget, a comprehensive financial plan outlining the City of Lockport's priorities and initiatives for the upcoming year. This budget represents the collaborative efforts of our dedicated city administration, working diligently to address the needs of our community.

It is important to note that this document, the Mayor's Recommended Budget, is the initial proposal for the fiscal year ahead. It reflects the administration's vision for our city's future and includes key provisions such as a 3% property tax levy increase, a 3.5% water and sewer rate increase, and a 0% refuse rate increase. These measures have been carefully considered to ensure fiscal responsibility while maintaining essential services for our residents.

The next steps in the budget process are vital in ensuring that your voices are heard and that our city's finances align with the community's needs and values. We invite all residents to participate in a public hearing scheduled for October 23, 2024, at 6:00 p.m. in the Common Council Chamber. This is your opportunity to voice your opinions, ask questions, and provide feedback on the proposed budget plan. We value your input, and your perspectives are essential in shaping the final budget.

Following the public hearing, the Common Council will deliberate on the proposed budget and consider any necessary changes and amendments. The Council aims to pass the budget on November 20, 2024, in preparation for its implementation on January 1, 2025.

This budget is a dynamic document that reflects our commitment to fiscal responsibility, transparency, and responsiveness to the needs of our community. Your participation in the budget process is a crucial part of this commitment, and we encourage you to engage with us as we work together to ensure that the final budget best serves the interests of all Lockport city residents.

I extend my appreciation to our dedicated city staff and Common Council members for their diligent work in crafting this budget proposal. Together, we look forward to a productive and inclusive budget process that ultimately benefits our city's future.

Sincerely,



Daniel Cavallari

Director of Finance

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# **Budget Narrative**

## **Introduction / How to Read this Budget**

Thank you for taking the time to explore the City of Lockport's annual budget! This section is designed to give you an introductory overview of the City's financial structure. For those interested in learning more about public finances and budgeting, we encourage you to consult the NYS Office of the State Comptroller for further information and resources.

The City operates through several distinct funds, each of which supports individual departments. For instance, the Water Fund covers the Water Administration and Water Distribution Departments, while the Sewer Fund supports the Wastewater Treatment Department. The primary fund for most governments, including ours, is the General Fund, which encompasses many key departments such as Fire, Police, Public Works, and Administration.

Each year, the City is required to create a balanced budget. This means that revenues or existing fund balances must match or exceed expenditures for each fund. Revenue, or income, comes from various sources, such as fees, fines, property and sales taxes, or funding from external sources like the State or Federal government. Expenditures represent the costs the City incurs to maintain operations. When revenues exceed expenditures at the end of the year, the City can increase its fund balance—essentially a savings account for emergencies or one-time expenses. Like other municipalities, the City has a fund balance policy that determines how large this balance should be. For example, our General Fund requires that 20% of its balance be unrestricted.

The following reports provide a detailed look at the City's past, present, and future spending. If you're interested in learning more about what specific departments do and their responsibilities, please refer to the budget proposal by department for each unit's mission and responsibilities.

## **Understanding the Budget Process**

The Charter reference that guides the City of Lockport's budget process is Article V C-102. This section provides a general outline to the budget process that the City must abide by annually. Below is a summarized and more approachable description of this process, as well as notes on how citizens of the City can partake in the process.

**Step 1)** In July of each year, the Director of Finance will lead and manage the budget development process. This includes having all Department Heads supply a budget request for the following year (starting in the next occurring January). Department heads are responsible for providing details for their request and any changes they wish to experience in their department.

**Step 2)** After this data is organized and cleaned, the Director of Finance meets with the Mayor and Treasurer to review the data with the Department Heads and then to make necessary reductions/additions to personnel and line items to create the Mayor's Recommended Budget. This is presented to the Council at the first Common Council meeting in October.

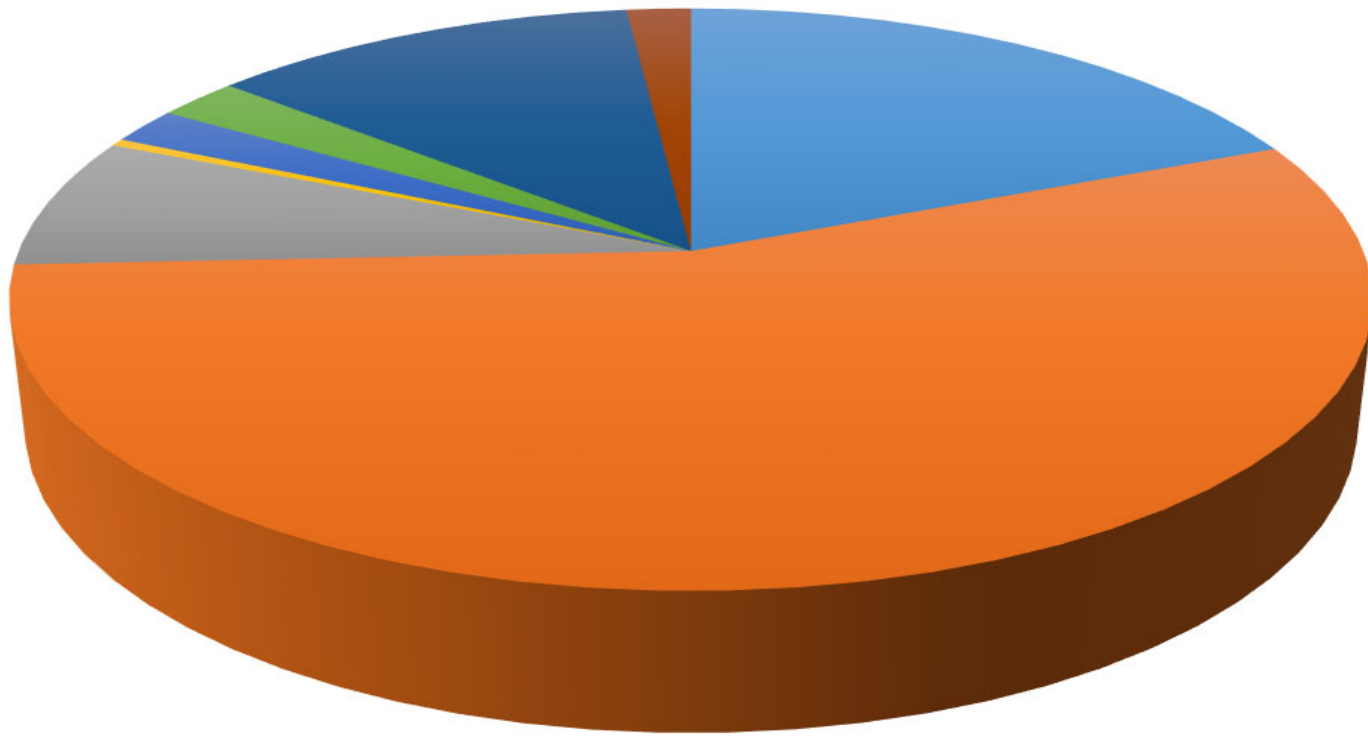
**Step 3)** Council will then get to review the budget and make any desired changes that they wish. This process usually involves a number of budget workshops that are held in the month of October. Prior to the second Council meeting in November, the City will hold a public hearing on both the budget and the rate increases.

**Step 4)** After the public hearing, Council will typically hold more public workshops to consider changes discussed in the public hearing as well as changes recommended from the New York State Comptroller's Office. A vote and passage of the budget is required to be completed by the second Common Council meeting November, after which the budget is posted online at the City's website.



**Where Do My Taxes Go?**

If you pay \$1,500 in City taxes, then:



- General Support, \$281
- Transportation, \$109
- Culture and Recreation, \$30
- Employee Benefits, \$180
- Public Safety, \$833
- Economic Opportunity, \$6
- Community Services, \$34
- Debt Service, \$27

## **Budget Impact Items**

The 2025 budget for the City of Lockport faces a number of critical financial challenges and opportunities, each of which must be carefully addressed to ensure fiscal responsibility while maintaining essential services. The following key factors have significantly shaped this budget proposal:

During the 2024 Fiscal Year, the City and AFSCME union successfully negotiated significant wage increases. While these adjustments will have a considerable impact on the city's personnel expenses, they are a testament to our commitment to investing in our workforce. These wage adjustments can be seen within this budget increasing labor costs across multiple departments throughout the General, Water, and Sewer funds. Similar increases will be seen within each departments FICA, Retirement, and overtime accounts.

The contract for the Hickory Club (Police) expired on December 31, 2023, and negotiations for a new agreement are still ongoing. Any changes to wages, benefits, or work conditions will need to be accounted for in the budget. Given the essential nature of public safety, adjustments to the police budget can have a significant influence on overall expenditure and will need to be carefully managed to avoid service disruptions. This budget has a significant balance in the general fund contingency account to anticipate expenses such as this.

The fire union is negotiating for increased certification pay, directly tied to their expanded ambulance responsibilities. This will lead to higher payroll costs for fire personnel, as additional certifications are required for effective emergency medical response. These increases will need to be reflected in the budget, alongside operational costs related to enhanced emergency services. This budget has a significant balance in the general fund contingency account to anticipate expenses such as this.

The city is facing significant increases in health insurance costs due to external factors beyond its control, such as rising premiums in the healthcare industry. These escalating costs will place additional pressure on the city's budget, as health insurance benefits are a significant portion of employee compensation packages.

Retirement contribution rates established by New York State have increased, paired with increasing salaries throughout the city. As employee salaries rise, the city's contributions to the NYS ERS and PFRS retirement systems also grow. While this requires additional financial resources, the City remains committed to meeting these obligations while balancing other important fiscal priorities. These contributions are part of our long-term investment in the financial security of our workforce, ensuring that our employees are well-supported in their retirement.

On a positive note, the city has reduced its outstanding debt following the final payment on the 2014 deficit financing, which was made in October 2024. This reduction in debt will lower the city's annual debt service obligations, freeing up some budgetary capacity. However, this relief will need to be carefully balanced against the rising costs from wage negotiations, health insurance, and retirement contributions.

# **Statement of Revenues, Expenditures, and Fund Balance**

## General Fund - Statement of Revenues, Expenditures and Fund Balance

*FY 2021 through FY 2025*

General Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
<b>Revenues</b>					
Real Property Taxes	13,731,634	14,461,893	13,713,588	14,023,272	14,540,307
Nonproperty Tax Items	7,540,936	8,203,441	8,527,489	8,468,608	8,541,331
Intergovernmental Charges	551,143	465,244	454,572	375,000	374,500
Departmental Income	231,744	207,631	958,058	1,280,622	1,584,875
Use of Money and Property	5,966	195,984	803,743	883,445	850,000
Licenses and Permits	221,521	230,588	282,323	223,695	280,000
Fines and Forfeitures	101,231	107,449	110,255	88,163	105,000
Sale of Property	198,957	76,917	53,655	16,877	16,000
Miscellaneous	72,817	614,191	2,973	114,134	8,500
State Aid	3,677,985	3,218,226	3,150,039	3,238,670	3,104,025
Federal Aid	545,163	464,508	244,968	34,374	25,000
Interfund Transfers	204,169	85,770	10,548	0	0
<b>Total Revenues</b>	<b>27,083,266</b>	<b>28,331,841</b>	<b>28,312,211</b>	<b>28,746,860</b>	<b>29,429,538</b>
<b>Expenditures</b>					
Personal Services	10,912,694	11,655,970	12,536,442	13,072,692	13,581,435
Equipment and Capital Outlay	169,943	884,806	912,976	475,484	466,349
Contractual	2,942,247	3,267,395	4,204,586	4,345,123	4,572,248
Debt Principal	795,350	903,249	489,125	715,387	497,032
Debt Interest	82,373	87,392	45,745	64,907	50,508
Employee Benefits	8,873,748	9,489,647	9,429,770	10,713,464	11,756,666
Interfund Transfers	2,147,884	1,121,354	579,505	20,000	25,000
<b>Total Expenditures</b>	<b>25,924,239</b>	<b>27,409,811</b>	<b>28,198,149</b>	<b>29,407,057</b>	<b>30,949,238</b>
<i>Excess (Deficit)</i>	<i>1,159,027</i>	<i>922,030</i>	<i>114,062</i>	<i>-660,197</i>	<i>-1,519,700</i>
<b>Fund Balance at End of Year</b>	<b>9,250,420</b>	<b>10,182,395</b>	<b>10,296,457</b>	<b>9,636,260</b>	<b>8,116,560</b>
<i>As a Percent of Expenditures</i>	<i>36%</i>	<i>37%</i>	<i>37%</i>	<i>33%</i>	<i>26%</i>

*\*Fund Balance amounts include only unrestricted balances without subsequent year's appropriation.*

*Budgeted Deficit Represents Budgeted Allocation of Fund Balance*

## Water Fund - Statement of Revenues, Expenditures and Fund Balance

*FY 2021 through FY 2025*

Water Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
<b>Revenues</b>					
Intergovernmental Charges	139,524	128,680	134,437	145,517	153,861
Departmental Income	3,992,141	4,048,117	4,064,463	4,161,021	4,212,230
Use of Money and Property	613	22,853	73,185	78,000	72,000
Licenses and Permits	0	0	0	0	0
Sale of Property	0	0	6,907	0	0
Miscellaneous	3,236	1,086	16	30	0
State Aid	0	0	0	0	0
Interfund Transfers	38,260	51,231	53,300	0	0
Proceeds of Obligations	0	0	0	0	0
<b>Total Revenues</b>	<b>4,173,774</b>	<b>4,251,967</b>	<b>4,332,308</b>	<b>4,384,568</b>	<b>4,438,091</b>
<b>Expenditures</b>					
Personal Services	1,229,609	1,182,025	1,246,921	1,285,000	1,558,403
Equipment and Capital Outlay	95,030	600	31,298	4,500	7,000
Contractual	1,058,441	1,188,758	1,107,099	1,182,834	1,232,964
Debt Principal	550,290	565,073	475,105	500,903	245,873
Debt Interest	156,965	142,298	123,656	110,316	94,463
Employee Benefits	1,047,452	1,062,308	1,064,333	1,167,727	1,336,505
Interfund Transfers	170,000	78,470	374,369	165,000	67,250
<b>Total Expenditures</b>	<b>4,307,788</b>	<b>4,219,531</b>	<b>4,422,781</b>	<b>4,416,280</b>	<b>4,542,458</b>
<i>Excess (Deficit)</i>	<i>-134,014</i>	<i>32,436</i>	<i>-90,473</i>	<i>-31,712</i>	<i>-104,367</i>
<b>Fund Balance at End of Year</b>	<b>2,937,353</b>	<b>2,969,790</b>	<b>2,879,317</b>	<b>2,847,605</b>	<b>2,743,238</b>
<i>As a Percent of Expenditures</i>	<i>68%</i>	<i>70%</i>	<i>65%</i>	<i>64%</i>	<i>60%</i>

*Budgeted Deficit Represents Budgeted Allocation of Fund Balance*

## Sewer Fund - Statement of Revenues, Expenditures and Fund Balance

*FY 2021 through FY 2025*

Sewer Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
<b>Revenues</b>					
Departmental Income	3,885,969	3,872,099	3,995,158	4,107,694	4,119,637
Use of Money and Property	159	12,454	41,282	40,000	32,000
Licenses and Permits	0	600	0	0	1,000
Sale of Property	73,708	171,017	0	0	0
Miscellaneous	3,111	5,488	0	500	0
Federal Aid	0	31,021	0	0	0
Interfund Transfers	108,558	82,736	128,530	150,000	0
Proceeds of Obligations	0	0	0	0	0
<b>Total Revenues</b>	<b>4,071,505</b>	<b>4,175,414</b>	<b>4,164,970</b>	<b>4,298,194</b>	<b>4,152,637</b>
<b>Expenditures</b>					
Personal Services	1,025,350	945,936	1,108,259	1,023,996	1,272,221
Equipment and Capital Outlay	793	19,516	21,384	69,400	26,000
Contractual	1,518,934	1,473,380	1,386,221	1,425,849	1,521,017
Debt Principal	577,535	608,569	497,477	530,400	381,076
Debt Interest	95,191	86,012	67,596	56,488	42,705
Employee Benefits	860,631	881,627	893,425	909,038	1,079,712
Interfund Transfers	181,971	44,000	299,162	137,242	67,250
<b>Total Expenditures</b>	<b>4,260,406</b>	<b>4,059,041</b>	<b>4,273,524</b>	<b>4,152,413</b>	<b>4,389,981</b>
<i>Excess (Deficit)</i>	<i>-188,901</i>	<i>116,374</i>	<i>-108,554</i>	<i>145,781</i>	<i>-237,344</i>
<b>Fund Balance at End of Year</b>	<b>1,878,009</b>	<b>1,994,383</b>	<b>1,885,829</b>	<b>2,031,610</b>	<b>1,794,266</b>
<i>As a Percent of Expenditures</i>	<i>44%</i>	<i>49%</i>	<i>44%</i>	<i>49%</i>	<i>41%</i>

*Budgeted Deficit Represents Budgeted Allocation of Fund Balance*



## Refuse and Recycling Fund - Statement of Revenues, Expenditures and Fund Balance

*FY 2021 through FY 2025*

Refuse and Recycling Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
<b>Revenues</b>					
Departmental Income	1,313,192	1,451,115	1,449,667	1,428,835	1,450,391
Use of Money and Property	0	0	0	0	0
Sale of Property	12,107	0	0	0	0
Miscellaneous	1,104	1,350	0	1,742	1,500
State Aid	0	0	0	0	0
<b>Total Revenues</b>	<b>1,326,402</b>	<b>1,452,465</b>	<b>1,449,667</b>	<b>1,430,577</b>	<b>1,451,891</b>
<b>Expenditures</b>					
Equipment and Capital Outlay	930	17,433	19,700	15,000	23,500
Contractual	1,177,268	1,194,325	1,297,349	1,243,730	1,428,391
Debt Principal	29,825	31,465	33,100	34,740	0
Debt Interest	6,457	4,965	3,392	1,737	0
<b>Total Expenditures</b>	<b>1,214,479</b>	<b>1,248,188</b>	<b>1,353,541</b>	<b>1,295,207</b>	<b>1,451,891</b>
<i>Excess (Deficit)</i>	<i>111,923</i>	<i>204,277</i>	<i>96,126</i>	<i>135,370</i>	<i>0</i>
<b>Fund Balance at End of Year</b>	<b>527,994</b>	<b>732,271</b>	<b>828,397</b>	<b>963,767</b>	<b>963,767</b>
<i>As a Percent of Expenditures</i>	<i>43%</i>	<i>59%</i>	<i>61%</i>	<i>74%</i>	<i>66%</i>

**Health Insurance Fund - Statement of Revenues, Expenditures and Fund Balance**  
*FY 2021 through FY 2025*

<b>Health Insurance Fund</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Revenues</b>					
Intergovernmental Charges	5,765,148	6,503,530	6,048,609	7,053,673	7,529,557
Use of Money and Property	0	0	0	0	0
Miscellaneous	114,502	146,257	263,779	183,152	196,706
<b>Total Revenues</b>	<b>5,879,650</b>	<b>6,649,786</b>	<b>6,312,388</b>	<b>7,236,825</b>	<b>7,726,263</b>
<b>Expenditures</b>					
Contractual	6,235,553	5,862,862	7,477,269	7,235,193	7,726,263
<b>Total Expenditures</b>	<b>6,235,553</b>	<b>5,862,862</b>	<b>7,477,269</b>	<b>7,235,193</b>	<b>7,726,263</b>
<i>Excess (Deficit)</i>	<i>-355,903</i>	<i>786,924</i>	<i>-1,164,881</i>	<i>1,632</i>	<i>0</i>
<b>Fund Balance at End of Year</b>	<b>1,609,917</b>	<b>2,285,740</b>	<b>1,120,859</b>	<b>1,122,491</b>	<b>1,122,491</b>
<i>As a Percent of Expenditures</i>	<i>26%</i>	<i>39%</i>	<i>15%</i>	<i>16%</i>	<i>15%</i>

*Budgeted Deficit Represents Budgeted Allocation of Fund Balance*

## Worker's Compensation Fund - Statement of Revenues, Expenditures and Fund Balance

*FY 2021 through FY 2025*

Worker's Compensation Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
<b>Revenues</b>					
Intergovernmental Charges	782,998	832,603	787,235	782,998	676,200
Use of Money and Property	684	22,467	85,070	97,160	70,000
Miscellaneous	71,611	68,709	102,092	0	29,000
<b>Total Revenues</b>	<b>855,293</b>	<b>923,779</b>	<b>974,397</b>	<b>880,158</b>	<b>775,200</b>
<b>Expenditures</b>					
Contractual	462,524	623,543	552,090	696,779	775,200
<b>Total Expenditures</b>	<b>462,524</b>	<b>623,543</b>	<b>552,090</b>	<b>696,779</b>	<b>775,200</b>
<i>Excess (Deficit)</i>	392,769	300,236	422,307	183,379	0
<b>Fund Balance at End of Year</b>	<b>885,020</b>	<b>1,265,776</b>	<b>1,688,083</b>	<b>1,871,462</b>	<b>1,871,462</b>
<i>As a Percent of Expenditures</i>	191%	203%	306%	269%	241%

# **Annual Expenditures by Department**

**Annual Expenditures by Department**  
*FY 2021 (Actual) through FY 2025 (Proposed)*

General Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
A.1010 - Legislative Common Council	101,560	130,498	101,046	117,433	104,082
A.1210 - Office of the Mayor	94,188	94,660	93,632	94,981	105,137
A.1310 - Finance & Accounting	396,815	403,536	393,792	430,994	438,953
A.1325 - Treasurer	250,302	303,232	322,556	340,923	347,845
A.1355 - City Assessor	228,974	255,796	317,356	339,646	296,121
A.1410 - City Clerk	276,207	281,190	246,244	282,266	291,523
A.1420 - City Attorney	192,027	183,447	211,215	235,000	198,752
A.1430 - Personnel - Civil Service	122,454	121,975	130,747	159,108	140,772
A.1440 - Engineering	247,121	252,909	301,591	295,288	315,834
A.1490 - Public Works Administration	129,487	162,008	216,713	230,317	251,807
A.1620 - Building Maintenance	410,083	500,063	564,894	633,770	691,674
A.1640 -Equipment Maintenance Garage	362,531	474,149	520,981	541,811	509,052
A.1670 - Central Printing and Mailing	53,502	53,683	63,418	56,500	56,500
A.1680 - Information Technology Services	226,907	230,012	242,581	256,931	279,024
A.1900 - Special Items	970,233	960,333	1,495,249	1,491,996	1,781,120
A.3120 - Police	6,759,251	7,377,728	7,541,842	8,035,918	8,371,973
A.3127 - Police Clerical	114,751	90,756	65,957	101,784	113,914
A.3128 - School Crossing Guards	26,850	36,855	33,081	35,794	44,678
A.3173 - Community Policing	78,406	77,334	0	0	0
A.3410 - Fire	5,131,061	5,968,647	7,518,355	7,669,294	8,049,826
A.3510 - Control of Dogs	34,386	40,130	69,211	72,582	75,950

**Annual Expenditures by Department**  
*FY 2021 (Actual) through FY 2025 (Proposed)*

General Fund (Continued)	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
A.3620 - Code & Safety Inspection	400,269	458,815	416,804	508,289	512,314
A.5110 - Street Maintenance	1,515,906	1,816,786	1,671,375	1,991,426	1,974,777
A.5182 - Street Lighting	311,820	358,102	291,415	241,000	270,996
A.6410 - Tourism	128,482	130,839	119,097	145,001	123,500
A.7110 - Parks	433,585	433,539	289,715	358,643	426,377
A.7140 - Playground and Recreation Centers	55,330	52,737	67,678	62,473	46,828
A.7180 - Community Pool	58,415	58,609	72,298	64,535	85,535
A.7185 - Marina	9,841	22,050	38,259	41,106	55,954
A.8021 - Community Development	223,381	198,584	177,470	170,482	169,641
A.8510 - Community Beautification	17,183	35,090	27,274	35,000	30,000
A.8730 - Forestry	430,244	434,162	415,412	458,684	510,386
A.9000 - Employee Benefits	3,107,078	3,299,565	3,046,511	3,365,877	3,705,853
A.9700 - Debt Service	877,723	990,640	534,869	780,294	547,540
A.9901 - Interfund Transfer	2,147,884	1,121,354	579,504	20,000	25,000
<b>Expenditure Totals</b>	<b>25,924,239</b>	<b>27,409,811</b>	<b>28,198,142</b>	<b>30,707,347</b>	<b>30,949,238</b>



**Annual Expenditures by Department**  
*FY 2021 (Actual) through FY 2025 (Proposed)*

Water Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
FX.1900 - Special Items	64,099	93,621	71,949	167,248	182,000
FX.8310 - Water Administration	530,685	377,838	430,958	405,780	436,095
FX.8320 - Pump Stations	321,899	382,750	362,000	365,166	364,464
FX.8330 - Filtration	1,309,992	1,451,301	1,408,221	1,515,331	1,668,033
FX.8340 - Distribution	911,323	767,436	843,148	929,627	1,058,263
FX.9000 - Employee Benefits	292,535	360,744	333,374	362,167	426,017
FX.9700 - Debt Service	707,255	707,371	598,761	611,219	340,336
FX.9901 - Interfund Transfer	170,000	78,470	374,369	165,000	67,250
<b>Expenditure Totals</b>	<b>4,307,788</b>	<b>4,219,531</b>	<b>4,422,780</b>	<b>4,521,538</b>	<b>4,542,458</b>
Sewer Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
G.1900 - Special Items	59,816	70,546	81,153	156,832	158,600
G.8120 - Wastewater Systems	335,735	336,969	358,235	334,858	352,775
G.8130 - Wastewater Treatment	2,352,067	2,149,998	2,240,470	2,404,379	2,483,347
G.8135 - Wastewater Compost	369,256	412,701	411,443	442,830	497,620
G.9000 - Employee Benefits	288,834	350,245	318,005	380,408	406,608
G.9700 - Debt Service	672,726	694,581	565,073	586,888	423,781
G.9901 - Interfund Transfer	181,971	44,000	299,162	137,242	67,250
<b>Expenditure Totals</b>	<b>4,260,406</b>	<b>4,059,041</b>	<b>4,273,541</b>	<b>4,443,437</b>	<b>4,389,981</b>

# Revenue Estimates and Projections

**Revenue Summary - Comparison of Estimates Revenues**  
*Fiscal Year Ending December 31, 2025*

<b>All Funds</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
General Fund	28,331,841	28,312,206	30,173,305	30,949,238
Refuse and Recycling Fund	1,452,465	1,449,667	1,430,035	1,451,891
Water Fund	4,251,967	4,644,808	4,526,565	4,542,458
Sewer Fund	4,175,414	4,423,376	4,440,694	4,389,981
Health Insurance Fund	6,649,786	7,027,187	7,215,673	7,726,263
Worker's Compensation Fund	923,779	974,397	831,219	775,200
<b>Total</b>	<b>45,785,252</b>	<b>46,831,642</b>	<b>48,617,491</b>	<b>49,835,031</b>

*\* Projected revenues include appropriated fund balance.*

**Revenue Summary - Comparison of Estimates Revenues**  
*Fiscal Year Ending December 31, 2025*

<b>General Fund (A)</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>0000 - Undesignated Revenue</b>				
31001 - Real Property Taxes	13,371,408	13,061,109	13,433,252	13,853,089
31002 - Allowance for Uncollectable	0	0	-100,000	-40,000
31051 - Gain from Sale of Tax Acquired Property	356,538	-40,000	0	0
31081 - Other Payments in Lieu of Taxes (PILOT)	373,281	377,057	394,563	392,218
31090 - Interest & Penalties of Property Taxes	330,730	283,800	330,000	300,000
31091 - Interest & Penalties on Special	29,937	31,621	35,000	35,000
31110 - Sales & Use Tax: Pre-empted	2,613,146	2,597,903	2,654,289	2,728,777
31120 - Sales & Use Tax: County Distribution	5,225,949	5,583,474	5,430,319	5,457,554
31130 - Utilities Gross Receipt Tax	226,673	221,618	225,000	225,000
32401 - Interest & Earnings	195,684	803,438	887,190	850,000
32410 - Rental of Real Property	300	300	0	0
32595 - Fees for Service	753	935	484	0
32610 - Fines & Tickets	66,634	80,301	68,000	70,000
32620 - Forfeiture of Deposits	0	0	0	0
32650 - Sale of Scrap and Excess Materials	4,322	4,291	5,000	3,500
32660 - Sale of Real Property	200	18,364	0	0
32665 - Sale of Equipment	54,405	0	0	0
32680 - Insurance Recoveries	17,671	31,000	8,187	0
32701 - Refund of Prior Year Expenses	12,628	24,692	7,709	0
32770 - Other Unclassified Revenue	-3,693	1,793	18,270	6,500
32801.CL - Interfund Revenue From Refuse Fund	75,000	75,000	75,000	75,000
32801.FX - Interfund Revenue From Water Fund	125,000	165,000	125,000	130,000
32801.G - Interfund Revenue From Sewer Fund	215,000	170,000	120,000	125,000
30599 - Appropriated Fund Balance	0	0	733,123	1,519,700

