

CITY OF LOCKPORT
COMMON COUNCIL MEETING AGENDA
REGULAR MEETING
April 9th, 2025
6:00 PM

5:30 PM Committee of the Whole Meeting

6:00 PM Common Council Meeting

ROLL CALL

APPROVAL OF MINUTES **Lupo:** Approve Common Council minutes of
040925.1 March 26th, 2025 meeting

COMMUNICATIONS

MOTIONS & RESOLUTIONS

Craig: Approve bills and payrolls
040925.2

Mullane: Approve Board of Ethics committee members
040925.3

Fogle: Kindred Hearts Homecare Vendor Fair
040925.4

xxxx: WITHDRAWN (716 Community Day)
040925.5

Fogle: Green Innovation Grant (GIGP)
040925.6

Craig: Contract with H. Sicherman & Co., Inc.
040925.7

Lupo: Contractual Agreement – Heather Peck
040925.8

Fogle: Contractual Agreement – Mary Smith
040925.9

Lupo: Updated Fee Schedule
040925.10

Kirchberger: Law Enforcement Equipment Application and
040925.11 Agreement with NYDOT

Craig: Dumpster at 57 Canal Street
040925.12

Devine: Firemans softball League at Outwater Park
040925.13

Craig: Desales JV softball league at Outwater Park
040925.14

Devine: Lockport JV Baseball practice
040925.15

ADJOURNMENT

Fogle: Adjourn meeting to April 23rd, 2025
040925.16

CITY OF LOCKPORT
COMMON COUNCIL PROCEEDINGS

Lockport Municipal Building

Regular Meeting
Official Record

April 9th, 2025
6:00 P.M.

Mayor John Lombardi III called the meeting to order.

ROLL CALL

The following Common Council members answered the roll call:

Aldermen Fogle, Craig, Kirchberger, Lupo, Mullane, Devine

INVOCATION – Mayor John Lombardi III

ANNOUNCEMENTS

RECESS

Recess for public input.

040925.1

APPROVAL OF MINUTES

On motion of Alderman Lupo seconded by Alderman Devine the minutes of the Regular meeting of March 26th, 2025 are hereby approved as printed in the Journal of Proceedings. Ayes 6.

FROM THE CITY CLERK

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments.

Reviewed by the Finance Committee.

MOTIONS & RESOLUTIONS

040925.2

By Alderman Craig:

Resolved, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills and services to be paid on April 10th, 2025.

Seconded by Alderman Mullane and adopted. Ayes 6.

040925.3

By Alderman Mullane:

Resolved that pursuant to the recommendation of Mayor Lombardi, the following are hereby appointed to the Board of Ethics:

Mary Brennan Taylor, 480 Pine Street, Lockport, NY
Kathy Sparks DiMillo, 73 Lincolnshire Drive, Lockport, NY
Anna Mauri, 57 Coolidge Avenue, Lockport, NY

Seconded by Alderman Kirchberger and adopted. Ayes 6.

040925.4

By Alderman Fogle:

Resolved that pursuant to their request, Kindred Hearts of Niagara Homecare is hereby granted permission to hold a fundraising event (Vendor Fair) on Main Street in Lockport, between Pine Street and Locust Street, on Sunday June 22nd from 12pm – 4pm and are requesting the following:

- We request to have food trucks, vendors and music set up on Main Street.
- We request to have Lock 34 open their outside patio bar and manage liquor sales. They will pull SLA while we provide them with all pertinent information.
- We request the open container law be waived for the duration of the event.
- We request 10 barricades to be provided by the city and delivered the day before the event.
- Kindred Hearts of Niagara Homecare will be providing public bathroom facilities, food, parking for vendors, a policeman or security guard for the event, a map of the event and vendor layout once completed, will require that all food trucks and vendors have proper documentation and certificates to operate in Niagara County, specifically Lockport, and will issue a certificate of insurance to the City Clerk to cover the event and release the city of liability.

Resolved that the Director of Highways, Parks and Water Distribution is hereby authorized and directed to arrange for "Street Closed" signs and to deliver barricades and cones as requested.

Seconded by Alderman Lupo and adopted. Ayes 6.

040925.5 WITHDRAWN**040925.6**

By Alderman Fogle:

Whereas the City of Lockport (City), is seeking a grant for the Green Innovation Grant Program, Phase II: Lockport Streetscape Improvements project and intends to submit via the New York Green Innovation Grant Program (GIGP); and

Whereas the City project cost estimate for the GIGP Streetscape Phase II Project is \$1,650,000; and

Whereas the GIGP through NYS Environmental Facilities Corporation (NYSEFC) may fund up to 90% of the project cost or \$1,485,000; and

Whereas Nussbaumer & Clarke, Inc. is authorized to prepare a grant application on behalf of the City via the CFA for the GIGP Phase II: Lockport Streetscape Improvements project; and

Whereas the Mayor is required to sign the grant application on behalf of the City as well as a Grant Agreement with the NYSEFC and any and all other contracts, documents, and instruments necessary to bring about the Project if a grant is awarded; now, therefore, be it

Resolved that the City authorizes and appropriates a minimum of 10% local match as required by the Green Innovation Grants Program. Under the GIGP, this local match must be at least 10% of the total project of \$1,650,000. The maximum local share appropriated subject to any changes agreed to by the Mayor shall not exceed \$165,000 subject to receipt of a GIGP grant and available funding. The Mayor may increase this local match through the use of in-kind services without further approval from the City; and be it further

Resolved that the Mayor is authorized to sign a grant application on behalf of the City to the NYSEFC Green Innovation Grants Program for the GIGP Phase II: Lockport Streetscape Improvements Project; and be it further

Resolved that should a GIGP grant be awarded to the City, the Mayor is authorized to execute a Grant Agreement with the NYSEFC and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the City's obligations under the Green Innovation Grants Program through NYSEFC.

Seconded by Alderman Craig and adopted. Ayes 6.

040925.7

By Alderman Craig:

AUTHORIZING A CONTRACTUAL AGREEMENT WITH H. SICHERMAN & COMPANY, INC. FOR COMMUNITY DEVELOPMENT SUPPORT

Whereas a vacancy has existed in the Department Head position within the Community Development Department as of November 26, 2024; and

Whereas the City of Lockport is in need of continued technical and administrative assistance to ensure the uninterrupted operation of Community Development programs, including but not limited to housing rehabilitation, first-time homebuyer assistance, and related grant compliance; and

Whereas the Mayor has recommended entering into a contractual agreement with H. Sicherman & Company, Inc. to provide such support services to the City under the terms outlined in the agreement attached hereto; and

Whereas the agreement includes a weekly labor billing rate of \$800.00 and a schedule of additional hourly rates for services outside the scope of the base agreement, with a term expiring no later than December 31, 2025, and with the ability to terminate by either party with written notice;

Now therefore be it resolved, that the Mayor, subject to Corporation Counsel approval, is hereby authorized and directed to execute the agreement between the City of Lockport and H. Sicherman & Company, Inc. for administrative and technical support to the Community Development Department, with compensation and terms as outlined therein.

Seconded by Alderman Mullane and adopted. Ayes 6.

040925.8

By Alderman Lupo:

AUTHORIZING CONTRACT WITH HEATHER PECK FOR TRANSITIONAL SUPPORT SERVICES IN THE COMMUNITY DEVELOPMENT DEPARTMENT

Whereas the City of Lockport desires to ensure a smooth leadership transition in the Community Development Department; and

Whereas Heather Peck, the former head of the Community Development Department, possesses valuable institutional knowledge and program expertise; and

Whereas the City wishes to retain Heather Peck on a contractual basis to provide transitional support and guidance to the incoming department head; and

Whereas such services will be provided at a rate of \$45.00 per hour, not to exceed a total compensation of \$4,500.00, beginning as of March 13, 2025;

Now therefore be it resolved, that the Mayor, subject to review and approval by the Corporation Counsel, is hereby authorized and directed to enter into an agreement with Heather Peck for transitional support services to the Community Development Department as outlined above.

Seconded by Alderman Kirchberger and adopted. Ayes 6.

040925.9

By Alderman Fogle:

RESOLUTION AUTHORIZING CONTRACT WITH MARY SMITH FOR PROFESSIONAL SUPPORT SERVICES IN CONNECTION WITH THE CITY'S 2024 FISCAL AUDIT

Whereas the City of Lockport is preparing for the 2024 fiscal year audit and seeks to ensure a thorough and efficient audit process; and

Whereas the Finance Department will benefit from temporary professional support during this period of increased workload and detailed financial reporting; and

Whereas Mary Smith possesses extensive experience in municipal finance and audit preparation and is well-qualified to provide such support; and

Whereas the City wishes to retain Mary Smith as an independent contractor to assist the Finance Department, under the direction of the Director of Finance, in preparing for and navigating the 2024 fiscal audit;

Now therefore be it resolved, that the Mayor, subject to review and approval by the Corporation Counsel, is hereby authorized and directed to enter into an agreement with Mary Smith to provide independent contractor services in support of the 2024 fiscal audit, with such agreement to be effective January 31, 2025, and valid through December 31, 2025.

Seconded by Alderman Craig and adopted. Ayes 6.

040925.10

By Alderman Lupo:

Whereas the City of Lockport has established a combined fee schedule for services provided by the City, and;

Whereas the City of Lockport has reviewed its current fee schedule and determined that certain fees need to be updated to cover the operational costs of certain services and maintain fiscal responsibility for the City's budget and;

Whereas the City has reviewed comparable fees in neighboring municipalities and adjusted for inflation, and

Whereas it is in the best interest of the City of Lockport to update the fee schedule for the effective operation and maintenance of City services;

Now therefore be it resolved, that the City Council of Lockport hereby adopts the updated fee schedule, effective as of 4/1/2025.

Be it further resolved, that the updated fee schedule will be published on the City's website;

Be it further resolved, that conflicts with the updated fee schedule are hereby repealed and current fee schedule replaces all previously agreed upon fees.

Seconded by Alderman Kirchberger and adopted. Ayes 6.

040925.11

By Alderman Kirchberger:

Whereas the City of Lockport and the Niagara County Sheriff's Office are proposing to install License Plate Reader equipment for Law Enforcement purposes only within State ROW, on or along multiple locations on State routes, located in the City of Lockport, Niagara County, and

Whereas the City of Lockport and the Niagara County Sheriff's Office. are desirous to have such above-mentioned equipment installed within the geographical jurisdiction of the Municipality, and

Whereas the City of Lockport and the Niagara County Sheriff's Office will meet all State and Municipal requirements during the above-mentioned project, and

Whereas the City of Lockport and the Niagara County Sheriff's Office reserves the rights to monitor and inspect the above mentioned project conducted within the geographical jurisdiction of the Municipality, and

Whereas the Niagara County Sheriff's Office will execute the above-mentioned project, as shown on the plans/maps and other documents related to the above-mentioned project funded by the 2023 Governor of NY Grant for New Technology and Equipment to Prevent and Solve Crimes, Improve Public Safety apportioned and approved for the MUNICIPALITY or for Niagara County Sheriff's Office

Now therefore be it resolved, that the City of Lockport, by means of this Resolution, and upon NYSDOT approval, grants permission to the Niagara County Sheriff's Office to conduct the above-mentioned project within State ROW and within the geographical jurisdiction of the Municipality.

Be it further resolved, that the Niagara County Sheriff's Office shall maintain or cause to be maintained the installed equipment at the project location(s) and shall cover any expenses that may arise from the executing of the above-mentioned project utilizing the above-mentioned Grant or other Municipal funding, and

Be it further resolved, that Michael J. Filicetti, Sheriff of Niagara County, has the authority to sign, with the concurrence of the City's Legal Counsel and by the City Council, any and all documentation that may be necessary as a result of the above-mentioned project as it relates to the MUNICIPALITY, and

Be it further resolved, That the Clerk of the MUNICIPALITY is hereby directed to electronically transmit signed, sealed, notarized, stamped, and certified copy of the foregoing resolution to the Niagara County Sheriff's Office for processing of and inclusion to Law Enforcement Equipment (LEE) Application and Agreement with NYSDOT.

Resolved that this Resolution shall take effect immediately.

Seconded by Alderman Mullane and adopted. Ayes 6.

040925.12

By Alderman Craig:

Whereas the Greater Lockport Development Corporation (GLDC) was the owner of the building located at 57 Canal Street, Lockport, NY (the "Building"); and

Whereas during its ownership of the Building, GLDC placed a dumpster in the trash enclosure in the City of Lockport's parking lot behind 57 Canal Street in support of tenants in occupancy of the building; and

Whereas Iskalo 57 Canal Street purchased the building from GLDC in May of 2016, and

Whereas Iskalo has continued to utilize the aforementioned dumpster for trash removal services following its purchase of the Building;

Now therefore, Iskalo, via resolution, formally requests to memorialize this understanding to continue to utilize the dumpster corral for their contracted trash removal services for the benefit of their tenants at the Building.

