

**CITY OF LOCKPORT**  
**COMMON COUNCIL MEETING AGENDA**  
**REGULAR MEETING**  
**May 14<sup>th</sup>, 2025**  
**6:00 PM**

**5:30 PM** Committee of the Whole Meeting

**6:00 PM** Common Council Meeting

**ROLL CALL**

**APPROVAL OF MINUTES**

**Craig:** Approve Common Council minutes of  
051425.1 April 23rd, 2025 meeting

**COMMUNICATIONS**

**MOTIONS &  
RESOLUTIONS**

**Craig:** Approve bills and payrolls  
051425.2

**Fogle:** Congratulate Employees on years of Service  
051425.3

**Craig:** Lock Tender Anniversary date change  
051425.4

**Mullane:** Navy Marine Club Picnic  
051425.5

**Kirchberger:** Flotsman River Circus  
051425.6

**xxxx:** WITHDRAWN (Community Day)  
051425.7

**Fogle:** Juneteenth Celebration  
051425.8

**Kirchberger:** Memorial Day Parade donation  
051425.9

**Lupo:** WITHDRAWN (Ban on Propane unloading at the  
051425.10 Park/Michigan Railyard)

**Craig:** Lakeview Parkway Annual Picnic  
051425.11

**Lupo:** WITHDRAWN (NYFL)  
051425.12

**Mullane:** Sewer Rate Study Budget Amendment  
051425.13

**Fogle:** House of One Faith block party  
051425.14

**ADJOURNMENT**

**Fogle:** Adjourn meeting to May 28th, 2025  
051425.15

**CITY OF LOCKPORT**  
**COMMON COUNCIL PROCEEDINGS**

Lockport Municipal Building

Regular Meeting  
Official Record

May 14th, 2025  
6:00 P.M.

Mayor John Lombardi III called the meeting to order.

**ROLL CALL**

The following Common Council members answered the roll call:

Aldermen Fogle, Craig, Kirchberger, Lupo, Mullane, Devine.

**INVOCATION**

**ANNOUNCEMENTS**

**RECESS**

Recess for public input.

**051425.1**

**APPROVAL OF MINUTES**

On motion of Alderman Craig seconded by Alderman Lupo, the minutes of the Regular meeting of April 23rd, 2025 are hereby approved as printed in the Journal of Proceedings. Ayes 5. Carried.

**FROM THE MAYOR**

**Appointments:**

4/28/2025 Stephen A. Thompson, 16 Russell Street, Lockport, NY has been appointed to Heavy Equipment Operator of Water Distribution effective 4/28/2025. Said appointment is permanent and subject to the City of Lockport Municipal Civil Service Rules and Regulations.

**FROM THE CITY CLERK**

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments.

(Reviewed by the Finance Committee.)

**Communications** (Which have been referred to the appropriate city officials.)

5/12/2025 Emily Stoddard, City Clerk- – notification that the Lockport Municipal Offices will be closed on Monday May 26th in observance of Memorial Day.

4/29/2025 Jason Webley, from Flotsam River Circus wrote the city to express interest and ask permission to perform in August to coincide with the Erie Canal Bicentennial celebrations.

4/29/2025 Notification of 30-Day Advance Notice from BT Marvin Properties, LLC of their application to the NYS Liquor Authority for a liquor license at Wide Waters Grill LLC, located at 767 Market Street, Lockport NY 14094.

## MOTIONS & RESOLUTIONS

### 051425.2

By Alderman Craig:

**Resolved**, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills and services to be paid on May 15th, 2025.

Seconded by Mullane and adopted. Ayes 5.

### 051425.3

By Alderman Fogle:

**Resolved** that the Mayor and Common Council do hereby extend congratulations and appreciation to the following City employees for their years of dedicated service to the City of Lockport:

<u>Employee</u>	<u>Years of Service</u>	<u>Title</u>
Erick Hinton	20	Municipal Worker
Miguel Bermudez	5	Police Officer
Marshall Taylor	5	Police Officer

Seconded by Alderman Kirchberger and adopted. Ayes 5.

### 051425.4

By Alderman Craig:

**Whereas** the Common Council of the City of Lockport, NY previously adopted Resolution No. 021225.6 approving the Lock Tender Anniversary event on July 26<sup>th</sup>; and

**Whereas** the event organizers have submitted a request to change the date of the event due to a scheduling conflict; and

**Whereas** the new proposed date for the event is August 9<sup>th</sup> and city staff have reviewed the request and find no conflict or objection to the proposed change;

**Now, therefore, be it resolved** that the date of the Lock Tender Anniversary previously approved in Resolution No. 021225.6 is hereby amended from July 26<sup>th</sup> to August 9<sup>th</sup>, 2025; and

**Be it further resolved** that all other terms and conditions of the original resolution and event approval shall remain in full force and effect.