**Revenue Summary - Comparison of Estimates Revenues**  
*Fiscal Year Ending December 31, 2025*

<b>General Fund (A)</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>0000 - Undesignated Revenue (Continued)</b>				
33001 - State Aid Per Capita	2,650,525	2,650,525	2,650,525	2,650,525
33005 - Mortgage Tax	388,895	293,720	300,000	315,000
33960 - State Emergency Disaster Assistance	0	6,109	0	0
34089 - Other General Government Federal Aid	426,298	179,445	307,783	0
34960 - Federal Emergency Disaster Assistance	464	36,652	0	0
35031.H - Interfund Transfer from Capital	20,600	0	0	0
35050 - Interfund Transfer for Debt Service	65,170	0	0	0
35788 - Other Sources Leases	572,210	0	0	0
<b>0000 - Undesignated Revenue Total</b>	<b>27,415,727</b>	<b>26,658,147</b>	<b>27,708,694</b>	<b>28,696,863</b>
<b>1325 - Treasurer</b>				
31113 - Tax on Hotel Room Occupancy	6,834	6,384	9,000	6,500
31230 - Treasurer Fees	20,902	18,933	25,000	20,000
31231 - Administrative Fee - Hotel Occupancy	52	872	-2,129	0
31235 - Charges for Tax Advertising and	17,224	3,590	1,000	4,000
32401 - Interest & Earnings	0	5	0	0
<b>1325 - Treasurer Total</b>	<b>45,012</b>	<b>29,784</b>	<b>32,871</b>	<b>30,500</b>
<b>1355 - City Assessor</b>				
33089 - Other General Government State Aid	471	28,534	2,000	0
<b>1355 - City Assessor Total</b>	<b>471</b>	<b>28,534</b>	<b>2,000</b>	<b>0</b>
<b>1410 - City Clerk</b>				
31255 - Clerk Fees	34,361	37,072	38,000	38,000
32544 - Dog Licenses	37,920	44,460	0	0
<b>1410 - City Clerk Total</b>	<b>72,281</b>	<b>81,532</b>	<b>38,000</b>	<b>38,000</b>
<b>1430 - Personnel - Civil Service</b>				
31260 - Civil Service Exam Fees	2,408	3,104	2,500	2,500
32220 - Civil Service Fees	35,951	36,824	36,000	36,000
<b>1430 - Personnel - Civil Service Total</b>	<b>38,359</b>	<b>39,928</b>	<b>38,500</b>	<b>38,500</b>

**Revenue Summary - Comparison of Estimates Revenues**  
*Fiscal Year Ending December 31, 2025*

<b>General Fund (A)</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>1620 - Building Maintenance</b>				
33021 - State Aid Court Facilities Maintenance	32,129	26,146	32,130	75,000
<b>1620 - Building Maintenance Total</b>	<b>32,129</b>	<b>26,146</b>	<b>32,130</b>	<b>75,000</b>
<b>3120 - Police</b>				
31250 - Police Fees	7,975	8,441	8,000	8,000
31589 - Other Public Safety Income	71,159	70,813	80,235	145,225
31589.FFM - Other Public Safety Income	925	0	52,652	36,200
31741 - Parking Fees: Non-taxable	2,180	1,795	2,000	2,000
32260 - Public Safety Service Fees	3,975	4,292	4,000	5,000
32610 - Fines & Tickets	32,585	29,954	38,000	35,000
32705 - Gifts & Donations	3,000	1,000	3,000	2,000
32770 - Other Unclassified Revenue	3,919	3,418	81,830	0
33089 - Other General Government State Aid	0	0	210,000	0
33389 - Other Public Safety State Aid	0	37,489	43,000	45,000
34389 - Other Federal Public Safety Aid	37,745	28,870	25,000	25,000
<b>3120 - Police Total</b>	<b>163,464</b>	<b>186,072</b>	<b>547,717</b>	<b>303,425</b>
<b>3410 - Fire</b>				
31560 - Safety Inspection Fees	6,700	1,215	7,000	7,000
31589 - Other Public Safety Income	0	3	28	0
31640 - Ambulance Charges	0	674,446	1,200,000	1,250,000
32260 - Public Safety Service Fees	10,317	3,456	15,000	3,500
32665 - Sale of Equipment	319	0	0	12,500
32705 - Gifts and Donations	10,000	0	0	0
34389 - Other Federal Public Safety Aid	10,450	0	0	0
<b>3410 - Fire Total</b>	<b>37,786</b>	<b>679,120</b>	<b>1,222,028</b>	<b>1,273,000</b>
<b>3510 - Control of Dogs</b>				
32544 - Dog Licenses	0	0	45,000	45,000
<b>3510 - Control of Dogs Total</b>	<b>0</b>	<b>0</b>	<b>45,000</b>	<b>45,000</b>



**Revenue Summary - Comparison of Estimates Revenues**  
*Fiscal Year Ending December 31, 2025*

General Fund (A)	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
<b>3620 - Code and Safety Inspection</b>				
31570 - Charges on Unsafe Properties	13,315	29,490	40,000	46,000
32501 - Business Licenses	96,522	96,600	100,000	110,000
32555 - Building Permits	96,146	141,263	110,000	125,000
32595 - Fees for Service	8,230	0	0	0
33989 - Other Home and Community Services	25,240	0	0	0
<b>3620 - Code and Safety Inspection Total</b>	<b>239,453</b>	<b>267,353</b>	<b>250,000</b>	<b>281,000</b>
<b>5110 - Street Maintenance</b>				
31710 - Public Works Service Fees	0	4,156	800	0
33510 - Highway Maintenance State Aid	92,515	92,515	92,515	0
<b>5110 - Street Maintenance Total</b>	<b>92,515</b>	<b>96,671</b>	<b>93,315</b>	<b>0</b>
<b>6410 - Tourism</b>				
31113 - Tax on Hotel Room Occupancy	130,839	118,109	110,000	123,500
<b>6410 - Tourism Total</b>	<b>130,839</b>	<b>118,109</b>	<b>110,000</b>	<b>123,500</b>
<b>7110 - Parks</b>				
32705 - Gifts and Donations	0	2,900	2,900	0
<b>7110 - Parks Total</b>	<b>0</b>	<b>2,900</b>	<b>2,900</b>	<b>0</b>
<b>7140 - Playgrounds and Recreation Centers</b>				
32001 - Parks and Recreation Charges	3,075	4,115	4,500	0
32025 - Special Recreation Facility Charges	5,892	1,944	8,000	2,500
33820 - Youth Program State Aid	18,000	15,000	18,500	18,500
<b>7140 - Playgrounds and Recreation Centers Total</b>	<b>26,967</b>	<b>21,059</b>	<b>31,000</b>	<b>21,000</b>

**Revenue Summary - Comparison of Estimates Revenues**  
*Fiscal Year Ending December 31, 2025*

General Fund (A)	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
<b>7180 - Community Pool</b>				
32001 - Parks and Recreation Charges	4,892	4,268	7,000	6,450
32012 - Recreation Concessions	1,223	1,078	1,200	1,200
32025 - Special Recreation Facility Charges	0	180	350	300
<b>7180 - Community Pool Total</b>	<b>6,115</b>	<b>5,526</b>	<b>8,550</b>	<b>7,950</b>
<b>7185 Marina</b>				
32001 - Parks and Recreation Charges	749	1,170	1,000	1,000
32012 - Recreation Concessions	11,222	10,417	8,000	12,000
32025 - Special Recreation Facility Charges	2,624	1,188	2,500	2,500
<b>7185 - Marina Total</b>	<b>14,594</b>	<b>12,775</b>	<b>11,500</b>	<b>15,500</b>
<b>8021 Community Development</b>				
32170 - Community Development Fees	0	78,833	2,000	0
<b>8021 Community Development Total</b>	<b>0</b>	<b>78,833</b>	<b>2,000</b>	<b>0</b>
<b>8510 - Community Beautification</b>				
32705 - Gifts & Donations	16,002	-31,031	0	0
32705.HH - Gifts & Donations Hometown Hero	0	0	0	0
32705.JHP - Gifts & Donations John Henry Park	125	150	0	0
32705.VB - Gifts & Donations Veterans Bricks	0	50	0	0
<b>8510 - Community Beautification Total</b>	<b>16,127</b>	<b>-30,831</b>	<b>0</b>	<b>0</b>
<b>9901 - Interfund Transfer</b>				
35031.H - Interfund Transfer From Capital	0	10,548	0	0
<b>9901 - Interfund Transfer Total</b>	<b>0</b>	<b>10,548</b>	<b>0</b>	<b>0</b>
<b>General Fund Grand Total:</b>	<b>28,331,840</b>	<b>28,312,206</b>	<b>30,173,305</b>	<b>30,949,238</b>

**Revenue Summary - Comparison of Estimates Revenues**  
*Fiscal Year Ending December 31, 2025*

Refuse and Recycling Fund (CL)	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
<b>0000 - Undesignated Revenue</b>				
32130 - Refuse & Garbage Charges	1,436,665	1,434,932	1,411,835	1,435,798
32138 - Interest and Penalties - Refuse	14,450	14,735	17,000	14,593
32770 - Unclassified Revenue	1,350	0	1,200	1,500
32651 - Sale of Recyclables	0	0	0	0
32770 - Refund of Prior Year Expense	0	0	0	0
<b>0000 - Undesignated Revenue Total</b>	<b>1,452,465</b>	<b>1,449,667</b>	<b>1,430,035</b>	<b>1,451,891</b>
<b>Refuse and Recycling Fund Grand Total:</b>	<b>1,452,465</b>	<b>1,449,667</b>	<b>1,430,035</b>	<b>1,451,891</b>

**Revenue Summary - Comparison of Estimates Revenues**  
*Fiscal Year Ending December 31, 2025*

<b>Water Fund (FX)</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>0000 - Undesignated Revenue</b>				
30599 - Appropriated Fund Balance	0	312,500	150,000	104,367
32140 - Metered Water Sales	3,929,499	3,940,137	4,007,021	4,069,730
32142 - Unmetered Water Sales	27,892	34,898	48,000	50,000
32144 - Water Service Fees	4,338	5,811	6,000	7,500
32148 - Interest and Penalties - Water	86,389	83,617	100,000	85,000
32401 - Interest & Earnings	22,853	73,185	70,000	72,000
32650 - Sale of Scrap and Excess Materials	0	0	0	0
32665 - Sale of Equipment	0	0	0	0
32680 - Insurance Recoveries	0	6,907	0	0
32701 - Refund of Prior Year Expenses	0	0	0	0
32770 - Other Unclassified Revenue	1,086	16	27	0
32801.G - Interfund Revenue From Sewer Fund	128,680	134,437	145,517	153,861
35031.H - Interfund Transfer From Capital	0	0	0	0
35050 - Interfund Transfer for Debt Service	51,231	53,300	0	0
<b>0000 - Undesignated Revenue Total</b>	<b>4,251,967</b>	<b>4,644,808</b>	<b>4,526,565</b>	<b>4,542,458</b>
<b>Water Fund Grand Total:</b>	<b>4,251,967</b>	<b>4,644,808</b>	<b>4,526,565</b>	<b>4,542,458</b>

**Revenue Summary - Comparison of Estimates Revenues**  
*Fiscal Year Ending December 31, 2025*

Sewer Fund (G)	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
<b>0000 - Undesignated Revenue</b>				
30599 - Appropriated Fund Balance	0	258,405	131,000	237,344
32120 - Sewer Rents	3,046,210	3,210,848	3,235,288	3,264,429
32122 - Sewer Charges for Services	91,476	24,534	100,000	35,000
32128 - Interest & Penalties - Sewer	69,530	74,976	85,000	96,000
32374 - Sewer Services for Other Governments	656,790	673,210	684,406	714,208
32401 - Interest & Earnings	12,454	41,996	40,000	32,000
32590 - Permits	600	0	1,000	1,000
32650 - Sale of Scrap Materials	1,087	-714	0	0
32655 - Minor Sales & Compost	8,094	11,591	14,000	10,000
32680 - Insurance Recoveries	169,930	0	0	0
32701 - Refund of Prior Year Expenses	5,488	0	0	0
34989 - Other Home & Community Services	31,021	0	0	0
35050 - Interfund Transfer for Debt Service	82,736	128,530	150,000	0
<b>0000 - Undesignated Revenue Total</b>	<b>4,175,414</b>	<b>4,423,376</b>	<b>4,440,694</b>	<b>4,389,981</b>
<b>Sewer Fund Grand Total:</b>	<b>4,175,414</b>	<b>4,423,376</b>	<b>4,440,694</b>	<b>4,389,981</b>

**Revenue Summary - Comparison of Estimates Revenues**  
*Fiscal Year Ending December 31, 2025*

<b>Health Insurance Fund (MS)</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>0000 - Undesignated Revenue</b>				
30599 - Appropriated Fund Balance	0	714,800	0	0
32701 - Refund of Prior Year Expenses	0	102,473	0	0
32709 - Employee Contributions	112,180	131,119	162,000	196,706
32770 - Other Unclassified Revenue	34,076	30,186	0	0
32801.A - Interfund Revenue From General Fund	5,136,752	4,763,819	5,538,544	5,934,079
32801.FX - Interfund Revenue From Water Fund	747,747	577,774	824,922	880,158
32801.G - Interfund Revenue From Sewer Fund	619,030	707,016	690,207	715,320
<b>0000 - Undesignated Revenue Total</b>	<b>6,649,786</b>	<b>7,027,187</b>	<b>7,215,673</b>	<b>7,726,263</b>
<b>Health Insurance Fund Grand Total:</b>	<b>6,649,786</b>	<b>7,027,187</b>	<b>7,215,673</b>	<b>7,726,263</b>



**Revenue Summary - Comparison of Estimates Revenues**  
*Fiscal Year Ending December 31, 2025*

<b>Worker's Compensation Fund (S)</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>0000 - Undesignated Revenue</b>				
32401 - Interest & Earnings	22,467	85,070	86,000	70,000
32701 - Refund of Prior Year Expenses	68,709	102,092	50,819	29,000
32801.A - Interfund Revenue From General Fund	700,009	652,405	576,366	554,628
32801.FX - Interfund Revenue From Water Fund	65,372	70,665	62,403	66,947
32801.G - Interfund Revenue From Sewer Fund	67,222	64,165	55,631	54,625
<b>0000 - Undesignated Revenue Total</b>	<b>923,779</b>	<b>974,397</b>	<b>831,219</b>	<b>775,200</b>
<b>Worker's Compensation Fund Grand Total:</b>	<b>923,779</b>	<b>974,397</b>	<b>831,219</b>	<b>775,200</b>

# **FY 2025 Budget Recommendation by Department**

# General Fund Departments

**Legislative Common Council  
A.1010**

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**Mission Statement:**

The Lockport Common Council serves as the central legislative entity for the city. Matters and initiatives are presented to the council subsequent to their review within designated committees, each assigned distinct responsibilities concerning various facets of municipal operations.

**Department Responsibilities:**

The department ensures the representation of city residents and businesses through their respective elected ward alderperson. All matters presented to the council are meticulously evaluated for their significance to the overall betterment of the city.

**FY 2025 Goals:**

The Common Council's primary objectives for the fiscal year 2025 focus on guiding the City towards higher efficiency and innovation. Through careful and wise policy decisions, the Council intends to implement improvements that will benefit all of Lockport. By nurturing a climate of thoughtful governance, the Council aims to establish a foundation for lasting progress and prosperity.

**Legislative Common Council  
A.1010**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
City Council President	0.50	\$8,500	0.50	\$8,500
Councilor	2.50	\$40,000	2.50	\$40,000
<b>Subtotal:</b>	<b>3.00</b>	<b>\$48,500</b>	<b>3.00</b>	<b>\$48,500</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>

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<b>Grandtotal:</b>	<b>3.00</b>	<b>\$48,500</b>	<b>3.00</b>	<b>\$48,500</b>
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**Legislative Common Council  
A.1010**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51040 Part Time Wages	48,500	48,726	48,500	48,500
<b>Total Personal Services</b>	<b>48,500</b>	<b>48,726</b>	<b>48,500</b>	<b>48,500</b>
<b>Contractual Expenses</b>				
52060 Computer Equipment	0	0	4,000	0
54003 Office Furniture	0	654	0	0
54005 Office Supplies	0	320	150	150
54040 Assoc/Membership Dues	6,014	5,987	5,987	5,987
54055 Professional Services	57,164	30,664	45,252	36,300
<b>Total Contractual Expenses</b>	<b>63,178</b>	<b>37,625</b>	<b>55,389</b>	<b>42,437</b>
<b>Employee Benefits</b>				
58010 FICA	3,710	3,728	3,710	3,710
58020 Worker's Compensation	14,462	10,756	9,834	9,435
58050 Retirement	648	212	0	0
<b>Total Employee Benefits</b>	<b>18,820</b>	<b>14,695</b>	<b>13,544</b>	<b>13,145</b>
<b>TOTAL:</b>	<b>130,498</b>	<b>101,046</b>	<b>117,433</b>	<b>104,082</b>

**Office of the Mayor  
A.1210**

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**Mission Statement:**

The Office of the Mayor is dedicated to reinforcing the bond between the City and its residents through proactive communication and the facilitation of avenues for community engagement. Our mission is to empower residents by offering information and platforms that encourage active participation, fostering a stronger and more interconnected community.

**Department Responsibilities:**

The Mayor's Office responsibilities include, fielding complaints, scheduling appointments, maintaining records, researching data, attending meetings with Common Council, department heads, committees. Advising personnel, elected officials on pertinent details of certain contracts, agreements etc. AS CEO for the city, responsible for hiring and firing. Attends various community events. Exercise a constant supervision over the conduct of all subordinate officers. Has the power to administer oaths. Expedite and carry out all such measures as shall be adopted by the Common Council.

**FY 2025 Goals:**

Our main goal is to create a collaborative partnership with the Common Council to enhance the City's welfare. We aim to gather a thorough collection of ideas and concerns from each alderperson and work together to effectively achieve the identified objectives. At the same time, we are dedicated to increasing community involvement, fostering a participatory environment that promotes the City's growth and development.

**Office of the Mayor  
A.1210**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Mayor	1.00	\$43,970	1.00	\$43,969
Confidential Secretary	1.00	\$35,000	1.00	\$44,509
<b>Subtotal:</b>	<b>2.00</b>	<b>\$78,970</b>	<b>2.00</b>	<b>\$88,478</b>
Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
<b>Grandtotal:</b>	<b>2.00</b>	<b>\$78,970</b>	<b>2.00</b>	<b>\$88,478</b>



**Office of the Mayor  
A.1210**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	78,969	78,968	79,595	88,478
51170 Additional Compensation	0	0	30	0
<b>Total Personal Services</b>	<b>78,969</b>	<b>78,968</b>	<b>79,625</b>	<b>88,478</b>
<b>Contractual Expenses</b>				
54003 Office Furniture	0	0	0	400
54005 Office Supplies	1,201	1,254	3,185	3,000
54035 Training and Education	0	0	0	0
54045 Travel Related Costs	0	0	0	0
54510 Program Expenses	0	199	230	200
54605 Telephone Services	0	0	0	0
<b>Total Contractual Expenses</b>	<b>1,201</b>	<b>1,453</b>	<b>3,415</b>	<b>3,600</b>
<b>Employee Benefits</b>				
58010 FICA	6,041	6,041	6,089	6,769
58020 Worker's Compensation	8,450	7,171	6,506	6,290
58040 Medical Insurance	0	0	0	0
58050 Retirement	0	0	0	0
<b>Total Employee Benefits</b>	<b>14,491</b>	<b>13,212</b>	<b>12,595</b>	<b>13,059</b>
<b>TOTAL:</b>	<b>94,661</b>	<b>93,633</b>	<b>95,635</b>	<b>105,137</b>

**Finance and Accounting**  
**A.1310**

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**Mission Statement:**

The Finance Department strives to help the city make more efficient and effective decisions regarding fiscal and financial management. Our purpose is to serve the Administration and Council and providing unbiased and objective policy recommendations that are supported by data and intuitive methodology.

**Department Responsibilities:**

In addition to processing payroll and leading accounts payable, we are fully responsible for accounting and financial management of the City. This includes functional areas such as annual closing, development and publication of the annual operating and capital budgets, implementation and improvement of internal controls, monthly financial monitoring and analysis, data uploading to the online data transparency portal, as well as working with various third parties on audit materials and relevant audit work.

**FY 2025 Goals:**

The Finance Department was responsible for eliminating all third-party audit findings in the FY 2023 third-party audit. Our goals include the continued dedication to improving financial conditions and capabilities within our reporting. In addition, we plan on continued success and use of the online transparency portal, which allows the public to access vital reports to assess the current condition of the City in real time throughout the year.

**Finance and Accounting  
A.1310**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>															
	FTE	Rate	FTE	Rate														
Director of Finance	1.00	\$95,662	1.00	\$99,283														
Staff Accountant	1.00	\$54,214	1.00	\$57,572														
Payroll & Benefits Coordinator	1.00	\$49,763	1.00	\$52,921														
Principle Account Clerk	1.00	\$46,396	1.00	\$48,270														
<b>Subtotal:</b>	<b>4.00</b>	<b>\$246,035</b>	<b>4.00</b>	<b>\$258,047</b>														
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="text-align: center;">Temporary Services</th> <th colspan="2" style="text-align: center;"><u>FY 2024 Budget</u></th> <th colspan="2" style="text-align: center;"><u>FY 2025 Budget</u></th> </tr> <tr> <th style="text-align: center;">FTE</th> <th style="text-align: center;">Rate</th> <th style="text-align: center;">FTE</th> <th style="text-align: center;">Rate</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Subtotal:</b></td> <td style="text-align: center;"><b>0.00</b></td> <td style="text-align: center;"><b>\$0</b></td> <td style="text-align: center;"><b>0.00</b></td> <td style="text-align: center;"><b>\$0</b></td> </tr> </tbody> </table>					Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>		FTE	Rate	FTE	Rate	<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>															
	FTE	Rate	FTE	Rate														
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>														
<b>Grandtotal:</b>	<b>4.00</b>	<b>\$246,035</b>	<b>4.00</b>	<b>\$258,047</b>														

**Finance and Accounting  
A.1310**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	242,641	246,234	226,435	258,047
51100 Overtime	1,376	649	2,000	2,000
51120 Longevity	1,750	1,300	1,300	1,300
51130 Out of Grade	2,835	0	9,500	0
51150 Holiday Pay	0	0	0	928
51170 Other Compensation	40	0	0	0
<b>Total Personal Services</b>	<b>248,642</b>	<b>248,183</b>	<b>239,235</b>	<b>262,275</b>
<b>Contractual Expenses</b>				
52060 Computer Equipment	360	55	250	250
54003 Office Furniture	2,010	180	200	200
54005 Office Supplies	2,832	2,631	2,000	2,000
54035 Training and Education	510	170	2380	3130
54040 Assoc/Membership Dues	225	0	225	265
54045 Travel Related Costs	73	0	0	400
54055 Professional Services	0	4,700	45,375	4,100
54115 Computer Software	1,817	1,673	2,380	1,800
<b>Total Contractual Expenses</b>	<b>7,827</b>	<b>9,409</b>	<b>52,810</b>	<b>12,145</b>
<b>Employee Benefits</b>				
58010 FICA	18,607	18,568	19,227	19,993
58020 Worker's Compensation	16,899	14,342	14,342	12,580
58040 Medical Insurance	83,460	75,450	75,449	96,211
58050 Retirement	28,100	27,841	29,931	35,749
<b>Total Employee Benefits</b>	<b>147,066</b>	<b>136,201</b>	<b>138,949</b>	<b>164,533</b>
<b>TOTAL:</b>	<b>403,535</b>	<b>393,792</b>	<b>430,994</b>	<b>438,953</b>

**Treasurer  
A.1325**

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**Mission Statement:**

Treasury department is responsible for collecting taxes, paying bills, managing currency, government accounts, and public debt. We shall provide exemplary service to our customers internally and externally while maintaining the highest degree of respect, fairness, public trust and integrity. The Treasury department is managed effectively and efficiently; we give support services in an accurate and timely manner to general taxpayers and all departments in the City of Lockport. We will protect, report and strengthen the City's finances to ensure transparent government that will better serve the citizens and taxpayers.

**Department Responsibilities:**

The Office of the Treasurer is responsible for the billing & collection of city, county and delinquent school taxes. The Office of the Treasurer also collects refuse, water & sewer bills, Code Enforcement fees, ambulance payments and processes deposits from all departments. All tax search requests are processed in the department for all City properties. They also, are responsible for uploading all online credit card payments; The Treasury department is responsible for the handling of the all City bank accounts; including the police department. Treasury department also, pays bonds and bond anticipation notes when due, makes monthly wire transfers to Lockport schools and Niagara County for taxes collected. The Treasury department handles all aspects of the foreclosures in the City for back taxes.

**FY 2025 Goals:**

The Treasury department would like to increase our online credit card payments for 2025. We will continue to educate the taxpayers/residents/mortgage companies/attorney offices about the online system. We will research and make sure we are utilizing the online system to its full potential. The department will continue to place more documents and information on the website for public use.

**Treasurer  
A.1325**

<b>Performance Metric</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 YTD</b>	<b>FY 2024 Projected</b>	<b>2025 Projected</b>
Tax Searches	564	70	375	218	400	400
Refuse Bills Uploaded to KVS	14,046	7,026	14,125	7,030	14,055	14,055
City Bills Uploaded to KVS	8157	8137	8137	8130	8130	8130
County Bills Uploaded to KVS	8157	8137	8137	8130	8130	8130
Delinquent School Taxes Uploaded to KVS	720	0	900	800	1000	1000
Refuse Payments Processed	6,575	5,267	12,000	5,356	12,000	12,000
Water/Sewer Payments Processed	13,254	13,518	21,000	13,582	25,000	25,000
Tax Payments Processed	798	14,750	16,000	14,669	15,250	15,250
Payroll Timesheets Entered Into New World	104	104	104	52	104	104
New World Receipts	916	519	1200	741	1300	1300
Valuepay online payments received (New for 2024)	N/A	N/A	N/A	4741	7500	8000
Tax Sales Advertising and Reporting 2020 In-Rem	0	0	435	175	350	375
Delinquent Tax Notices - City, County, Certs (Oct. 15 - Nov. 15)	0	0	1650	1825	1650	1600
Delinquent Tax Notices - School (end of Nov. beginning of Dec.)	0	0	1250	625	1250	1150
Advance Notice of Foreclosure (May)	134	108	235	163	200	190
Tax Sale Certificates Issued and Processed ( Nov - Dec.)	0	0	450	200	400	350
Bankruptcy Letters to Pay Current Bills Owing (Feb. & Aug. )	8	8	20	8	15	10
Title Searches for In-Rem ( July)	0	88	172	132	125	150
Certificates of Redemption (1x A Month) 2022 INREM	0	97	0	25	55	50
Certificates of Redemption (1x A Month) 2023 INREM	0	0	0	62	125	120
Mailings In-Rem 45 Days Owners ( Jan.-Feb.)	270	296	330	243	250	275
Mailings In-Rem 45 Days Lienholders ( Jan.-Feb.)	358	350	345	323	375	400
Postal Searches	21	19	65	17	20	22

**Treasurer  
A.1325**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Treasurer	1.00	\$55,000	1.00	\$55,000
Deputy City Treasurer	1.00	\$58,713	1.00	\$59,887
Tax Enforcement Clerk	1.00	\$47,324	1.00	\$48,270
Sr. Account Clerk	1.00	\$41,639	1.00	\$40,157
<b>Subtotal:</b>	<b>4.00</b>	<b>\$202,676</b>	<b>4.00</b>	<b>\$203,314</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>

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<b>Grandtotal:</b>	<b>4.00</b>	<b>\$202,676</b>	<b>4.00</b>	<b>\$203,314</b>
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**Treasurer  
A.1325**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	182,089	193,091	202,676	203,314
51100 Overtime	0	0	500	500
51120 Longevity	1,150	2,150	2,150	1,650
51130 Out of Grade	307	1,042	1,800	300
51170 Other Compensation	25	0	0	0
<b>Total Personal Services</b>	<b>183,571</b>	<b>196,283</b>	<b>207,126</b>	<b>205,764</b>
<b>Contractual Expenses</b>				
54003 Office Furniture	560	131	650	1,500
54005 Office Supplies	1,116	999	1,100	1,100
54010 Office Equipment	166	5,225	1,500	0
54035 Training and Education	115	0	500	500
54040 Assoc/Membership Dues	160	40	390	660
54045 Travel Related Costs	35	0	250	500
54055 Professional Services	3,734	3,709	10,000	12,000
54075 Maintenance Contracts	651	651	651	651
54120 Refund and Cancellations	85	39	0	0
54440 Fees and Permits	1,379	0	0	0
54510 Program Expenses	0	0	0	0
<b>Total Contractual Expenses</b>	<b>8,001</b>	<b>10,793</b>	<b>15,041</b>	<b>16,911</b>
<b>Employee Benefits</b>				
58010 FICA	13,816	14,934	15,845	15,741
58020 Worker's Compensation	15,924	15,169	13,112	12,580
58040 Medical Insurance	61,107	63,335	72,640	68,789
58050 Retirement	20,815	22,041	27,159	28,060
<b>Total Employee Benefits</b>	<b>111,662</b>	<b>115,480</b>	<b>128,756</b>	<b>125,170</b>
<b>TOTAL:</b>	<b>303,234</b>	<b>322,556</b>	<b>350,923</b>	<b>347,845</b>



**City Assessor  
A.1355**

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**Mission Statement:**

Our mission is to deliver exceptional services to the residents of the City of Lockport through the proficient administration and impartial assessment of real property. We are dedicated to upholding fairness and equity, ensuring that all assessments are carried out in a just and consistent manner.