Seconded by Alderman Fogle and adopted. Ayes 6.

040925.13

By Alderman Devine:

Resolved that pursuant to their request the Lockport Fire Department is hereby granted permission to use the softball field at Outwater Park from 5-8pm on 5/1, 5/27, 6/17, 7/8, 7/15 and 7/29, subject to approval of their schedule by the Highway and Parks Department, the appropriate fees paid, and a Certificate of Insurance filed with the city clerk. All requests for field use is on a first come, first serve basis.

Seconded by Alderman Kirchberger and adopted. Ayes 6.

040925.14

By Alderman Craig:

Resolved that pursuant to their request the Desales Catholic School Girls JV Softball team is hereby granted permission to use the softball field at Outwater Park on 5/1, 5/9, and 5/28 from 4:30pm – 8pm, 5/18 from 11am- 2pm and 5/31 from 9am – 12pm, subject to approval of the Highway and Parks Department, the appropriate fees paid, and a Certificate of Insurance filed with the city clerk. All requests for field use is on a first come, first serve basis.

Seconded by Alderman Lupo and adopted. Ayes 6.

040925.15

By Alderman Devine:

Resolved that pursuant to their request, the JV baseball team is hereby granted permission to use the baseball Field at Outwater Park on an as needed basis, when their regular field is unusable. This is subject to approval from the Highway and Parks Department, the payment of appropriate fees paid and filing a certificate of insurance with the City Clerk. All requests for field use is on a first come, first serve basis.

Seconded by Alderman Craig and adopted. Ayes 6.

040925.15A

By Alderman Kirchberger:

Resolved that the Mayor, subject to Corporation Counsel approval, be and the same is hereby authorized and directed to execute a contract with 716 Buffalo Blizzard for use of Exchange Field for their 2025 season.

Seconded by Alderman Craig and adopted. Ayes 6.

040925.16

ADJOURNMENT

At 6:30 pm Alderman Fogle moved the Common Council be adjourned until 6:00pm Wednesday, April 23rd, 2025.

Seconded by Alderman Devine and adopted. Ayes 6.

EMILY STODDARD
City Clerk

**CITY OF LOCKPORT
COMMON COUNCIL MEETING
AGENDA ADDENDUM**

April 9th, 2025

**MOTIONS &
RESOLUTIONS**

xxxx: 716 Blizzard use of Outwater Park
040925.15A

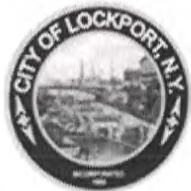
City Clerk

From: Kristin Schubring <kschubring@lockportny.gov>
Sent: Tuesday, April 8, 2025 2:43 PM
To: deputyclerk@lockportny.gov
Cc: cityclerk@lockportny.gov
Subject: AP Fund Totals 4/9/25

Hello,

Invoices to be approved at the meeting on 4/9/25 are as follows:

Fund A General - \$242,250.73
Fund CL Refuse & Recycling - \$71.34
Fund FX Water - \$28,627.54
Fund G Sewer - \$42,786.76
Fund MS Health Insurance - \$5,807.36
Fund S Worker's Comp- \$9,108.20
Total - \$328,651.93



Kristin Bernardi Schubring
Principal Account Clerk
Finance Department
City of Lockport, NY
716.439.6620

City of Lockport

I HEREBY CERTIFY that the persons named
in this payroll are employed solely in and have
actually performed the duties of positions and
employments indicated for the period ending
3/13/25, PAID on date 3/20/25
is approved at dollars, \$ 610,353.65
Civil Service Mary Pat Gilbert

Pay Day Register

Pay Date Range 02/28/25 - 03/13/25

Pay Batch 03/20/25

Pay Batch 03/20/25 Total

Employees in Pay Batch 223

Female Employees in Pay Batch 51

| Hours Description | Hours | Gross | Withholdings and Deductions | Gross Base | Benefits | Gross Base |
|-----------------------------------|-------------|-------------------|----------------------------------|-----------------------|--------------------------------|---------------------------------|
| 207A Disability - 207A Disability | 160.0000 | 1,822.30 | Gross | 610,353.65 | Health Ins 298 Class 2 Family | 32,859.70 .00 |
| BERV - Bereavement | 48.0000 | 1,629.93 | Imputed Income | | Health Ins 298 Class 2 Single | 11,746.97 .00 |
| CMPE 1.0 - Comp Earned @ 1.0 | 129.2500 | .00 | Federal | 59,235.02 | Health Ins 298 Class 3 Family | 88,896.77 .00 |
| CMPE 1.5 - Comp Earned @ 1.5 | 18.0000 | .00 | FICA | 36,888.58 | Health Ins 298 Class 3 Single | 10,437.27 .00 |
| CMPU - Comp Time Used | 407.0000 | 14,037.26 | Medicare | 8,627.09 | Health Ins 298 Class 4 Family | 7,326.29 .00 |
| EDAY - Extra Day | 270.0000 | 9,609.10 | New York State | 28,109.44 | Health Ins 298 Class 4 Single | 2,233.50 .00 |
| FHDB - Floating Holiday Buy Out | 40.0000 | 1,814.37 | 457 % Deduction | 9,842.62 | HRA Family Flat | 800.00 .00 |
| FHDE - Floating Holiday Earned | 438.5100 | .00 | 457 Flat Dollar Deduction | 11,975.00 | Total | \$154,300.50 |
| FHDU - Floating Holiday Used | 336.0000 | 11,294.62 | AFLAC POSTTAX | 288.24 | | 153,500.50 |
| FLSA - FLSA | .0000 | 216.81 | AFLAC PRETAX | 395.68 | Employer Taxes | Gross Base |
| LONG - Longevity Payment | .0000 | 3,878.04 | ALLSTATE POSTTAX | 693.58 | FICA | 36,888.58 594,977.04 |
| MILI - Military Time | 96.0000 | 3,916.00 | ALLSTATE PRETAX | 569.96 | Medicare | 8,627.09 594,977.04 |
| OOT - Out of Title | 573.0000 | 24,369.10 | Child Support - Amount | 276.00 | Total | \$45,515.67 |
| OOT OT 1.5 - Out of Title OT at | 22.0000 | 946.17 | COLONIAL LIFE POSTTAX | 95.21 | Workers' Comp | Gross Base |
| OT 1.0 - Overtime at Straight 1.0 | 43.0000 | 1,448.11 | COLONIAL LIFE PRETAX | 32.88 | Workers Compensation - General | 22,982.40 462,860.01 |
| OT 1.5 - Overtime @ 1.5 | 692.4000 | 36,046.56 | Firefighter Life Ins | 170.65 | Workers Compensation - Sewer | 2,391.18 47,158.91 |
| OT 1.5 SHIFT 10% - OT @ 1.5 | 32.0000 | 1,510.99 | FSA PRETAX | 506.95 | Workers Compensation - Water | 2,255.40 48,098.37 |
| OT 1.5 SHIFT 15% - OT @ 1.5 | 26.0000 | 1,357.53 | Health Ins 298 Class 2 Family | 2,859.48 | Workers Compensation 50% | 604.80 8,420.03 |
| PRSU - Personal Used | 144.5000 | 4,825.47 | Health Ins 298 Class 2 Single | 1,233.13 | Total | \$28,233.78 |
| REG - Regular | 12,561.0000 | 405,647.56 | Health Ins 298 Class 3 Family | 2,609.35 | Direct Deposits | Amount |
| REG PT - Regular Part Time | 249.0000 | 8,625.79 | Health Ins 298 Class 3 Single | 948.90 | Armed Forces Bank | 1,729.69 |
| REG SHIFT 10% - Regular Shift | 144.0000 | 4,630.77 | Health Ins 298 Class 4 Family | 814.05 | Bancorp Bank | 1,321.94 |
| REG SHIFT 15% - Regular Shift | 392.0000 | 13,168.17 | Health Ins 298 Class 4 Single | 248.16 | Bank of Akron | 2,500.40 |
| REGS - Regular Seasonal | 80.0000 | 1,240.00 | NEW YORK LIFE | 162.43 | Bank of America | 5,394.42 |
| RET REF1 - Ret Refund Contrib & | .0000 | 813.76 | PRINCIPAL DENTAL | 1,774.43 | BANK OF AMERICA (2) | 1,698.72 |
| RETRO - Retroactive Pay | .0000 | 23,657.06 | PRINCIPAL VISION | 280.85 | BANK OF AMERICA (4) | 1,571.81 |
| RETRO OT - Retroactive Pay | .0000 | 25.40 | RET ERS LOANS | 2,223.00 | BANK OF AMERICA (6) | 1,406.91 |
| RGS - Regular - Salary | 70.0000 | .00 | RET ERS PRE-TAX SCP | 97.30 | Bank on Buffalo | 2,825.34 |
| SAL - Salary | .0000 | 3,806.51 | RET PF LOANS | 427.00 | Chase | 126.74 |
| SAL PT - Salary Part Time | .0000 | 1,865.37 | RET PF PRE-TAX SCP | 369.43 | Chase Bank | 1,724.46 |
| SCKD - Sick Bank Donated | (80.0000) | .00 | Retire ERS Tier 6 <= \$100,000 | 413.25 | Chase Bank (2) | 1,826.17 |
| SCKE - Sick Earned | 2,012.5000 | .00 | Retire ERS Tier 6 <= \$45,000 | 1,917.59 | Chime | 350.00 |
| SCKU - Sick Used | 468.5000 | 14,125.40 | Retire ERS Tier 6 <= \$45,000 OT | 82.47 | Citizens Bank | 15,347.83 |
| VACB - Vacation Buy Out - | 40.0000 | 1,628.97 | Retire ERS Tier 6 <= \$55,000 | 1,568.60 | Cornerstone Comm FCU | 127,117.19 |
| VACE - Vacation Earned | 162.5849 | .00 | Retire ERS Tier 6 <= \$55,000 OT | 25.72 | Discover Bank | 800.00 |
| VACU - Vacation Used | 405.0000 | 12,396.53 | Retire ERS Tier 6 <= \$75,000 | 789.56 | Encompass Niagara FCU | 180.00 |
| Total | 19,980.2449 | \$610,353.65 | Retire ERS Tier 6 > \$100,000 | 250.26 | ESL FCU | 1,515.24 |
| | | | Retire PFRS <= \$55,000 | 2,331.17 | | |
| | | | Retire PFRS Tier 6 <= \$100,000 | 3,015.91 | | |

City of Lockport

I HEREBY CERTIFY that the persons named
in this payroll are employed solely in and have
actually performed the duties of positions and
employments indicated for the period ending
3/27/25, PAID on date 4/3/25
is approved at dollars, \$ 590,203.45
Civil Service Mary Pat Tolbert

