

REQUESTS FOR PROPOSALS

The City of Lockport is requesting sealed proposals for

Lockport Fire Department – Engineering Feasibility Study/Design Services

Notice is hereby given that sealed proposals for the services above will be received and considered by the City of Lockport up to 2 pm on June 5th at the office of the City Clerk, municipal building, One Locks Plaza Lockport NY, 14094.

Proposers will provide one written quote that contains the total cost of the scope of work.

Please contact City Clerk Emily Stoddard at 716-439-6776 or city.clerk@lockportny.gov with any questions.

The City of Lockport, NY reserves the right to reject any or all proposal, to consider the reputation and experience of the Proposal in making its selection; to waive any informalities or minor deviations from the proposal form, and to award work to other than the lowest quote, if good and sufficient reasons, it is considered in the best interest of the City of Lockport to do so. The City will not reimburse any costs associated with the preparation of RFP(s).

Publish Date: May 22, 2025

1. Introduction

The City of Lockport is soliciting RFP(s) from Engineering and/or Architectural Firms/Contractors who are interested and qualified to provide the required services as indicated herein. It is the intent of the City of Lockport to select a single provider to accomplish all the services outlined in this request. RFPs will be evaluated utilizing the criteria herein.

2. Background

The City of Lockport Fire Department has outgrown its current headquarters at City Hall and is investigating the possibility of relocating. An existing building located within City limits has been found but will require retro fitting/remodeling/additions to make it viable for department use.

3. Scope of work

This RFP request aims to find an entity that will be able to evaluate the building being considered and offer an opinion of its viability to be a cost effective option to accommodate the Fire Department and its operations. This will require such work as:

- Conducting field measurements of the structure (22,000SF space between two levels)
- Documenting existing conditions of the building/property

- Assessing utilities currently at the property
- Working with Fire Dept staff to render initial design concepts
- Provide estimated construction costs for project completion

Additional information on the specific location of the building site being proposed can be obtained by emailing Fire Chief Luca Quagliano: LQuagliano@lockportny.gov

4. Selection Process

A committee will be appointed by the Mayor that will evaluate the submissions. Please note that this RFP does not obligate the City to select a bidder or accept a bid at this time or any time in the future. The City can at its sole discretion revise the requirement, scope, and selection process for this RFP at any time.

Please note that the City is also pursuing an ambulance consultation services RFP as well. If you would like your submission to be included for this RFP as well, please ensure that you list an hourly consultation fee in your proposal.