**Department Responsibilities:**

The Assessor's Department is tasked with locating and identifying all taxable property in the City, making an inventory of the quantity, quality and important characteristics of each parcel, estimating the value of each parcel and determining each parcels extent of taxability. To determine taxability, assessed values are reduced by applicable exemptions as determined by the Assessor. The Assessor calculates the assessed value of every parcel, prepares the assessment and tax rolls, and notifies the owners of their assessed values.

**FY 2025 Goals:**

The City of Lockport Assessor's Office 2025 budget goals focus on completing the 2024 Equity Improvement Project, updating the physical and photographic inventory of city properties, and educating the public about the assessment process. The office will continue verifying sales data, documenting commercial properties and vacancy rates, and producing an annual statistical report to reflect the city's economic health. Additionally, efforts will be made toward achieving the AAS (Assessment Administration Specialist) designation.

**City Assessor  
A.1355**

Performance Metric	FY 2022 Actual	FY 2023 Actual	FY 2024 YTD	FY 2024 Projected	FY 2025 Projected
Tax Map Revisions	19	18	6	6	12
Building permits	428	334	250	500	500
Aged	218	142	132	132	145
Veterans	761	781	766	766	770
Disability	53	23	21	21	20
Agricultural	11	7	8	8	8
Non for Profit	51	51	94	94	94
Clergy	10	4	4	4	4
PILOT	29	28	20	20	20
BIE	3	3	2	2	2
HIE	1	1	1	1	1
Sales Verifications	487	157	250	500	500
Equity Improvement Educational Sessions	2	1	1	1	2
SCAR and/or Art. 7 cases received & defend	48	17	10	1	5
Informal Reviews	550	275	44	44	35
BAR Complaints reviewed and/or processed	250	180	81	81	80
Online parcel lookup update	12	7	7	12	12
Number of Exemptions administered	1,137	4,124	3,969	3,969	4,000
Number of Exemptions Denied	9	20	10	10	20
Number of Exemptions Removed	160	260	152	152	200
Tentative Roll Prepared	1	1	1	1	1
Final Roll Prepared	1	1	1	1	1
City Tax Roll Prepared	1	1	1	1	1
County Tax Roll Prepared	1	1	1	1	1
School Tax Roll Prepared	1	1		1	1
Inventory Updates/Pictures	237	375	1,000	2,000	2,000
Statistics Report Produced	1	1	-	1	1
Assessments Updated	(Not Reported)	6,083	6,533	6,533	5,000
address changes to Main & Refuse file	960	382	318	650	1,000
Cart Changes to refuse file	167	49	75	150	-

**City Assessor  
A.1355**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
City Assessor	1.00	\$75,348	1.00	\$61,121
Real Property Appraiser	1.00	\$51,989	1.00	\$49,438
Sr. Account Clerk	1.00	\$37,475	1.00	\$38,989
<b>Subtotal:</b>	<b>3.00</b>	<b>\$164,811</b>	<b>3.00</b>	<b>\$149,548</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Assessment Intern	0.00	\$0	0.00	\$0
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
<b>Grandtotal:</b>	<b>3.00</b>	<b>\$164,811</b>	<b>3.00</b>	<b>\$149,548</b>

**City Assessor  
A.1355**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	153,224	164,234	195,683	149,548
51060 Temporary / Seasonal	0	0	0	0
51100 Overtime	312	157	400	400
51120 Longevity	650	650	650	1,000
51170 Other Compensation	698	0	0	0
<b>Total Personal Services</b>	<b>154,884</b>	<b>165,041</b>	<b>196,733</b>	<b>150,948</b>
<b>Contractual Expenses</b>				
54003 Office Furniture	4,373	0	1,135	0
54005 Office Supplies	840	849	850	850
54033 Licensing and Certification	2,099	1,979	1,875	2,000
54035 Training and Education	0	0	0	600
54040 Assoc/Membership Dues	295	535	540	620
54055 Professional Services	12,505	60,250	67,600	66,560
54065 Equipment Rental / Lease	57	4,958	0	0
54115 Computer Software	2,895	2,300	3,650	3,395
54510 Program Expenses	745	256	750	300
<b>Total Contractual Expenses</b>	<b>23,809</b>	<b>71,127</b>	<b>76,400</b>	<b>74,325</b>
<b>Employee Benefits</b>				
58010 FICA	11,711	12,497	9,677	11,548
58020 Worker's Compensation	12,187	10,756	7,211	9,875
58050 Medical Insurance	35,746	39,419	33,003	28,812
58050 Retirement	17,459	18,516	16,622	20,613
<b>Total Employee Benefits</b>	<b>77,103</b>	<b>81,188</b>	<b>66,513</b>	<b>70,848</b>
<b>TOTAL:</b>	<b>255,796</b>	<b>317,356</b>	<b>339,646</b>	<b>296,121</b>

**City Clerk  
A.1410**

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**Mission Statement:**

To serve the residents, Common Council, staff, and visitors with efficiency, professionalism and courtesy. To ensure the dissemination of accurate information, and to maintain and preserve all official records of the City. To perform the functions and duties of the Clerk's office in accordance with State, County and municipal laws.

**Department Responsibilities:**

Record proceedings of the Common Council meetings, File Local Laws, Records Management and Records Access, Risk Management, Freedom of Information Law (FOIL) requests, Process Claims and Notices of Defect, Refuse and Recycling issues, Distribute meeting notices, File deaths which occur in the City, and, marriages when license is purchased here. Issue various licenses and permits, peddlers permits, bingo and games of chance licenses, park pavilion reservations, revocable permits, and tree cutting permits.

**FY 2025 Goals:**

In FY 2025, the City Clerk's office will continue to meet the day-to-day needs of residents and visitors with accurate birth, death and marriage records. We will conduct the business of the City of Lockport in an efficient, reliable and exacting manner, aiming to reduce expenses where possible, while maintaining a high standard in meeting the needs of both residents and the Common Council. In the long term, our office will continue to safely and accurately archive vital records, and adhere to NYS-mandated retention and disposition schedules of local government records.

**City Clerk  
A.1410**

<b>Performance Metric</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 YTD</b>	<b>FY 2025 Projected</b>
Common Council Ordinances, Resolutions & Local Laws processed	361	347	285	171	300
FOIL requests	80	153	364	95	150
Birth Certificates issued	816	500	649	627	500
Death Certificates issued	1503	1450	1344	694	1200
Deaths logged	245	246	200	110	200
Marriage Certificates issued	182	184	214	92	180
Marriage Licenses issued	170	206	215	106	150
Refuse & Recycling issues addressed	420	432	369	240	300
Claims and Notices of Complaint processed	238	86	80	44	80
Parking permits issued	147	106	47	25	0
Racing & Wagering-bell jar licenses/bingo proceeds	42	73	21	38	20
Bag & Bulk tags/Carts sold	2150	2319	2409	1370	2500
Park pavilion reservations made	140	110	102	92	100
Peddler permits issued	13	21	10	20	20

**City Clerk  
A.1410**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
City Clerk	1.00	\$60,070	1.00	\$64,335
Deputy City Clerk	1.00	\$53,026	1.00	\$55,257
Sr. Account Clerk	1.00	\$45,057	1.00	\$45,955
Sr. Account Clerk	0.50	\$19,682	0.50	\$20,652
<b>Subtotal:</b>	<b>3.50</b>	<b>\$177,835</b>	<b>3.50</b>	<b>\$186,199</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
<b>Grandtotal:</b>	<b>3.50</b>	<b>\$177,835</b>	<b>3.50</b>	<b>\$186,199</b>

**City Clerk  
A.1410**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	181,498	158,235	177,063	186,199
51100 Overtime	0	0	250	0
51120 Longevity	0	500	500	500
51130 Out of Grade	0	3,220	2,500	500
51170 Other Compensation	360	1,272	0	0
<b>Total Personal Services</b>	<b>181,858</b>	<b>163,227</b>	<b>180,313</b>	<b>187,199</b>
<b>Contractual Expenses</b>				
54003 Office Furniture	0	108	250	250
54005 Office Supplies	967	0	1,000	1,000
54010 Office Equipment	6,048	1,775	0	0
54035 Training and Education	0	199	0	2,700
54040 Association Dues	25	0	50	50
54045 Travel Related Costs	0	0	1,700	1,700
54055 Professional Services	0	3,206	1,300	0
54075 Service Contracts	2,735	2,769	4,307	3,500
54115 Computer Licenses	0	0	9,005	5,036
54510 Program Expenses	2,991	9,880	9,004	6,325
<b>Total Contractual Expenses</b>	<b>12,766</b>	<b>17,937</b>	<b>26,616</b>	<b>20,561</b>
<b>Employee Benefits</b>				
58010 FICA	13,663	12,263	13,761	14,321
58020 Worker's Compensation	16,736	12,351	11,473	11,008
58040 Medical Insurance	35,490	21,911	26,335	32,768
58050 Retirement	20,678	18,561	23,768	25,666
<b>Total Employee Benefits</b>	<b>86,567</b>	<b>65,086</b>	<b>75,337</b>	<b>83,763</b>
<b>TOTAL:</b>	<b>281,191</b>	<b>246,250</b>	<b>282,266</b>	<b>291,523</b>



**City Attorney  
A.1420**

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**Mission Statement:**

Our mission as the City Attorney's office is to provide residents of the community with the assurance that the City is exercising fiscal prudence and legal responsibility. We are committed to safeguarding the interests of both the City and its residents through vigilant oversight and legal guidance.

**Department Responsibilities:**

The City of Lockport's Corporation Counsel fulfills a crucial role as the legal representative in court proceedings and various legal affairs. This department manages all legal documentation, contracts, and legal instruments. Additionally, it assumes the responsibility of evaluating actions undertaken by or against the city and its representatives, ensuring legal compliance and protection of the city's interests.

**FY 2025 Goals:**

Our main goals include representing the City comprehensively in all legal matters, including labor issues, property disputes, and lawsuits, while providing reliable legal counsel. We are dedicated to protecting the City's interests and welfare, ensuring its rights and responsibilities are upheld. Through our commitment to excellent legal advocacy and advisory services, we aim to strengthen the City's legal standing and contribute to its prosperity.

**City Attorney  
A.1420**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
City Attorney	0.50	\$58,846	0.50	\$75,000
Deputy City Attorney	1.50	\$94,804	1.00	\$86,000
<b>Subtotal:</b>	<b>2.00</b>	<b>\$153,650</b>	<b>1.50</b>	<b>\$161,000</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>

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<b>Grandtotal:</b>	<b>2.00</b>	<b>\$153,650</b>	<b>1.50</b>	<b>\$161,000</b>
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**City Attorney  
A.1420**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	0	0	0	0
51040 Part Time Wages	119,725	123,306	158,029	161,000
51170 Other Compensation	0	0	0	0
<b>Total Personal Services</b>	<b>119,725</b>	<b>123,306</b>	<b>158,029</b>	<b>161,000</b>
<b>Contractual Expenses</b>				
54005 Office Supplies	180	129	308	200
54035 Training and Education	0	0	0	0
54045 Travel Related Costs	0	0	0	0
54055 Professional Services	39,292	62,484	45,000	5,000
54059 Court Related Expenses	399	291	830	1,000
54083 Misc. Support Services	8,355	6,708	5,402	9,800
<b>Total Contractual Expenses</b>	<b>48,226</b>	<b>69,612</b>	<b>51,540</b>	<b>16,000</b>
<b>Employee Benefits</b>				
58010 FICA	9,159	9,433	12,319	12,317
58020 Worker's Compensation	6,338	5,378	13,112	9,435
58050 Retirement	0	3,487	0	0
<b>Total Employee Benefits</b>	<b>15,497</b>	<b>18,298</b>	<b>25,431</b>	<b>21,752</b>
<b>TOTAL:</b>	<b>183,448</b>	<b>211,216</b>	<b>235,000</b>	<b>198,752</b>

**Personnel - Civil Service**  
**A.1430**

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**Mission Statement:**

Our mission is to establish a structured and equitable framework for the management of Civil Service within the City of Lockport, operating in accordance with the principles of merit and suitability outlined in the Civil Service Law of the State of New York. Through diligent adherence to these principles, we aim to uphold fairness, efficiency, and excellence in the administration of civil service matters, thereby fostering a capable and dedicated workforce for the betterment of our community.

**Department Responsibilities:**

Our department assumes the critical responsibility of formulating regulations endowed with the authority and legal weight to encompass all roles within the classified service of the City of Lockport. This scope extends to encompass the Lockport City School District, the City of Lockport Housing Authority, and the Lockport Public Library. Through these regulations, we endeavor to establish a consistent and equitable framework that guides the functioning of these entities, promoting fairness, uniformity, and adherence to legal standards.

**FY 2025 Goals:**

The focal objectives for the fiscal year 2025 will encompass the meticulous maintenance of office processes, including the duties and responsibilities that are performed once a year down to those performed daily to ensure they are clear. Continuing to enhance organizational efficiency, compliance, and transparency within office operations.

**Personnel - Civil Service  
A.1430**

<b>Performance Metric</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 YTD</b>	<b>FY 2024 Projected</b>	<b>2025 Projected</b>
Bill the Lockport City School District for Civil Service Administration	1	1	1	1	1
Process the Exam fee report/bill for NYS Dept of Civil Service	1	1	1	1	1
Process Report of Personnel Forms/Appts, terminations, other activities	302	500	500	500	500
Maintain hard copy Roster Cards	306	550	550	550	550
Maintain hard copy of Personnel Files/City, Housing Auth, School, Library	306	750	750	750	750
Maintain Personnel profiles in New World	445	820	820	820	820
Process Step Increase in New World	16	26	26	26	26
Administer Civil Service Examinations	13	15	15	15	15
Maintain Civil Service Eligible Lists and Certifications for Appts	38	75	75	75	75
Annual City of Lockport Civil Service Report to NYS Civil Serv	1	1	1	1	1
Civil Service Commission Meetings/Agenda/Agenda Minutes	13	14	14	14	14
Certify Payroll	16	26	26	26	26
FMLA requests	11	30	30	30	30
Discrimintion and Harassemnt Training/Reporting	10	100	100	100	100
NYS Retirement Reporting/registration/change forms	37	55	55	55	55
City Physician/new hire phy, vaccinations, return to work phy/random drug screens	50	75	55	75	75
City IDs	200	200	200	200	200

**Personnel - Civil Service  
A.1430**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Personnel/Civil Service Officer	1.00	\$76,477	1.00	\$78,008
<b>Subtotal:</b>	<b>1.00</b>	<b>\$76,477</b>	<b>1.00</b>	<b>\$78,008</b>
Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
<b>Grandtotal:</b>	<b>1.00</b>	<b>\$76,477</b>	<b>1.00</b>	<b>\$78,008</b>

**Personnel - Civil Service  
A.1430**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	71,462	72,907	76,301	78,008
51120 Longevity	1,500	1,500	2,000	2,000
51170 Other Compensation	32	0	0	0
<b>Total Personal Services</b>	<b>72,994</b>	<b>74,407</b>	<b>78,301</b>	<b>80,008</b>
<b>Contractual Expenses</b>				
54005 Office Supplies	657	361	300	300
54010 Office Equipment	0	0	0	0
54055 Professional Services	5,605	11,404	27,921	3,821
54060 Legal Notice and Advt.	1,463	2,335	3,500	4,500
54510 Program Expenses	0	1,395	2,950	2,950
<b>Total Contractual Expenses</b>	<b>7,725</b>	<b>15,495</b>	<b>34,671</b>	<b>11,571</b>
<b>Employee Benefits</b>				
58010 FICA	5,555	5,665	5,990	6,121
58020 Worker's Compensation	4,225	3,585	3,278	3,145
58040 Medical Insurance	23,282	23,282	26,703	29,203
58050 Retirement	8,195	8,312	10,165	10,724
<b>Total Employee Benefits</b>	<b>41,257</b>	<b>40,844</b>	<b>46,136</b>	<b>49,193</b>
<b>TOTAL:</b>	<b>121,976</b>	<b>130,746</b>	<b>159,108</b>	<b>140,772</b>

## Engineering A.1440

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### **Mission Statement:**

The goal of the Engineering Department is to improve the quality of life of the residents of the City of Lockport through the execution of engineering works that have substantial impact in the community. Since the foundation of the City, the Engineering Department has implemented municipal works that have contributed to the health and well being of the City and its residents.

### **Department Responsibilities:**

The Engineering Department oversees the management, use and repair of public spaces and services in the City of Lockport, such as water and sewer lines, city-maintained roads and streets, bridge construction and maintenance, and public facilities design and construction. The department also provides technical assistance with design and construction campaigns for all city departments and works with outside consulting engineers as needed to plan and design large infrastructure repair, replacement projects.

### **FY 2025 Goals:**

Our FY 2025 goals include continued progress on our capital plan and numerous capital and engineering-related projects, which include: Develop a Master Sewer & Water Infrastructure Plan, seek additional grant funding for the GIGP Streetscape Phase II project, the Gulf Interceptor Sewer Upgrades Phase II project, and the development of Local Waterfront Redevelopment Plan (LRFP), begin construction of the Spalding Mill building rehabilitation and site progression project, continue design and hopefully construction of the Eighteen Mile Creek Superfund Site, and Downtown Marina initial development planning.



**Engineering  
A.1440**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
City Engineer	1.00	\$87,387	1.00	\$103,680
Sr. Account Clerk	1.00	\$45,054	1.00	\$45,955
<b>Subtotal:</b>	<b>1.00</b>	<b>\$132,441</b>	<b>1.00</b>	<b>\$149,635</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>

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<b>Grandtotal:</b>	<b>1.00</b>	<b>\$132,441</b>	<b>1.00</b>	<b>\$149,635</b>
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**Engineering  
A.1440**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	114,367	132,093	132,537	149,635
51040 Part Time Wages	88	0	0	0
51060 Temporary / Seasonal	0	0	0	0
51100 Overtime	0	0	0	0
51120 Longevity	1,100	1,100	1,100	1,100
51170 Additional Compensation	0	2,000	0	0
51185 Allowances	1,205	500	150	150
<b>Total Personal Services</b>	<b>116,760</b>	<b>135,693</b>	<b>133,787</b>	<b>150,885</b>
<b>Equipment and Capital Outlay</b>				
52015 Technical Equipment	0	55,358	10,000	0
<b>Total Personal Services</b>	<b>0</b>	<b>55,358</b>	<b>10,000</b>	<b>0</b>
<b>Contractual Expenses</b>				
54003 Office Furniture	0	1,172	1,200	0
54005 Office Supplies	487	415	500	250
54040 Association Dues	0	0	150	150
54055 Professional Services	88,244	55,427	99,000	99,000
54065 Equip. Rental / Lease	15	6,043	0	0
54075 Maintenance Contracts	1,900	3,800	6,000	6,000
54117 Computer Supplies	60	0	500	500
54605 Telephone Serices	375	375	420	420
<b>Total Contractual Expenses</b>	<b>91,081</b>	<b>67,232</b>	<b>107,770</b>	<b>106,320</b>
<b>Employee Benefits</b>				
58010 FICA	8,872	10,358	10,139	11,447
58020 Worker's Compensation	8,775	7,722	6,556	6,290
58040 Medical Insurance	13,225	9,209	9,494	20,322
58050 Retirement	14,067	16,018	17,549	20,570
<b>Total Employee Benefits</b>	<b>44,939</b>	<b>43,307</b>	<b>43,738</b>	<b>58,629</b>
<b>TOTAL:</b>	<b>252,780</b>	<b>301,590</b>	<b>295,295</b>	<b>315,834</b>

**Public Works Administration**  
**A.1490**

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**Mission Statement:**

The mission of the Department of Public Works Administration is to ensure that there is effective leadership managing the City's public works division. Oversight includes all highways and parks departments, including street maintenance, parks, forestry, equipment maintenance garage, sewer maintenance and water distribution.

**Department Responsibilities:**

Our department assumes the vital role of overseeing and planning public works administration, aimed at enhancing the City's utilization of public spaces. This encompasses a broad spectrum, including the maintenance of roads, as well as the management and improvement of recreation centers. Through our dedicated efforts, we are committed to optimizing the functionality, aesthetics, and accessibility of these communal areas, ultimately contributing to the well-being and quality of life for all residents.

**FY 2025 Goals:**

Our overarching objectives center around the transformation of the City into a more delightful and sustainable community. To achieve this, we are dedicated to championing the maintenance, upkeep, and repair of our public spaces. By prioritizing these efforts, we aim to cultivate an environment that is not only visually appealing but also resilient and conducive to the well-being of our residents.

**Public Works Administration  
A.1490**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Director of Streets and Parks	1.00	\$102,434	1.00	\$104,272
Electrician	0.33	\$20,469	0.33	\$22,061
Sr. Account Clerk	0.50	\$18,738	0.50	\$20,651
<b>Subtotal:</b>	<b>1.83</b>	<b>\$141,641</b>	<b>1.83</b>	<b>\$146,984</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>

<b>Grandtotal:</b>	<b>1.83</b>	<b>\$141,641</b>	<b>1.83</b>	<b>\$146,984</b>
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**Public Works Administration  
A.1490**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Personal Services</b>				
51010 Full Time Wages	85,045	139,320	138,220	146,984
51040 Part Time Wages	15,758	0	0	0
51100 Overtime	6,765	4,946	7,000	7,000
51120 Longevity	531	1,317	1,950	1,950
51150 Holiday Pay	0	0	3,707	0
51170 Other Compensation	3,259	1,192	0	6,000
51185 Allowances	117	117	117	117
<b>Total Personal Services</b>	<b>111,475</b>	<b>146,891</b>	<b>150,994</b>	<b>162,051</b>
<b>Contractual Expenses</b>				
54005 Office Supplies	629	972	800	800
54033 Licensing and Certification	0	200	850	850
54035 Training and Education	0	0	2,500	3,000
54040 Assoc/Membership Dues	150	2,424	150	150
54045 Travel Related Costs	0	150	700	900
54055 Professional Services	0	799	0	0
54605 Telephone Serices	427	512	400	400
<b>Total Contractual Expenses</b>	<b>1,206</b>	<b>5,057</b>	<b>5,400</b>	<b>6,100</b>
<b>Employee Benefits</b>				
58010 FICA	8,491	11,182	11,726	12,396
58020 Worker's Compensation	6,457	6,375	6,556	5,755
58040 Medical Insurance	21,781	31,111	35,604	43,512
58050 Retirement	12,599	16,098	20,037	21,993
<b>Total Employee Benefits</b>	<b>49,328</b>	<b>64,766</b>	<b>73,923</b>	<b>83,656</b>
<b>TOTAL:</b>	<b>162,009</b>	<b>216,714</b>	<b>230,317</b>	<b>251,807</b>

## **Building Maintenance A.1620**

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### **Mission Statement:**

In the realm of building maintenance, our mission is to foster secure and safe facilities for City properties. Through dedicated efforts, we aim to ensure that these spaces provide an environment that prioritizes safety, security, and the well-being of all occupants and visitors.

### **Department Responsibilities:**

Our department assumes the pivotal role of managing all repair and maintenance tasks related to City properties, including the esteemed City Hall. Through our diligent efforts, we are committed to upholding the functionality, aesthetics, and integrity of these properties, ensuring they remain conducive to effective operations and a welcoming environment for all.

### **FY 2025 Goals:**

Our principal goals for the fiscal year 2025 encompass the enhancement of both workplace and community safety through the strict adherence to safety protocols and the implementation of necessary measures. Concurrently, we are steadfast in our commitment to maintaining the exemplary condition of City properties, ensuring they remain welcoming and conducive to seamless operations. By prioritizing cleanliness and operational efficiency, we aspire to contribute to a secure and thriving community.

**Building Maintenance  
A.1620**

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<b>Performance Metric</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 YTD</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>
<b>Building Maintenance A.1620</b>						
Daily Cleaning 4,890 sq. ft. City Hall (Freq.)	364	365	181	365	362	365
Winter plowing 5 parking lots, plowing and treating side walks (Freq.)	26	78	47	47	94	70
Acres Mowed City Hall, Main St., Islands	14	14	6	12	12	12
Mulching around all Main St, trees	72	72	97	137	100	100

**Building Maintenance  
A.1620**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Public Works Supervisor	1.00	\$60,997	1.00	\$63,385
Build Maint. Mechanic	1.00	\$41,326	1.00	\$51,836
Municipal Worker - Bldgs	2.00	\$79,753	2.00	\$100,603
Heavy Equipment Operator - Bldgs	1.00	\$49,015	1.00	\$58,393
<b>Subtotal:</b>	<b>5.00</b>	<b>\$231,091</b>	<b>5.00</b>	<b>\$274,218</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Seasonal Assistance	2.00	\$0	2.00	\$9,000
<b>Subtotal:</b>	<b>2.00</b>	<b>\$0</b>	<b>2.00</b>	<b>\$9,000</b>

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<b>Grandtotal:</b>	<b>7.00</b>	<b>\$231,091</b>	<b>7.00</b>	<b>\$283,218</b>
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**Building Maintenance  
A.1620**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Personal Services</b>				
51010 Full Time Wages	172,362	216,324	213,821	274,218
51060 Temporary / Seasonal	6,442	0	9,000	9,000
51100 Overtime	32,483	28,993	40,000	35,000
51120 Longevity	0	1,350	2,450	2,450
51130 Out of Grade	3,724	9,168	9,500	0
51170 Other Compensation	6	18	0	0
51185 Allowances	2,225	2,850	3,200	2,500
<b>Total Personal Services</b>	<b>217,242</b>	<b>258,703</b>	<b>277,971</b>	<b>323,168</b>
<b>Equipment and Capital Outlay</b>				
52020 Property Improvements	4,503	13,360	25,716	23,000
52025 Building and Grounds Equip.	31,639	33,859	27,500	20,400
52411 Building Improvements	10,664	12,902	25,000	23,500
<b>Total Equipment and Capital Outlay</b>	<b>46,806</b>	<b>60,121</b>	<b>78,216</b>	<b>66,900</b>
<b>Contractual Expenses</b>				
54007 Janitorial Supplies	33,761	39,462	32,250	35,500
54030 Small Tools	960	2,806	2,050	2,700
54035 Training and Education	0	0	0	500
54050 Equip. Maintenance / Repair	13,440	8,397	8,500	9,000
54055 Professional Services	1,500	875	250	325
54075 Maintenance Contracts	11,103	11,541	15,250	15,250
54076 Property Repairs	12,042	6,465	14,000	15,000

**Building Maintenance  
A.1620**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Contractual Expenses (Continued)</b>				
54077 Const. and Maint. Supplies	24,875	17,280	18,000	19,000
54085 Clothing and Uniforms	510	466	300	400
54110 Landscape Materials	4,375	3,000	12,000	12,000
54520 Chemicals	0	0	0	0
54605 Telephone Serices	578	578	600	600
54765 Judgements and Claims	4,719	0	0	0
<b>Total Contractual Expenses</b>	<b>107,863</b>	<b>90,870</b>	<b>103,200</b>	<b>110,275</b>
<b>Employee Benefits</b>				
58010 FICA	16,798	19,736	21,641	24,722
58020 Worker's Compensation	19,499	20,779	16,391	15,725
58040 Medical Insurance	67,063	87,388	100,280	108,376
58050 Retirement	24,791	27,298	36,071	42,508
<b>Total Employee Benefits</b>	<b>128,151</b>	<b>155,201</b>	<b>174,383</b>	<b>191,331</b>
<b>TOTAL:</b>	<b>500,062</b>	<b>564,895</b>	<b>633,770</b>	<b>691,674</b>

## Equipment Maintenance Garage A.1640

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### **Mission Statement:**

In the city garage, our mission is to champion cost-effective and efficient repairs for the City fleet. Through our dedicated efforts, we aim to ensure that the City's vehicles and equipment remain operational, reliable, and ready to serve the community while optimizing budgetary considerations.

### **Department Responsibilities:**

Our department shoulders a comprehensive array of responsibilities, encompassing swift responses to emergency repairs, diligent provision of preventive maintenance and meticulous documentation for the City fleet. We are also tasked with the repair and maintenance of all city equipment. Furthermore, we stand prepared to address after-hours calls from plow crews, reinforcing operational readiness. Beyond this, we actively contribute to the City's cost-effective approach to fleet management by introducing and supporting repair strategies that generate savings while maintaining the fleet's integrity.