Pay Day Register

Pay Date Range 03/14/25 - 03/27/25

Pay Batch 04/03/25

Pay Batch 04/03/25 Total

Employees in Pay Batch 222

Female Employees in Pay Batch 51

| Hours Description | Hours | Gross | Withholdings and Deductions | Gross Base | Benefits | Gross Base |
|-----------------------------------|-------------|--------------|-------------------------------|------------|--------------------------------|--------------|
| 207A Disability - 207A Disability | 160.0000 | 1,822.30 | Gross | 590,203.45 | Health Ins 298 Class 2 Family | 32,859.70 |
| BERV - Bereavement | 14.0000 | 425.00 | Imputed Income | | Health Ins 298 Class 2 Single | 11,746.97 |
| CMPE 1.0 - Comp Earned @ 1.0 | 120.1250 | .00 | Federal | 59,402.60 | Health Ins 298 Class 3 Family | 88,896.77 |
| CMPE 1.5 - Comp Earned @ 1.5 | 11.0000 | .00 | FICA | 35,695.84 | Health Ins 298 Class 3 Single | 10,437.27 |
| CMPU - Comp Time Used | 237.0000 | 7,709.94 | Medicare | 8,348.31 | Health Ins 298 Class 4 Family | 7,326.29 |
| EDAY - Extra Day | 224.0000 | 7,744.77 | New York State | 28,011.67 | Health Ins 298 Class 4 Single | 2,233.50 |
| FHDU - Floating Holiday Used | 492.0000 | 16,031.21 | 3% | 2,182.14 | Total | \$153,500.50 |
| FLSA - FLSA | .0000 | 142.77 | 3% | 169.26 | | |
| JURY - Jury Duty | 32.0000 | 894.80 | 3% | 511.64 | Employer Taxes | Gross Base |
| MILI - Military Time | 32.0000 | 1,316.20 | 3% | 15.96 | FICA | 35,695.84 |
| OOT - Out of Title | 610.0000 | 24,998.26 | 3.5% | 1,535.82 | Medicare | 8,348.31 |
| OOT OT 1.5 - Out of Title OT at | 17.0000 | 781.76 | 3.5% | 160.94 | Total | \$44,044.15 |
| OT 1.0 - Overtime at Straight 1.0 | 31.0000 | 883.76 | 3.5% | 1,957.55 | | |
| OT 1.5 - Overtime @ 1.5 | 892.7500 | 48,104.47 | 3.5% | 149.29 | Workers' Comp | Gross Base |
| OT 1.5 SHIFT 10% - OT @ 1.5 | 32.0000 | 1,578.20 | 4.5% | 556.26 | Workers Compensation - General | 22,740.48 |
| OT 1.5 SHIFT 15% - OT @ 1.5 | 32.0000 | 1,562.38 | 4.5% | 23.65 | Workers Compensation - Sewer | 2,282.49 |
| PRSU - Personal Used | 231.0000 | 8,168.83 | 4.5% | 1,741.34 | Workers Compensation - Water | 2,368.17 |
| REG - Regular | 12,859.0000 | 418,107.34 | 4.5% | 76.02 | Workers Compensation 50% | 544.32 |
| REG PT - Regular Part Time | 228.0000 | 7,648.09 | 457 % Deduction | 10,239.70 | Total | \$27,935.46 |
| REG SHIFT 10% - Regular Shift | 160.0000 | 5,117.39 | 457 Flat Dollar Deduction | 12,175.00 | | |
| REG SHIFT 15% - Regular Shift | 208.0000 | 7,039.74 | 5.75% | 228.54 | Direct Deposits | Amount |
| REGS - Regular Seasonal | 80.0000 | 1,240.00 | 5.75% | 3,229.76 | Armed Forces Bank | 1,368.01 |
| RETRO - Retroactive Pay | .0000 | 399.97 | 5.75% | 445.71 | Bancorp Bank | 1,205.75 |
| RGS - Regular - Salary | 70.0000 | .00 | 6% | 250.26 | Bank of Akron | 2,442.12 |
| SAL - Salary | .0000 | 3,806.51 | 6% | 216.63 | Bank of America | 5,299.25 |
| SAL PT - Salary Part Time | .0000 | 1,865.37 | 6% | 20.31 | BANK OF AMERICA (2) | 2,122.89 |
| SCKU - Sick Used | 380.5000 | 11,681.49 | AFLAC POSTTAX | 288.24 | BANK OF AMERICA (4) | 1,430.97 |
| STIP - Stipend | .0000 | 576.93 | AFLAC PRETAX | 395.68 | BANK OF AMERICA (6) | 1,280.62 |
| VACU - Vacation Used | 374.0000 | 10,555.97 | ALLSTATE POSTTAX | 693.58 | Bank on Buffalo | 3,238.40 |
| Total | 17,527.3750 | \$590,203.45 | ALLSTATE PRETAX | 569.96 | Capital One 360 | 1,377.28 |
| | | | Child Support - Amount | 276.00 | Chase | 147.86 |
| | | | COLONIAL LIFE POSTTAX | 95.21 | Chase Bank | 1,809.60 |
| | | | COLONIAL LIFE PRETAX | 32.88 | Chase Bank (2) | 1,400.43 |
| | | | FSA PRETAX | 506.95 | Chime | 350.00 |
| | | | Health Ins 298 Class 2 Family | 2,859.48 | Citizens Bank | 14,677.25 |
| | | | Health Ins 298 Class 2 Single | 1,233.13 | Cornerstone Comm FCU | 120,999.44 |
| | | | Health Ins 298 Class 3 Family | 2,609.35 | Discover Bank | 800.00 |
| | | | Health Ins 298 Class 3 Single | 948.90 | Encompass Niagara FCU | 180.00 |
| | | | Health Ins 298 Class 4 Family | 814.05 | ESL FCU | 1,204.73 |

City of Lockport - Resolution Request Form

| | | | |
|--|-------------------------------------|--------------------------------|--------------------------|
| Agenda Description: Fundraiser | | | |
| Presented By: Kindred Hearts of Niagara Homecare | | Date Submitted: March 27, 2025 | |
| Topic Area (Select Most Applicable Option): | | | |
| Community Event | <input checked="" type="checkbox"/> | Local Law Change | <input type="checkbox"/> |
| Budget Amendment | <input type="checkbox"/> | Community Development | <input type="checkbox"/> |
| Contract Approval | <input type="checkbox"/> | Highways and Parks | <input type="checkbox"/> |
| Donation Acceptance | <input type="checkbox"/> | Engineering | <input type="checkbox"/> |
| Grant Application / Award | <input type="checkbox"/> | Code and Planning | <input type="checkbox"/> |
| Fund Utilization Request | <input type="checkbox"/> | Other | <input type="checkbox"/> |
| Please provide to Clerk at least 9 <u>calendar days</u> prior to Council meeting. Otherwise request will go to following meeting. | | | |
| <p>Summary of Resolution:</p> <p>Kindred Hearts of Niagara Homecare is a newly opened Home Health Care Agency located in Lockport. We would like to host a fundraising event on Sunday, June 22, 2025. The event will be located on Main Street, at which time we request the street be closed to all traffic. The event will be scheduled from 12:00-4:00, although we do request additional time to set up and break down. See attachment</p> | | | |
| <p>Explanation of Attachments:</p> <p>See attachment</p> | | | |
| Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____ | | | |
| Clerk/Legal/Finance Approval: | | | |
| <p>Notes:</p> | | | |
| Name: | | Date of Approval: | |

Kindred Hearts of Niagara Homecare would like to host a fundraising event on Main Street in Lockport, between Pine St. and Locust St., on June 22, 2025 from 12:00-4:00 PM. We would request that the street is closed off from 9:30 AM-6:30 PM to account for set-up, duration, and break-down of the event.

REQUESTS

- We request to have food trucks, vendors, and music set up on Main Street.
- We request to have Lock 34 open their outside patio bar and manage liquor sales. They will pull SLA while we provide them with all pertinent information.
- We request the open container law be waived for the duration of the event.
- We request 10 barricades to be provided by the city and delivered the day before the event.
- We request temporary "No Parking" signs to be provided and/or posted on Main St., between Pine St. and Locust St., beginning at 6:00 PM the day before the event.

PROVIDING

- We will be providing public bathroom facilities.
- We will be providing a dumpster for waste.
- We will be providing COI to cover the event and release the city of liability.
- We will be providing parking options for all vendors.
- We will be providing food.
- We will be providing a policeman or security guard for the event.
- We will be providing a map of the event and vendor layout once completed.
- We will be requiring that all food trucks and vendors have proper documentation and certificates to operate in Niagara County, specifically Lockport.

Organized by Elizabeth Chapman.
Elizabeth@kindredniagara.com
(716) 545-3405

City of Lockport - Resolution Request Form.

Agenda Description: 716 Community Day

Presented By:

Date Submitted:

Topic Area (Select Most Applicable Option):

Community Event
Budget Amendment
Contract Approval
Donation Acceptance
Grant Application / Award
Fund Utilization Request

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Local Law Change
Community Development
Highways and Parks
Engineering
Code and Planning
Other

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Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.

Summary of Resolution:

The city will be hosting the first annual "716" day for the community to give back. We will have anyone who is interested that is running for election sponsoring free activities for the children of the community as well as local businesses participating. We are asking for permission to use Little Loop Football Field along with The Gazebo at the Skate Park.

Explanation of Attachments:

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____

Clerk/Legal/Finance Approval:

Notes:

Name:

Date of Approval:

Whereas, the City of Lockport (City), is seeking a grant for the Green Innovation Grant Program, Phase II: Lockport Streetscape Improvements project and intends to submit via the New York Green Innovation Grant Program (GIGP); and

Whereas, the City project cost estimate for the GIGP Streetscape Phase II Project is \$1,650,000; and

Whereas, the GIGP through NYS Environmental Facilities Corporation (NYSEFC) may fund up to 90% of the project cost or \$1,485,000; and

Whereas, Nussbaumer & Clarke, Inc. is authorized to prepare a grant application on behalf of the City via the CFA for the GIGP Phase II: Lockport Streetscape Improvements project; and

Whereas, the Mayor is required to sign the grant application on behalf of the City as well as a Grant Agreement with the NYSEFC and any and all other contracts, documents, and instruments necessary to bring about the Project if a grant is awarded; now, therefore, be it

Resolved, that the City authorizes and appropriates a minimum of 10% local match as required by the Green Innovation Grants Program. Under the GIGP, this local match must be at least 10% of the total project of \$1,650,000. The maximum local share appropriated subject to any changes agreed to by the Mayor shall not exceed \$165,000 subject to receipt of a GIGP grant and available funding. The Mayor may increase this local match through the use of in-kind services without further approval from the City; and be it further

Resolved, that the Mayor is authorized to sign a grant application on behalf of the City to the NYSEFC Green Innovation Grants Program for the GIGP Phase II: Lockport Streetscape Improvements Project; and be it further

Resolved, that should a GIGP grant be awarded to the City, the Mayor is authorized to execute a Grant Agreement with the NYSEFC and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the City's obligations under the Green Innovation Grants Program through NYSEFC.

City of Lockport - Resolution Request Form

| | | | |
|--|-------------------------------------|-----------------------|--------------------------|
| Agenda Description: Contractual Agreement - H/ Sicherman & Company, Inc | | | |
| Presented By: DPC | Date Submitted: 4.7.2025 | | |
| Topic Area (Select Most Applicable Option): | | | |
| Community Event | <input type="checkbox"/> | Local Law Change | <input type="checkbox"/> |
| Budget Amendment | <input type="checkbox"/> | Community Development | <input type="checkbox"/> |
| Contract Approval | <input checked="" type="checkbox"/> | Community Event | <input type="checkbox"/> |
| Donation Acceptance | <input type="checkbox"/> | Engineering Process | <input type="checkbox"/> |
| Grant Application / Award | <input type="checkbox"/> | Code and Planning | <input type="checkbox"/> |
| Fund Utilization Request | <input type="checkbox"/> | Other | <input type="checkbox"/> |
| <i>Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.</i> | | | |
| Summary of Resolution: | | | |
| This resolution authorizes the City of Lockport to enter into a contract with H. Sicherman & Company, Inc. to temporarily provide administrative and technical support to the Community Development Department due to a department head vacancy, ensuring continued operation of key programs through the end of 2025. | | | |
| Explanation of Attachments: | | | |
| 1)Resolution 2)Contract 3)Community Development Budget 2025 | | | |
| <small>Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____</small> | | | |
| Clerk/Legal/Finance Approval: | | | |
| Notes: | | | |
| Name: | | Date of Approval: | |

AUTHORIZING A CONTRACTUAL AGREEMENT WITH H. SICHERMAN & COMPANY, INC. FOR COMMUNITY DEVELOPMENT SUPPORT

WHEREAS, a vacancy has existed in the Department Head position within the Community Development Department as of November 26, 2024; and

WHEREAS, the City of Lockport is in need of continued technical and administrative assistance to ensure the uninterrupted operation of Community Development programs, including but not limited to housing rehabilitation, first-time homebuyer assistance, and related grant compliance; and

WHEREAS, the Mayor has recommended entering into a contractual agreement with H. Sicherman & Company, Inc. to provide such support services to the City under the terms outlined in the agreement attached hereto; and

WHEREAS, the agreement includes a weekly labor billing rate of \$800.00 and a schedule of additional hourly rates for services outside the scope of the base agreement, with a term expiring no later than December 31, 2025, and with the ability to terminate by either party with written notice;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor, subject to Corporation Counsel approval, is hereby authorized and directed to execute the agreement between the City of Lockport and H. Sicherman & Company, Inc. for administrative and technical support to the Community Development Department, with compensation and terms as outlined therein.

AGREEMENT

Made this day of November, 2024 by and between **THE CITY OF LOCKPORT**, a New York municipality having its principal offices at One Locks Plaza, Lockport, New York 14094 (hereinafter "City") and **H. SICHERMAN & COMPANY, INC.**, a New York corporation with offices at 160 Washburn Street, Suite 200, P.O. Box 473, Lockport, New York 14095 (hereinafter "Contractor")

WITNESSETH:

WHEREAS, The City is in need of technical assistance and administrative support relative to the operations of the Community Development Department; and

WHEREAS, the parties hereto are desirous of entering into an agreement for the provision of such services by Contractor

NOW, THEREFORE, the parties hereto do mutually agree as follows:

SCOPE OF SERVICES

At the direction of the Mayor, Contractor will provide services to the City in connection with the administration and implementation of Community Development activities in the City of Lockport, including but not limited to:

1. Administrative support for community development programs such as housing rehabilitation and first-time homebuyer program.
2. Office support to ensure that all questions and issues brought to the department by the members of the public or members of other departments within the City are responded to in a timely fashion and, where possible, satisfactorily resolved.
3. Technical assistance regarding project development including: housing development program planning and implementation and preparation of grant applications and other applications for assistance.
4. Oversee all reporting and compliance measures for community development programming in the City's name.
5. Other administrative and technical functions that fall under the Community Development Department mission.