Seconded by Alderman Lupo and adopted. Ayes 5.

**051425.5**

By Alderman Craig:

**Resolved** that pursuant to their request, permission is hereby granted to the Lockport Navy Marine Club, 37 Park Avenue, Lockport, to barricade Park Avenue at the eastern end of Ida Fritz Park and at the corner of Park Avenue and Hawley Street on Saturday, August 9th, 2025 from 12pm – 5pm, for their annual picnic, and be it further

**Resolved** that the Director of Highways, Parks and Water Distribution be and the same is hereby authorized and directed to arrange for delivery of barricades to said area prior to said event.

Seconded by Alderman Fogle and adopted. Ayes 5.

**051425.6**

By Alderman Kirchberger:

**Whereas** Jason Webley, organizer of the Flotsam River Circus, a 501(c)(3) nonprofit organization comprised of musicians, circus artists, and puppeteers, has requested to host a free public performance in Lockport on Tuesday, August 5, 2025, as part of a tour along the Erie Canal and Hudson River in celebration of the Canal's Bicentennial; and

**Whereas** the proposed performance would take place at the grassy area adjacent to the locks, below the Lockport Locks District Museum, on land owned by the New York State Canal Corporation, which has expressed support for the project and is coordinating with the organizers; and

**Whereas** the Flotsam River Circus is fully insured and has committed to meeting all relevant local requirements and to coordinating with local officials and the tourism office to ensure a smooth and safe event; and

**Whereas** the Common Council believes this performance will bring cultural enrichment, community engagement, and positive visibility to the City of Lockport;

**Now, therefore, be it resolved** that the City of Lockport hereby expresses its approval and enthusiastic support for the Flotsam River Circus performance scheduled for August 5, 2025, and encourages coordination between city departments, local tourism officials, and the organizers to facilitate the event.

**Be it further resolved** that any necessary local permits or permissions be coordinated in good faith to ensure the success of this community event, and that city resources, where available and appropriate, be made accessible to support the safe and successful presentation of the performance.

Seconded by Alderman Mullane and adopted. Ayes 5.

**051425.7 WITHDRAWN (Community Day)**

**051425.8**

By Alderman Fogle:

**Resolved** that pursuant to their request, the Juneteenth Celebration Committee is hereby granted permission to conduct a Juneteenth Parade in the City of Lockport on Saturday, June 21st at 12 p.m. subject to approval of the parade route by the Police Chief and issuance of a parade permit by the City Clerk.

Seconded by Alderman Craig and adopted. Ayes 5.

**051425.9**

By Alderman Kirchberger:

**Whereas** the City of Lockport recognizes the importance of honoring and commemorating the sacrifices of our veterans on Memorial Day; and

**Whereas** the Veterans of Foreign Wars (VFW) plays a significant role in organizing and conducting Memorial Day ceremonies in our community; and

**Whereas** it is fitting and proper for the City to support the efforts of the VFW in organizing these ceremonies;

**Now therefore be it resolved**, that the City Council authorizes the allocation of \$1000 from the City budget to the Veterans of Foreign Wars (VFW) for the purpose of conducting Memorial Day ceremonies in the City of Lockport.

Seconded by Alderman Craig and adopted. Ayes 5.

**051425.10 WITHDRAWN (GVT Propane ban)**

**051425.11**

By Alderman Craig:

**Whereas** the residents of Lakeview Parkway have been hosting an annual picnic event since the 1950s where residents gather to share time together and have fun, share food and entertain children;

**Now therefore be it resolved** that pursuant to their request, permission is hereby granted to the residents of Lakeview Parkway, through the Lakeview Parkway Association, to barricade said street on June 28, 2025, for a block party from 12pm-10pm in the park circle, and be it further

**Resolved** that the Director of Highways, Parks and Water Distribution is hereby authorized and directed to arrange for delivery of 4 picnic tables and 2 refuse containers before 9am before or on Friday 6/27 and for the delivery of barricades prior to said event; and be it further

**Resolved** that if the Lakeview Parkway Association wishes to erect a tent on the Parkway during the term of the picnic, it shall obtain insurance coverage for same, naming the City of Lockport as an additional insured as its interests may appear.

Seconded by Alderman Fogle and adopted. Ayes 5.