### **FY 2025 Goals:**

Our principal objectives for the fiscal year 2025 encompass the sustained promotion of economical and enduring resolutions for our fleet challenges. We are dedicated to addressing deferred maintenance proactively, aiming to curtail unexpected emergency repair expenditures associated with the fleet. Through our commitment to cost-effective and forward-looking strategies, we aspire to uphold the efficiency and reliability of the City's fleet while optimizing resource allocation.

**Equipment Maintenance Garage  
A.1640**

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<b>Performance Metric</b>	<b>FY 2022 Actual</b>	<b>FY 2023 YTD</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>
<b>Equipment Maintenance A.1640</b>					
Equipment Supported Highway and Parks (54 Vehicles, 25 Misc.)	132	58	118	132	110
Water filtration	19	18	22	19	15
Waste Water	33	12	25	33	20
Fire	69	48	100	69	0 (removed from dept)
Police	80	34	88	80	70
City Hall	25	11	27	25	20
Work Orders	63	18	40	63	50

**Equipment Maintenance Garage  
A.1640**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Public Works Equip Mechanic	3.00	\$150,890	3.00	\$181,453
<b>Subtotal:</b>	<b>3.00</b>	<b>\$150,890</b>	<b>3.00</b>	<b>\$181,453</b>
Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
<b>Grandtotal:</b>	<b>3.00</b>	<b>\$150,890</b>	<b>3.00</b>	<b>\$181,453</b>

**Equipment Maintenance Garage  
A.1640**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Personal Services</b>				
51010 Full Time Wages	121,897	139,792	150,773	181,453
51100 Overtime	27,348	25,761	27,500	30,000
51120 Longevity	550	550	1,100	1,100
51130 Out of Grade	0	2,909	0	0
51170 Other Compensation	0	0	0	0
51180 Taxable Reimbursements	2,100	0	2,100	2,100
51185 Allowances	1,875	3,275	1,875	1,875
<b>Total Personal Services</b>	<b>153,770</b>	<b>172,287</b>	<b>183,348</b>	<b>216,528</b>
<b>Contractual Expenses</b>				
52030 Motor Vehicle Equipment	4,252	22,881	0	0
54030 Small Tools	1,914	2,491	7,500	8,000
54050 Equip. Maint. / Repair	20,049	12,972	15,000	20,500
54078 Gasoline, Oil, Diesel Fuel	10,242	9,926	13,000	13,000
54085 Clothing and Uniforms	6,380	4,680	6,500	8,200
54115 Comp. Licenses and Soft.	1,763	2,901	3,000	8,350
54117 Computer Supplies	369	0	1,000	1,000
54300 Vehicle Maint. and Repair	186,568	196,031	205,000	120,000
<b>Total Contractual Expenses</b>	<b>231,537</b>	<b>251,881</b>	<b>251,000</b>	<b>179,050</b>
<b>Employee Benefits</b>				
58010 FICA	11,544	12,898	11,461	16,565
58020 Worker's Compensation	11,522	10,852	9,834	9,435
58040 Medical Insurance	49,734	54,119	62,863	58,405
58050 Retirement	16,043	18,945	23,305	29,069
<b>Total Employee Benefits</b>	<b>88,843</b>	<b>96,814</b>	<b>107,463</b>	<b>113,474</b>
<b>TOTAL:</b>	<b>474,150</b>	<b>520,982</b>	<b>541,811</b>	<b>509,052</b>

## Central Printing and Mailing A.1670

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### **Mission Statement:**

The mission of Central Printing and Mailing is to establish a centralized hub that facilitates the City's budgeting for printing and mailing line items, which serve as integral components across various functions within the City. Our goal is to streamline these processes, optimizing efficiency and resource allocation to effectively support the City's multifaceted operations.

### **Department Responsibilities:**

Our department assumes a pivotal role encompassing the management of essential components including paper supplies, copier contracts, USPS postage expenditures, envelope costs, and other pertinent aspects. Through meticulous oversight and strategic management, we ensure the seamless availability of resources and services crucial for the City's operational needs.

### **FY 2025 Goals:**

The department's foremost goals for the fiscal year 2025 revolve around the sustained advancement of a centralized printing and mailing center. We aim to cultivate a user-friendly and accessible hub that seamlessly serves the entirety of the City. Through our dedicated efforts, we aspire to enhance operational efficiency and facilitate effective communication across various City functions.

**Central Printing and Mailing  
A.1670**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
<b>Total Personal Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual Expenses</b>				
54001 Printing / Copying	4,686	7,027	7,500	7,500
54005 Office Supplies	500	848	500	500
54020 Postage Expenses	33,600	35,017	40,000	40,000
54050 Equip. Maint. / Repair	0	0	0	0
54055 Professional Services	0	0	0	0
54060 Legal Notices and Advt.	6,838	7,417	7,500	7,500
54065 Equipment Rental / Lease	5,953	12,616	0	0
54075 Maintenance Contracts	2,105	493	1,000	1,000
<b>Total Contractual Expenses</b>	<b>53,682</b>	<b>63,418</b>	<b>56,500</b>	<b>56,500</b>
<b>Employee Benefits</b>				
<b>Total Employee Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL:</b>	<b>53,682</b>	<b>63,418</b>	<b>56,500</b>	<b>56,500</b>



## Information Technology Services A.1680

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### **Mission Statement:**

The mission of the IT Support department is to provide leadership for all of the City's information technology needs and requirements. We support the use of cost-effective solutions while adhering to State mandates for information storage and accessibility.

### **Department Responsibilities:**

The department is responsible for upkeep, maintenance, and monitoring of all IT related issues and concerns. Our Goal is to Maintain data resources ensuring that departments have means of connecting, collecting and sharing data on a secured city wide infrastructure.

### **FY 2025 Goals:**

In FY 2025, the IT Department will continue to advance its endeavors for IT infrastructure improvements to support the needs of the Municipality. 2025 IT is looking into bringing Microsoft 365 as well as VoIP phones. General and Capital Funds will be utilized in correlation with the NYS aggregate buy program (NYS OGS), which ensures accurate pricing and upgraded specs on a statewide recommended level. IT infrastructure ensures better connectivity, security, and streamlined services. These efforts will enable the department to continue its growth, as well as service the needs of the city. The IT Department is an entity that connects us to all other departments. It will be the first line of contact for anything that needs connection to the network from the inside going out or outside coming in.

**Information Technology Services  
A.1680**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>															
	FTE	Rate	FTE	Rate														
Network Coordinator	1.00	\$62,129	1.00	\$67,386														
<b>Subtotal:</b>	<b>1.00</b>	<b>\$62,129</b>	<b>1.00</b>	<b>\$67,386</b>														
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="text-align: center;">Temporary Services</th> <th colspan="2" style="text-align: center;"><u>FY 2024 Budget</u></th> <th colspan="2" style="text-align: center;"><u>FY 2025 Budget</u></th> </tr> <tr> <th style="text-align: center;">FTE</th> <th style="text-align: center;">Rate</th> <th style="text-align: center;">FTE</th> <th style="text-align: center;">Rate</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Subtotal:</b></td> <td style="text-align: center;"><b>0.00</b></td> <td style="text-align: center;"><b>\$0</b></td> <td style="text-align: center;"><b>0.00</b></td> <td style="text-align: center;"><b>\$0</b></td> </tr> </tbody> </table>					Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>		FTE	Rate	FTE	Rate	<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>															
	FTE	Rate	FTE	Rate														
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>														
<b>Grandtotal:</b>	<b>1.00</b>	<b>\$62,129</b>	<b>1.00</b>	<b>\$67,386</b>														

**Information Technology Services  
A.1680**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	56,294	59,321	62,129	67,386
51170 Other Compensation	0	1,000	0	0
<b>Total Personal Services</b>	<b>56,294</b>	<b>60,321</b>	<b>62,129</b>	<b>67,386</b>
<b>Contractual Expenses</b>				
52060 Computer Equipment	3,755	6,154	9,000	9,000
54005 Office Supplies	0	0	0	0
54040 Membership Dues	0	0	0	0
54055 Professional Services	3,269	7,111	8,500	7,000
54075 Maintenance Contracts	43,431	79,096	69,650	66,350
54076 Property Repairs	0	5,509	0	0
54115 Comp. Licenses and Soft.	25,189	9,984	30,900	51,400
54117 Computer Supplies	1,462	9,066	4,000	4,000
54605 Telephone Services	43,936	1,697	12,524	12,524
54610 Internet Services	37,879	48,822	43,800	43,800
<b>Total Contractual Expenses</b>	<b>158,921</b>	<b>167,439</b>	<b>178,374</b>	<b>194,074</b>
<b>Employee Benefits</b>				
58010 FICA	4,306	4,612	4,813	5,155
58020 Worker's Compensation	4,225	3,585	3,278	3,145
58040 Medical Insurance	0	0	0	0
58050 Retirement	6,267	6,625	8,337	9,264
<b>Total Employee Benefits</b>	<b>14,798</b>	<b>14,822</b>	<b>16,428</b>	<b>17,564</b>
<b>TOTAL:</b>	<b>230,013</b>	<b>242,582</b>	<b>256,931</b>	<b>279,024</b>

**Special Items**  
**A.1900**

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**Mission Statement:**

Our mission within this budgetary department centers on providing a dedicated space for housing various expenses that do not find a suitable fit within other departments. Additionally, we manage government-wide expenses that prove challenging to allocate elsewhere. Through our meticulous efforts, we aim to ensure proper financial management, transparency, and accountability, ultimately contributing to the effective allocation of resources across the City's operations.

**Department Responsibilities:**

Our department assumes the crucial responsibility of managing a range of essential expenses, which encompass insurance, gasoline and fuel, utilities encompassing both natural gas and electricity, as well as contingency funding. We contribute to the sustainability and operational efficiency of the City's functions, ensuring that resources are allocated effectively and responsibly across various critical areas.

**FY 2025 Goals:**

Our primary goal for 2025 is to establish and maintain a contingency fund that proves sufficient to address unforeseen expenses that may arise. By ensuring the availability of this reserve, we aim to enhance the City's financial resilience and capacity to effectively manage unexpected challenges or costs, ultimately contributing to the stability and sustainability of our operations.

**Special Items  
A.1900**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
<b>Total Personal Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual Expenses</b>				
54050 Equipment Maintenance	0	0	0	0
54055 Professional Services	43,750	60,869	220,000	0
54070 Insurance	305,896	386,513	380,000	400,000
54078 Gasoline, Oil, and Fuel	261,998	230,689	240,000	250,000
54100 Real Property Taxes	21,885	23,999	28,000	28,000
54440 Fees and Permits	279	303	500	500
54510 Program Expenses	799	5,592	33,620	4,620
54515 Special Supplies	2654	11261	0	0
54605 Telephone Services	25,169	15,150	28,000	28,000
54620 Utilities - Natural Gas	74,618	51,217	70,000	70,000
54623 Utilities - Electricity	176,563	146,432	140,000	150,000
54765 Judgement and Claims	46,720	563,343	0	50,000
54775 Contingency	0	0	483,207	800,000
<b>Total Contractual Expenses</b>	<b>960,331</b>	<b>1,495,368</b>	<b>1,623,327</b>	<b>1,781,120</b>
<b>Employee Benefits</b>				
<b>Total Employee Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL:</b>	<b>960,331</b>	<b>1,495,368</b>	<b>1,623,327</b>	<b>1,781,120</b>

**Police Department  
A.3120**

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**Mission Statement:**

Our mission as the Guardian-Servants of the community is to elevate the quality of life for all citizens. Through proactive crime prevention, robust community engagement, and unwavering transparency, we are committed to fulfilling our solemn duty to protect and safeguard the well-being of those we serve.

**Department Responsibilities:**

Our department shoulders the core responsibility of safeguarding and serving the residents of Lockport. Through direct engagement and interaction with the officers of the Lockport Police Department, we are dedicated to enhancing the well-being and quality of life within our community.

**FY 2025 Goals:**

The main goal of the Lockport Police Department in 2025 is to keep improving the quality of life for our City's residents. We're committed to doing this by staying focused on community engagement, preventing crime before it happens, maintaining high standards of professionalism, and continuing to train our officers. Through these actions, we work to ensure a safe and thriving community for everyone.

**Police Department  
A.3120**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Chief of Police	1.00	\$103,000	1.00	\$103,000
Police Captain	2.00	\$198,222	2.00	\$206,230
Detective Lieutenant	2.00	\$188,694	2.00	\$196,318
Sr. Police Lieutenant	3.00	\$266,822	3.00	\$277,602
Detective	5.00	\$424,729	5.00	\$441,890
Jr. Police Lieutenant	6.00	\$508,238	6.00	\$528,768
Warrant Officer	1.00	\$80,226	1.00	\$83,467
K-9 Officer	1.00	\$80,226	1.00	\$83,467
School Resource Officer	2.00	\$160,452	2.00	\$166,934
Police Officer (Step 7)	14.00	\$1,069,162	13.00	\$1,042,854
Police Officer (Step 6)	1.00	\$68,021	2.00	\$144,364
Police Officer (Step 5)	3.00	\$185,934	2.00	\$133,062
Police Officer (Step 4)	2.00	\$218,443	4.00	\$243,428
Police Officer (Step 3)	2.00	\$102,943	2.00	\$108,340
Police Officer (Step 2)	4.00	\$192,945	3.00	\$153,594
Police Officer (Step 1)	0.00	\$0	0.00	\$0
Police Officer - Provisional	2.00	\$0	2.00	\$97,532
Matron Services	0.00	\$0	0.00	\$0
<b>Grandtotal:</b>	<b>51.00</b>	<b>\$3,848,057</b>	<b>51.00</b>	<b>\$4,010,850</b>

**Police Department  
A.3120**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Personal Services</b>				
51010 Full Time Wages	3,383,516	3,508,296	3,848,056	4,010,850
51040 Part Time Wages	0	0	0	0
51100 Overtime	378,636	461,301	370,000	370,000
51120 Longevity	79,332	91,297	96,953	100,479
51130 Out of Grade	332,380	345,616	40,000	40,000
51150 Holiday Pay	0	0	50,000	50,000
51160 Shift Differential	19,397	20,442	20,000	20,000
51165 Briefing Pay	139,405	140,859	157,635	162,827
51170 Other Compensation	8,790	7,688	0	0
51175 Edu. and Training Incentive	10,637	0	115,940	108,400
51185 Allowances	58,750	60,000	62,500	63,750
51195 Education Reimbursement	117	0	0	0
<b>Total Personal Services</b>	<b>4,410,960</b>	<b>4,635,499</b>	<b>4,761,084</b>	<b>4,926,306</b>
<b>Equipment and Capital Outlay</b>				
52015 Technical Equipment	4,924	4,301	221,000	11,000
52030 Motor Vehicle Equipment	0	0	0	39,640
52070 Public Safety Equipment	315,959	61,691	59,349	51,849
<b>Total Equipment and Capital Outlay</b>	<b>320,883</b>	<b>65,992</b>	<b>280,349</b>	<b>102,489</b>



**Police Department  
A.3120**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Contractual Expenses</b>				
54001 Printing / Copying	1,997	1,738	3,375	3,600
54003 Office Furniture	0	0	0	0
54005 Office Supplies	2,339	3,807	5,360	5,500
54010 Office Equipment	0	0	345	345
54035 Training and Education	4,775	12,702	15,000	16,500
54040 Assoc/Membership Dues	0	0	975	2,050
54045 Travel Related Costs	2,912	32	3,000	3,300
54050 Equip. Maintenance Repair	1,405	135	1,725	1,725
54055 Professional Services	3,439	7,900	4,700	5,000
54065 Equipment Rental / Lease	20,379	166,186	0	0
54067 Real Property Rent / Lease	1,700	575	2,000	2,020
54075 Maintenance Contracts	2,503	2,179	3,135	3,500
54085 Clothing and Uniforms	4,364	4,746	6,500	7,150
54115 Computer License and Soft.	80,499	103,663	98,770	104,295
54117 Computer Supplies	0	4,308	10,750	1,350
54300 Vehicle Maint. and Repair	0	0	0	0
54400 Food Supplies	1,073	1,416	1,525	1,675
54500 Medical Fees and Services	0	1,302	1,300	1,600
54505 K-9 Expenses	1,699	1,479	11,000	11,300
54510 Program Expenses	5,621	10,207	11,500	11,500
54515 Special Supplies	92,747	113,964	110,369	88,300
54605 Telephone Services	14,951	16,875	18,600	20,000
54610 Internet Services	1,000	1,000	1,895	1,995
54623 Utilities - Electricity	1,461	1,388	1,380	1,380
54765 Judgement and Claims	0	1,000	0	0
<b>Total Contractual Expenses</b>	<b>244,864</b>	<b>456,602</b>	<b>313,204</b>	<b>294,085</b>

**Police Department  
A.3120**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Employee Benefits</b>				
58010 FICA	332,177	350,524	364,318	415,112
58020 Worker's Compensation	207,662	208,781	167,177	161,276
58040 Medical Insurance	840,594	776,029	906,452	949,269
58050 Retirement	1,020,708	1,048,415	1,243,334	1,523,436
<b>Total Employee Benefits</b>	<b>2,401,141</b>	<b>2,383,749</b>	<b>2,681,281</b>	<b>3,049,093</b>
<b>TOTAL:</b>	<b>7,377,848</b>	<b>7,541,842</b>	<b>8,035,918</b>	<b>8,371,973</b>

**Police Clerical  
A.3127**

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**Mission Statement:**

Our mission within the Police Clerical department is to deliver essential clerical support to the police department. Through our dedicated efforts, we aim to contribute to the seamless functioning of the department, ensuring efficient operations and the fulfillment of our broader public safety objectives.

**Department Responsibilities:**

The account clerks within this department shoulder multifaceted responsibilities, including overseeing purchase order procedures, accurately inputting payroll data, efficiently managing tickets, processing cash receipts from tickets and police-related revenues, and facilitating the provision of essential documents to the public on behalf of the police department. Through these tasks, we play a pivotal role in maintaining the department's operational integrity and fostering effective communication with the community we serve.

**FY 2025 Goals:**

The overarching goal for the department in the fiscal year 2025 is to consistently provide unwavering support and perform clerical functions for the police department in the utmost effective and efficient manner. Through our dedicated efforts, we aim to optimize our operational processes to better serve the needs of the police department and the broader community.

**Police Clerical  
A.3127**

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**PERSONAL SERVICE DETA**

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Positi <sup>o</sup> r	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Sr Account Clerk	1.50	60,179	1.50	\$67,775
<b>Subtotal:</b>	<b>1.50</b>	<b>\$60,179</b>	<b>1.50</b>	<b>\$67,775</b>
Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
<b>Grandtotal:</b>	<b>1.50</b>	<b>\$60,179</b>	<b>1.50</b>	<b>\$67,775</b>

**Police Clerical  
A.3127**

	<b>FY 2022 Actual</b>	<b>FY 2023 Amended</b>	<b>FY 2024 Budget</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wage	52,653	41,813	60,179	67,775
51100 Overtime	648	332	600	600
51120 Longevity	0	250	0	250
51170 Other Compensator	124	708	0	0
<b>Total Personal Services</b>	<b>53,425</b>	<b>43,103</b>	<b>60,779</b>	<b>68,625</b>
<b>Contractual Expenses</b>				
<b>Total Contractual Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Employee Benefits</b>				
58010 FICA	4,041	3,289	4,813	5,250
58020 Worker's Compensator	6,121	3,970	4,917	4,718
58040 Medical Insurance	20,920	10,324	23,222	24,985
58050 Retirement	6,249	5,270	8,053	10,336
<b>Total Employee Benefits</b>	<b>37,331</b>	<b>22,853</b>	<b>41,005</b>	<b>45,289</b>
<b>TOTAL:</b>	<b>90,756</b>	<b>65,956</b>	<b>101,784</b>	<b>113,914</b>

**Police - School Crossing Guards**  
**A.3128**

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**Mission Statement:**

Our mission as School Crossing Guards is rooted in the protection and service of the citizens of Lockport. Through direct contact and meaningful interaction, we are dedicated to enhancing the quality of life for all by ensuring the safety of our community's students and pedestrians during their daily journeys.

**Department Responsibilities:**

Our dedicated crossing guards play a vital role in serving the schools of Lockport. Their responsibilities encompass safeguarding the well-being of both school children and citizens by ensuring secure street crossings at designated sidewalks. Through their unwavering commitment, they contribute to the safety and peace of mind of our community, fostering a protective environment for all pedestrians, especially the youngest members of our society.

**FY 2025 Goals:**

Our department's central goals for the fiscal year 2025 revolve around steadfast adherence to safety protocols and the perpetuation of a culture where well-being and safety remain paramount. Through our unwavering commitment, we aim to ensure that every action and effort consistently upholds the safety of school children, citizens, and pedestrians alike. By prioritizing safety above all else, we contribute to a secure and thriving community environment.

**Police - School Crossing Guards  
A.3128**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Crossing Guards	3.5	\$33,250	3.5	\$33,250
<b>Subtotal:</b>	<b>3.50</b>	<b>\$33,250</b>	<b>3.50</b>	<b>\$33,250</b>
<b>Grandtotal:</b>	<b>3.50</b>	<b>\$33,250</b>	<b>3.50</b>	<b>\$33,250</b>

**Police - School Crossing Guards  
A.3128**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Personal Services</b>				
51040 Part Time Wages	26,443	25,478	32,800	33,250
<b>Total Personal Services</b>	<b>26,443</b>	<b>25,478</b>	<b>32,800</b>	<b>33,250</b>
<b>Employee Benefits</b>				
58010 FICA	2,043	1,949	2,544	2,678
58020 Worker's Compensation	8,369	5,654	450	7,000
<b>Total Employee Benefits</b>	<b>10,412</b>	<b>7,603</b>	<b>2,994</b>	<b>9,678</b>
<b>TOTAL:</b>	<b>36,855</b>	<b>33,081</b>	<b>35,794</b>	<b>42,928</b>



## **Fire Department A.3410**

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### **Mission Statement:**

The primary mission of the Lockport Fire Department is the preservation of human life and property through risk reduction and control. The Department serves without prejudice or favoritism, all of the citizens of the City of Lockport by safeguarding collectively and individually, their lives against the fatal effects of fires, explosions, hazardous material emergencies, and other emergencies including, but not limited to, traffic accidents, train wrecks, aircraft crashes, medical emergencies, floods, windstorms, earthquakes, structural collapses, and other natural disasters.

### **Department Responsibilities:**

Fire suppression, with the goal of limiting the extent and severity of fires. Pre-hospital emergency medical services (EMS) at the Paramedic level of care. Fire Safety Inspections for Assembly, Mercantile, & Institutional occupancy's primarily. Fire Investigation(s) for any/all fires occurring. Public Fire Prevention education & safety training as well as for grades K-4 in the Lockport City School District. Compliance with all New York State mandatory in-service training for both the fire & EMS disciplines (120+ hours annually).

### **FY 2025 Goals:**

In FY 2025, the Fire Department's objectives include continued optimization of ambulance service efficiency, broadening community outreach efforts to include providing mutual aid services to other townships. Additionally, we're undertaking comprehensive planning to address long-term fire station needs, whether through upgrades to our current facility or relocation to a new one. Through these initiatives, we strive to ensure effective emergency response, deepen community connections, and plan strategically for the future.

**Fire Department  
A.1310**

<b>Performance Metric</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 YTD</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>
<b>Fires</b>						
Structure Fires	31	24	26	10	25	26
Mobile Property (Vehicle) Fires	3	5	10	5	8	10
Outside/Rubbish/Other Fires	21	26	27	11	25	25
<b>Emergency Medical Services</b>						
Rescue, Medical, Other EMS	38	400	27	0	10	10
Medical Assist	30	26	8	4	10	10
Emergency Medical Service (EMS) Incident	1726	2023	3568	1904	3600	3640
<b>Other Fire Department Responses</b>						
Motor Vehicle Accidents	205	200	209	90	200	215
Extrication, Rescue, Other Assistance	9	13	14	8	12	15
Carbon Monoxide Incident	60	32	42	18	35	40
Flammable/Combustible Gas or Liquid	111	73	60	24	60	60
Hazardous Materials Incident	6	19	26	9	20	25
Electrical Equipment/Wiring Incident	92	73	43	15	50	50
False/Unintentional Alarms	213	200	305	119	275	300
Water/Ice Related Incidents			4	1	2	2
Animal Rescues	6	12	3	1	2	2
Other	146	245	229	131	225	230
<b>Ambulance Responses</b>						
Number of Calls	N/A	N/A	1875	1542	3084	3150
Number of Calls Billed	N/A	N/A	1871	1533	3066	3130
<b>Mutual Aid Given</b>	11	45	112	40	80	100
<b>Mutual Aid Received</b>	12	345	242	56	115	75

**Fire Department  
A.3410**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Fire Chief	1.00	\$105,060	1.00	\$106,898
Assistant Fire Chief	4.00	\$355,568	4.00	\$360,900
Fire Municipal Training Officer	1.00	\$87,662	1.00	\$88,977
Fire Captain	4.00	\$322,782	4.00	\$327,624
Fire Lieutenant	4.00	\$311,463	3.00	\$237,102
Firefighter (Step 8)	7.00	\$523,073	8.00	\$606,768
Firefighter (Step 7)	3.00	\$204,471	1.00	\$69,960
Firefighter (Step 6)	2.00	\$124,327	3.00	\$195,834
Firefighter (Step 5)	4.00	\$225,906	6.00	\$356,754
Firefighter (Step 4)	6.00	\$312,455	7.00	\$383,600
Firefighter (Step 3)	8.00	\$388,473	3.00	\$150,420
Firefighter (Step 2)	6.00	\$276,235	13.00	\$621,385
Firefighter (Step 1)	4.00	\$147,663	0.00	\$0
Sr. Account Clerk	0.50	\$24,234	0.50	\$25,303
<b>Grandtotal:</b>	<b>54.50</b>	<b>\$3,409,372</b>	<b>54.50</b>	<b>\$3,531,525</b>

**Fire Department  
A.3410**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Personal Services</b>				
51010 Full Time Wages	2,851,014	3,128,305	3,365,728	3,531,525
51100 Overtime	349,227	764,100	500,000	425,000
51120 Longevity	21,850	24,450	20,800	26,155
51130 Out of Grade	231,937	221,036	10,000	11,000
51150 Holiday Pay	0	0	65,000	70,000
51170 Other Compensation	19,369	14,377	19,000	20,000
51175 Edu. and Training Incentive	0	0	235,831	216,242
51185 Allowances	47,775	47,775	53,625	53,625
<b>Total Personal Services</b>	<b>3,521,172</b>	<b>4,200,043</b>	<b>4,269,984</b>	<b>4,353,547</b>
<b>Equipment and Capital Outlay</b>				
52010 Office Equipment	462	926	3,600	1,700
52015 Technical Equipment	19,995	91,569	36,530	9,900
52030 Motor Vehicle Equipment	160,000	420,256	0	165,000
52070 Public Safety Equipment	30,085	103,440	55,082	35,310
<b>Total Equipment and Capital Outlay</b>	<b>210,542</b>	<b>616,191</b>	<b>95,212</b>	<b>211,910</b>
<b>Contractual Expenses</b>				
54005 Office Furniture	593	1,718	2,875	1,600
54005 Office Supplies	2,195	4,201	3,288	1,225
54030 Small Tools	2,178	2,893	113,475	2,760
54035 Training and Education	61,863	47,131	2,461	72,375
54040 Assoc/Membership Dues	300	743	1,000	1,315
54041 Publications	447	500	1,720	2,350
54045 Travel Related Costs	404	87	26,363	4,500
54050 Equip. Maintenance / Repair	21,481	29,010	80,900	53,964

**Fire Department  
A.3410**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Contractual Expenses (Continued)</b>				
54055 Professional Services	7,922	99,965	80,900	95,900
54065 Equipment Rental / Lease	23	9,055	0	0
54076 Property Repairs	0	0	0	18,000
54083 Misc. Support Services	7,767	21,691	9,500	10,000
54085 Clothing and Uniforms	92,850	8,045	81,830	56,060
54115 Computer Licenses and Soft.	22,773	97,876	33,700	38,150
54300 Vehicle Maint. and Repair	37,249	50,192	110,780	80,000
54500 Medical Fees and Services	3,350	69,090	109,900	128,600
54515 Special Supplies	0	62,886	11,000	11,000
54520 Chemicals	0	0	2,625	2,700
54605 Telephone Services	5,519	6,695	6,000	8,000
<b>Total Contractual Expenses</b>	<b>266,914</b>	<b>511,778</b>	<b>678,317</b>	<b>588,499</b>
<b>Employee Benefits</b>				
58010 FICA	265,431	315,739	330,224	339,050
58020 Worker's Compensation	193,742	190,998	178,650	172,354
58040 Medical Insurance	702,600	793,429	950,025	1,000,851
58050 Retirement	808,248	947,111	1,166,882	1,383,615
<b>Total Employee Benefits</b>	<b>1,970,021</b>	<b>2,247,277</b>	<b>2,625,781</b>	<b>2,895,870</b>
<b>TOTAL:</b>	<b>5,968,649</b>	<b>7,575,289</b>	<b>7,669,294</b>	<b>8,049,826</b>

## Control of Dogs A.3510

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### **Mission Statement:**

Provide continued compassionate enforcement of current ordinances relating to the treatment of animals, and work to eliminate neglect and abuse. Engage the hearts and minds of the community in an effort to help all animals. Work to make sure dog owners are aware of their responsibilities. Continued dedication to solving resident issues with problem dogs and bad owners. Promote spaying and neutering. Enforce laws with discretion and consistency, while showing respect. Also, continued enforcement of licensing, while encouraging dog owners to exercise proper care and control of their dogs.