REMUNERATION

1. Contractor labor will be billed at a rate of \$800.00/ week.
2. For any work authorized by the Mayor, outside the scope of this agreement, Contractor will be in accordance with the following schedule:

| | |
|-----------------------------|-----------------------------------|
| R. Charles Bell | \$175.00 per hour |
| Michael Zimmerman..... | \$175.00 per hour |
| Harry Sicherman | \$175.00 per hour |
| Greg Merriam II | \$150.00 per hour |
| Diane Church | \$145.00 per hour |
| Michael Thomas..... | \$145.00 per hour |
| Karen Burke | \$120.00 per hour |
| Rate in travel status | \$ 80.00 per hour (all personnel) |

MISCELLANEOUS

1. City and any of its duly authorized representatives shall have access to any books, papers, documents, and records of Contractor which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions.
2. Contractor shall retain all required records that are directly pertinent to this Agreement for four years after City has made final payment under this Agreement and all other pending matters are closed.
3. Contractor agrees that none of its officers or employees will hold themselves out as, or claim to be, an officer or employee of City or its agents, and that neither Contractor, nor any of its officers or employees will by reason therefore, make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of City.
4. Contractor acknowledges and agrees that neither Contractor nor its agents, officers, or employees shall be covered by any Worker's Compensation Insurance policy or Disability Insurance policy maintained by City, and that Contractor shall be solely responsible for maintaining such coverage to the extent required by law.
5. To the fullest extent allowed by law, Contractor shall defend, indemnify and hold harmless City, its employees, officers, directors and agents, against claims arising from work relative to this agreement. Contractor shall name City as Additional Insured on a primary basis with waiver of subrogation on Contractor's General and Professional Liability policies as well as the Contractor's Auto Liability policies. Contractor shall provide proof of these insurance coverages and their Workers Compensation coverage to City prior to commencing work for City.
6. Contractor states it has complied with the New York State mandatory annual sexual harassment training requirements, and has provided each of its employees with a copy of its sexual harassment policy and the information presented at the training in English and, if different, the primary language of each employee.

7. This Agreement may be amended or otherwise modified only upon the written agreement of the parties.
8. This Agreement shall supersede all prior agreements, written or oral, between the parties regarding the scope of services herein set forth.

TERM OF AGREEMENT

1. This Agreement shall become effective as of the date first above written.
2. This Agreement may be terminated by either party at any time without cause to be effected by written notification.
3. This Agreement shall have a one (1) - year term and shall terminate no later than December 31, 2025.

AGREED TO:

CITY OF LOCKPORT

By: _____
John Lombardi III, Mayor

H. SICHERMAN & COMPANY, INC.


By:  _____
R. Charles Bell, President

EXHIBIT A

Contractor's Proposal

Budget Performance Report

Fiscal Year to Date 04/07/25

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year Total |
|---|---------------------------------|-----------------------|----------------------|-----------------------|-------------------------------|---------------------|----------------------|------------------------------|------------------|-----------------------|
| Fund A - General Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 8021 - Community Development | | | | | | | | | | |
| 51010 | Full Time Wages | 121,089.00 | .00 | 121,089.00 | 4,645.78 | .00 | 22,177.08 | 98,911.92 | 18 | 111,158.08 |
| 51170 | Additional & Other Compensation | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,000.00 |
| 54003 | Office Furniture | 500.00 | .00 | 500.00 | .00 | .00 | 99.98 | 400.02 | 20 | 109.96 |
| 54005 | Office Supplies | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | 462.32 |
| 54010 | Office Equipment | 750.00 | .00 | 750.00 | .00 | .00 | .00 | 750.00 | 0 | .00 |
| 54045 | Travel Related Costs | 1,000.00 | .00 | 1,000.00 | .00 | 93.66 | .00 | 906.34 | 9 | 181.56 |
| 54055 | Professional Services | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 | .00 |
| 58010 | FICA | 9,263.00 | .00 | 9,263.00 | 348.19 | .00 | 1,667.79 | 7,595.21 | 18 | 8,484.19 |
| 58020 | Workers Compensation | 6,290.00 | .00 | 6,290.00 | 241.92 | .00 | 1,330.56 | 4,959.44 | 21 | 6,430.08 |
| 58040 | Hospital & Medical Insurance | 8,603.00 | .00 | 8,603.00 | 358.45 | .00 | 1,433.80 | 7,169.20 | 17 | 7,295.83 |
| 58050 | Retirement | 16,646.00 | .00 | 16,646.00 | .00 | .00 | 3,617.69 | 13,028.31 | 22 | 14,062.50 |
| Department 8021 - Community Development Totals | | \$169,641.00 | \$0.00 | \$169,641.00 | \$5,594.34 | \$93.66 | \$30,326.90 | \$139,220.44 | 18% | \$149,184.52 |
| EXPENSE TOTALS | | \$169,641.00 | \$0.00 | \$169,641.00 | \$5,594.34 | \$93.66 | \$30,326.90 | \$139,220.44 | 18% | \$149,184.52 |
| Fund A - General Fund Totals | | | | | | | | | | |
| REVENUE TOTALS | | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| EXPENSE TOTALS | | 169,641.00 | .00 | 169,641.00 | 5,594.34 | 93.66 | 30,326.90 | 139,220.44 | 18% | 149,184.52 |
| Fund A - General Fund Totals | | (\$169,641.00) | \$0.00 | (\$169,641.00) | (\$5,594.34) | (\$93.66) | (\$30,326.90) | (\$139,220.44) | | (\$149,184.52) |
| Grand Totals | | | | | | | | | | |
| REVENUE TOTALS | | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| EXPENSE TOTALS | | 169,641.00 | .00 | 169,641.00 | 5,594.34 | 93.66 | 30,326.90 | 139,220.44 | 18% | 149,184.52 |
| Grand Totals | | (\$169,641.00) | \$0.00 | (\$169,641.00) | (\$5,594.34) | (\$93.66) | (\$30,326.90) | (\$139,220.44) | | (\$149,184.52) |

City of Lockport - Resolution Request Form

| | | | |
|---|---|---|--|
| Agenda Description: Contractual Agreement - Heather Peck | | | |
| Presented By: DPC | | Date Submitted: 4.7.2025 | |
| Topic Area (Select Most Applicable Option): | | | |
| Community Event Budget Amendment Contract Approval Donation Acceptance Grant Application / Award Fund Utilization Request | <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | Local Law Change Community Development Community Event Engineering Process Code and Planning Other | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| <i>Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.</i> | | | |
| Summary of Resolution: <p>This resolution authorizes the Mayor to enter into a contract with Heather Peck to provide transitional support services in the Community Development Department. Heather Peck, the former head of the department, will offer guidance and support to the incoming department head. The services will be billed at \$45 per hour, with a total compensation limit of \$4,500, starting on March 13, 2025. The agreement is subject to review and approval by the Corporation Counsel.</p> | | | |
| Explanation of Attachments: <p>1)Resolution 2)Contract 3)Community Development Budget 2025</p> | | | |
| Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____ | | | |
| Clerk/Legal/Finance Approval: | | | |
| Notes: <div style="height: 80px;"></div> | | | |
| Name: | | Date of Approval: | |

**AUTHORIZING CONTRACT WITH HEATHER PECK FOR TRANSITIONAL
SUPPORT SERVICES IN THE COMMUNITY DEVELOPMENT DEPARTMENT**

WHEREAS, the City of Lockport desires to ensure a smooth leadership transition in the Community Development Department; and

WHEREAS, Heather Peck, the former head of the Community Development Department, possesses valuable institutional knowledge and program expertise; and

WHEREAS, the City wishes to retain Heather Peck on a contractual basis to provide transitional support and guidance to the incoming department head; and

WHEREAS, such services will be provided at a rate of \$45.00 per hour, not to exceed a total compensation of \$4,500.00, beginning as of March 13, 2025;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor, subject to review and approval by the Corporation Counsel, is hereby authorized and directed to enter into an agreement with Heather Peck for transitional support services to the Community Development Department as outlined above.

CONSULTANT AGREEMENT

This Agreement is made this 13 day of March 2025, by and between Heather Peck residing at 85 Heathwood Rd, Amherst, NY 14221 (hereinafter called "Consultant") and the CITY OF LOCKPORT, a municipal corporation organized and existing under the laws of the State of New York and having its principal offices at One Locks Plaza, Lockport, New York 14094 (hereinafter called "City").

WITNESSETH:

WHEREAS, the City desires to retain the services of the Consultant to assist the City of Lockport's Community Development staff on a part-time basis;

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. Duties

The Consultant shall provide the following professional services for the City of Lockport:

- General Advisory – Offer recommendations on relevant matters including: providing history and relevant information on current projects/programs and grants, assistance with the retrieval of relevant documents, connecting Community Development staff with appropriate contacts, general guidance about organizational procedures.

2. Remuneration

The Consultant shall be paid the sum of \$45.00 per hour, not to exceed \$4,500 for the term of this Agreement. The Consultant shall invoice by voucher form, payable upon regular City voucher dates upon review and approval of the City Treasurer and Mayor.

3. Independent Contractor

The Consultant agrees not to hold themselves out as, nor claim to be, an officer or employee of the City or its agents. Neither Consultant nor any of its officers or employees will, by reason thereof, make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the City.

Consultant acknowledges and agrees that neither they nor their agents, officers, or employees shall be covered by any Worker's Compensation Insurance policy or Disability Insurance policy maintained by the City and that they shall be solely responsible for maintaining such coverage as required by law.

4. Records

The City and any of its duly authorized representatives shall have access to any books, papers, documents, and records of the Consultant which are directly pertinent to this Agreement for audit,

examination, excerpts, and transcriptions. The Consultant shall provide copies of any documents requested by the City.

Consultant shall retain all required records directly pertinent to this Agreement for three years after the City has made final payment under this Agreement and all other pending matters are closed.

5. Term of Agreement

This Agreement shall become effective as of the date first above written and terminate on December 31, 2025. Either party may terminate this Agreement at any time upon 30 days prior notice without cause, to be effected by written notification.

Upon termination of this Agreement, all finished and unfinished materials prepared by Consultant under this Agreement shall become the property of the City.

AGREED AND ACCEPTED:

For City of Lockport:

By: 

John Lombardi III, Mayor

Date: 3-6-25

Consultant:

By: 

[Heather B. Peck]

Date: 3-13-2025

Approved as to form
Corporation Counsel
City of Lockport

By: 

Date: 3/5/25

City of Lockport

Budget Performance Report

Fiscal Year to Date 04/07/25
Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year Total |
|---|---------------------------------|-----------------------|-------------------|-----------------------|----------------------------|------------------|----------------------|---------------------------|---------------|-----------------------|
| Fund A - General Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 8021 - Community Development | | | | | | | | | | |
| 51010 | Full Time Wages | 121,089.00 | .00 | 121,089.00 | 4,645.78 | .00 | 22,177.08 | 98,911.92 | 18 | 111,158.08 |
| 51170 | Additional & Other Compensation | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,000.00 |
| 54003 | Office Furniture | 500.00 | .00 | 500.00 | .00 | .00 | 99.98 | 400.02 | 20 | 109.96 |
| 54005 | Office Supplies | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | 462.32 |
| 54010 | Office Equipment | 750.00 | .00 | 750.00 | .00 | .00 | .00 | 750.00 | 0 | .00 |
| 54045 | Travel Related Costs | 1,000.00 | .00 | 1,000.00 | .00 | 93.66 | .00 | 906.34 | 9 | 181.56 |
| 54055 | Professional Services | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 | .00 |
| 58010 | FICA | 9,263.00 | .00 | 9,263.00 | 348.19 | .00 | 1,667.79 | 7,595.21 | 18 | 8,484.19 |
| 58020 | Workers Compensation | 6,290.00 | .00 | 6,290.00 | 241.92 | .00 | 1,330.56 | 4,959.44 | 21 | 6,430.08 |
| 58040 | Hospital & Medical Insurance | 8,603.00 | .00 | 8,603.00 | 358.45 | .00 | 1,433.80 | 7,169.20 | 17 | 7,295.83 |
| 58050 | Retirement | 16,646.00 | .00 | 16,646.00 | .00 | .00 | 3,617.69 | 13,028.31 | 22 | 14,062.50 |
| Department 8021 - Community Development Totals | | \$169,641.00 | \$0.00 | \$169,641.00 | \$5,594.34 | \$93.66 | \$30,326.90 | \$139,220.44 | 18% | \$149,184.52 |
| EXPENSE TOTALS | | \$169,641.00 | \$0.00 | \$169,641.00 | \$5,594.34 | \$93.66 | \$30,326.90 | \$139,220.44 | 18% | \$149,184.52 |
| Fund A - General Fund Totals | | | | | | | | | | |
| REVENUE TOTALS | | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| EXPENSE TOTALS | | 169,641.00 | .00 | 169,641.00 | 5,594.34 | 93.66 | 30,326.90 | 139,220.44 | 18% | 149,184.52 |
| Fund A - General Fund Totals | | (\$169,641.00) | \$0.00 | (\$169,641.00) | (\$5,594.34) | (\$93.66) | (\$30,326.90) | (\$139,220.44) | | (\$149,184.52) |
| Grand Totals | | | | | | | | | | |
| REVENUE TOTALS | | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| EXPENSE TOTALS | | 169,641.00 | .00 | 169,641.00 | 5,594.34 | 93.66 | 30,326.90 | 139,220.44 | 18% | 149,184.52 |
| Grand Totals | | (\$169,641.00) | \$0.00 | (\$169,641.00) | (\$5,594.34) | (\$93.66) | (\$30,326.90) | (\$139,220.44) | | (\$149,184.52) |