**051425.12 WITHDRAWN**

**051425.13**

By Alderman Mullane:

**Whereas** by Resolution 031225.13, the Common Council authorized the use of Twenty-Two Thousand Dollars (\$22,000) from the Sewer Contingency Account (G.1900.54775) and transferred such funds to Professional Services (G.8130.54055) for the purpose of conducting a Flow Rate Study; and

**Whereas** the City of Lockport has since determined that a Sewer Rate Study, rather than a Flow Rate Study, is necessary to evaluate the financial structure and long-term sustainability of the sewer system; and

**Whereas** the City intends to engage Raftelis to conduct this Sewer Rate Study at a cost not to exceed Twenty-Four Thousand Dollars (\$24,000); and

**Whereas** Twenty-Two Thousand Dollars (\$22,000) have already been allocated and transferred under Resolution 031225.13, leaving an additional Two Thousand Dollars (\$2,000) to be appropriated; and

**Whereas** sufficient funds remain available in the Sewer Contingency Account (G.1900.54775) to support the additional appropriation;

**Now, therefore, be it resolved** that the Common Council hereby authorizes the Mayor to enter into a professional services agreement with Raftelis to conduct a sewer rate study at a total cost not to exceed \$24,000, and be it further

**Resolved** that that the 2025 FY Sewer Fund is amended as follows:

#### Expenditures

Decrease		
G.1900.54775	Contingency	\$2,000
Increase		
G.8130.54055	Professional Services	\$2,000

Seconded by Alderman Kirchberger and adopted. Ayes 5.

#### 051425.14

By Alderman Fogle:

**Resolved** that pursuant to their request, permission is hereby granted to the members of House of One Faith to barricade LaGrange Street from LaGrange and Pine, to LaGrange at Cottage Street on May 17th, 2025, with a rain date of May 24<sup>th</sup>, from 12pm- 6pm for a community event called Kids "Free" Day, and be it further

**Resolved** that the Director of Highways, Streets and Water Distribution be and the same is hereby authorized and directed to arrange for delivery of barricades to said area prior to said event.

Seconded by Alderman Craig and adopted. Ayes 5.

#### 051425.15

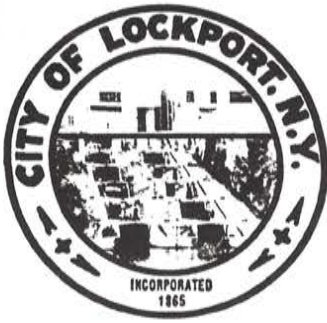
#### ADJOURNMENT

At 6:23pm Alderman Fogle moved the Common Council be adjourned until 6:00pm Wednesday, May 28th, 2025.

Seconded by Kirchberger and adopted. Ayes 5.

EMILY STODDARD  
City Clerk





## CITY OF LOCKPORT, NEW YORK

Lockport Municipal Building

One Locks Plaza

Lockport, NY 14094

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April 28, 2025

TO: Common Council

Under and by virtue of the authority conferred on me by the charter of the City of Lockport, New York, I, John Lombardi III, Mayor of said City, do hereby appoint Stephen A. Thompson of 16 Russell St, Lockport, NY 14094 to Heavy Equipment Operator of Water Distribution. This is a permanent position effective April 28, 2025.

Said appointment is permanent and subject to the City of Lockport Municipal Civil Service Rules and Regulations.

Witness by hand and the Seal of the City of Lockport this 28<sup>th</sup> day of April 2025.

John Lombardi III  
Mayor

cc: S. Thompson  
C. Dimmick  
City Clerk

## City of Lockport

I HEREBY CERTIFY that the persons named  
in this payroll are employed solely in and have  
actually performed the duties of positions and  
employments indicated for the period ending