### **Department Responsibilities:**

Handle resident complaints and investigate the situation by speaking with dog owners, property owners and neighbors. Enforcement of local laws, as well as Department of Agriculture and Markets laws and policies. Picking up stray dogs and delivering them to the City's vendor, filling out the necessary paperwork, and setting up the dog's kennel with food, water, and blankets. Checking non-renewed licenses each month, and working to bring those past-due licenses up to date. Issuing appearance tickets, where necessary, and completing the associated paperwork.

### **FY 2025 Goals:**

Our central goals for FY 2025 in the realm of dog control involve ensuring efficient resolution of neighborhood dog-related complaints. By consistently and judiciously enforcing laws, we aim to uphold community standards while also fostering harmonious relationships between residents and their canine companions. Through these efforts, we aspire to create a safe and pleasant environment for all members of our community.

**Control of Dogs  
A.3510**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Dog Control Officer	1.00	\$41,077	1.00	\$42,472
<b>Subtotal:</b>	<b>1.00</b>	<b>\$41,077</b>	<b>1.00</b>	<b>\$42,472</b>
Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
<b>Grandtotal:</b>	<b>1.00</b>	<b>\$41,077</b>	<b>1.00</b>	<b>\$42,472</b>

**Control of Dogs  
A.3510**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	1,345	0	0	0
51040 Part Time Wages	18,235	37,892	41,077	42,472
51120 Longevity	0	0	1,100	1,100
51170 Other Compensation	500	916	0	0
<b>Total Personal Services</b>	<b>20,080</b>	<b>38,808</b>	<b>42,177</b>	<b>43,572</b>
<b>Contractual Expenses</b>				
54055 Professional Services	16,200	18,438	22,000	24,000
54083 Misc. Support Services	0	0	1,000	1,000
54505 K9 Services	0	0	500	500
54510 Program Expenses	0	3,972	0	0
54605 Telephone Services	201	203	400	400
<b>Total Contractual Expenses</b>	<b>16,401</b>	<b>22,613</b>	<b>23,900</b>	<b>25,900</b>
<b>Employee Benefits</b>				
58010 FICA	1,536	2,969	3,227	3,333
58020 Worker's Compensation	2,113	4,827	3,278	3,145
<b>Total Employee Benefits</b>	<b>3,649</b>	<b>7,796</b>	<b>6,505</b>	<b>6,478</b>
<b>TOTAL:</b>	<b>40,130</b>	<b>69,217</b>	<b>72,582</b>	<b>75,950</b>



**Code and Safety Inspection  
A.3620**

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**Mission Statement:**

This Department will continue to ensure that new construction is conducted in a manner that is compliant with the building code and that property in the City is maintained in a safe and sanitary manner.

**Department Responsibilities:**

The Building Inspection Department is responsible for issuing building permits, ensuring that all NYS codes are met during construction, as well as all property maintenance complaints, including grass and all local zoning issues.

**FY 2025 Goals:**

Housing has a direct impact on the way the City is viewed, everything from the median income, crime, overall desirability, etc. The short term goal is to reduce the blight and vacant homes, help people take pride in their neighborhoods and maintain a level of safety throughout the City. The long term goal is to make every neighborhood desirable to live in.

**Code and Safety Inspection  
A.3620**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Chief Building Inspector	1.00	\$80,930	1.00	\$83,786
Sr. Building Inspector	0.00	\$0	0.00	\$0
Inspection Data Coord./Zoning	1.00	\$55,336	1.00	\$57,572
Building Inspector	2.00	\$95,037	2.00	\$101,212
Sr. Account Clerk	1.00	\$39,700	1.00	\$40,157
<b>Subtotal:</b>	<b>5.00</b>	<b>\$271,003</b>	<b>5.00</b>	<b>\$282,727</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>

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<b>Grandtotal:</b>	<b>5.00</b>	<b>\$271,003</b>	<b>5.00</b>	<b>\$282,727</b>
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**Code and Safety Inspection  
A.3620**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Personal Services</b>				
51010 Full Time Wages	259,902	238,681	274,893	282,727
51040 Part Time Wages	0	0	0	0
51100 Overtime	4,955	2,394	6,000	6,000
51120 Longevity	2,050	1,650	1,800	1,800
51130 Out of Grade	173	54	0	0
51170 Other Compensation	2,343	0	4,000	4,000
51185 Allowances	847	500	850	850
<b>Total Personal Services</b>	<b>270,270</b>	<b>243,279</b>	<b>287,543</b>	<b>295,377</b>
<b>Equipment and Capital Outlay</b>				
52015 Technical Equipment	0	0	0	750
52030 Motor Vehicle Equipment	0	0	0	0
<b>Total Equipment and Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750</b>
<b>Contractual Expenses</b>				
54003 Office Furniture	0	0	1,500	1,500
54005 Office Supplies	1,385	2,811	3,000	3,500
54010 Office Equipment	0	0	0	0
54033 Licensing and Certifications	0	0	0	0
54035 Training and Education	1,565	469	1,350	4,350
54040 Assoc / Membership Dues	135	340	635	635
54041 Publications	0	0	0	0
54045 Travel Related Costs	376	430	1,060	500
54055 Professional Services	475	7,758	1,000	1,000
54065 Equipment Rental / Lease	46	15,190	0	0
54075 Maintenance Contracts	0	140	10,350	10,350

**Code and Safety Inspection  
A.3620**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budgeted</b>
<b>Contractual Expenses (Continued)</b>				
54076 Property Repairs	15,047	15,675	25,000	25,000
54077 Const. and Main. Supplies	210	10	500	500
54083 Misc. Support Services	25,000	0	0	0
54085 Clothing and Uniforms	794	0	250	250
54515 Special Supplies	0	257	675	675
54605 Telephone Services	1,530	1,775	2,454	2,454
54765 Judgement and Claims	0	872	0	0
<b>Total Contractual Expenses</b>	<b>46,563</b>	<b>45,727</b>	<b>47,774</b>	<b>50,714</b>
<b>Employee Benefits</b>				
58010 FICA	20,442	18,533	21,997	22,290
58020 Worker's Compensation	20,546	15,031	16,390	15,725
58040 Medical Insurance	70,316	66,213	97,368	87,217
58050 Retirement	30,678	28,021	37,218	40,241
<b>Total Employee Benefits</b>	<b>141,982</b>	<b>127,798</b>	<b>172,973</b>	<b>165,473</b>
<b>TOTAL:</b>	<b>458,815</b>	<b>416,804</b>	<b>508,290</b>	<b>512,314</b>

## Street Maintenance A.5110

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### **Mission Statement:**

The mission of the Street Maintenance department is rooted in the ongoing promotion of a secure and well-organized infrastructure system within the City. Through our dedicated efforts, we aim to ensure the safety and functionality of our streets and thoroughfares, contributing to the overall well-being and quality of life for our community.

### **Department Responsibilities:**

Responsibilities encompass public safety through snow and ice control, executing patching and crack sealing of streets, adhering to paving plans aligned with CHIPs criteria and budget constraints, overseeing sign maintenance and road/parking lot striping, as well as managing a seasonal routine sweeping program and Fall Leaf pickup.

### **FY 2025 Goals:**

Our primary objectives for FY 2025 revolve around adeptly managing budgetary constraints while upholding the essential requirement for a dependable and secure street maintenance system. Through prudent resource allocation and strategic planning, we aim to maintain the safety, functionality, and integrity of our streets, ensuring that the community continues to benefit from a well-maintained infrastructure.

**Street Maintenance  
A.5110**

Performance Metric	FY 2022 Actual	FY 2023 YTD	FY 2023 Actual	FY 2024	FY 2025
<b>Highway A.5110</b>					
Cold Patching tons	52	71	92	80	80
Hot Patching tons	485	211	330	450	450
Contract Milling tons	9366	32113	97418	35000	35000
Resurface Paving tons	9030	3671	8554	0	17109
Chip Sealing miles	0	0	37713	0	0
Fall Leaf Pickup Cycles around city	124	0	6	0	0
Sweeping Curb Miles (Entire City 150 Miles)	383	150	355	300	300
Signs Replaced	46	34	112	65	65
Centerline painted lines , Contractor miles	70	5	15	25	25
Crosswalk Painting/parking spaces/ misc Gallons	120	53	53	120	120
Road Salt tons used	4260	1700	2300	4250	4250
Electronic Recycling Cubic Yards	160	51	146	120	120
Garbage and Recycle totes Maintained/Exchanged	332	180	381	350	350

**Street Maintenance  
A.5110**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Public Works Supervisor	2.00	\$124,262	2.00	\$120,963
Street Crew Leader	0.00	\$0	0.00	\$0
Heavy Equipment Oper. - Streets	10.50	\$489,479	10.50	\$561,866
Sign Maintenance Worker	1.00	\$47,099	1.00	\$56,453
Municipal Worker - Streets	2.00	\$88,357	2.00	\$106,924
<b>Subtotal:</b>	<b>15.50</b>	<b>\$749,197</b>	<b>15.50</b>	<b>\$846,206</b>
Temporary Services	FTE	Rate	FTE	Rate
Seasonal Assistance	2.00	\$14,000	2.00	\$14,000
<b>Subtotal:</b>	<b>2.00</b>	<b>\$14,000</b>	<b>2.00</b>	<b>\$14,000</b>
<b>Grandtotal:</b>	<b>17.50</b>	<b>\$763,197</b>	<b>17.50</b>	<b>\$860,206</b>

**Street Maintenance  
A.5110**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	555,475	675,983	817,197	846,206
51040 Part Time Wages	0	0	0	0
51060 Temporary / Seasonal	13,963	10,210	14,000	14,000
51100 Overtime	147,741	109,668	105,000	110,000
51120 Longevity	8,350	7,950	10,675	8,300
51130 Out of Grade	45,917	17,438	17,500	5,000
51150 Holiday Pay	0	0	0	0
51160 Shift Differential	4,910	0	6,500	0
51170 Other Compensation	8,336	1,800	0	0
51185 Allowances	7,850	9,164	8,750	9,100
<b>Total Personal Services</b>	<b>792,542</b>	<b>832,213</b>	<b>979,622</b>	<b>992,606</b>
<b>Equipment and Capital Outlay</b>				
52030 Motor Vehicle Equipment	0	0	181,423	30,000
52035 Public Works Equipment	296,730	82,656	24,500	12,500
<b>Total Equipment and Capital Outlay</b>	<b>296,730</b>	<b>82,656</b>	<b>205,923</b>	<b>42,500</b>
<b>Contractual Expenses</b>				
54005 Office Supplies	1,075	570	500	500
54007 Janitorial Supplies	1,147	1,133	800	1,200
54033 Licensing and Certifications	200	95	600	900
54035 Training and Education	0	687	3,000	3,500
54040 Assoc / Membership Dues	0	0	150	150
54045 Travel Related Costs	0	0	750	800
54050 Equip. Maint. / Repairs	16,272	7,930	10,000	21,000
54065 Equipment Rental / Lease	5,183	34,063	0	12,500



**Street Maintenance  
A.5110**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Contractual Expenses (Continued)</b>				
54076 Property Repairs	23,937	9,751	15,000	19,500
54077 Const. and Maint. Supplies	78,833	57,815	85,000	105,000
54083 Misc. Support Supplies	4,520	24,947	20,000	20,000
54085 Clothing and Uniform	857	0	0	0
54440 Fees and Permits	0	295	350	350
54500 Medical Fees and Services	0	0	3,950	150
54515 Special Supplies	5,100	1,425	2,500	2,500
54560 Salt	188,002	166,147	140,000	210,000
54605 Telephone Services	1,162	383	1,200	1,200
54610 Internet Services	6,419	7,346	6,360	6,360
<b>Total Contractual Expenses</b>	<b>332,707</b>	<b>312,586</b>	<b>290,160</b>	<b>405,610</b>
<b>Employee Benefits</b>				
58010 FICA	60,081	63,551	68,018	75,934
58020 Worker's Compensation	57,275	55,778	50,809	49,188
58040 Medical Insurance	190,406	232,610	283,472	276,802
58050 Retirement	87,042	91,980	113,422	132,137
<b>Total Employee Benefits</b>	<b>394,804</b>	<b>443,919</b>	<b>515,721</b>	<b>534,061</b>
<b>TOTAL:</b>	<b>1,816,783</b>	<b>1,671,375</b>	<b>1,991,426</b>	<b>1,974,777</b>

## Street Lighting A.5182

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### **Mission Statement:**

Our mission within the Street Lighting department is rooted in the promotion of safety through the establishment of a reliable and secure system of efficient street lights. Through our dedicated efforts, we aim to contribute to the overall well-being of our community by ensuring well-lit and secure public spaces that enhance safety and visibility for all residents.

### **Department Responsibilities:**

Our responsibilities encompass the upkeep and repair of street lights, ensuring their continued functionality and reliability. Additionally, we manage utilities to cover the costs associated with their usage, thereby contributing to the sustained operation of an effective and well-maintained street lighting system that enhances safety and visibility throughout the community.

### **FY 2025 Goals:**

Our goals for FY 2025 center around the consistent provision of effective service while remaining responsive to opportunities for enhancing safety through improved street lighting. Building upon the successful NYSEG LED conversion in FY 2022, we will continue expanding our efforts in FY 2025 by transitioning our City-owned lights to LED technology. Through these endeavors, we are dedicated to creating well-lit and secure public spaces that contribute to the overall safety and well-being of our community.

**Street Lighting  
A.5182**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
<b>Total Personal Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual Expenses</b>				
54050 Equip. Maintenance / Repair	34,136	35,484	15,000	10,000
54515 Special Supplies	0	0	21,000	11,000
54623 Utilities - Electricity	323,966	255,930	205,000	249,996
<b>Total Contractual Expenses</b>	<b>358,102</b>	<b>291,414</b>	<b>241,000</b>	<b>270,996</b>
<b>Employee Benefits</b>				
<b>Total Employee Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL:</b>	<b>358,102</b>	<b>291,414</b>	<b>241,000</b>	<b>270,996</b>

## Tourism A.6410

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### **Mission Statement:**

The City of Lockport's Tourism Department is dedicated to uniting the travel industry and harnessing its positive influence to foster the prosperity of both people and places. Through our committed efforts, we aim to create a symbiotic relationship between tourism and the well-being of our community, enhancing economic growth, cultural exchange, and the overall vitality of our region.

### **Department Responsibilities:**

The role of tourism is a combination of marketing, public relations and management. It also involves lots of planning and preparation. Typical responsibilities include: preparing tourist or visitor information, producing promotional materials and displays, managing budgets, market research, maintaining statistical and financial records, coordinating with local businesses and the media, and undertaking day-to-day center management and administration.

### **FY 2025 Goals:**

Lockport is New York State's premiere Erie Canal community. We will continue to promote the heart of downtown and the Erie Canal Flight of Five Locks. We will continue to create a financial plan for tourism. We will also continue to increase the tourism-related revenues by increasing the number of tourist/visitors and length of stay. We will continue to collaborate with the Visitor Center, Lockport Main Street and the Locks Heritage District Corporation to make the City of Lockport the place to visit.

**Tourism  
A.6410**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
<b>Total Personal Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual Expenses</b>				
54130 Tourism and Promotion	130,838	119,097	145,001	123,500
<b>Total Contractual Expenses</b>	<b>130,838</b>	<b>119,097</b>	<b>145,001</b>	<b>123,500</b>
<b>Employee Benefits</b>				
<b>Total Employee Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL:</b>	<b>130,838</b>	<b>119,097</b>	<b>145,001</b>	<b>123,500</b>

**Parks Department  
A.7110**

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**Mission Statement:**

The mission of the Parks Department is to create an enduring and profound sense of community and belonging for the residents of Lockport. Through our dedicated efforts, we strive to provide spaces that enrich the lives of our residents, fostering connections, recreation, and a sense of home within our city.

**Department Responsibilities:**

Our department oversees the expansive City of Lockport parks system, encompassing 20 distinct park locations. Within these spaces, we are responsible for a comprehensive array of recreation features, including but not limited to tennis and basketball courts, Pickle ball courts, public pavilions, and various other amenities. Through our diligent management, we aim to provide a diverse range of recreational opportunities that cater to the interests and well-being of our community members.

**FY 2025 Goals:**

In the fiscal year 2025, our primary goal is to optimize the impact of our parks and green spaces, elevating the quality of City neighborhoods and fostering local resilience. Through our efforts, we seek to promote sustainable lifestyles that contribute to the health and well-being of City residents. This endeavor will be achieved while adhering to budgetary limitations and stringent safety guidelines, ensuring that our community enjoys safe, vibrant, and enriching recreational spaces that positively shape our city's future.

**Parks Department  
A.7110**

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<b>Performance Metric</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>
<b>Parks A.7110</b>					
Acreage Mowed	1400	1300	1400	1300	1300
Ballfield Maintenance	9	12	12	12	12
Pools Open/Winterized	5	6	5	5	5
Park Buildings Open/Winterize/Maintained	29	45	48	40	40
Marina Docks Installed/ Fall Removed	2	8	5	5	5

**Parks Department  
A.7110**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Heavy Equipment Oper. - Parks	2.00	\$79,464	1.00	\$49,475
Municipal Worker - Parks	2.00	\$82,139	3.00	\$155,404
Parks Maintainer	0.00	\$0	0.00	\$0
<b>Subtotal:</b>	<b>4.00</b>	<b>\$161,603</b>	<b>4.00</b>	<b>\$204,879</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Seasonal Assistance	2.00	\$9,000	2.00	\$10,000
Tennis Instructors	3.00	\$11,000		
<b>Subtotal:</b>	<b>5.00</b>	<b>\$20,000</b>	<b>2.00</b>	<b>\$10,000</b>

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<b>Grandtotal:</b>	<b>9.00</b>	<b>\$181,603</b>	<b>6.00</b>	<b>\$214,879</b>
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**Parks Department  
A.7110**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	217,872	119,362	161,603	204,879
51060 Temporary / Seasonal	10,892	5,729	20,000	10,000
51100 Overtime	13,746	7,971	16,000	14,500
51120 Longevity	4,450	2,550	2,150	2,150
51130 Out of Grade	0	1,228	0	0
51150 Holiday Pay	0	0	1,665	0
51160 Shift Differential	0	0	0	0
51170 Other Compensation	1,800	1,950	0	0
51185 Allowances	3,125	1,875	3,125	2,500
<b>Total Personal Services</b>	<b>251,885</b>	<b>140,665</b>	<b>204,543</b>	<b>234,029</b>
<b>Equipment and Capital Outlay</b>				
52025 Building and Ground Equip.	1,478	36,773	2,200	2,550
52030 Motor Vehicle Equipment	0	0	0	30,000
<b>Total Equipment and Capital Outlay</b>	<b>1,478</b>	<b>36,773</b>	<b>2,200</b>	<b>32,550</b>
<b>Contractual Expenses</b>				
54007 Janitorial Supplies	794	1,552	2,000	2,000
54030 Small Tools	0	0	4,000	4,500
54050 Equip. Maintenance / Repair	1,809	2,461	3,500	4,000
54055 Professional Services	299	240	1,000	1,000
54076 Property Repair	19,119	23,856	20,000	21,000
54077 Const. and Maint. Supplies	0	5,046	5,000	0
54083 Misc. Support Services	0	0	0	0
54110 Landscape Materials	1,400	4,741	10,000	11,000
54510 Program Expenses	0	0	5,000	5,000
54515 Special Supplies	0	177	200	200
54520 Chemicals	0	977	1,500	2,200
<b>Total Contractual Expenses</b>	<b>23,421</b>	<b>39,050</b>	<b>52,200</b>	<b>50,900</b>

**Parks Department  
A.7110**

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	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Employee Benefits</b>				
58010 FICA	19,157	10,675	15,520	17,903
58020 Worker's Compensation	22,967	10,857	13,112	12,580
58040 Medical Insurance	86,220	33,524	47,536	48,257
58050 Retirement	28,410	18,123	23,532	30,158
<b>Total Employee Benefits</b>	<b>156,754</b>	<b>73,178</b>	<b>99,700</b>	<b>108,898</b>
<b>TOTAL:</b>	<b>433,538</b>	<b>289,667</b>	<b>358,643</b>	<b>426,377</b>

## **Playground and Recreation Centers A.7140**

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### **Mission Statement:**

The mission of the Playgrounds and Recreation Center is designed to connect kids, teens, and young adults with opportunities suitable to their interests and needs, including breakfast and lunch programs, organized play, and interactions with peers under the supervision of Youth Staff Leaders.

### **Department Responsibilities:**

Provide the community youth with a safe place to go that is supervised by Recreation Leaders to facilitate a proper daily breakfast and lunch, physical activities to get their bodies in motion, crafts to stimulate their minds, also a safe place to spend time with their peers.

### **FY 2025 Goals:**

Our central goal for FY 2025 is to re-establish a strong connection with the City's youth by revitalizing the Summer Youth and Recreation Program. Through strategic utilization of our Parks and Community Pool, we aim to provide engaging and enriching experiences that empower our young residents, fostering a sense of community, personal growth, and enjoyment during the summer months.

**Playground and Recreation Centers  
A.7140**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Director	2.00	\$26,000	2.00	\$10,000
Recreation Leaders	10.00	\$25,000	10.00	\$25,000
<b>Subtotal:</b>	<b>12.00</b>	<b>\$51,000</b>	<b>12.00</b>	<b>\$35,000</b>
<b>Grandtotal:</b>	<b>12.00</b>	<b>\$51,000</b>	<b>12.00</b>	<b>\$35,000</b>

**Playground and Recreation Centers  
A.7140**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51060 Temporary / Seasonal	43,233	44,169	50,000	35,000
51100 Overtime	0	0	0	0
<b>Total Personal Services</b>	<b>43,233</b>	<b>44,169</b>	<b>50,000</b>	<b>35,000</b>
<b>Contractual Expenses</b>				
54065 Equipment Rental / Lease	47	9,011	800	0
54076 Property Repairs	0	1044	0	3000
54500 Medical Fees and Services	0	0	150	150
54510 Program Expenses	4,762	5,795	7,198	5,500
54120 Refunds and Cancellations	0	0	0	0
54515 Special Supplies	0	442	500	500
<b>Total Contractual Expenses</b>	<b>4,809</b>	<b>16,292</b>	<b>8,648</b>	<b>9,150</b>
<b>Employee Benefits</b>				
58010 FICA	3,579	3,430	3,825	2,678
58020 Worker's Compensation	0	0	0	0
58050 Retirement	1,117	3,785	0	0
<b>Total Employee Benefits</b>	<b>4,696</b>	<b>7,216</b>	<b>3,825</b>	<b>2,678</b>
<b>TOTAL:</b>	<b>52,738</b>	<b>67,677</b>	<b>62,473</b>	<b>46,828</b>

**Community Pool  
A.7180**

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**Mission Statement:**

Our mission at the Community Pool is dedicated to offering our residents a diverse range of aquatic activities within a secure and enjoyable setting. With a focus on cleanliness and wholesomeness, we provide a welcoming environment for individuals of all ages to partake in aquatic experiences that promote well-being and leisure.

**Department Responsibilities:**

Our department is committed to creating a secure environment for the Lockport community, facilitating a range of aquatic activities. This includes organizing swim lessons for both young children and adults, coordinating lap swim sessions, and offering open swim opportunities for families and individuals. Moreover, we are dedicated to conducting supervised swim lessons and open swim sessions, ensuring the safety of all participants through the presence of certified lifeguards. Through these efforts, we contribute to the well-being and enjoyment of our community members.

**FY 2025 Goals:**

Our central goal for FY 2025 is to establish a secure environment that fosters a sense of community and enables residents to relish the advantages of a community pool. We aspire to create a space where families and friends can gather, engage, and enjoy the numerous benefits of aquatic activities while prioritizing safety and ensuring an enriching experience for all.

**Community Pool  
A.7180**

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**PERSONAL SERVICE DETAIL**

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	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>																										
Position	FTE	Rate	FTE	Rate																									
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>																									
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;"></th> <th colspan="2" style="text-align: center; border-bottom: 1px solid black;"><u>FY 2024 Budget</u></th> <th colspan="2" style="text-align: center; border-bottom: 1px solid black;"><u>FY 2025 Budget</u></th> </tr> <tr> <th style="text-align: center; border-bottom: 1px solid black;">Temporary Services</th> <th style="text-align: center; border-bottom: 1px solid black;">FTE</th> <th style="text-align: center; border-bottom: 1px solid black;">Rate</th> <th style="text-align: center; border-bottom: 1px solid black;">FTE</th> <th style="text-align: center; border-bottom: 1px solid black;">Rate</th> </tr> </thead> <tbody> <tr> <td style="padding-left: 20px;">Supervisor</td> <td style="text-align: center;">3.00</td> <td style="text-align: right;">\$21,000</td> <td style="text-align: center;">3.00</td> <td style="text-align: right;">\$21,000</td> </tr> <tr> <td style="padding-left: 20px;">Lifeguards</td> <td style="text-align: center;">8.00</td> <td style="text-align: right;">\$19,000</td> <td style="text-align: center;">8.00</td> <td style="text-align: right;">\$19,000</td> </tr> <tr> <td style="border-top: 1px solid black;"><b>Subtotal:</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>11.00</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>\$40,000</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>11.00</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>\$40,000</b></td> </tr> </tbody> </table>						<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>		Temporary Services	FTE	Rate	FTE	Rate	Supervisor	3.00	\$21,000	3.00	\$21,000	Lifeguards	8.00	\$19,000	8.00	\$19,000	<b>Subtotal:</b>	<b>11.00</b>	<b>\$40,000</b>	<b>11.00</b>	<b>\$40,000</b>
	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>																										
Temporary Services	FTE	Rate	FTE	Rate																									
Supervisor	3.00	\$21,000	3.00	\$21,000																									
Lifeguards	8.00	\$19,000	8.00	\$19,000																									
<b>Subtotal:</b>	<b>11.00</b>	<b>\$40,000</b>	<b>11.00</b>	<b>\$40,000</b>																									
<b>Grandtotal:</b>	<b>11.00</b>	<b>\$40,000</b>	<b>11.00</b>	<b>\$40,000</b>																									

**Community Pool  
A.7180**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	0	52	0	0
51060 Temporary / Seasonal	35,238	48,226	40,000	40,000
51100 Overtime	943	0	0	0
<b>Total Personal Services</b>	<b>36,181</b>	<b>48,278</b>	<b>40,000</b>	<b>40,000</b>
<b>Contractual Expenses</b>				
54050 Equip. Maintenance / Repair	8,185	7,951	9,000	20,500
54076 Property Repairs	260	982	1,000	10,500
54085 Clothing and Uniforms	1,124	705	1,000	1,000
54440 Fees and Permits	215	215	225	225
54500 Medical Fees and Services	0	0	250	250
54510 Program Expenses	855	1,711	1,000	1,000
54515 Special Services	86	1,569	1,500	1,500
54520 Chemicals	8,472	7,193	7,500	7,500
<b>Total Contractual Expenses</b>	<b>19,197</b>	<b>20,327</b>	<b>21,475</b>	<b>42,475</b>
<b>Employee Benefits</b>				
58010 FICA	2,534	3,693	3,060	3,060
58020 Worker's Compensation	0	0	0	0
58050 Retirement	697	0	0	0
<b>Total Employee Benefits</b>	<b>3,231</b>	<b>3,693</b>	<b>3,060</b>	<b>3,060</b>
<b>TOTAL:</b>	<b>58,609</b>	<b>72,298</b>	<b>64,535</b>	<b>85,535</b>



**Marina  
A.7185**

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**Mission Statement:**

The mission of the Marina is dedicated to creating a vibrant and enjoyable sense of community and belonging for the citizens of Lockport. Through our dedicated efforts, we aim to offer a space that fosters connection, recreation, and a feeling of home within our city, enhancing the overall quality of life for our residents.

**Department Responsibilities:**

Wide Waters Marina proudly provides a plethora of amenities tailored to families and guests of all age groups. Situated in proximity to various restaurants and venues, we facilitate a seamless and enjoyable experience. Our marina offers rental boats and kayaks, catering to diverse recreational interests. Boaters benefit from accessible public docks and a convenient refueling station, enhancing their maritime journeys and contributing to the overall enjoyment of our facilities.

**FY 2025 Goals:**

Our key objectives for FY 2025 encompass enhancing the guest experience by enriching amenities and services, fostering community engagement through organized events, and implementing sustainability initiatives to promote eco-friendly practices. We are also committed to expanding our offerings to cater to a diverse range of interests and consistently seeking customer feedback to drive continuous improvement. Through these efforts, we aim to create a vibrant and inclusive space that brings enjoyment and a sense of community to the residents of Lockport.