City of Lockport - Resolution Request Form

| | | | | | |
|---|---|--|---|--|--|
| Agenda Description: Contractual Agreement - Mary Smith | | | | | |
| Presented By: DPC | Date Submitted: 4.7.2025 | | | | |
| <p style="text-align: center;">Topic Area (Select Most Applicable Option):</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 45%; vertical-align: top;"> <p>Community Event <input type="checkbox"/></p> <p>Budget Amendment <input type="checkbox"/></p> <p>Contract Approval <input checked="" type="checkbox"/></p> <p>Donation Acceptance <input type="checkbox"/></p> <p>Grant Application / Award <input type="checkbox"/></p> <p>Fund Utilization Request <input type="checkbox"/></p> </td> <td style="width: 10%; text-align: center; vertical-align: middle;"> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </td> <td style="width: 45%; vertical-align: top;"> <p>Local Law Change <input type="checkbox"/></p> <p>Community Development <input type="checkbox"/></p> <p>Community Event <input type="checkbox"/></p> <p>Engineering Process <input type="checkbox"/></p> <p>Code and Planning <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p> </td> <td style="width: 10%; text-align: center; vertical-align: middle;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </td> </tr> </table> | | <p>Community Event <input type="checkbox"/></p> <p>Budget Amendment <input type="checkbox"/></p> <p>Contract Approval <input checked="" type="checkbox"/></p> <p>Donation Acceptance <input type="checkbox"/></p> <p>Grant Application / Award <input type="checkbox"/></p> <p>Fund Utilization Request <input type="checkbox"/></p> | <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <p>Local Law Change <input type="checkbox"/></p> <p>Community Development <input type="checkbox"/></p> <p>Community Event <input type="checkbox"/></p> <p>Engineering Process <input type="checkbox"/></p> <p>Code and Planning <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| <p>Community Event <input type="checkbox"/></p> <p>Budget Amendment <input type="checkbox"/></p> <p>Contract Approval <input checked="" type="checkbox"/></p> <p>Donation Acceptance <input type="checkbox"/></p> <p>Grant Application / Award <input type="checkbox"/></p> <p>Fund Utilization Request <input type="checkbox"/></p> | <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <p>Local Law Change <input type="checkbox"/></p> <p>Community Development <input type="checkbox"/></p> <p>Community Event <input type="checkbox"/></p> <p>Engineering Process <input type="checkbox"/></p> <p>Code and Planning <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| <i>Please provide to Clerk at least <u>9</u> calendar days prior to Council meeting. Otherwise request will go to following meeting.</i> | | | | | |
| <p>Summary of Resolution:</p> <p>This resolution authorizes the Mayor to enter into a contract with Mary Smith as an independent contractor to support the Finance Department with the City's 2024 fiscal audit. The contract will be effective January 31, 2025, and run through December 31, 2025.</p> | | | | | |
| <p>Explanation of Attachments:</p> <p>1)Resolution 2)Contract 3)Finance Department Budget 2025</p> | | | | | |
| Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____ | | | | | |
| Clerk/Legal/Finance Approval: | | | | | |
| <p>Notes:</p> | | | | | |
| Name: | Date of Approval: | | | | |

AGREEMENT

Made this day of November, 2024 by and between **THE CITY OF LOCKPORT**, a New York municipality having its principal offices at One Locks Plaza, Lockport, New York 14094 (hereinafter "City") and **H. SICHERMAN & COMPANY, INC.**, a New York corporation with offices at 160 Washburn Street, Suite 200, P.O. Box 473, Lockport, New York 14095 (hereinafter "Contractor")

WITNESSETH:

WHEREAS, The City is in need of technical assistance and administrative support relative to the operations of the Community Development Department; and

WHEREAS, the parties hereto are desirous of entering into an agreement for the provision of such services by Contractor

NOW, THEREFORE, the parties hereto do mutually agree as follows:

SCOPE OF SERVICES

At the direction of the Mayor, Contractor will provide services to the City in connection with the administration and implementation of Community Development activities in the City of Lockport, including but not limited to:

1. Administrative support for community development programs such as housing rehabilitation and first-time homebuyer program.
2. Office support to ensure that all questions and issues brought to the department by the members of the public or members of other departments within the City are responded to in a timely fashion and, where possible, satisfactorily resolved.
3. Technical assistance regarding project development including: housing development program planning and implementation and preparation of grant applications and other applications for assistance.
4. Oversee all reporting and compliance measures for community development programming in the City's name.
5. Other administrative and technical functions that fall under the Community Development Department mission.

REMUNERATION

1. Contractor labor will be billed at a rate of \$800.00/ week.
2. For any work authorized by the Mayor, outside the scope of this agreement, Contractor will be in accordance with the following schedule:

| | |
|-----------------------------|-----------------------------------|
| R. Charles Bell | \$175.00 per hour |
| Michael Zimmerman..... | \$175.00 per hour |
| Harry Sicherman | \$175.00 per hour |
| Greg Merriam II | \$150.00 per hour |
| Diane Church | \$145.00 per hour |
| Michael Thomas..... | \$145.00 per hour |
| Karen Burke | \$120.00 per hour |
| Rate in travel status | \$ 80.00 per hour (all personnel) |

MISCELLANEOUS

1. City and any of its duly authorized representatives shall have access to any books, papers, documents, and records of Contractor which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions.
2. Contractor shall retain all required records that are directly pertinent to this Agreement for four years after City has made final payment under this Agreement and all other pending matters are closed.
3. Contractor agrees that none of its officers or employees will hold themselves out as, or claim to be, an officer or employee of City or its agents, and that neither Contractor, nor any of its officers or employees will by reason therefore, make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of City.
4. Contractor acknowledges and agrees that neither Contractor nor its agents, officers, or employees shall be covered by any Worker's Compensation Insurance policy or Disability Insurance policy maintained by City, and that Contractor shall be solely responsible for maintaining such coverage to the extent required by law.
5. To the fullest extent allowed by law, Contractor shall defend, indemnify and hold harmless City, its employees, officers, directors and agents, against claims arising from work relative to this agreement. Contractor shall name City as Additional Insured on a primary basis with waiver of subrogation on Contractor's General and Professional Liability policies as well as the Contractor's Auto Liability policies. Contractor shall provide proof of these insurance coverages and their Workers Compensation coverage to City prior to commencing work for City.
6. Contractor states it has complied with the New York State mandatory annual sexual harassment training requirements, and has provided each of its employees with a copy of its sexual harassment policy and the information presented at the training in English and, if different, the primary language of each employee.

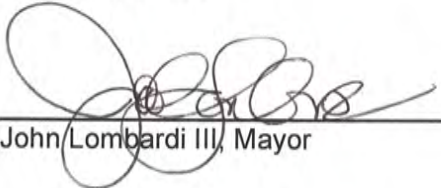
7. This Agreement may be amended or otherwise modified only upon the written agreement of the parties.
8. This Agreement shall supersede all prior agreements, written or oral, between the parties regarding the scope of services herein set forth.

TERM OF AGREEMENT

1. This Agreement shall become effective as of the date first above written.
2. This Agreement may be terminated by either party at any time without cause to be effected by written notification.
3. This Agreement shall have a one (1) - year term and shall terminate no later than December 31, 2025.

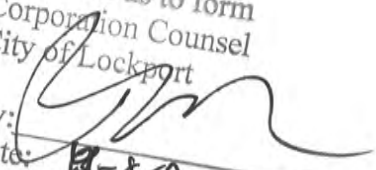
AGREED TO:

CITY OF LOCKPORT

By: 
John Lombardi III, Mayor

H. SICHERMAN & COMPANY, INC.

By: 
R. Charles Bell, President

Approved as to form
Corporation Counsel
City of Lockport
By: 
Date: 4-8-21

CONSULTANT AGREEMENT

This Agreement is made this 31st day of January 2025, by and between Mary Smith, residing at 4682 Peet St., Middleport, New York 14105 (hereinafter referred to as "Consultant"), and the CITY OF LOCKPORT, a municipal corporation organized and existing under the laws of the State of New York, with its principal offices at One Locks Plaza, Lockport, New York 14094 (hereinafter referred to as "City").

WITNESSETH:

WHEREAS, the objective of this assistance is to allow the Finance office to address outstanding needs, including the Comptroller's report and the proper closing of the books for the year ended December 31, 2024; and

WHEREAS, the City desires to retain the services of the Consultant to assist with the above services;

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. DUTIES: The Consultant shall provide the following professional services for the City of Lockport:
 - a) Assist in the preparation of support schedules required for 2024.
 - b) Provide assistance in the closure of 2024 accounts, including reconciliation and elimination of interfund transfers.
 - c) Assist with the reconciliation of capital projects and documentation of accounting policies going forward.
 - d) Assist with the Balance Sheet Restatement, including support of schedule preparation and procedures going forward.
 - e) Provide assistance related to key funds for independent auditors in their preparation of the City's financial statements.
 - f) Assist with bank reconciliations as needed.
2. REMUNERATION: Consultant shall be paid the sum of \$125.00 per hour, with total compensation not to exceed \$22,500.00 in 2025. The Consultant shall submit invoices via voucher form, payable upon regular City voucher dates, subject to review and approval by the Director of Finance.
3. INDEPENDENT CONTRACTOR: Consultant agrees that she will not hold herself out as, nor claim to be, an officer or employee of the City or its agents, and that neither Consultant nor any of her officers or employees will make any claim, demand, or application for any right or privilege applicable to an officer or employee of the City.

Consultant acknowledges and agrees that neither she nor her agents, officers, or employees shall be covered by any Workers' Compensation Insurance policy or

Disability Insurance policy maintained by the City. Consultant shall be solely responsible for maintaining such coverage as required by law.

4. RECORDS: The City and any of its duly authorized representatives shall have access to any books, papers, documents, and records of the Consultant that are directly pertinent to this Agreement for the purpose of audit, examination, excerpts, and transcriptions. Consultant shall provide copies of any documents requested by the City.

Consultant shall retain all required records directly pertinent to this Agreement for three years after the City has made final payment under this Agreement and all other pending matters are closed.

5. TERM OF AGREEMENT: This Agreement shall become effective as of the date first above written and shall terminate on December 31, 2025.

Either party may terminate this Agreement at any time upon 30 days' prior written notice without cause.

Upon termination of this Agreement, all finished and unfinished materials prepared by Consultant under this Agreement shall become the property of the City.

AGREED AND ACCEPTED:

For City of Lockport:

By:

John Lombardi III, Mayor

APPROVED AS TO FORM:

David E. Blackley, Corporation Counsel

Consultant

Mary Smith

1/31/25
Date

Approved as to form
Corporation Counsel
City of Lockport

By:
Date:

7-8-25

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For City of Lockport:

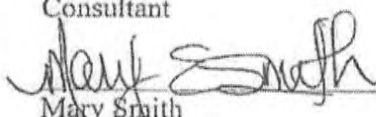
By:

John Lombardi III, Mayor

APPROVED AS TO FORM:

David E. Blackley, Corporation Counsel

Consultant



Mary Smith

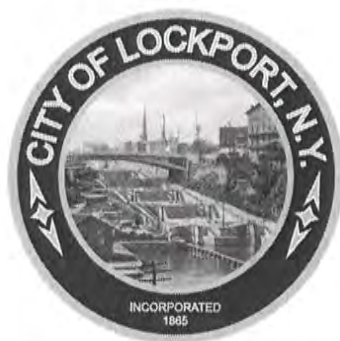
1/31/25
Date

Budget Performance Report

Fiscal Year to Date 04/07/25

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year Total |
|--|------------------------------|-----------------------|---------------------|-----------------------|----------------------------|------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund A - General Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 1310 - Finance & Accounting | | | | | | | | | | |
| 51010 | Full Time Wages | 258,047.00 | 6,989.00 | 265,036.00 | 10,000.01 | .00 | 62,142.53 | 202,893.47 | 23 | 226,317.72 |
| 51100 | Overtime | 2,000.00 | .00 | 2,000.00 | .00 | .00 | .00 | 2,000.00 | 0 | 1,954.53 |
| 51120 | Longevity | 1,300.00 | .00 | 1,300.00 | .00 | .00 | 1,300.00 | .00 | 100 | 1,300.00 |
| 51130 | Out of Grade | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 9,448.31 |
| 51150 | Holiday Pay | 928.00 | .00 | 928.00 | .00 | .00 | .00 | 928.00 | 0 | .00 |
| 52060 | Computer Equipment | 250.00 | .00 | 250.00 | .00 | .00 | .00 | 250.00 | 0 | 32.99 |
| 54003 | Office Furniture | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | 117.99 |
| 54005 | Office Supplies | 2,000.00 | .00 | 2,000.00 | .00 | 90.00 | .00 | 1,910.00 | 4 | 776.53 |
| 54035 | Training and Education | 3,130.00 | .00 | 3,130.00 | .00 | .00 | .00 | 3,130.00 | 0 | .00 |
| 54040 | Assoc/Membership Dues | 265.00 | .00 | 265.00 | .00 | .00 | .00 | 265.00 | 0 | 95.00 |
| 54045 | Travel Related Costs | 400.00 | .00 | 400.00 | .00 | .00 | .00 | 400.00 | 0 | .00 |
| 54055 | Professional Services | 4,100.00 | .00 | 4,100.00 | .00 | .00 | 1,000.00 | 3,100.00 | 24 | 45,375.00 |
| 54115 | Computer Licenses & Software | 1,800.00 | .00 | 1,800.00 | .00 | .00 | .00 | 1,800.00 | 0 | 1,672.64 |
| 58010 | FICA | 19,993.00 | 535.00 | 20,528.00 | 746.46 | .00 | 4,738.52 | 15,789.48 | 23 | 17,670.97 |
| 58020 | Workers Compensation | 12,580.00 | .00 | 12,580.00 | 483.84 | .00 | 3,386.88 | 9,193.12 | 27 | 13,238.40 |
| 58040 | Hospital & Medical Insurance | 96,211.00 | .00 | 96,211.00 | 3,978.07 | .00 | 27,846.49 | 68,364.51 | 29 | 81,774.00 |
| 58050 | Retirement | 35,749.00 | 950.00 | 36,699.00 | .00 | .00 | 7,769.37 | 28,929.63 | 21 | 30,621.87 |
| Department 1310 - Finance & Accounting Totals | | \$438,953.00 | \$8,474.00 | \$447,427.00 | \$15,208.38 | \$90.00 | \$108,183.79 | \$339,153.21 | 24% | \$430,395.95 |
| EXPENSE TOTALS | | \$438,953.00 | \$8,474.00 | \$447,427.00 | \$15,208.38 | \$90.00 | \$108,183.79 | \$339,153.21 | 24% | \$430,395.95 |
| Fund A - General Fund Totals | | | | | | | | | | |
| REVENUE TOTALS | | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| EXPENSE TOTALS | | 438,953.00 | 8,474.00 | 447,427.00 | 15,208.38 | 90.00 | 108,183.79 | 339,153.21 | 24% | 430,395.95 |
| Fund A - General Fund Totals | | (\$438,953.00) | (\$8,474.00) | (\$447,427.00) | (\$15,208.38) | (\$90.00) | (\$108,183.79) | (\$339,153.21) | | (\$430,395.95) |
| Grand Totals | | | | | | | | | | |
| REVENUE TOTALS | | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| EXPENSE TOTALS | | 438,953.00 | 8,474.00 | 447,427.00 | 15,208.38 | 90.00 | 108,183.79 | 339,153.21 | 24% | 430,395.95 |
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City of Lockport Fee Schedule

Whereas the City of Lockport, NY, has established a combined fee schedule for services provided by the City, and;

Whereas the City of Lockport, NY has reviewed its current fee schedule and determined that certain fees need to be updated to reflect cover the operational costs of certain services and maintain fiscal responsibility for the City's budget and;

Whereas the City has reviewed comparable fees in neighboring municipalities and adjusted for inflation, and

Whereas it is in the best interest of the City of Lockport to update the fee schedule for the effective operation and maintenance of City services;

Now, therefore, be it resolved, that the City Council of Lockport hereby adopts the updated fee schedule, effective as of 4/1/2025.

Be it further resolved that the updated fee schedule will be published on the City's website;

Be it further resolved that conflicts with the updated fee schedule are hereby repealed and current fee schedule replaces all previously agreed upon fees.

Guideline #1 – Clerk's Office:

| Item: | Cost: |
|---|----------------------|
| Revocable permit: | \$100 |
| Certified copy of a birth, death or marriage certificate: | \$10 each |
| Marriage license: | \$40 |
| Genealogical Services: | \$11 per record |
| Peddler's license: | \$80 |
| Taxi/Livery license: | \$30 |
| On street parking permit: | \$100 |
| Neighborhood parking lot permit: | \$20/mo or \$100/yr |
| Bulk (large item) garbage tags: | \$10 each |
| Extra bag tags: | \$2 each |
| New refuse/recycling carts: | \$100 |
| Copies: | \$.25 cents per page |
| One-time Wedding Officiant License | \$25.00 |
| Banner service | \$250 |

| | |
|--|------|
| Pavilion Reservation, Daily (City Resident): | \$40 |
| Pavilion Reservation, Daily (Non-City Resident): | \$60 |

Guideline #2 – Civil Service:

| Item: | Cost: |
|-----------------------------------|--------------|
| Non-Uniformed Civil Service Exam: | \$15 |
| Uniformed Civil Service Exam: | \$25 |

Guideline #3 – Treasurer *(originally stated in 051502.4 and amended in 060320.4)*

| Item: | Cost: |
|-------------------------------------|--------------|
| Tax Search: | \$50 |
| Tax Search with receipts | \$55 |
| Property Redemption Fees: | \$150 |
| Non-Sufficient Funds (Return Check) | \$35 |

Guideline #4 – Fire Department: *(Chapter 97 Article 1 as per resolution 101619.8, Chapter 98 Section 16)*

| Item: | Cost: |
|---------------------------------------|----------------------------|
| Motor Vehicle Accident (Minor): | \$150 |
| Motor Vehicle Accident (Major): | \$375 |
| Light Rescue / Patient Stabilization: | \$400 |
| Heavy Rescue: | \$600 |
| Hazardous Materials Control: | \$1,000 |
| Destroyed or Contaminated Equipment: | (Full cost of Replacement) |
| Fire Suppression: | \$300 |
| Safety Inspection: | \$150 |
| Ambulance Charges: | |
| BLS Non-Emergency | \$880 |
| BLS Emergency | \$1,200 |
| ALS Non-Emergency | \$1,320 |
| ALS Emergency | \$1,700 |
| ALS Multi | \$1,800 |
| ALS Interface | \$900 |
| Specialty Care | \$1,400 |
| Mileage | \$45.00 per mile |
| Treat and Release | \$165 |
| ALS Treat and Release | \$525 |
| MVA Treat and Release | \$425 |
| Bariatric Surcharge | \$150 |
| Mutual Aid Fee | \$75 |

Guideline #5 – Police:

| Item: | Cost: |
|------------------------|--------------|
| Arrest Record Check: | \$40 |
| Fingerprints: | \$50 |
| Criminal record check: | \$50 |
| Accident reports: | \$20 |

| | |
|-----------------|------|
| Photos (on CD): | \$50 |
| MV-78 form: | \$10 |

Updated parking ticket fees coming 1 /2026

| | |
|------------------|------------|
| Parking tickets: | |
| Class A | \$30/50/75 |
| Class B | \$40/60/85 |
| Class C | \$50/70/95 |

Guideline #6 – Dog Control: *(Chapter 55 section 7C and 12 as per 121510.9)*

| Item: | Cost: |
|-----------------------------|---|
| Spayed or Neutered dog: | \$20 |
| Unspayed or Unneutered dog: | \$30 |
| Late Fee | \$10 |
| Dog impoundment fee: | \$40 first offense, \$60 second, \$80 third, \$10 each day after 24 hours |

Guideline #7 – Code and Safety Inspection: *(Chapter 66 Section 18B as per 121422.4)*

| Item: | Cost: |
|--|----------------|
| One and Two Family Dwellings and Additions: | |
| 650 square feet (s.f.) or less | \$250.00 |
| Each additional s.f. | \$0.15 |
| Multiple Dwellings: | |
| First five (5) units | \$0.15s.f. |
| Next ten (10) units | \$50 each |
| Additional | \$25 each |
| Detached Residential Storage Buildings, Porches, Decks, and Misc. Structures/ Buildings: | |
| 144 s.f. or less | \$40 |
| 145 s.f. – 360 s.f. | \$75 |
| Each additional s.f. | \$0.10 |
| Residential Alterations and Repairs : | |
| Up to \$1,000 | \$35 |
| For each \$1,000 over \$1,000 | \$2 |
| Swimming Pools: | \$50 |
| Solid Fuel Burning Devices and/or Chimneys: | \$50 |
| Residential Driveway not included with Permit: | \$30 |
| Resurface Driveway | \$30 |
| Nonresidential Building Including Buildings and Structures Accessory Thereto and Additions: | |
| 0-1,000 s.f. of floor space | \$350 |
| Each additional s.f. of floor space | \$.25 per s.f. |
| Non-residential Alterations and Repairs: | |
| Up to-\$1,000 | \$100 |
| For each \$1,000 over \$1,000 | \$2 |
| Demolition of Buildings: | |
| Residential | |
| Up to 1,000 s.f. | \$50 |

| | |
|--|------------------|
| 1,001 s.f. – 2,000 s.f. | \$75 |
| Over 2,000 s.f. | \$100 |
| Detached accessory structure | \$25 |
| Non-Residential | |
| 0-5,000 c.f. | \$75 |
| 5,001-10,000 c.f. | \$100 |
| 10,001-20,000 c.f. | \$125 |
| 20,001-50,000 c.f. | \$150 |
| 50,001-100,000 c.f. | \$175 |
| 100,001-200,000 c.f. | \$225 |
| 200,001-500,000 c.f. | \$300 |
| 500,001 c.f. & over | \$1,000 |
| Fences: | \$20 |
| Signs: | |
| Permanent Sign (12 s.f. or under) per face | \$25 |
| Permanent Sign (13 s.f. and up) per face | \$50 |
| Temporary Signs | \$50 per 30 days |
| “A” Frame Signs | \$50 |
| Alteration or relocation of sign | \$30 |
| Plumbing Fixtures: | |
| 1-5 | \$60 |
| 6-10 | \$85 |
| 11-15 | \$135 |
| 16 – 20 | \$225 |
| Each additional fixture | \$10 |
| Sewer Lateral: | |
| First 100’ | \$50 |
| Each Additional 50’ | \$10 |
| Water Lateral: | |
| First 100’ | \$50 |
| Each additional 50’ | \$10 |
| Hot Water Tanks and Furnaces: | \$30 |
| Tanks: | |
| Above-ground | \$.05 per gal. |
| Under-ground | \$.05 per gal. |
| Removal of residential tanks | \$50 |
| Removal of commercial tanks | \$100 |
| Home Occupation Application Fee: | \$100 |
| Annual Fee | \$50 |
| Temporary Building or Trailer: | \$100 |
| Certificate of Compliance: | |
| Single family | \$100 |
| Two-family | \$125 |
| Multiple family- each dwelling unit or sleeping room (minimum fee of \$150) | \$25 |
| Commercial, per tenant (minimum fee \$250) | \$75 |
| Industrial, per tenant (minimum fee \$500) | \$125 |
| Copy of any Certificate | \$25 |
| Recreation Fees: | |

| | |
|--|-------|
| Single-family dwelling or building lot | \$50 |
| Two-family dwelling | \$75 |
| Multiple family (per unit) | \$35 |
| Multiple family development (Per acre or portion thereof) | \$150 |
| Parking Lot: | \$200 |
| Resurface parking lot | \$100 |
| Repair parking lot less than 25% of total area | \$50 |
| Operating Permits: | \$50 |
| Tents | \$25 |
| Food Trucks (annual January 1 to December 31) | \$25 |
| All Others | \$50 |
| Zoning Board of Appeals Application: | \$150 |
| Special Use Request Application Fee: | \$100 |
| Yearly Renewal | \$50 |
| Rezoning Request: | |
| (\$50 per half acre, whichever is greater) | \$100 |
| Subdivision Request: | \$200 |
| Contractor's License Renewal: | \$200 |
| Marking Property Line and Curb Box Location: | \$20 |
| Note: If work is performed without a building permit, the fee will be doubled. | |

Guideline #8 – Marina:

| Item: | Cost: |
|--|-----------------|
| Boat Launch (No Charge for Canoes/Kayaks): | \$5 |
| Fuel (Subject to Market Change): | market value |
| Seasonal Boat Slips: includes electric and water | \$30 |
| Daily Transient Boat Slips: | \$2.00 per foot |