**Marina  
A.7185**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Seasonal Assistance	3.00	\$21,000	3.00	\$19,000
<b>Subtotal:</b>	<b>3.00</b>	<b>\$21,000</b>	<b>3.00</b>	<b>\$19,000</b>
<b>Grandtotal:</b>	<b>3.00</b>	<b>\$21,000</b>	<b>3.00</b>	<b>\$19,000</b>

**Marina  
A.7185**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51060 Temporary / Seasonal	7,880	22,571	21,000	19,000
51100 Overtime	744	0	0	0
51170 Additional & Other	0	2,200	0	0
<b>Total Personal Services</b>	<b>8,624</b>	<b>24,771</b>	<b>21,000</b>	<b>19,000</b>
<b>Equipment and Capital Outlay</b>				
52020 Property Improvements	0	0	0	0
<b>Total Equipment and Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual Expenses</b>				
54050 Equip. Maintenance / Repair	950	975	3,000	17,000
54055 Professional Services	0	0	0	0
54077 Construction Supplies	818	1,199	2,000	5,000
54078 Gasoline, Oil, Diesel Fuel	9,994	6,376	7,500	7,500
54440 Fees & Permits	15	100	0	0
54515 Special Supplies	990	2,944	6,000	6,000
<b>Total Contractual Expenses</b>	<b>12,767</b>	<b>11,594</b>	<b>18,500</b>	<b>35,500</b>
<b>Employee Benefits</b>				
58010 FICA	660	1,895	1,606	1,454
58020 Worker's Compensation	0	0	0	0
58050 Retirement	0	0	0	0
<b>Total Employee Benefits</b>	<b>660</b>	<b>1,895</b>	<b>1,606</b>	<b>1,454</b>
<b>TOTAL:</b>	<b>22,051</b>	<b>38,260</b>	<b>41,106</b>	<b>55,954</b>

## Community Development A.8021

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### **Mission Statement:**

The mission of the Community Development Department is to develop and implement creative community-based strategies to enhance economic opportunity, build strong neighborhoods, and ensure a dynamic framework for quality growth and development.

### **Department Responsibilities:**

The Community Development Department serves two major functions. The first is making improvements to neighborhoods and housing in the City of Lockport, and the second is to attract new businesses, support existing businesses, and create new jobs. This effort falls squarely on the Director of Planning and Development and is accomplished through a variety of ways.

### **FY 2025 Goals:**

Apply for additional funding for a new Home Improvement Grant Program; administer a city-wide First-Time Homebuyer Program; continue to work with the Niagara Orleans Regional Land Bank to identify and return abandoned properties to productive use; work with city departments and community partners to increase access to and diversify housing in the City of Lockport.

**Community Development  
A.8021**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Community Development Director	1.00	\$79,734	1.00	\$78,617
Community Development Specialist	1.00	\$45,293	1.00	\$42,472
<b>Subtotal:</b>	<b>2.00</b>	<b>\$125,027</b>	<b>2.00</b>	<b>\$121,089</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>

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<b>Grandtotal:</b>	<b>2.00</b>	<b>\$125,027</b>	<b>2.00</b>	<b>\$121,089</b>
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**Community Development  
A.8021**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	120,124	119,762	110,344	121,089
51120 Longevity	0	0	0	0
51130 Out of Grade	0	1,567	0	0
51170 Other Compensation	33	416	0	0
<b>Total Personal Services</b>	<b>120,157</b>	<b>121,745</b>	<b>110,344</b>	<b>121,089</b>
<b>Contractual Expenses</b>				
54003 Office Furniture	0	0	500	500
54005 Office Supplies	0	0	500	500
54010 Office Equipment	0	0	750	750
54040 Assoc / Membership Dues	0	0	60	0
54045 Travel Related Costs	0	0	500	1,000
54055 Professional Services	0	2,900	5,500	5,000
54075 Maintenance Contracts	0	0	0	0
<b>Total Contractual Expenses</b>	<b>0</b>	<b>2,900</b>	<b>7,810</b>	<b>7,750</b>
<b>Employee Benefits</b>				
58010 FICA	9,192	9,213	8,446	9,263
58020 Worker's Compensation	8,449	7,468	6,556	6,290
58040 Medical Insurance	47,167	22,335	22,697	8,603
58050 Retirement	13,619	13,808	14,629	16,646
<b>Total Employee Benefits</b>	<b>78,427</b>	<b>52,825</b>	<b>52,328</b>	<b>40,802</b>
<b>TOTAL:</b>	<b>198,584</b>	<b>177,470</b>	<b>170,482</b>	<b>169,641</b>

## Community Beautification A.8510

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### **Mission Statement:**

The mission of the Community Beautification department is dedicated to cultivating a picturesque landscape that empowers the citizens of Lockport to thrive and flourish. Through our dedicated efforts, we aim to enhance the aesthetic appeal of our community, creating an environment that fosters well-being, pride, and a vibrant sense of place.

### **Department Responsibilities:**

Our department is entrusted with vital responsibilities that encompass the provision of flowers and other essential expenses aimed at enhancing the aesthetic appeal of our parks, streets, and the City as a whole. Through our dedicated efforts, we contribute to the creation of an inviting and beautiful environment that instills a sense of pride and well-being within our community.

### **FY 2025 Goals:**

In FY 2025, our main goal is to enhance public spaces through collaboration with City departments and volunteers, focusing on landscaping projects, plantings, and similar efforts. These initiatives aim to increase property values, attract businesses, and improve the image of Lockport neighborhoods. Together, we strive to create a vibrant and inviting community that reflects the pride and dedication of its residents.

**Community Beautification  
A.8510**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
<b>Total Personal Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual Expenses</b>				
54075 Maintenance Contracts	5,000	2,500	5,000	5,000
54130 Tourism and Promotion	0	0	0	0
54510 Program Expenses	15,842	14,451	16,000	15,000
54510.HH Hometown Hero Expenses	0	0	0	0
54510.VB Veterans Brick Expenses	0	0	0	0
54515 Special Supplies	14,248	10,323	14,000	10,000
<b>Total Contractual Expenses</b>	<b>35,090</b>	<b>27,274</b>	<b>35,000</b>	<b>30,000</b>
<b>Employee Benefits</b>				
<b>Total Employee Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL:</b>	<b>35,090</b>	<b>27,274</b>	<b>35,000</b>	<b>30,000</b>



**Forestry  
A.8730**

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**Mission Statement:**

Our mission within the Forestry department is dedicated to fostering a sustainable city forestry program that maximizes the benefits of trees while adhering to established safety and economic objectives. Through our dedicated efforts, we aim to enhance the well-being of our community by promoting a thriving urban forest that contributes to environmental, social, and economic vitality.

**Department Responsibilities:**

Our responsibilities encompass a range of crucial tasks, including the cutting, trimming, and planting of trees, as well as the removal of stumps and the restoration of landscaping. Through these efforts, we prioritize creating and maintaining a safe city environment, ensuring that our community enjoys the benefits of a well-managed and aesthetically pleasing urban forest.

**FY 2025 Goals:**

Our goals for FY 2025 encompass conducting comprehensive internal inventory work and sustaining our unwavering dedication to the care and management of the City's trees. Additionally, we aim to continue refining our tree inventory efforts within the treekeeper software, thereby enhancing our ability to monitor, track, and maintain the health and well-being of our urban forest. Through these initiatives, we contribute to the continued vitality and safety of our community's natural resources.

**Forestry**  
**A.8730**

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<b>Performance Metric</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>
Trees Trimmed	34	77	36	35	35
Trees Removed	131	62	37	30	30
Stumps Ground	180	43	127	100	100
Trees Planted	13	69	68	60	60

**Forestry  
A.8730**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Tree Crew Leader	1.00	\$52,954	1.00	\$63,767
Municipal Worker - Forestry	1.00	\$43,313	1.00	\$47,115
Tree Trimmer	3.00	\$146,044	3.00	\$162,037
<b>Subtotal:</b>	<b>5.00</b>	<b>\$242,310</b>	<b>5.00</b>	<b>\$272,919</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Seasonal Assistance	0.00	\$0	0.00	\$0
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>

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<b>Grandtotal:</b>	<b>5.00</b>	<b>\$242,310</b>	<b>5.00</b>	<b>\$272,919</b>
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**Forestry  
A.8730**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	230,164	224,041	234,305	272,919
51060 Temporary / Seasonal	0	0	0	0
51100 Overtime	19,732	21,284	25,000	32,400
51120 Longevity	2,850	3,550	2,700	2,150
51130 Out of Grade	1,192	2,237	0	0
51160 Shift Differential	63	0	0	0
51170 Other Compensation	8	515	0	0
51185 Allowances	3,125	3,125	3,125	3,125
<b>Total Personal Services</b>	<b>257,134</b>	<b>254,753</b>	<b>265,130</b>	<b>310,594</b>
<b>Contractual Expenses</b>				
54030 Small Tools	320	2,986	4,000	4,250
54050 Equip. Maintenance / Repair	2,848	2,733	3,500	3,600
54055 Professional Services	240	0	750	1,600
54110 Landscape Materials	374	2,365	3,000	3,000
54115 Computer Software	2,500	2,500	2,500	2,500
54151 Special Supplies	0	0	0	0
54610 Internet Services	456	456	480	480
<b>Total Contractual Expenses</b>	<b>6,738</b>	<b>11,040</b>	<b>14,230</b>	<b>15,430</b>
<b>Employee Benefits</b>				
58010 FICA	19,723	19,437	20,282	23,760
58020 Worker's Compensation	20,844	17,860	16,390	15,725
58040 Medical Insurance	101,010	83,402	108,294	102,905
58050 Retirement	28,713	28,920	34,358	41,972
<b>Total Employee Benefits</b>	<b>170,290</b>	<b>149,620</b>	<b>179,324</b>	<b>184,362</b>
<b>TOTAL:</b>	<b>434,162</b>	<b>415,413</b>	<b>458,684</b>	<b>510,386</b>

## Employee Benefits A.9000

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### **Mission Statement:**

Our mission within the Employee Benefits department revolves around being a dedicated budgeted entity responsible for managing the general fund's allocation towards general employee benefits. Through our focused efforts, we ensure the proper allocation, management, and distribution of employee benefits that contribute to the well-being and job satisfaction of our City's workforce.

### **Department Responsibilities:**

Our department assumes critical responsibilities that encompass the management of various expenses. These include contributions to Health Reimbursement Arrangements (HRAs), retiree medical insurances encompassing both traditional plans and those tailored for Medicare recipients, as well as the City's commitments to retirement leave buy-outs.

### **FY 2025 Goals:**

In FY 2025, our primary goal is to effectively manage the budgeted retirement leave buyout within our department. While the exact number of employees potentially retiring remains challenging to predict accurately, we aim to establish a baseline figure that accounts for expected costs. Through prudent financial planning and allocation, we aim to ensure that the City's obligations for retirement leave buyouts are met while maintaining fiscal responsibility and transparency.

**Employee Benefits  
A.9000**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	51,835	9,099	0	0
51120 Longevity	3,450	2,500	0	2,500
51165 Breifing Pay	0	0	0	0
51170 Additional and Other Compensation	1,963	0	0	0
51185 Allowances	0	0	0	0
<b>Total Personal Services</b>	<b>57,248</b>	<b>11,599</b>	<b>0</b>	<b>2,500</b>
<b>Contractual Expenses</b>				
	0	0	0	0
<b>Total Contractual Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Employee Benefits</b>				
58010 FICA	22,143	14,326	40,000	30,000
58030 Unemployment Insurance	7,735	16,727	5,000	20,000
58040 Medical Insurance	23,282	23,282	0	24,000
58041 Medical Insurance In Lieu Of	0	0	31,100	32,000
58042 HRA Employer Contribution	131,886	122,949	122,958	134,000
58045 Medical Insurance - Retirees	1,761,899	1,632,088	1,587,269	1,930,921
58047 Medical Insurance - Medicare	877,823	879,806	1,032,550	1,084,432
58052 Retirement Leave Payout	337,238	297,941	500,000	400,000
58055 Benefits to Disabled Fire	80,311	47,794	47,000	48,000
<b>Total Employee Benefits</b>	<b>3,242,317</b>	<b>3,034,913</b>	<b>3,365,877</b>	<b>3,703,353</b>
<b>TOTAL:</b>	<b>3,299,565</b>	<b>3,046,512</b>	<b>3,365,877</b>	<b>3,705,853</b>

**Debt Service**  
**A.9700**

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**Mission Statement:**

Our department is dedicated to efficiently managing the costs associated with general fund serial bonds, operating within a budgeted structure. With a committed focus, we ensure the effective financial oversight, allocation, and administration of these bonds, contributing to the City's financial stability and strategic resource utilization.

**Department Responsibilities:**

Our department bears the critical responsibility of managing expenses that encompass both bond principal and interest for all outstanding bonds currently held by the City. The detailed breakdown of this amount is available in the Appendix located at the conclusion of this document.

**FY 2025 Goals:**

Our primary goals for FY 2025 encompass the ongoing management and vigilant oversight of our existing debt obligations, in addition to any potential issuance that may arise. Through these efforts, we aim to ensure the City's financial obligations are met responsibly, while also evaluating opportunities for strategic financial actions that align with our long-term fiscal objectives.

**Debt Service  
A.9700**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Debt Principal</b>				
56000 Bond Principal	717,240	489,125	491,015	270,000
56500 Leases Principal	186,009	0	224,372	227,032
<b>Total Debt Principal</b>	<b>903,249</b>	<b>489,125</b>	<b>715,387</b>	<b>497,032</b>
<b>Debt Interest</b>				
57000 Bond Interest	62,461	45,745	30,907	16,575
57500 Leases Interest	24,930	0	34,000	33,933
<b>Total Debt Interest</b>	<b>87,391</b>	<b>45,745</b>	<b>64,907</b>	<b>50,508</b>
<b>TOTAL:</b>	<b>990,640</b>	<b>534,870</b>	<b>780,294</b>	<b>547,540</b>



**Interfund Transfers**  
**A.9901**

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**Mission Statement:**

Our department's mission is centered on being a dedicated budgeted entity responsible for managing the general fund's commitments to a range of capital fund projects. Through focused efforts, we ensure the efficient allocation, administration, and execution of these projects, contributing to the City's infrastructure development and fiscal sustainability.

**Department Responsibilities:**

Our department assumes the crucial responsibility of establishing and managing expense accounts that accurately represent the funds allocated for specific capital projects that have received approval from the Council. We ensure the proper allocation and utilization of resources, thereby supporting the successful execution and completion of these capital initiatives in alignment with the City's development goals.

**FY 2025 Goals:**

Our central goal for FY 2025 is to foster the advancement of sustainable projects and capital improvements utilizing resources from our operating funds. This effort contributes to the enhancement of the City's overall functionality, resilience, and long-term well-being.

**Interfund Transfer  
A.9901**

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	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Interfund Transfers</b>				
59000.H Interfund Transfer to Capital	1,121,354	579,504	20,000	25,000
<b>Total Interfund Transfers</b>	<b>1,121,354</b>	<b>579,504</b>	<b>20,000</b>	<b>25,000</b>
<b>TOTAL:</b>	<b>1,121,354</b>	<b>579,504</b>	<b>20,000</b>	<b>25,000</b>

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# **Refuse and Recycling Fund Departments**

## Refuse and Recycling CL.8160

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### **Mission Statement:**

Our mission within the Refuse and Recycling department is centered on delivering exceptional refuse and recycling services to our community while maintaining a cost-efficient approach that minimizes the burden on taxpayers. Through our dedicated efforts, we aim to ensure efficient waste management practices that contribute to the cleanliness, sustainability, and overall well-being of our city.

### **Department Responsibilities:**

Our department is responsible for overseeing the City of Lockport's accessible and equitable recycling and refuse program. Through this program, we provide residents with a range of container sizes to choose from, ensuring a tailored and efficient waste management solution. By implementing a system where residents only pay for the containers they need and use, we strive to create a fair and efficient program that contributes to the cleanliness and sustainability of our community.

### **FY 2025 Goals:**

Our central objective for FY 2025 is to ensure the seamless execution of trash and recycling collections throughout our City. Through our dedicated efforts, we aim to maintain an efficient and reliable waste management system that contributes to the cleanliness, well-being, and sustainability of our community.

**Refuse and Recycling  
CL.8160**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Equipment and Capital Outlay</b>				
52035 Public Works Equipment	17,433	19,700	23,500	23,500
<b>Total Equipment and Capital Outlay</b>	<b>17,433</b>	<b>19,700</b>	<b>23,500</b>	<b>23,500</b>
<b>Contractual Expenses</b>				
54001 Printing / Copying	1,807	975	2,200	2,200
54057 Admin Expenses General	75,000	75,000	75,000	75,000
54065 Equipment Rental	0	0	0	0
54775 Contingency	0	0	0	0
54120 Refunds and Cancellations	0	0	0	0
54625 Garbage Collection	607,155	651,127	733,315	766,402
54635 Refuse Disposal	290,892	272,881	306,385	320,209
54640 Recycling Collection	219,471	297,367	253,158	264,580
<b>Total Contractual Expenses</b>	<b>1,194,325</b>	<b>1,297,350</b>	<b>1,370,058</b>	<b>1,428,391</b>
<b>TOTAL:</b>	<b>1,211,758</b>	<b>1,317,050</b>	<b>1,393,558</b>	<b>1,451,891</b>

**Debt Service**  
**CL.9700**

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**Mission Statement:**

Our department is dedicated to efficiently managing the costs associated with refuse fund serial bonds, operating within a budgeted structure. With a committed focus, we ensure the effective financial oversight, allocation, and administration of these bonds, contributing to the City's financial stability and strategic resource utilization.

**Department Responsibilities:**

Our department bears the critical responsibility of managing expenses that encompass both bond principal and interest for all outstanding bonds currently held by the City. The detailed breakdown of this amount is available in the Appendix located at the conclusion of this document.

**FY 2025 Goals:**

Our primary goals for FY 2025 encompass the ongoing management and vigilant oversight of our existing debt obligations, in addition to any potential issuance that may arise. Through these efforts, we aim to ensure the City's financial obligations are met responsibly, while also evaluating opportunities for strategic financial actions that align with our long-term fiscal objectives.

**Debt Service  
CL.9700**

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	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Debt Principal</b>				
56000 Bond Principal	31,465	33,100	34,740	0
<b>Total Debt Principal</b>	<b>31,465</b>	<b>33,100</b>	<b>34,740</b>	<b>0</b>
<b>Debt Interest</b>				
56000 Bond Interest	4,966	3,392	1,737	0
<b>Total Debt Interest</b>	<b>4,966</b>	<b>3,392</b>	<b>1,737</b>	<b>0</b>
<b>TOTAL:</b>	<b>36,431</b>	<b>36,492</b>	<b>36,477</b>	<b>0</b>

# **Water Fund Departments**



**Special Items**  
**FX.1900**

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**Mission Statement:**

Our mission within this budgetary department centers on providing a dedicated space for housing various expenses that do not find a suitable fit within other departments. Additionally, we manage government-wide expenses that prove challenging to allocate elsewhere. Through our meticulous efforts, we aim to ensure proper financial management, transparency, and accountability, ultimately contributing to the effective allocation of resources across the City's operations.

**Department Responsibilities:**

Our department assumes the crucial responsibility of managing a range of essential expenses, which encompass insurance, gasoline and fuel, utilities encompassing both natural gas and electricity, as well as contingency funding. We contribute to the sustainability and operational efficiency of the City's functions, ensuring that resources are allocated effectively and responsibly across various critical areas.

**FY 2025 Goals:**

Our primary goal for 2025 is to establish and maintain a contingency fund that proves sufficient to address unforeseen expenses that may arise. By ensuring the availability of this reserve, we aim to enhance the City's financial resilience and capacity to effectively manage unexpected challenges or costs, ultimately contributing to the stability and sustainability of our operations.

**Special Items  
FX.1900**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
<b>Total Personal Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual Expenses</b>				
54070 Insurance	48,300	61,010	58,000	62,000
54078 Gasoline, Oil, and Fuel	31,046	25,214	30,000	30,000
54765 Judgement and Claims	14,275	-14,275	0	0
54775 Contingency	0	0	79,248	90,000
<b>Total Contractual Expenses</b>	<b>93,621</b>	<b>71,949</b>	<b>167,248</b>	<b>182,000</b>
<b>Employee Benefits</b>				
<b>Total Employee Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL:</b>	<b>93,621</b>	<b>71,949</b>	<b>167,248</b>	<b>182,000</b>

**Water Administration**  
**FX.8310**

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**Mission Statement:**

The mission of the Water Administration is rooted in providing comprehensive support to the operational divisions within the City. This encompasses the facilitation of policy as outlined in the City Charter and coordinated efforts with other departments that may be impacted by our operations. Additionally, we are committed to delivering professional customer service for billing and water-related inquiries, ensuring accuracy and timeliness in all processes to serve our community effectively.

**Department Responsibilities:**

Water Administration is responsible for the City's water / sewer meter reading and billing schedules and processes. The office supervises the maintenance of accounts and records, in an organized and accurate manner. This may include coordination of work for City Departments outside of Water Administration. The Water Administration office deals directly with the Public, answering billing, service and general questions / concerns.

**FY 2025 Goals:**

The FY 2025 goal for the Water Administration Department is to complete all requirements for operating the department in the most efficient and cost effective manner possible. The Department will also verify vacancy and low usage statuses for all metered accounts reflecting as active or inactive on the KVS system. This will determine and support appropriate and accurate actions needed to maximize billing revenue for the City.

**Water Administration  
FX.8310**

<b>Performance Metric</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 YTD</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>
<b>Meter Reads</b>	31,288	31,313	15,651	31,288	31,288
<b>Meter Repair Investigations / Replacements</b>	1,323	1,574	739	1,300	1,300
<b>Bills Issued</b>	31,288	31,313	15,651	31,288	31,288
<b>Customers Serviced via Phone / Counter / Email</b>	11849	13164	7078	10000	10000
<b>Customer Detail Updates</b>	6188	7511	3827	4000	4000
<b>Misc Fee Processing</b>	112	80	52	100	100
<b>Annual Fireline Billing</b>	65	55	55	55	55
<b>Split / Merge</b>	37	11	11	8	8
<b>Delinquent Letters</b>	1834	1903	1189	1800	1800
<b>Mail Processing</b>	306	573	216	250	250
<b>Filtration Payroll</b>	51.75	46	27.5	50	40
<b>Filtration POs / Invoices</b>	272	336	199	300	300
<b>C2 / C11</b>	Not Recorded	0.5	0.5	3	3
<b>Tap Fees Billing</b>	Not Recorded	Not Recorded	11	15	15
<b>Service Leak Notices Issued</b>	Not Recorded	Not Recorded	16	20	20
<b>Active Water Service Confirmation</b>	Not Recorded	Not Recorded	447	800	800

**Water Administration  
FX.8310**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Water Billing and Service Coord	1.00	\$53,029	1.00	\$55,257
Water Meter Service Worker	1.00	\$48,057	1.00	\$57,423
Sr Account Clerk	1.00	\$45,054	1.00	\$45,955
<b>Subtotal:</b>	<b>3.00</b>	<b>\$146,140</b>	<b>3.00</b>	<b>\$158,635</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>

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<b>Grandtotal:</b>	<b>3.00</b>	<b>\$146,140</b>	<b>3.00</b>	<b>\$158,635</b>
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**Water Administration  
FX.8310**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	137,827	141,926	147,588	158,635
51100 Overtime	0	8	0	2,500
51120 Longevity	1,800	1,800	2,300	2,450
51130 Out of Grade	0	0	0	0
51170 Other Compensation	0	0	0	0
51885 Allowances	625	625	625	625
<b>Total Personal Services</b>	<b>140,252</b>	<b>144,359</b>	<b>150,513</b>	<b>164,210</b>
<b>Equipment and Capital Outlay</b>				
52015 Technical Equipment	600	3,696	4,500	7,000
<b>Total Equipment and Capital Outlay</b>	<b>600</b>	<b>3,696</b>	<b>4,500</b>	<b>7,000</b>
<b>Contractual Expenses</b>				
54001 Printing / Copying	1,500	2,560	2,500	2,750
54003 Office Furniture	0	0	0	1,200
54005 Office Supplies	707	703	400	400
52015 Office Equipment	0	0	0	0
54020 Postage Expenses	14,400	15,092	17,000	19,500
54030 Small Tools	48	104	100	125
54050 Equip. Maintenance / Repair	44	0	0	500
54055 Professional Services	250	0	250	275
54057 Admin Expenses General Fund	125,000	165,000	125,000	125,000

**Water Administration  
FX.8310**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Contractual Expenses (Continued)</b>				
54060 Legal Notices	0	0	0	0
54065 Equipment Rental / Lease	603	6,351	0	0
54075 Maintenance Contracts	2,000	1,500	2,000	2,000
54077 Cons. And Maint. Supplies	0	0	100	100
54300 Vehicle Maint. And Repair	927	0	500	500
54440 Fees & Permits	0	600	0	0
54605 Telephone Services	375	375	500	500
<b>Total Contractual</b>	<b>145,854</b>	<b>192,285</b>	<b>148,350</b>	<b>152,850</b>
<b>Employee Benefits</b>				
58010 fica	10,616	10,929	11,643	12,562
58020 Worker's Compensation	9,979	9,067	8,199	8,796
58040 Medical Insurance	54,842	54,842	62,899	68,526
58050 Retirement	15,695	15,780	19,676	22,151
<b>Total Employee Benefits</b>	<b>91,132</b>	<b>90,618</b>	<b>102,417</b>	<b>112,035</b>
<b>TOTAL:</b>	<b>377,838</b>	<b>430,958</b>	<b>405,780</b>	<b>436,095</b>

## Pump Stations FX.8320

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### **Mission Statement:**

Our mission at the Pump Station is dedicated to ensuring an uninterrupted flow and optimal volume of raw source water, meeting the demands essential for the effective functioning of the filter treatment plant. Through our committed efforts, we aim to provide a consistent and reliable water supply that supports the delivery of safe and high-quality water to our community.

### **Department Responsibilities:**

Our department is entrusted with several critical responsibilities. These include vigilant monitoring of the intake and source water conditions, as well as the operation of screens designed to eliminate harmful materials. Additionally, we engage in the crucial task of pre-treating water to effectively neutralize harmful microorganisms, ensuring the delivery of safe and high-quality water to our community. Through these efforts, we uphold the integrity and health of our water supply system.

### **FY 2025 Goals:**

Our primary objectives for FY 2025 encompass ensuring a consistent and uninterrupted source water supply that meets the necessary flow and volume demands of the treatment plant, maintaining the quality of the raw water by minimizing contamination during the pumping process. Additionally, we aim to enhance our operational resilience by installing a backup generator. Through these initiatives, we are committed to maintaining the reliability and efficiency of our water supply system, guaranteeing the consistent delivery of safe and high-quality water to our community.



**Pump Stations  
FX.8320**

<b>Performance Metric</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 YTD</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>
Filter Plant Honeywell Meter, Gallons	2,137,174,000	2,187,176,000	2,077,874,000	1,054,534,000	2,109,068,000	2,110,000,000
Plant Loss and Consumption, Gallons	65,856,000	70,014,000	68,012,000	33,544,000	67,088,000	68,000,000
Available Water, Gallons	2,071,318,000	2,117,162,000	2,009,862,000	1,020,990,000	2,041,980,000	2,109,000,000
Niagara County Water, Gallons	-	-	-	-	-	-
Pumped to City, Gallons	2,071,179,413	2,117,050,748	2,009,786,423	1,020,932,297	2,041,864,594	2,108,500,000

**Pump Stations  
FX.8320**

	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Budget
<b>Personal Service</b>				
51100 Overtime	0	0	0	0
<b>Total Personal Service</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Equipment and Capital Outlay</b>				
52411 Building Improvements	0	0	0	0
<b>Total Equipment and Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual Expenses</b>				
54030 Small Tools	0	0	0	0
54050 Equip. Maintenance / Repair	2,520	4,099	2,500	8,000
54075 Maintenance Contracts	3,915	5,235	6,200	6,200
54076 Property Repairs	169	990	250	500
54077 Const. and Maint. Supplies	595	0	0	0
54100 Real Property Tax	202,739	209,838	210,000	212,000
54440 Fees and Permits	180	452	400	600
54520 Chemicals	33,000	35,030	40,000	34,848
54540 Utility System Reform	0	0	0	0
54605 Telephone Services	343	370	516	516
54620 Utilities - Natural Gas	1,124	525	1,300	1,300
54623 Utilities - Electricity	138,165	105,460	104,000	104,000
<b>Total Contractual Expenses</b>	<b>382,750</b>	<b>361,999</b>	<b>365,166</b>	<b>367,964</b>
<b>Employee Benefits</b>				
58020 Worker's Compensation	0	0	0	0
<b>Total Employee Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL:</b>	<b>382,750</b>	<b>361,999</b>	<b>365,166</b>	<b>367,964</b>

## Filtration FX.8330

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### **Mission Statement:**

Our mission within the Filtration Department is dedicated to delivering the utmost quality of safe potable water for consumption by the residents under the care of the City of Lockport. Additionally, we are committed to ensuring an adequate flow and volume of water to bolster firefighting capabilities, all while consistently upholding and enhancing the water infrastructure at rates that remain both reasonable and justifiable. Through these concerted efforts, we aim to safeguard the well-being of our community by providing essential, high-quality water services.

### **Department Responsibilities:**

Our department shoulders a critical role in treating raw water to ensure its safety for consumption and subsequent distribution to customers. Through a series of meticulous processes, we systematically eliminate or neutralize harmful materials and microorganisms from raw water. Our dedicated system operators play an essential role in overseeing and optimizing the purification process, ensuring its smooth and efficient execution. Through these efforts, we maintain the highest standards of water quality for the well-being of our community.

### **FY 2025 Goals:**

Our central objectives for FY 2025 encompass ensuring uninterrupted water service while meeting all flow and volume demands essential for our community's needs. Moreover, we are dedicated to adhering to, or even surpassing, all Federal, state, and local laws and regulations, address new contaminants and adapt to changes in water quality. Additionally, we aim to run our laboratory operations at peak efficiency, fulfilling all new sample requirements and delivering water of the highest quality. Through these initiatives, we remain committed to safeguarding public health and maintaining the utmost standards of water treatment.

**Filtration  
FX.8330**

<b>Performance Metric</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 YTD</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>
Polyaluminum Chloride, Pounds	115,526	123,309	117,648	60,135	120,270	121,000
Flouride HSF Acide, Pounds	15,206	45,443	44,941	21,112	42,224	45,000
Chlorine Filter Plant, Pounds	20,012	20,459	18,863	9,377	18,754	20,000
Chlorine North Tonawanda, Pounds	19,667	21,079	19,971	9,808	19,616	20,000

**Filtration  
FX.8330**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Chief Water Treatment Plant Oper Maintenance Supervisor	1.00	\$114,650	1.00	\$116,943
Sr. Water Treatment Plant Operator	1.00	\$57,574	1.00	\$58,725
Water Treatment Plant Operator	4.00	\$210,730	4.00	\$250,059
Electrician	4.00	\$192,006	4.00	\$235,410
	0.33	\$21,628	0.33	\$22,061
<b>Subtotal:</b>	<b>10.33</b>	<b>\$596,588</b>	<b>10.33</b>	<b>\$683,198</b>
<b>Grandtotal:</b>	<b>10.33</b>	<b>\$596,588</b>	<b>10.33</b>	<b>\$683,198</b>

**Filtration  
FX.8330**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	551,202	581,419	596,588	683,198
51100 Overtime	62,329	84,173	71,000	78,100
51120 Longevity	5,431	6,017	6,600	7,300
51130 Out of Grade	888	294	1,000	1,000
51160 Shift Differential	29,793	13,838	33,000	36,300
51170 Other Compensation	41	54	0	0
51185 Allowances	5,742	5,467	5,750	6,442
<b>Total Personal Services</b>	<b>655,426</b>	<b>691,261</b>	<b>713,938</b>	<b>812,340</b>
<b>Equipment and Capital Outlay</b>				
52015 Technical Equipment	0	994	0	0
<b>Total Equipment and Capital Outlay</b>	<b>0</b>	<b>994</b>	<b>0</b>	<b>0</b>
<b>Contractual Expenses</b>				
54003 Office Furniture	0	440	250	250
54005 Office Supplies	788	490	800	800
54007 Janitorial Supplies	354	450	700	700
54010 Office Equipment	0	0	150	150
54030 Small Tools	0	0	250	250
54033 Licensing and Certifications	0	0	0	0
54035 Training and Education	4,255	2,288	4,400	4,400
54040 Assoc/Membership Dues	2,335	2,339	2,400	2,500
54050 Equip. Maintenance / Repair	15,278	17,473	24,500	29,600
54055 Professional Services	3,184	2,860	5,000	5,000
54060 Legal Notices and Advt.	1,195	1,195	1,300	2,000

**Filtration  
FX.8330**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Contractual Expenses (Continued)</b>				
54065 Equipment Rental / Lease	10,994	914	0	0
54075 Maintenance Contracts	30,683	24,768	29,000	30,000
54076 Property Repairs	45,744	1,254	1,000	1,000
54077 Const. and Maint. Supplies	820	663	1,000	1,000
54085 Clothing and Uniforms	0	860	800	1,100
54200 Lab Supplies and Services	20,554	27,327	30,000	37,000
54300 Vehicle Maint. And Repair	14	110	700	450
54440 Fees and Permits	680	627	1,000	750
54510 Program Expenses	0	0	0	0
54520 Chemicals	104,397	132,850	134,000	138,500
54605 Telephone Services	1,497	1,877	1,990	2,050
54610 Internet Services	6,384	6,818	6,540	7,500
54615 Supply of Water	3,684	0	0	0
54620 Utilities - Natural Gas	41,606	28,149	47,000	44,000
54623 Utilities - Electricity	143,586	107,404	109,000	109,000
<b>Total Contractual Expenses</b>	<b>438,032</b>	<b>361,156</b>	<b>401,780</b>	<b>418,000</b>
<b>Employee Benefits</b>				
58010 FICA	49,651	52,406	54,595	62,144
58020 Worker's Compensation	35,553	31,531	28,698	30,288
58040 Medical Insurance	197,480	194,764	223,360	240,467
58050 Retirement	75,159	76,109	92,960	104,793
<b>Total Employee Benefits</b>	<b>357,843</b>	<b>354,810</b>	<b>399,613</b>	<b>437,692</b>
<b>TOTAL:</b>	<b>1,451,301</b>	<b>1,408,221</b>	<b>1,515,331</b>	<b>1,668,032</b>

## Distribution FX.8340

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### **Mission Statement:**

The mission of the Water Distribution division is dedicated to ensuring the seamless transportation of drinking water from the filtration plant to the tap through exceptional service, all while maintaining affordability for the citizens of Lockport. Through our dedicated efforts, we aim to provide a reliable and efficient water distribution system that upholds the well-being and satisfaction of our community members.

### **Department Responsibilities:**

Our department assumes a critical role in managing the potable water supply and distribution for the City of Lockport. Our primary source of water is derived from the east branch of the Niagara River. We oversee the intricate process of pumping water over a 13-mile distance through a 30-inch forced main line to reach the Lockport Water Treatment Plant situated on Summit Street.

### **FY 2025 Goals:**

Our primary goals for FY 2025 within water distribution are twofold. Firstly, we aim to capitalize on operational efficiencies to enhance the quality of service provided to our community. Secondly, we are committed to further improving our infrastructural systems within the distribution network. Through these initiatives, we aspire to optimize the delivery of safe and reliable drinking water to the residents of Lockport while ensuring the sustainability and resilience of our distribution infrastructure.



**Distribution  
FX.8340**

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<b>Performance Metric</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>
Fire Hydrants Flushed	219	229	215	200	200
Fire Hydrants Repaired	29	11	161	100	100
Fire Hydrants Replaced	18	1	5	5	5
Main Waterlines Repaired	49	58	36	35	35
Feet Main Waterlines Replaced	123	66	48	50	50
Main Water Line Valves repaired or replaced	21	19	92	80	80
811 Dig Safely Water/Sewer lines marked	1654	1078	2611	1000	1000

**Distribution  
FX.8340**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>															
	FTE	Rate	FTE	Rate														
Public Works Supervisor	1.00	\$59,869	1.00	\$63,385														
Sr. Water & Sewer Maint. Worker	3.00	\$139,268	3.00	\$171,852														
Heavy Equipment Oper. - Water	2.50	\$108,208	2.50	\$126,064														
Water & Sewer Maint. Worker	2.00	\$84,390	2.00	\$105,168														
Hydrant Maintenance Worker	1.00	\$44,825	1.00	\$55,508														
<b>Subtotal:</b>	<b>9.50</b>	<b>\$436,560</b>	<b>9.50</b>	<b>\$521,977</b>														
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="text-align: center;">Temporary Services</th> <th colspan="2" style="text-align: center;"><u>FY 2024 Budget</u></th> <th colspan="2" style="text-align: center;"><u>FY 2025 Budget</u></th> </tr> <tr> <th style="text-align: center;">FTE</th> <th style="text-align: center;">Rate</th> <th style="text-align: center;">FTE</th> <th style="text-align: center;">Rate</th> </tr> </thead> <tbody> <tr> <td><b>Subtotal:</b></td> <td style="text-align: center;"><b>0.00</b></td> <td style="text-align: center;"><b>\$0</b></td> <td style="text-align: center;"><b>0.00</b></td> <td style="text-align: center;"><b>\$0</b></td> </tr> </tbody> </table>					Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>		FTE	Rate	FTE	Rate	<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>															
	FTE	Rate	FTE	Rate														
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>														
<b>Grandtotal:</b>	<b>9.50</b>	<b>\$436,560</b>	<b>9.50</b>	<b>\$521,977</b>														

**Distribution  
FX.8340**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	323,850	335,949	436,560	521,977
51060 Temporary/Seasonal	0	399	0	0
51100 Overtime	52,557	48,801	40,000	45,000
51120 Longevity	2,050	2,500	3,025	3,900
51130 Out of Grade	1,979	19,551	5,000	5,000
51160 Shift Differential	292	0	0	0
51170 Other Compensation	894	0	0	0
51185 Allowances	4,725	4,100	4,725	5,975
<b>Total Personal Services</b>	<b>386,347</b>	<b>411,299</b>	<b>489,310</b>	<b>581,852</b>
<b>Equipment and Capital Outlay</b>				
52015 Technical Equipment	0	0	0	0
52035 Public Works Equipment	0	26,608	0	0
52200 Utility Replacement	0	0	0	0
<b>Total Equipment and Capital Outlay</b>	<b>0</b>	<b>26,608</b>	<b>0</b>	<b>0</b>
<b>Contractual Expenses</b>				
54001 Printing / Copying	0	225	300	300
54005 Office Supplies	347	361	400	400
54007 Janitorial Supplies	1,954	2,256	1,500	1,500
54030 Small Tools	649	1,954	3,000	7,260
54035 Training and Education	40	0	2,000	3,300
54045 Travel Related Costs	0	0	750	750
54050 Equip. Maintenance / Repair	841	10,881	10,000	10,000
54065 Equipment Rental / Lease	0	12,683	0	0
54075 Maintenance Contracts	0	0	0	0
54076 Property Repairs	2,146	1,599	2,500	2,500

**Distribution  
FX.8340**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Contractual Expenses (Continued)</b>				
54077 Const. and Maint. Supplies	32,366	25,878	29,000	39,500
54078 Gasoline, Oil, Diesel Fuel	0	0	2,500	2,500
54083 Misc. Support Services	0	0	0	0
54085 Clothing and Uniforms	925	438	1,000	1,500
54110 Landscape Materials	0	0	0	0
54117 Computer Materials	0	0	0	0
54300 Vehicle Maint. and Repair	855	1,805	3,000	3,500
54440 Fees and Permits	608	970	700	1,000
54515 Program Expenses	0	0	0	0
54515 Special Supplies	0	0	0	0
54540 Utility System Reform	79,410	52,155	30,000	30,000
54605 Telephone Services	1,583	2,128	2,640	2,640
54610 Internet Services	0	0	0	0
54620 Utilities - Natural Gas	6,775	6,376	9,000	9,000
<b>Total Contractual Expenses</b>	<b>128,499</b>	<b>119,709</b>	<b>98,290</b>	<b>115,650</b>
<b>Employee Benefits</b>				
58010 FICA	29,068	30,533	37,910	44,532
58020 Worker's Compensation	26,235	28,055	25,965	28,508
58040 Medical Insurance	152,608	181,056	213,683	209,091
58050 Retirement	44,678	45,888	64,469	78,630
<b>Total Employee Benefits</b>	<b>252,589</b>	<b>285,532</b>	<b>342,027</b>	<b>360,761</b>
<b>TOTAL:</b>	<b>767,435</b>	<b>843,148</b>	<b>929,627</b>	<b>1,058,263</b>

## Employee Benefits FX.9000

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### **Mission Statement:**

Our mission within the Employee Benefits department revolves around being a dedicated budgeted entity responsible for managing the water fund's allocation towards general employee benefits. Through our focused efforts, we ensure the proper allocation, management, and distribution of employee benefits that contribute to the well-being and job satisfaction of our City's workforce.

### **Department Responsibilities:**

Our department assumes critical responsibilities that encompass the management of various expenses. These include contributions to Health Reimbursement Arrangements (HRAs), retiree medical insurances encompassing both traditional plans and those tailored for Medicare recipients, as well as the City's commitments to retirement leave buy-outs.

### **FY 2025 Goals:**

In FY 2025, our primary goal is to effectively manage the budgeted retirement leave buyout within our department. While the exact number of employees potentially retiring remains challenging to predict accurately, we aim to establish a baseline figure that accounts for expected costs. Through prudent financial planning and allocation, we aim to ensure that the City's obligations for retirement leave buyouts are met while maintaining fiscal responsibility and transparency.

**Employee Benefits  
FX.9000**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Employee Benefits</b>				
58010 FICA	0	0	987	1,000
58030 Unemployment Insurance	1,856	1,647	1,200	5,000
28041 Medical In Lieu Of	0	0	0	1,800
58042 HRA Employer Contribution	16,071	17,338	15,000	18,000
58045 Medical Insurance - Retirees	159,139	147,414	129,016	174,406
58047 Medical Insurance - Medicare Retirees	183,678	166,975	195,964	205,811
58052 Retirement Leave Payout	0	0	20,000	20,000
<b>Total Employee Benefits</b>	<b>360,744</b>	<b>333,374</b>	<b>362,167</b>	<b>426,017</b>
<b>TOTAL:</b>	<b>360,744</b>	<b>333,374</b>	<b>362,167</b>	<b>426,017</b>

**Debt Service**  
**FX.9700**

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**Mission Statement:**

Our department is dedicated to efficiently managing the costs associated with water fund serial bonds, operating within a budgeted structure. With a committed focus, we ensure the effective financial oversight, allocation, and administration of these bonds, contributing to the City's financial stability and strategic resource utilization.

**Department Responsibilities:**

Our department bears the critical responsibility of managing expenses that encompass both bond principal and interest for all outstanding bonds currently held by the City. The detailed breakdown of this amount is available in the Appendix located at the conclusion of this document.

**FY 2025 Goals:**

Our primary goals for FY 2025 encompass the ongoing management and vigilant oversight of our existing debt obligations, in addition to any potential issuance that may arise. Through these efforts, we aim to ensure the City's financial obligations are met responsibly, while also evaluating opportunities for strategic financial actions that align with our long-term fiscal objectives.

**Debt Service  
FX.9700**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Debt Principal</b>				
56000 Bond Principal	545,195	475,106	485,010	230,000
56500 Lease Principal	19,878	0	15,893	15,873
<b>Total Debt Principal</b>	<b>565,073</b>	<b>475,106</b>	<b>500,903</b>	<b>245,873</b>
<b>Debt Interest</b>				
57000 Bond Interest	139,903	123,655	107,969	92,118
57500 Lease Interest	2,395	0	2,347	2,345
<b>Total Debt Interest</b>	<b>142,298</b>	<b>123,655</b>	<b>110,316</b>	<b>94,463</b>
<b>TOTAL:</b>	<b>707,371</b>	<b>598,761</b>	<b>611,219</b>	<b>340,336</b>



## Interfund Transfers FX.9901

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### **Mission Statement:**

Our department's mission is centered on being a dedicated budgeted entity responsible for managing the general fund's commitments to a range of capital fund projects. Through focused efforts, we ensure the efficient allocation, administration, and execution of these projects, contributing to the City's infrastructure development and fiscal sustainability.

### **Department Responsibilities:**

Our department assumes the crucial responsibility of establishing and managing expense accounts that accurately represent the funds allocated for specific capital projects that have received approval from the Council. We ensure the proper allocation and utilization of resources, thereby supporting the successful execution and completion of these capital initiatives in alignment with the City's development goals.

### **FY 2025 Goals:**

Our central goal for FY 2025 is to foster the advancement of sustainable projects and capital improvements utilizing resources from our operating funds. This effort contributes to the enhancement of the City's overall functionality, resilience, and long-term well-being.

**Interfund Transfer  
FX.9901**

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	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Interfund Transfers</b>				
59000.H Interfund Transfer to Capital	78,470	374,369	165,000	67,250
<b>Total Interfund Transfers</b>	<b>78,470</b>	<b>374,369</b>	<b>165,000</b>	<b>67,250</b>
<b>TOTAL:</b>	<b>78,470</b>	<b>374,369</b>	<b>165,000</b>	<b>67,250</b>

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# **Sewer Fund Departments**

**Special Items**  
**G.1900**

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**Mission Statement:**

Our mission within this budgetary department centers on providing a dedicated space for housing various expenses that do not find a suitable fit within other departments. Additionally, we manage government-wide expenses that prove challenging to allocate elsewhere. Through our meticulous efforts, we aim to ensure proper financial management, transparency, and accountability, ultimately contributing to the effective allocation of resources across the City's operations.

**Department Responsibilities:**

Our department assumes the crucial responsibility of managing a range of essential expenses, which encompass insurance, gasoline and fuel, utilities encompassing both natural gas and electricity, as well as contingency funding. We contribute to the sustainability and operational efficiency of the City's functions, ensuring that resources are allocated effectively and responsibly across various critical areas.

**FY 2025 Goals:**

Our primary goal for 2025 is to establish and maintain a contingency fund that proves sufficient to address unforeseen expenses that may arise. By ensuring the availability of this reserve, we aim to enhance the City's financial resilience and capacity to effectively manage unexpected challenges or costs, ultimately contributing to the stability and sustainability of our operations.

**Special Items  
G.1900**

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	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Contractual Expenses</b>				
54070 Insurance	48,299	61,028	28,000	62,000
54078 Gasoline, Oil, and Fuel	22,247	20,125	20,400	21,600
54775 Contingency	0	0	78,432	75,000
<b>Total Contractual Expenses</b>	<b>70,546</b>	<b>81,153</b>	<b>126,832</b>	<b>158,600</b>
<b>TOTAL:</b>	<b>70,546</b>	<b>81,153</b>	<b>126,832</b>	<b>158,600</b>

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## Wastewater Systems G.8120

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### **Mission Statement:**

Our mission within the Wastewater Systems division is driven by an unwavering commitment to delivering the utmost quality of treated water that adheres to all State and Federal parameters. Through our dedicated efforts, we strive to achieve this while minimizing costs, ensuring the well-being of our community, and promoting environmental sustainability.

### **Department Responsibilities:**

Waste water is responsible for treatment of domestic and industrial waste that is in the City's sewer discharge. We also treat some Town of Lockport discharge in addition to septic waste brought to the plant. When these wastes are discharged they must meet stringent government set standards. We also process the sludge, which is generated into compost at our compost plant. This we sell and give away to the public for non-food crop application.

### **FY 2025 Goals:**

In FY 2025, our primary objectives encompass the initiation of a significant project - the groundbreaking for an Ultraviolet disinfection system for our effluent. This innovative system will provide effective disinfection without relying on hazardous chemicals. Furthermore, our goals include comprehensive training in the operation and maintenance of this system, ensuring our readiness for a successful start-up. Through these initiatives, we remain committed to enhancing the quality and environmental sustainability of our wastewater treatment processes.

**Wastewater Systems  
G.8120**

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<b>Performance Metric</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>
Storm Receivers Cleaned	615	83	206	150	400
Storm Receivers repaired/rebuilt	54	23	38	20	50
Man Holes repaired/reset/ raised	72	20	32	20	30
Feet of Main Sewers cleaned with Sewer Vac	40,542	2,370	24,490	18,000	25,000

**Wastewater Systems  
G.8120**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Heavy Equipment Oper. - Sewer	1.00	\$49,016	1.00	\$58,393
Water & Sewer Maint. Worker	1.00	\$46,185	1.00	\$47,377
Municipal Worker - Sewer	1.00	\$44,179	1.00	\$53,462
<b>Subtotal:</b>	<b>3.00</b>	<b>\$139,380</b>	<b>3.00</b>	<b>\$159,233</b>

Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>

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<b>Grandtotal:</b>	<b>3.00</b>	<b>\$139,380</b>	<b>3.00</b>	<b>\$159,233</b>
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**Wastewater Systems  
G.8120**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	142,881	154,040	139,380	159,233
51100 Overtime	12,050	15,061	20,000	22,800
51120 Longevity	3,400	3,550	2,700	1,850
51130 Out of Grade	0	6,631	0	0
51160 Shift Differential	64	28	0	0
51170 Other Compensation	0	104	0	0
51185 Allowances	1,875	2,500	2,500	1,875
<b>Total Personal Services</b>	<b>160,270</b>	<b>181,913</b>	<b>164,580</b>	<b>185,758</b>
<b>Equipment and Capital Outlay</b>				
52035 Public Works Equipment	0	0	16,000	16,000
52200 Utility Replacements	4,815	4,804	5,000	5,000
<b>Total Equipment and Capital Outlay</b>	<b>4,815</b>	<b>4,804</b>	<b>21,000</b>	<b>21,000</b>
<b>Contractual Expenses</b>				
54050 Equip. Maintenance / Repair	31,348	1,987	2,000	2,000
54055 Professional Services	15,761	15,347	14,000	24,600
54065 Equipment Rental / Lease	0	0	0	0
54077 Const. and Maint. Supplies	13,643	8,433	10,000	12,000
54120 Refunds and Cancellations	0	0	0	0
54440 Fees and Permits	0	1,368	1,200	1,200
54515 Special Supplies	0	0	0	0
54540 Utility System Reform	0	11,605	0	0
54610 Internet Services	0	4,941	100	100
<b>Total Contractual Expenses</b>	<b>60,752</b>	<b>43,680</b>	<b>27,300</b>	<b>39,900</b>

**Wastewater Systems  
G.8120**

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	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Employee Benefits</b>				
58010 FICA	12,500	13,699	12,543	14,210
58020 Worker's Compensation	11,388	12,514	8,209	8,478
58040 Medical Insurance	69,210	82,280	80,108	58,405
58050 Retirement	18,034	19,346	21,118	25,024
<b>Total Employee Benefits</b>	<b>111,132</b>	<b>127,838</b>	<b>121,978</b>	<b>106,117</b>
<b>TOTAL:</b>	<b>336,969</b>	<b>358,235</b>	<b>334,858</b>	<b>352,775</b>

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## Wastewater Treatment G.8130

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### **Mission Statement:**

Our mission within the Wastewater Treatment division is underpinned by an unwavering commitment to delivering the utmost quality of treated water that complies with all State and Federal parameters. Through our dedicated efforts, we strive to achieve this while minimizing costs, ensuring the well-being of our community, and promoting environmental sustainability through effective wastewater treatment practices.

### **Department Responsibilities:**

Waste water is responsible for treatment of domestic and industrial waste that is in the City's sewer discharge. We also treat some Town of Lockport discharge in addition to septic waste brought to the plant. When these wastes are discharged they must meet stringent government set standards. We also process the sludge, which is generated into compost at our compost plant. This we sell and give away to the public for non-food crop application.

### **FY 2025 Goals:**

In 2023, construction was completed for the NYSDEC mandated Ultraviolet disinfection system for our effluent. This system disinfects without using dangerous chemicals. 2025 will be the first year that it will be operational for the entire time frame that we are required to run it. We also look forward to the overhaul of Secondary Clarifier #3 and Primary Clarifier #2, as they are 50 years old and well past their life expectancy.

**Wastewater Treatment Plant  
G.8130**

<b>Performance Metric</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>
DMRs Collected	1,095	1,095	543	1,095	1,095
Process Collected and Analyzed	365	365	181	365	365
Filter Building: Hours Run	1,226	1,291	608	1,250	1,250
Filter Building: Total Gallons of Sludge	2,420,619	2,755,077	1,245,980	2,500,000	2,500,000
Mixing Trucks: Number of Loads	1,497	1,561	680	1,400	1,400
Mixing Trucks: Tons of Sludge	2,872	3,021	1,300	2,600	2,600
Laboratory Analysis: TKN / TP / NH3	573	303	9	18	18
Laboratory Analysis: TSS / TS / TVS	2,249	2,217	1,138	2,250	2,250
Laboratory Analysis: BOD (INF, PE, FE, VDM)	1,275	1,243	451	900	900
Industry Inspections	8	8	-	8	8
Industry Sampling	17	12	4	10	10
Facility Operation Report	12	12	6	12	12
Discharge Monitoring Reprt	12	12	6	12	12
Payrolls Processed	1,820	1,367	220	440	440
Invoices Entered for Payment	2,332	2,329	811	1,800	1,850
Invoices Issued	130	92	31	73	80

**Wastewater Treatment  
G.8130**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Chief Wastewater Treat Plant Op	1.00	\$103,991	1.00	\$106,071
Asst Chief Treatment Plant Oper	1.00	\$62,142	1.00	\$64,532
Wastewater PreTreatment Coord	1.00	\$56,449	1.00	\$57,578
Sr. Wastewater Treatment Operator	1.00	\$50,063	1.00	\$53,121
Wastewater Treatment Operator	5.00	\$220,828	5.00	\$278,651
Sr. Lab Technician	1.00	\$51,714	1.00	\$61,141
Lab Technician	1.00	\$50,353	0.00	\$0
Maintenance Supervisor	1.00	\$54,176	1.00	\$52,918
Municipal Worker - Sewer	1.00	\$36,623	1.00	\$48,479
Wastewater Treatment Operator Trainee	0.00	\$0	1.00	\$46,511
Electrician	0.33	\$21,628	0.33	\$22,061
Sr Account Clerk	1.00	\$56,443	1.00	\$57,572
<b>Subtotal:</b>	<b>14.33</b>	<b>\$764,410</b>	<b>14.33</b>	<b>\$848,635</b>
 <b>Grandtotal:</b>	 <b>14.33</b>	 <b>\$764,410</b>	 <b>14.33</b>	 <b>\$848,635</b>

**Wastewater Treatment  
G.8130**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	589,690	682,578	764,410	848,635
51100 Overtime	19,167	27,976	16,500	24,000
51120 Longevity	5,389	7,517	8,150	7,300
51130 Out of Grade	16,719	32,074	18,000	0
51150 Holiday Pay	0	0	1,375	1,200
51160 Shift Differential	4,449	1,917	3,000	0
51170 Other Compensation	9,336	8,600	5,000	7,000
511850 Allowances	6,717	5,817	8,275	7,067
<b>Total Personal Services</b>	<b>651,467</b>	<b>766,479</b>	<b>824,710</b>	<b>895,202</b>
<b>Equipment and Capital Outlay</b>				
52015 Technical Equipment	14,702	16,580	5,000	5,000
52030 Motor Vehicle Equipment	0	0	80,000	0
52035 Public Works Equipment	0	0	0	0
<b>Total Equipment and Capital Outlay</b>	<b>14,702</b>	<b>16,580</b>	<b>85,000</b>	<b>5,000</b>
<b>Contractual Expenses</b>				
54003 Office Furniture	1,324	422	0	500
54005 Office Supplies	1,989	1,954	2,000	3,000
54007 Janitorial Supplies	1,803	2,726	3,000	3,000
54020 Postage Expenses	70	0	0	0
54030 Small Tools	788	975	1,000	1,500
54033 Licensing and Certification	160	910	1,500	3,000
54035 Training and Education	5,912	16,648	10,000	15,000
54040 Assoc/Membership Dues	335	80	500	500
54045 Travel Related Costs	9,546	2,735	3,000	3,000

**Wastewater Treatment  
G.8130**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Contractual Expenses (Continued)</b>				
54050 Equip. Maintenance / Repair	122,433	100,724	90,000	98,000
54055 Professional Services	24,756	24,364	22,000	20,000
54057 Admin Expenses General	215,000	170,000	120,000	120,000
54057 Admin Expenses Water	128,680	134,437	145,517	145,517
54065 Equipment Rental / Lease	2,775	22,399	0	0
54075 Maintenance Contracts	23,457	34,838	56,000	62,500
54076 Property Repairs	95,832	79,041	40,000	35,000
54077 Const. and Maint. Supplies	19,801	17,594	15,000	15,000
54078 Gasoline, Oil, Diesel Fuel	4,106	840	2,500	2,500
54083 Misc. Support Services	0	0	0	0
54085 Clothing and Uniforms	8,758	11,453	9,000	10,000
54200 Lab Supplies and Services	22,765	28,576	45,000	52,000
54300 Vehicle Maint. and Repair	1,747	1,840	2,000	2,500
54440 Fees and Permits	42,244	45,807	70,500	80,000
54515 Special Supplies	6,067	5,660	5,000	9,000
54520 Chemicals	37,202	52,040	100,000	125,000
54540 Utility System Reform	87,844	106,854	10,000	10,000
54605 Telephone Services	4,211	4,096	5,000	5,000
54610 Internet Services	6,402	6,822	6,500	6,500
54620 Utilities - Natural Gas	56,823	63,646	64,000	64,000
54623 Utilities - Electricity	177,469	134,002	200,000	200,000
54635 Refuse Disposal	9,421	7,268	10,000	12,500
<b>Total Contractual Expenses</b>	<b>1,119,720</b>	<b>1,078,751</b>	<b>1,039,017</b>	<b>1,104,517</b>

**Wastewater Treatment  
G.8130**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Employee Benefits</b>				
58010 FICA	49,573	58,238	63,790	72,995
58020 Worker's Compensation	42,767	46,811	32,678	40,497
58040 Medical Insurance	194,190	189,237	251,341	244,048
58050 Retirement	77,579	84,374	107,843	121,088
<b>Total Employee Benefits</b>	<b>364,109</b>	<b>378,660</b>	<b>455,652</b>	<b>478,628</b>
<b>TOTAL:</b>	<b>2,149,998</b>	<b>2,240,470</b>	<b>2,404,379</b>	<b>2,483,347</b>



## **Wastewater Compost G.8135**

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### **Mission Statement:**

Our mission within the Compost Plant is rooted in delivering dedicated service to the City, all while maintaining a focus on operational efficiency and cost-effectiveness. Through our committed efforts, we aim to provide responsible waste management solutions that contribute to the well-being of our community and promote environmental sustainability.