Guideline #9 – Playground and Recreation Centers: *(Pavilion fees per Chapter 129 Section 15 – H)*

| Item: | Cost: |
|---|--|
| Pavilion Reservation, Daily (City Resident): | \$40 |
| Pavilion Reservation, Daily (Non-City Resident): | \$60 |
| Field Rental – Drag and Lining (Leagues / Tournaments): | |
| Week Nights (1 Field) | Free |
| Weekends (1 Field) | \$150 per day to be paid at the beginning of the season. |

Guideline #10 – Community Pool:

| Item: | Cost: |
|---------------------------------|--------------|
| Daily Admittance (All Ages): | \$1 |
| Seasonal Individual Pass: | \$42 |
| Seasonal Family Pass: | \$125 |
| Seasonal Adult Swim / Lap Pass: | \$40 |
| 3-Week Lessons: | \$30 |

Guideline #11 – Engineering:

| Item: | Cost: |
|---|--------|
| Street Opening: | |
| In Pavement – up to 50 s.f | \$1000 |
| In Pavement – for each add. 25 s.f over 50 | \$200 |
| Between Curb and Right of Way up to 50 s.f. | \$200 |
| Between Curb and Right of Way add. 25 s.f. | \$50 |
| Curb Cut | \$500 |

Guideline #12 – Sewer Rents and Wastewater Fees: (as per resolution on 120424.3)

| Item: | Cost: |
|--|------------------------------|
| Service Charge: | |
| Industrial | \$17.91 (Monthly) |
| Commercial and Residential | \$44.76 (Quarterly) |
| Commodity Charge: | \$2.65 per 100 cu. ft. water |
| Discharging Wastewater: | \$1.20 per 100 cu. ft. water |
| Meter Schedule: | |
| A 5/8" | \$44.76 |
| B 3/4" | \$44.76 |
| C 1" | \$44.76 |
| D 1 1/2" | \$44.76 |
| E 2" | \$44.76 |
| F 3" | \$44.76 |
| G 4" | \$44.76 |
| H 6" | \$44.76 |
| IND SW | \$17.91 |
| IND MR | \$37.68 |
| Discharging excess total suspended solids in excess of 350 mg per liter per one hundred pounds per day | \$3.75 |
| Discharging excess BOD in excess of 250 mg liter per, per one hundred pounds per day: | \$3.34 |
| Discharging wastewater through the use of a waste hauler per one thousand gallons: | \$19.67 |
| Annual waste hauler disposal permit authorizing the use of City of Lockport wastewater treatment plant to a specific waste hauler: | \$415.93 |
| Annual amount charged for an effective City of Lockport wastewater discharge permit issued to City of Lockport industries identified as POTW significant industrial users (SIU's): | \$449.19 |
| RV Waste Disposal, City Resident, per occurrence | \$0.00 |
| RV Waste Disposal, Non-City Resident, per occurrence | \$20.00 |
| Lab Testing: | |
| pH | \$11.92 |
| Settleable Solids | \$11.92 |

| | |
|------------------------|---------|
| Total Suspended Solids | \$35.83 |
| Total Solids | \$17.91 |
| BOD 5 | \$47.75 |
| Dissolved Oxygen | \$23.90 |
| Fecal Coliform | \$41.81 |

Guideline #13 – Water Consumption: *(as per resolution 112024.12)*

| Item: | Cost: |
|----------------------|--------------------------|
| Industrial Users: | |
| First 50,000 cu. ft. | \$4.16 per 100 cu. ft. |
| Next 100,000 cu. ft. | \$3.88 per 100 cu. ft. |
| Over 150,000 cu. ft. | \$3.56 per 100 cu. ft. |
| Commercial Users: | \$3.77 per 100 cu. ft. |
| Residential Users: | \$3.77 per 100 cu. ft. |
| Rural Users: | Quarterly Plus 50% |
| Bulk Water: | \$6.11 per 1,000 gallons |
| Meter Schedule: | |
| A 5/8" | \$45.77 |
| B 3/4" | \$51.15 |
| C 1" | \$56.53 |
| D 1 1/2" | \$61.91 |
| E 2" | \$67.31 |
| F 3" | \$72.69 |
| G 4" | \$78.07 |
| H 6" | \$83.45 |
| IND WA | \$16.64 |
| IND MR | \$37.68 |

Guideline #14 – Water Administration: *(Subject to Quarterly Review and Adjustment as per Chapter 185)*

| Item: | Cost: |
|---|-------------------------|
| Repair Fees | |
| Meter Charge Straight Time | \$65.00per hour |
| Meter Charge Overtime | \$78.00per hour |
| Shop Charge and Special Testing | \$65.00per hour |
| Hydrant Usage Fees | |
| Hydrant Permit | \$129 |
| Inspection Fee | \$129 |
| Water Consumption (per thousand gallon) | \$6.11 (min. 10,000 g.) |
| Backflow Prevention Fee | \$181 |
| Temporary or Construction Water Permit | \$78.00 |
| Meter Maintenance Fees | |
| Restore Water Services (§185-3C) | \$78.00 |
| Seasonal Removal/Reinstallation (§185-7T) | \$78.00 |
| Permanent Removal | \$129 |
| Vacant Meter Removal & Reinst. (§185-8L) | \$129 |
| Replace Frozen Meter Base | \$129 |

Meter Fees (Includes Full Unit Charge)**Meter Fees**

| | | | |
|--------|--------|----------|----------|
| 5/8" | \$407 | \$116.00 | \$305.00 |
| 3/4" | \$460 | \$171.00 | \$305.00 |
| 1" | \$595 | \$311.00 | \$305.00 |
| 1 1/2" | \$941 | \$669.00 | \$305.00 |
| 2" | \$1244 | \$982.00 | \$305.00 |

Tap Fees (Total Charge)

| Tap Size | Corp & Tail Piece | Truck, Tapping Mach. & Labor | Total |
|----------|-------------------|---------------------------------|--------|
| 3/4" | \$163 | 207 | \$370 |
| 1" | \$213 | \$207 | \$420 |
| 1 1/2" | \$496 | \$362 | \$858 |
| 2" | \$683 | \$414 | \$1097 |

Saddle Fees (Total Charge)

| Saddle Size | Saddle | Labor | Total |
|-----------------------------|-----------------------|-------|-------|
| 3/4" (6") | \$216 | \$207 | \$423 |
| 1" (6") | \$216 | \$207 | \$423 |
| 3/4" (8") | \$278 | \$207 | \$485 |
| 1" (8") | \$278 | \$207 | \$485 |
| 3/4" and 1" (10" or higher) | Labor Market price | \$207 | |

Guideline #15 – Refuse and Recycling: *(Annual costs as per Chapter 155 Section 4 per 111721.11)*

| Item: | Cost: |
|--|----------|
| Annual 64 Gallon Refuse: | \$178.20 |
| Annual 96 Gallon Refuse: | \$204.05 |
| Annual (2) 64 Gallon Refuse (Double Family): | \$228.80 |
| Annual (2) 96 Gallon Refuse: | \$269.50 |
| Annual (3) 96 Gallon Refuse: | \$324.50 |
| Annual (4) 96 Gallon Refuse: | \$379.50 |
| Cart Exchange: | \$40 |
| Cart Replacement: | \$100 |
| Additional Recycling cart | \$12.00 |

Guideline #16 – Mobile Stage (Daily rental, additional days, mileage and repair)**Daily rental**

| | |
|--|-------|
| A. Within city limits | \$500 |
| B. Out of city | \$600 |
| a. Includes rental, delivery, one time set-up and one time take-down | |

Additional Charges will be billed for overages incurred on the Base Rental Fee:

| | |
|-------------------|-------------|
| A. Extra Days Use | \$200 |
| B. Mileage | \$1.35/mile |
| C. Returned Check | \$35 |

MUNICIPAL LETTERHEAD

A RESOLUTION BY THE City of Lockport GRANTING PERMISSION (UPON NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT) APPROVAL) TO THE **NIAGARA COUNTY SHERIFF'S OFFICE** TO INSTALL LICENSE PLATE READER EQUIPMENT WITHIN THE GEOGRAPHICAL JURISDICTION OF THE CITY OF LOCKPORT AND THE STATE OF NEW YORK

Resolution # **NN-NN**

WHEREAS, the **City of Lockport** and the **Niagara County Sheriff's Office** are proposing to install License Plate Reader equipment for Law Enforcement purposes only within State ROW, on or along multiple locations on State routes, located in the City of Lockport (hereinafter MUNICIPALITY), **Niagara County**, and

WHEREAS, the MUNICIPALITY and the **Niagara County Sheriff's Office** are desirous to have such above-mentioned equipment installed within the geographical jurisdiction of the Municipality, and

WHEREAS, the MUNICIPALITY and the **Niagara County Sheriff's Office** will meet all State and Municipal requirements during the above-mentioned project, and

WHEREAS, the MUNICIPALITY and the **Niagara County Sheriff's Office** reserves the rights to monitor and inspect the above mentioned project conducted within the geographical jurisdiction of the Municipality, and

WHEREAS, the **Niagara County Sheriff's Office** will execute the above-mentioned project, as shown on the plans/maps and other documents related to the above-mentioned project funded by the 2023 Governor of NY Grant for New Technology and Equipment to Prevent and Solve Crimes, Improve Public Safety apportioned and approved for the MUNICIPALITY or for **Niagara County Sheriff's Office**
NOW, THEREFORE,

BE IT RESOLVED, that the MUNICIPALITY, by means of this Resolution, and upon NYSDOT approval, grants permission to the **Niagara County Sheriff's Office** to conduct the above-mentioned project within State ROW and within the geographical jurisdiction of the Municipality.

BE IT FURTHER RESOLVED that the **Niagara County Sheriff's Office** shall maintain or cause to be maintained the installed equipment at the project location(s) and shall cover any expenses that may arise from the executing of the above-mentioned project utilizing the above-mentioned Grant or other Municipal funding, and

BE IT FURTHER RESOLVED, that Michael J. Filicetti the Sheriff, Niagara County Sheriff's Office the authority to sign, with the concurrence of the City's Legal Counsel and by the **City Council**, any and all documentation that may be necessary as a result of the above-mentioned project as it relates to the MUNICIPALITY, and

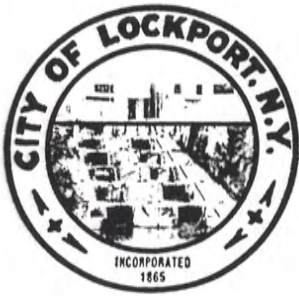
BE IT FURTHER RESOLVED: That the Clerk of the MUNICIPALITY is hereby directed to electronically transmit signed, sealed, notarized, stamped, and certified copy of the foregoing resolution to the **Niagara County Sheriff's Office** for processing of and inclusion to Law Enforcement Equipment (LEE) Application and Agreement with NYSDOT.

RESOLVED, that this Resolution shall take effect immediately,

Moved By: Title, Name

Seconded By: Title, Name

Vote: Ayes / Nay / All



CITY OF LOCKPORT, NEW YORK

LOCKPORT MUNICIPAL BUILDING

ONE LOCKS PLAZA
LOCKPORT, NY 14094

FILE COPY

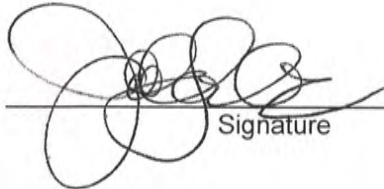
OFFICE OF CITY CLERK

Emily Stoddard, City Clerk
Carol Edwards, Registrar and Deputy City Clerk

Office (716)439-6676
Fax (716)439-6702

I, John Lombardi III, duly appointed and qualified Mayor of the City of Lockport, do hereby CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office of the City of Lockport Common Council a quorum being present on the **9th** day of April of **2025**, and that said copy is a true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

WITNESSETH,



Signature

MUNICIPAL RAISED SEAL

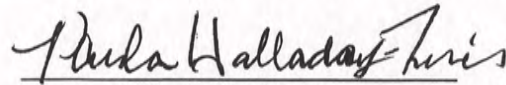
STATE OF NEW YORK)

)ss:

COUNTY OF)

On this 10 day of April, 2025 before me personally came John Lombardi, to me known, who, being by me duly sworn, did depose and say that he/she resides in the City of Lockport, New York; that he/she is the Mayor

Paula Halladay-Trans
Commissioner of Deeds city of Lockport
No. 12360
Cert. Filed in Niagara County
Commission Expires on 12-31-2026



Notary Public Commissioner of Deeds

City of Lockport - Resolution Request Form

Agenda Description: *City of Lockport consent to utilize dumpster corral behind 57 Canal St.*

Presented By: *Shelley Unocic, representing*
representing LSKALO 57 Canal LLC

Date Submitted: *4/2/2025*

Topic Area (Select Most Applicable Option):

Community Event
Budget Amendment
Contract Approval
Donation Acceptance
Grant Application / Award
Fund Utilization Request

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Local Law Change
Community Development
Highways and Parks
Engineering
Code and Planning
Other

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| |
| X |

Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.