### **Department Responsibilities:**

Our department plays a pivotal role in processing generated sludge, which is transformed into compost at our specialized compost plant. This compost is made available to the public through both sales and distribution, specifically for non-food crop and landscaping applications. Through these efforts, we contribute to responsible waste management practices and the promotion of sustainable land use, offering a valuable resource that benefits both our community and the environment.

### **FY 2025 Goals:**

Our goals for wastewater compost is to continue to produce Class A Biosolids, provide excellent service, and strive to make infrastructural and systematic improvements to our wastewater capabilities. The City is working on considerations for major alterations to the operations of the compost plant. Tentative impact would likely begin in FY 2026.

**Wastewater Compost  
G.8135**

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**PERSONAL SERVICE DETAIL**

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Position	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
Chief Compost Plant Operator	1.00	\$65,540	1.00	\$66,850
Heavy Equipment Oper. - Compost	2.00	\$81,982	2.00	\$100,761
<b>Subtotal:</b>	<b>3.00</b>	<b>\$147,522</b>	<b>3.00</b>	<b>\$167,611</b>
Temporary Services	<u>FY 2024 Budget</u>		<u>FY 2025 Budget</u>	
	FTE	Rate	FTE	Rate
<b>Subtotal:</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>
<b>Grandtotal:</b>	<b>3.00</b>	<b>\$147,522</b>	<b>3.00</b>	<b>\$167,611</b>

**Wastewater Compost  
G.8135**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Personal Services</b>				
51010 Full Time Wages	112,269	139,213	147,522	167,611
51100 Overtime	12,242	18,036	15,000	17,100
51120 Longevity	800	950	950	950
51130 Out of Grade	7,290	0	4,000	4,000
51170 Other Compensation	0	67	0	0
51185 Allowances	1,600	1,600	1,600	1,600
<b>Total Personal Services</b>	<b>134,201</b>	<b>159,866</b>	<b>169,072</b>	<b>191,261</b>
<b>Contractual Expenses</b>				
54001 Printing / Copying	402	0	500	500
54007 Janitorial Supplies	0	0	0	0
54030 Small Tools	0	313	500	500
54033 Licensing and Certification	0	262	400	400
54035 Training and Education	0	0	0	0
54050 Equip. Maintenance / Repair	42,942	12,241	4,000	15,000
54055 Professional Services	700	0	700	2,000
54076 Property Repairs	0	837	5,000	10,000
54077 Const. Maint. and Repair	434	0	500	2,000
54078 Gasoline, Oil, Diesel Fuel	1,185	969	1,800	1,800
54085 Clothing and Uniform	1,421	0	1,500	2,000
54300 Vehicle Maint. and Repair	2,253	1,060	2,500	3,500
54440 Fees and Permits	160	160	200	200
54515 Special Supplies	147,600	121,291	150,000	145,000
54540 Utility System Reform	0	0	500	500

**Wastewater Compost  
G.8135**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Contractual Expenses (Continued)</b>				
54605 Telephone Services	0	0	0	0
54615 Supply of Water	418	490	600	600
54623 Utilities - Electricity	24,850	45,033	34,000	34,000
<b>Total Contractual Expenses</b>	<b>222,365</b>	<b>182,656</b>	<b>202,700</b>	<b>218,000</b>
<b>Employee Benefits</b>				
58010 FICA	10,190	12,084	13,317	14,631
58020 Worker's Compensation	8,510	9,212	8,209	9,238
58040 Medical Insurance	21,358	29,915	26,805	38,548
58050 Retirement	16,077	17,710	22,727	25,942
<b>Total Employee Benefits</b>	<b>56,135</b>	<b>68,921</b>	<b>71,058</b>	<b>88,359</b>
<b>TOTAL:</b>	<b>412,701</b>	<b>411,443</b>	<b>442,830</b>	<b>497,620</b>

## Employee Benefits G.9000

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### **Mission Statement:**

Our mission within the Employee Benefits department revolves around being a dedicated budgeted entity responsible for managing the sewer fund's allocation towards general employee benefits. Through our focused efforts, we ensure the proper allocation, management, and distribution of employee benefits that contribute to the well-being and job satisfaction of our City's workforce.

### **Department Responsibilities:**

Our department assumes critical responsibilities that encompass the management of various expenses. These include contributions to Health Reimbursement Arrangements (HRAs), retiree medical insurances encompassing both traditional plans and those tailored for Medicare recipients, as well as the City's commitments to retirement leave buy-outs.

### **FY 2025 Goals:**

In FY 2025, our primary goal is to effectively manage the budgeted retirement leave buyout within our department. While the exact number of employees potentially retiring remains challenging to predict accurately, we aim to establish a baseline figure that accounts for expected costs. Through prudent financial planning and allocation, we aim to ensure that the City's obligations for retirement leave buyouts are met while maintaining fiscal responsibility and transparency.

**Employee Benefits  
G.9000**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Employee Benefits</b>				
58010 FICA	0	0	1,413	1,300
58030 Unemployment Insurance	1,547	961	700	1,000
58041 Medical In Lieu Of	0	0	3,600	2,500
58042 HRA Employer Contribution	14,426	15,184	12,000	16,000
58045 Medical Insurance - Retirees	152,319	136,453	151,572	166,931
58047 Medical Insurance - Medicare Retirees	181,953	165,407	194,123	203,877
58052 Retirement Leave Payout	0	0	17,000	15,000
<b>Total Employee Benefits</b>	<b>350,245</b>	<b>318,005</b>	<b>380,408</b>	<b>406,608</b>
<b>TOTAL:</b>	<b>350,245</b>	<b>318,005</b>	<b>380,408</b>	<b>406,608</b>

**Debt Service**  
**G.9700**

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**Mission Statement:**

Our department is dedicated to efficiently managing the costs associated with sewer fund serial bonds, operating within a budgeted structure. With a committed focus, we ensure the effective financial oversight, allocation, and administration of these bonds, contributing to the City's financial stability and strategic resource utilization.

**Department Responsibilities:**

Our department bears the critical responsibility of managing expenses that encompass both bond principal and interest for all outstanding bonds currently held by the City. The detailed breakdown of this amount is available in the Appendix located at the conclusion of this document.

**FY 2025 Goals:**

Our primary goals for FY 2025 encompass the ongoing management and vigilant oversight of our existing debt obligations, in addition to any potential issuance that may arise. Through these efforts, we aim to ensure the City's financial obligations are met responsibly, while also evaluating opportunities for strategic financial actions that align with our long-term fiscal objectives.

**Debt Service  
G.9700**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Debt Principal</b>				
56000 Bond Principal	594,100	497,477	513,935	364,615
56500 Lease Principal	14,469	0	16,465	16,461
<b>Total Debt Principal</b>	<b>608,569</b>	<b>497,477</b>	<b>530,400</b>	<b>381,076</b>
<b>Debt Interest</b>				
56000 Bond Interest	84,269	67,596	53,109	39,327
57500 Lease Interest	1,743	0	3,379	3,378
<b>Total Debt Interest</b>	<b>86,012</b>	<b>67,596</b>	<b>56,488</b>	<b>42,705</b>
<b>TOTAL:</b>	<b>694,581</b>	<b>565,073</b>	<b>586,888</b>	<b>423,781</b>



## Interfund Transfers G.9901

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### **Mission Statement:**

Our department's mission is centered on being a dedicated budgeted entity responsible for managing the general fund's commitments to a range of capital fund projects. Through focused efforts, we ensure the efficient allocation, administration, and execution of these projects, contributing to the City's infrastructure development and fiscal sustainability.

### **Department Responsibilities:**

Our department assumes the crucial responsibility of establishing and managing expense accounts that accurately represent the funds allocated for specific capital projects that have received approval from the Council. We ensure the proper allocation and utilization of resources, thereby supporting the successful execution and completion of these capital initiatives in alignment with the City's development goals.

### **FY 2025 Goals:**

Our central goal for FY 2025 is to foster the advancement of sustainable projects and capital improvements utilizing resources from our operating funds. This effort contributes to the enhancement of the City's overall functionality, resilience, and long-term well-being.

**Interfund Transfer  
G.9901**

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	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Interfund Transfers</b>				
59000.H Interfund Transfer to Capital	44,000	299,162	137,242	67,250
<b>Total Interfund Transfers</b>	<b>44,000</b>	<b>299,162</b>	<b>137,242</b>	<b>67,250</b>
<b>TOTAL:</b>	<b>44,000</b>	<b>299,162</b>	<b>137,242</b>	<b>67,250</b>

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# Health Insurance Fund Departments

**Self-Insurance Administration (Health Insurance)**  
**MS.1710**

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**Mission Statement:**

Our department operates exclusively within a budgeted framework, encompassing the management of interfund revenues and expenses associated with employee and retirement health and medical insurance. Through diligent oversight, we ensure the accurate allocation, administration, and monitoring of these critical insurance components.

**Department Responsibilities:**

Our department holds the vital responsibility of managing a range of expenses, covering medical claims, Medicare Part B costs, and administrative expenses associated with our health services.

**FY 2025 Goals:**

Our primary objectives for FY 2025 revolve around the seamless continuation of City-sponsored health insurance operations, ensuring uninterrupted service delivery. Additionally, we strive to maintain a healthy positive cash flow and to meticulously allocate resources for interfund transfers that align with monthly fund costs. Through these endeavors, we are committed to upholding the well-being and financial stability of our employees and retirees while effectively managing our health insurance initiatives.

**Self-Insurance Administration (Health Insurance)  
MS.1710**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Employee Benefits</b>				
54055 Professional Services	11,880	7,346	20,000	20,000
54057.HI Admin Expenses Health	692,405	775,721	750,000	775,000
54057.HRA Admin Expenses HRA	15,716	22,286	20,000	20,000
54071 Medical Insurance - Medicare Part B	899,634	949,071	1,321,793	1,474,120
54120 Refunds and Cancellations	0	0	0	0
54700 Medical Claims	4,243,228	5,722,845	5,123,400	5,437,143
<b>Total Employee Benefits</b>	<b>5,862,863</b>	<b>7,477,269</b>	<b>7,235,193</b>	<b>7,726,263</b>
<b>TOTAL:</b>	<b>5,862,863</b>	<b>7,477,269</b>	<b>7,235,193</b>	<b>7,726,263</b>

# **Workers Compensation Fund Departments**

**Self-Insurance Administration (Worker's Compensation)**  
**S.1710**

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**Mission Statement:**

Our department functions as a budgeted entity, specifically tasked with managing interfund revenues and expenses related to worker's compensation awards and costs. By using vigilant financial oversight, we ensure accurate allocation, administration, and monitoring of these critical components, safeguarding the well-being and security of our esteemed workforce.

**Department Responsibilities:**

Our department undertakes the vital role of managing an array of expenditures, covering awards, medical claims, professional services, insurance costs for worker's compensation, and fees and permits.

**FY 2025 Goals:**


Our primary objectives for FY 2025 revolve around the seamless continuation of City-sponsored worker's compensation operations, ensuring uninterrupted service delivery. Additionally, we strive to maintain a healthy positive cash flow and to meticulously allocate resources for interfund transfers that align with monthly fund costs. Through these endeavors, we are committed to upholding the well-being and financial stability of our employees and retirees while effectively managing our health insurance initiatives.


**Self-Insurance Administration (Worker's Compensation)**  
**S.1710**


	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Amended</b>	<b>FY 2025 Budget</b>
<b>Employee Benefits</b>				
54055 Professional Services	0	0	0	0
54057 Admin Expenses	110,495	122,315	107,521	136,692
54070 Insurance	102,148	109,644	115,000	112,700
54440 Fees and Permits	0	0	0	0
54700 Medical Claims	40,864	82,051	125,442	109,354
54750 Awards	370,036	238,080	418,437	416,454
<b>Total Employee Benefits</b>	<b>623,543</b>	<b>552,090</b>	<b>766,400</b>	<b>775,200</b>
<b>TOTAL:</b>	<b>623,543</b>	<b>552,090</b>	<b>766,400</b>	<b>775,200</b>



# Proposed Capital Projects

<b>PROJECT TITLE</b> <b>WATER INFRASTRUCTURE IMPROVEMENTS</b>							<b>STARTING YEAR</b> 2021	<b>COUNCIL DISTRICT(S)</b> All	
<b>DEPARTMENT</b> FX.8397 Water Equipment and Capital Outlay				<b>PROJECT STATUS</b> On-Going			<b>FUND NUMBER</b> H204	<b>ACCOUNT NUMBER</b> H204.8397.52480	
<b>PROJECT DESCRIPTION</b> The City of Lockport has established a Water Infrastructure Improvements Fund dedicated to enhancing its water infrastructure systems. Recognizing the importance of providing safe and reliable water services to its residents, the city has allocated resources to address the maintenance, repair, and improvement needs of its water infrastructure. This fund allows for investments in critical areas such as water treatment plants, pipelines, pumping stations, reservoirs, and water storage facilities. By prioritizing water infrastructure improvements, Lockport aims to ensure the delivery of high-quality drinking water, enhance system efficiency, and address any aging infrastructure challenges. This dedicated fund highlights the city's commitment to the long-term sustainability of its water supply and distribution systems, ultimately benefiting the community by safeguarding public health and supporting economic growth.							<b>PROJECT MAP</b> 		
<b>IMPACT ON OPERATING BUDGET</b> <u>Operating Impact?</u> <u>Annual Cost (Savings):</u> Will Impact <input checked="" type="checkbox"/> Personnel:      N/A Will Not Impact <input type="checkbox"/> Operations:      Yes # of Positions        0 Other:            \$      - <b>Total:</b> Varying				<b>IMPACT EXPLANATION</b> Varying amount of impact depending on designated use for the year. Expected maintenance costs and annual upkeep of this project's expenditures will be added to the following year's operating budget for said infrastructure and equipment. This fund will not be used for annual maintenance and upkeep.			<b>ASSOCIATED RESOLUTIONS</b> 112420.7		
<b>*PROJECT COSTS</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>FUNDING SOURCE(S)</b>
Infrastructure	\$ -	\$ 41,797	85,770	126,993	50,000	100,000	81,707	\$ 486,267	Water Funds \$ 486,267
<b>TOTAL COSTS</b>	\$ -	\$ 41,797	\$ 85,770	\$ 126,993	\$ 50,000	\$ 100,000	\$ 81,707	\$ 486,267	
<b>*SOURCE OF FUNDS</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	
Water Funds	\$ -	\$ 150,000	\$ 61,220	\$ 25,047	\$ 150,000	\$ 50,000	\$ 50,000	486,267	TOTAL FUNDED \$ 486,267
									UNFUNDED
									PROJECT TOTAL \$ 486,267
<b>Unfunded</b>									<b>SCHEDULE</b>
									<b>START</b>
									<b>FINISH</b>
<b>TOTAL SOURCES</b>	\$ -	\$ 150,000	\$ 61,220	\$ 25,047	\$ 150,000	\$ 50,000	\$ 50,000	\$ 486,267	Infrastructure 1/1/2021 1/1/2040
									Land
									Construction
									<b>TOTAL</b> <b>Ongoing</b> <b>Ongoing</b>

<b>PROJECT TITLE</b> <b>SEWER INFRASTRUCTURE IMPROVEMENTS</b>							<b>STARTING YEAR</b> 2021	<b>COUNCIL DISTRICT(S)</b> All			
<b>DEPARTMENT</b> G.8197- Sewer Equipment and Capital Outlay				<b>PROJECT STATUS</b> On-Going			<b>FUND NUMBER</b> H205	<b>ACCOUNT NUMBER</b> H205.8197.52481			
<b>PROJECT DESCRIPTION</b> The City of Lockport has established a Sewer Infrastructure Improvements Fund to address the maintenance, expansion, and improvement needs of its sewer system. Recognizing the critical role of a reliable and efficient sewer infrastructure in protecting public health and the environment, the city has allocated dedicated resources to this fund. The Sewer Infrastructure Improvements Fund enables investments in areas such as wastewater treatment plants, sewer lines, pumping stations, and stormwater management systems. By prioritizing sewer infrastructure improvements, Lockport aims to enhance the capacity, reliability, and functionality of its sewer system, ensuring effective wastewater management and minimizing the risk of sewer overflows or environmental contamination. This dedicated fund underscores the city's commitment to the long-term sustainability and proper functioning of its sewer infrastructure, benefiting both residents and the surrounding ecosystem.							<b>PROJECT MAP</b> 				
<b>IMPACT ON OPERATING BUDGET</b>  <u>Operating Impact?</u> Will Impact <input checked="" type="checkbox"/> Will Not Impact <input type="checkbox"/> # of Positions 0  <u>Annual Cost (Savings):</u> Personnel: N/A Operations: Yes Other: \$ - <b>Total:</b> Varying				<b>IMPACT EXPLANATION</b> Varying amount of impact depending on designated use for the year. Expected maintenance costs and annual upkeep of this project's expenditures will be added to the following year's operating budget for said infrastructure and equipment. This fund will not be used for annual maintenance and upkeep.			<b>ASSOCIATED RESOLUTIONS</b> 112420.6				
<b>*PROJECT COSTS</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>FUNDING SOURCE(S)</b>  Sewer Funds \$ 421,378  TOTAL FUNDED \$ 421,378 UNFUNDED \$ - PROJECT TOTAL \$ 421,378		
Infrastructure	\$ -	\$ 109,574	\$ 12,337	\$ 34,982	\$ 120,000	\$ 100,000	\$ 44,485	\$ 421,378			
<b>TOTAL COSTS</b>	\$ -	\$ 109,574	\$ 12,337	\$ 34,982	\$ 120,000	\$ 100,000	\$ 44,485	\$ 421,378			
<b>*SOURCE OF FUNDS</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>			
Sewer Funds	\$ -	\$ 150,000	\$ 20,750	\$ 28,386	\$ 122,242	\$ 50,000	\$ 50,000	\$ 421,378			
<b>Unfunded</b>									<b>SCHEDULE</b>	<b>START</b>	<b>FINISH</b>
<b>TOTAL SOURCES</b>	\$ -	\$ 150,000	\$ 20,750	\$ 28,386	\$ 122,242	\$ 50,000	\$ 50,000	\$ 421,378	TOTAL	Ongoing	Ongoing

<b>PROJECT TITLE</b> <b>IT INFRASTRUCTURE IMPROVEMENTS</b>							<b>STARTING YEAR</b> 2021	<b>COUNCIL DISTRICT(S)</b> All			
<b>DEPARTMENT</b> A.1680 Department of Information Technology Services				<b>PROJECT STATUS</b> On-Going			<b>FUND NUMBER</b> H203	<b>ACCOUNT NUMBER</b> H203.1680.52490			
<b>PROJECT DESCRIPTION</b> The City of Lockport has established an ongoing IT Infrastructure Fund to support the development and maintenance of its information technology systems. Recognizing the crucial role of technology in modern governance and service delivery, the city has annually allocated dedicated resources to ensure the efficient functioning and security of its IT infrastructure. This fund enables the city to invest in hardware, network infrastructure, cybersecurity measures, and other IT initiatives. By maintaining a robust IT infrastructure, Lockport can enhance internal operations, streamline processes, improve data management, and provide better services to its residents. The ongoing nature of this fund demonstrates the city's commitment to staying at the forefront of technological advancements and ensuring the reliability and resilience of its IT systems to meet the evolving needs of the community.							<b>PROJECT MAP</b> 				
<b>IMPACT ON OPERATING BUDGET</b>			<b>IMPACT EXPLANATION</b>				<b>ASSOCIATED RESOLUTIONS</b>				
<u>Operating Impact?</u> Will Impact <input checked="" type="checkbox"/> Will Not Impact <input type="checkbox"/> # of Positions <input type="text" value="0"/>		<u>Annual Cost (Savings):</u> Personnel: <input type="text"/> Operations: Yes <input type="text"/> Other: <input type="text"/> <b>Total:</b> Varies		Varying amount of impact depending on designated use for the year. Expected maintenance costs and annual upkeep of this project's expenditures will be added to the following year's operating budget for said infrastructure and equipment.				112420.8			
<b>*PROJECT COSTS</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>FUNDING SOURCE(S)</b>		
Infrastructure and Equipment	\$ -	\$ 24,630	\$ 114,629	\$ -	\$ 95,000	\$ 45,000	\$ 78,241	357,500	General Funds	\$ 154,000	
									Water Funds	\$ 101,750	
									Sewer Funds	\$ 101,750	
<b>TOTAL COSTS</b>	\$ -	\$ 24,630	\$ 114,629	\$ -	\$ 95,000	\$ 45,000	\$ 78,241	\$ 357,500			
<b>*SOURCE OF FUNDS</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	TOTAL FUNDED	\$ 357,500	
General Funds	\$ -	\$ 25,000	\$ 39,000	\$ 20,000	\$ 20,000	\$ 25,000	\$ 25,000	154,000	UNFUNDED		
Water Funds	\$ -	\$ 20,000	\$ 17,250	\$ 15,000	\$ 15,000	\$ 17,250	\$ 17,250	101,750	PROJECT TOTAL	\$ 357,500	
Sewer Funds	\$ -	\$ 20,000	\$ 17,250	\$ 15,000	\$ 15,000	\$ 17,250	\$ 17,250	101,750			
									<b>SCHEDULE</b>	<b>START</b>	<b>FINISH</b>
									Equipment	1/1/2021	1/1/2040
									Land		
<b>Unfunded</b>									Construction		
<b>TOTAL SOURCES</b>	\$ -	\$ 65,000	\$ 73,500	\$ 50,000	\$ 50,000	\$ 59,500	\$ 59,500	\$ 357,500	<b>TOTAL</b>	<b>Ongoing</b>	<b>Ongoing</b>

# Appendix

## Appendix 1. Interfund Transfers and Indirect Cost Allocations

*Detail Pertaining to the City's Interfund Transfers in the FY 2025 Budget*

To Fund	From Fund	Amount	Description
General	Water	130,000	Indirect Cost Allocation
General	Sewer	125,000	Indirect Cost Allocation
General	Refuse	75,000	Indirect Cost Allocation
General	Debt Service	0	Excess Capital Funds to Pay Debt Services
Water	Sewer	153,861	Indirect Cost Allocation
Water	Debt Service	0	Excess Capital Funds to Pay Debt Services
Sewer	Debt Service	0	Excess Capital Funds to Pay Debt Services
Capital	General	25,000	IT Infrastructure Project
Capital	Water	17,250	IT Infrastructure Project
Capital	Sewer	17,250	IT Infrastructure Project
Capital	Water	50,000	Water Infrastructure Fund
Capital	Sewer	50,000	Sewer Infrastructure Fund
<hr/>			
Water Allocation	Sewer Allocation	Refuse Allocation	Description
12,848	12,587	4,064	Mayor's Office Management of Operations
11,949	11,706	3,779	Common Council Management of Operations
0	0	22,351	Clerk's Office Management of Refuse
0	0	21,915	Assessor's Office Management of Refuse File
39,613	38,808	12,528	Treasurer's Office Management of Collections
50,609	46,287	8,151	Finance Department's Management of Finances
17,876	15,142	0	Personnel's Management of Employees
-2,895	469	2,211	Rounding to Minimize Errors
<b>130,000</b>	<b>125,000</b>	<b>75,000</b>	Grand Total Indirect Cost Allocation

**Appendix 2a. General Fund Debt Service Schedule**  
*Detail Pertaining to the City's General Fund Debt Service Obligations*

Bond Issue	Due Date	Principal	Interest
\$6,588,571 Public Improvement (Serial) Bonds, 2017	5/15/2025	20,000	2,563
\$6,588,571 Public Improvement (Serial) Bonds, 2017	11/15/2025	0	313
\$7,215,000 Public Improvement (Serial) Bonds, 2020	4/1/2025	70,000	7,200
\$7,215,000 Public Improvement (Serial) Bonds, 2020	10/1/2025	0	6,500
	<b>Subtotal</b>	<b>311,015</b>	<b>25,002</b>
Lease Type		Principal	Interest
Vehicles		209,785	30,987
Printing Equipment		7,560	2,520
Equipment		9,581	410
	<b>Subtotal</b>	<b>226,926</b>	<b>33,917</b>

**Appendix 2b. Water Fund Debt Service Schedule**  
*Detail Pertaining to the City's Water Fund Debt Service Obligations*

<b>Bond Issue</b>	<b>Due Date</b>	<b>Principal</b>	<b>Interest</b>
\$6,588,571 Public Improvement (Serial) Bonds, 2017	5/15/2025	95,000	1,519
\$6,588,571 Public Improvement (Serial) Bonds, 2017	11/15/2025	0	450
\$7,215,000 Public Improvement (Serial) Bond, 2020	4/1/2025	135,000	45,750
\$7,215,000 Public Improvement (Serial) Bond, 2020	10/1/2025	0	44,400
	<b>Subtotal</b>	<b>230,000</b>	<b>92,119</b>
<b>Lease Type</b>	<b>Department</b>	<b>Principal</b>	<b>Interest</b>
Vehicles		18,438	2,723
	<b>Subtotal</b>	<b>18,438</b>	<b>2,723</b>



**Appendix 2c. Sewer Fund Debt Service Schedule**  
*Detail Pertaining to the City's Sewer Fund Debt Service Obligations*

<b>Bond Issue</b>	<b>Due Date</b>	<b>Principal</b>	<b>Interest</b>
\$1,050,934 CWSRF Revenue Refunding Bond Series 2015D (Bar Screen)	3/1/2025	44,000	6,808
\$1,050,934 CWSRF Revenue Refunding Bond Series 2015D (Bar Screen)	9/1/2025	0	5,773
\$1,050,934 CWSRF Revenue Refunding Bond Series 2015D (Bar Screen)	8/15/2025	1,590	0
\$6,588,571 Public Improvement (Serial) Bonds, 2017	5/15/2025	140,000	3,841
\$6,588,571 Public Improvement (Serial) Bonds, 2017	11/15/2025	0	2,266
\$7,215,000 Public Improvement (Serial) Bond, 2020	4/1/2025	105,000	10,700
\$7,215,000 Public Improvement (Serial) Bond, 2020	10/1/2025	0	9,650
CWSRF Grid-Note (\$1,000,000 WQIP Grant Pre-Finance) - Estimated	2/1/2025 (Est.)	74,025	290
	<b>Subtotal</b>	<b>364,615</b>	<b>39,328</b>
<b>Lease Type</b>	<b>Department</b>	<b>Principal</b>	<b>Interest</b>
Vehicles		13,210	1,951
Printing Equipment		1,350	450
Equipment		3,750	1,250
	<b>Subtotal</b>	<b>18,310</b>	<b>3,651</b>

**Appendix 2d. Refuse and Recycling Fund Debt Service Schedule**  
*Detail Pertaining to the City's Refuse and Recycling Fund Debt Service Obligations*

Bond Issue	Due Date	Principal	Interest
		0	0
	<b>Subtotal</b>	<b>0</b>	<b>0</b>

Lease Type	Department	Principal	Interest
		0	0
	<b>Subtotal</b>	<b>0</b>	<b>0</b>

### Appendix 3. New York State Comptroller's Office Tax Cap Form FY 2025

#### *Details Pertaining to the Property Tax Cap*

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<b>Real Property Tax Levy FYE 2024</b>	<b>13,449,601</b>
Tax Cap Reserve Offset from FYE 2023 Used to Reduce FYE 2024 Levy	0
Total Tax Cap Reserve Amount (Including Interest Earned) from FYE 2023	0
Tax Base Growth Factor	1.0016
PILOTs Receivable FYE 2024	362,333
Tort Exclusion Amount Claimed in FYE 2024	0
Allowable Levy Growth Factor	1.0200
PILOTs Receivable FYE 2025	392,218
Available Carryover from FYE 2024	207,315
<b>Tax Levy Limit Before Adjustments/Exclusions</b>	<b>13,925,219</b>
<b>Total Adjustments</b>	<b>0</b>
<b>Total Exclusions</b>	<b>0</b>
<b>Your FYE 2024 Tax Levy Limit, Adjusted for Transfers plus Exclusions</b>	<b>13,925,219</b>
Total Tax Cap Reserve Amount Used to Reduce FYE 2025 Levy	0
FYE 2025 Proposed Levy	13,853,089
<b>Difference Between Tax Levy Limit and Proposed Levy</b>	<b>72,130</b>
Do you plan to override the Tax Cap for FYE 2023 ?	<u>No</u>