Summary of Resolution:

MOU to utilize the dumpster corral in the City lot behind 57 Canal Street.

Explanation of Attachments:

Formal resolution request and site plan of the parking lot, building and dumpster corral.

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publicly, please denote a check in this field: _____

Clerk/Legal/Finance Approval:

Notes:

Name:

Date of Approval:

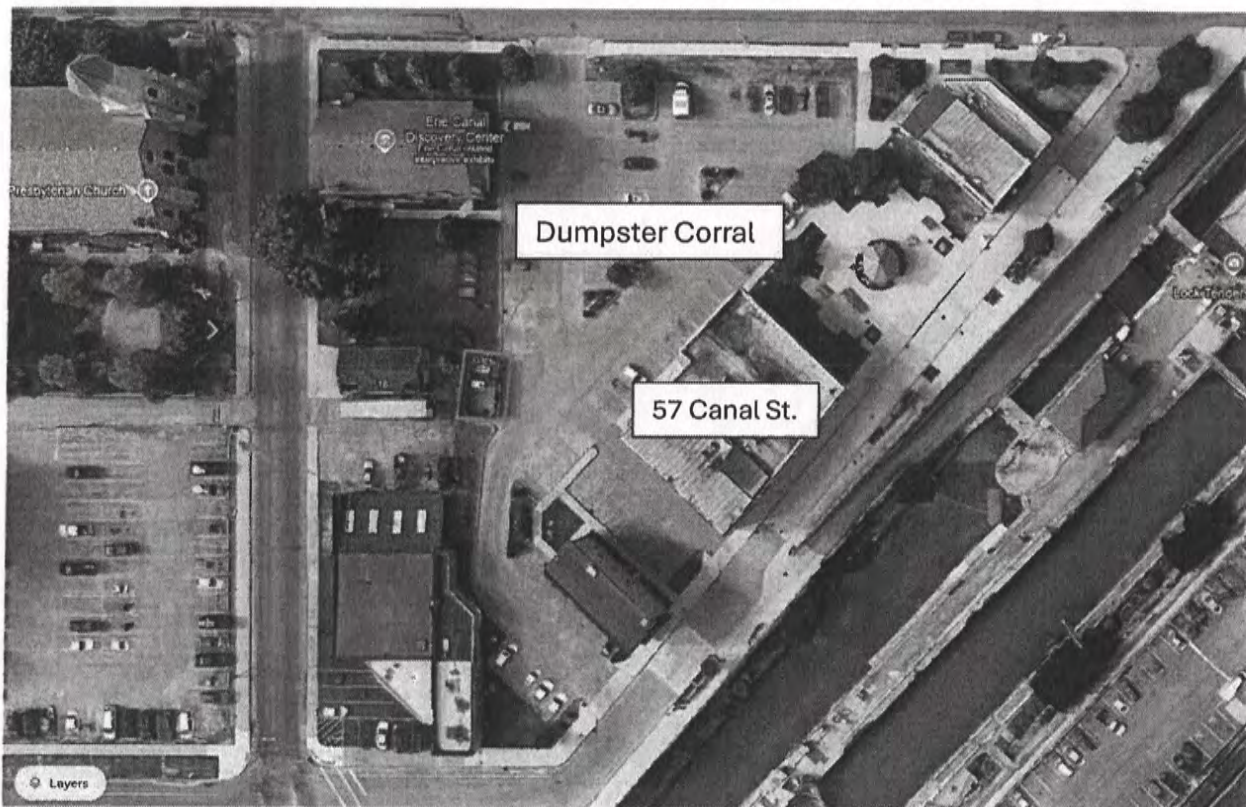
WHEREAS, the Greater Lockport Development Corporation (GLDC) was the owner of the building located at 57 Canal Street, Lockport, NY (the "Building"); and

WHEREAS, during its ownership of the Building, GLDC placed a dumpster in the trash enclosure in the City of Lockport's parking lot behind 57 Canal Street in support of tenants in occupancy of the Building; and

WHEREAS, Iskalo 57 Canal LLC ("Iskalo") purchased the Building from GLDC in May of 2016, and

WHEREAS, Iskalo has continued to utilize the aforementioned dumpster for trash removal services following its purchase of the Building;

NOW, THEREFORE, Iskalo, via resolution, formally requests to memorialize this understanding to continue to utilize the dumpster corral for their contracted trash removal services for the benefit of their tenants at the Building.



Submitted by:

Shelley Unocic, Director of Property Management
Iskalo Development Corporation
5166 Main Street
Williamsville, NY 14221
716.444.0487

RECEIVED

City of Lockport - Resolution Request Form

APR 04 2025
CITY CLERK OFFICE
Agenda Description:

Use of outwater park softball Diamond

Presented By:

James Pytlik - LFD

Date Submitted:

4/4/25

Topic Area (Select Most Applicable Option):

Community Event
Budget Amendment
Contract Approval
Donation Acceptance
Grant Application / Award
Fund Utilization Request

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Local Law Change
Community Development
Highways and Parks
Engineering
Code and Planning
Other

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| |
| X |
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| |

Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.

Summary of Resolution:

Use of Outwater park softball Diamond
from 5-8 pm for Firemans League

Dates:

5/6/25

7/8/25

5/27/25

7/15/25

6/17/25

7/29/25

Explanation of Attachments:

Resolution

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____

Clerk/Legal/Finance Approval:

Notes:

Name:

Date of Approval:

The City of Lockport Fire Department is participating in the Niagara County firefighter's softball league and we are asking for permission to use the Outwater Park softball diamond for our home field. Dates we will be looking to use the field are:

From 5pm-8pm on

5/6/25

5/27/25

6/17/25

7/8/25

7/15/25

7/29/25

We will provide insurance with the city named as secondary insured on the policy.

Thank you

James Pytlik

716-266-9611

James Pytlik 159

RECEIVED

APR 04 2025

City of Lockport - Resolution Request Form

CITY CLERK OFFICE

Agenda Description: Use of Outwater Park Softball Diamond

Presented By: James Pytlak - Coach

Date Submitted: 4/4/25

Topic Area (Select Most Applicable Option):

Community Event
Budget Amendment
Contract Approval
Donation Acceptance
Grant Application / Award
Fund Utilization Request

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Local Law Change
Community Development
Highways and Parks
Engineering
Code and Planning
Other

| |
|---|
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| |
| X |
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| |

Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.

Summary of Resolution:

Use of Outwater park Softball Diamond for
Desales Catholic School JV Girl Softball team

5/1 430 - 8pm

5/28 5 - 8 pm

5/9 430 - 7:30pm

5/31 9Am - 12pm

5/18 11Am - 2pm

Explanation of Attachments:

Resolution

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____

Clerk/Legal/Finance Approval:

Notes:

Name:

Date of Approval:

Desales Catholic School Girls JV Softball team Grades 4th, 5th and 6th would like to use The Outwater Park softball diamond for our home games. We are apart of the WNYCESAA league and we are requesting use of the diamond on:

May 1st from 430PM-8PM

May 9th from 4:30PM-7:30PM

May 18th from 11AM-2PM

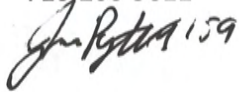
May 28th from 5PM-8PM

May 31st from 9AM-12PM

Thank you

Head Coach James Pytlik

716-266-9611

A handwritten signature in black ink, appearing to read "Jim Pytlik 159".

City Clerk

From: Victoria Allen-Melendez <vallenmelendez.716blizzard@gmail.com>
Sent: Tuesday, April 8, 2025 9:57 AM
To: Cityclerk@lockportny.gov
Subject: [EXTERNAL] Turf Rental

To whom it may concern,

I am Victoria Allen, a player on the 716 Blizzard. We are a professional women's tackle football team in Buffalo. Our head coach spoke with someone at the Lockport High School office yesterday that directed us to email you about our need to rent a football field for our home games.

We recently became a player ran team, as the previous owners mismanaged our previous team and were removed from the league. However, this has put us in a tough position where we do not have a field to play on. Our previous field could not uphold the contract due to the change in ownership, and now we only have until Friday 4/11 to confirm a home field for our first game or we will have to forfeit to Rochester.

We would need the field for three games, but even if we could just play at the high school for the first game it would be a great help. Our games are 4/26, 5/17, and 5/24. We would need the field from 4pm-9pm on these dates.

We truly appreciate your time and support of women's sports. Please let me know if you have any questions!

Best,

Victoria Allen
716-783-1491



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/ DD/ YYYY)
04/08/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
SADLER & COMPANY, INC.
P.O. BOX 5866
COLUMBIA, SOUTH CAROLINA 29250-5866

CONTACT NAME: Sports Dept
PHONE (A/ C, No. Ext): 800-622-7370 | FAX (A/ C, No): 803-256-4017
E-MAIL ADDRESS: afa@sadlersports.com
PRODUCER CUSTOMER ID#:

INSURED
AMERICAN FOOTBALL ASSOCIATION, INC.
Buffalo Women's Football- Blizzards
c/o Brooke Jackson
100 Barnsdale Ave
West Seneca, NY 14224
Club #: 3962
Application ID: 447460

| INSURER(S) AFFORDING COVERAGE | NAIC # |
|---|--------|
| INSURER A: STATE NATIONAL INSURANCE COMPANY | 12831 |
| INSURER B: | |
| INSURER C: | |
| INSURER D: | |

COVERAGES

CERTIFICATE NUMBER

REVISION NUMBER

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSD LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/ DD/ YYYY) | POLICY EXP (MM/ DD/ YYYY) | LIMITS |
|----------|---|-----------|----------|----------------|---------------------------|---------------------------|--|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> _____ <input type="checkbox"/> _____ GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER | X | | OVE-0000014-03 | 08:00AM ET 03/20/2025 | 12:01AM ET 03/20/2026 | EACH OCCURRENCE \$5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MEDICAL EXPENSE (Any one person) excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS- COMP/ OP AGG \$2,000,000 LEGAL LIAB TO PARTICIPANTS excluded |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON- OWNED AUTOS | | | | | | COMBINED SINGLE LIMIT (Ea Accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS- MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION | | | | | | EACH OCCURRENCE AGGREGATE |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER / MEMBER EXCLUDED? <input type="checkbox"/> Y/ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | N/ A | | | <input type="checkbox"/> PER STATUE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EOMLOYEE E.L. DISEASE - POLICY LIMIT |
| | PARTICIPANT ACCIDENT | | | | | | EXCESS MEDICAL AD&D DEDUCTIBLE |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: COVERED SPORTS Semi-Pro / Minor League Football (1 teams / 50 players)

MEMBER TEAMS: Buffalo Women's Football/ Blizzards

Certificate holder is named as an additional insured with respects to the operations of the named insured.

CERTIFICATE HOLDER

CANCELLATION

RELATIONSHIP:
Property Owner/ Lessor

City of Lockport
1 Locks Plaza
Lockport, NY 14094

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE (company A)

John Smiley

AUTHORIZED REPRESENTATIVE (company B)

Coverage is only extended to U.S. events and activities

** NOTICE TO TEXAS INSURED: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas.

ACORD 25 (2014/01)

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ENDORSEMENT NO. 0000

| ATTACHED TO AND FORMING A PART OF POLICY NUMBER | ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME) | NAMED INSURED | AGENT NO. |
|---|--|-------------------------------------|-----------|
| OVE-0000014-03 | 03/20/2025 | Buffalo Women's Football- Blizzards | |

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED OWNERS AND/ OR LESSORS OF PREMISES, SPONSORS OR CO- PROMOTERS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. The policy is amended to include as an additional Insured any person or organization of the types indicated by an "X" in any boxes shown below, but only with respect to liability arising out of your operations:

1. ☒ Owners and/ or lessors of the premises leased, rented, or loaned to you, subject to the following additional exclusions:
1. This insurance applies only to an "occurrence" which takes place while you are a tenant in the premises;
 2. This insurance does not apply to "bodily injury" or "property damage" resulting from structural alterations, new construction or demolition operations performed by or on behalf of the owner and/ or lessor of the premises;
 3. This insurance does not apply to liability of the owners and/ or lessors for "bodily injury" or "property damage" arising out of any design defect or structural maintenance of the premises or loss caused by a premises defect.

2. With respect to any additional insured included under this policy, this insurance does not apply to any negligence of such additional insured.

☒ Sponsors

☒ Co- Promoters

☒ Any individual person(s) or organization(s) listed below:

- COACHES, OFFICIALS AND VOLUNTEERS WHILE ACTING WITHIN THE SCOPE OF THEIR DUTIES FOR THE INSURED.

This endorsement shall not increase the applicable Limits of insurance shown in the declarations.

CG- GL- CW-0128 (12/20)