4/24/25, PAID on date 5/1/25  
is approved at dollars, \$578,407.69

Civil Service *Mary Pat Gilbert*

## Pay Day Register

Pay Date Range 04/11/25 - 04/24/25

Pay Batch 05/01/25

Pay Batch 05/01/25 Total

Employees in Pay Batch 221

Female Employees in Pay Batch 51

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
207A Disability - 207A Disability	160.0000	1,822.30	Gross	578,407.69	Health Ins 298 Class 2 Family	32,859.70 .00
BERV - Bereavement	24.0000	628.30	Imputed Income		Health Ins 298 Class 2 Single	11,746.97 .00
CMPE 1.0 - Comp Earned @ 1.0	117.6250	.00	Federal	58,112.90	Health Ins 298 Class 3 Family	88,896.77 .00
CMPU - Comp Time Used	434.7500	12,297.48	FICA	34,964.54	Health Ins 298 Class 3 Single	10,437.27 .00
EDAY - Extra Day	262.0000	9,397.89	Medicare	8,177.18	Health Ins 298 Class 4 Family	7,326.29 .00
FHDB - Floating Holiday Buy Out	40.0000	1,482.91	New York State	27,567.28	Health Ins 298 Class 4 Single	2,233.50 .00
FHDU - Floating Holiday Used	444.0000	15,810.27	3% - RET ERS TIER 6	2,219.63	Total	\$153,500.50
FLSA - FLSA	.0000	80.07	3% - RET ERS TIER 6 OT	115.56		
FMLV - FMLA Vacation Used	24.0000	616.86	3% - RET PF TIER 6	511.63	Employer Taxes	Gross Base
HOL - Holiday	769.0000	22,559.82	3% - RET PF TIER 6 OT	38.33	FICA	34,964.54 563,945.36
HOLIDAYPT - Holiday - Part Time	7.0000	163.37	3.5% - RET ERS TIER 6	1,497.19	Medicare	8,177.18 563,945.36
HOLW - Holiday Worked	136.0000	7,419.02	3.5% - RET ERS TIER 6 OT	195.82	Total	\$43,141.72
HOT 2.25 - Holiday Overtime 2.25	5.0000	365.01	3.5% - RET PF TIER 6	1,973.25		
LWOP - Leave Without Pay	8.0000	.00	3.5% - RET PF TIER 6 OT	84.25	Workers' Comp	Gross Base
MILI - Military Time	16.0000	658.10	4.5% - RET ERS TIER 6	556.26	Workers Compensation - General	23,345.28 466,536.76
OOT - Out of Title	705.0000	28,633.07	4.5% - RET ERS TIER 6 OT	17.48	Workers Compensation - Sewer	2,282.49 47,118.75
OOT OT 1.5 - Out of Title OT at	4.0000	183.94	4.5% - RET PF TIER 6	1,764.45	Workers Compensation - Water	2,368.17 50,344.61
OT 1.0 - Overtime at Straight 1.0	42.0000	1,432.72	4.5% - RET PF TIER 6 OT	150.94	Workers Compensation 50%	544.32 7,633.72
OT 1.5 - Overtime @ 1.5	655.2500	34,024.35	457 % Deduction	9,737.80	Total	\$28,540.26
OT 1.5 SHIFT 10% - OT @ 1.5	56.0000	2,777.11	457 Flat Dollar Deduction	12,175.00		
OT 1.5 SHIFT 15% - OT @ 1.5	16.0000	829.52	5.75% - RET ERS TIER 6	218.72	Direct Deposits	Amount
PRSU - Personal Used	231.0000	8,281.15	5.75% - RET PF TIER 6	3,281.97	Armed Forces Bank	1,466.50
REG - Regular	11,101.7500	357,758.53	5.75% - RET PF TIER 6 OT	471.54	Bancorp Bank	1,193.59
REG PT - Regular Part Time	184.0000	7,026.03	6% - RET PF TIER 6	216.63	Bank of Akron	3,915.24
REG SHIFT 10% - Regular Shift	136.0000	4,298.57	AFLAC POSTTAX	288.24	Bank of America	5,095.91
REG SHIFT 15% - Regular Shift	200.0000	6,706.20	AFLAC PRETAX	395.68	BANK OF AMERICA (2)	1,717.90
REGS - Regular Seasonal	72.0000	1,116.00	ALLSTATE POSTTAX	693.58	BANK OF AMERICA (4)	1,533.39
RGS - Regular - Salary	70.0000	.00	ALLSTATE PRETAX	569.96	BANK OF AMERICA (6)	1,305.88
SAL - Salary	.0000	3,806.51	Child Support - Amount	990.00	Bank on Buffalo	2,828.36
SAL PT - Salary Part Time	.0000	1,865.37	COLONIAL LIFE POSTTAX	95.21	Capital One 360	1,050.22
SCKU - Sick Used	308.0000	9,632.87	COLONIAL LIFE PRETAX	32.88	Chase Bank	1,877.70
STIP - Stipend	.0000	192.31	FSA PRETAX	506.95	Chase Bank (2)	1,648.12
VACU - Vacation Used	1,010.5000	36,542.04	Health Ins 298 Class 2 Family	2,859.48	Chime	350.00
Total	17,238.8750	\$578,407.69	Health Ins 298 Class 2 Single	1,233.13	Citizens Bank	13,992.41
			Health Ins 298 Class 3 Family	2,609.35	Cornerstone Comm FCU	118,276.06
			Health Ins 298 Class 3 Single	948.90	Discover Bank	800.00
			Health Ins 298 Class 4 Family	814.05	Encompass Niagara FCU	180.00
			Health Ins 298 Class 4 Single	248.16	ESL FCU	1,230.92
			NEW YORK LIFE	162.43	Evans Bank	1,877.54



# City of Lockport

I HEREBY CERTIFY that the persons named  
in this payroll are employed solely in and have  
actually performed the duties of positions and  
employments indicated for the period ending  
4/10/25 AID on date 4/17/25  
is approved at dollars, \$590,513.07  
*Civil Service Mary Pat Gilbert*

## Pay Day Register

Pay Date Range 03/28/25 - 04/10/25

Pay Batch 04/17/25

Pay Batch 04/17/25 Total

Employees in Pay Batch 221

Female Employees in Pay Batch 51

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
207A Disability - 207A Disability	160.0000	1,822.30	Gross	590,513.07	Health Ins 298 Class 2 Family	32,859.70
BERV - Bereavement	14.0000	425.00	Imputed Income		Health Ins 298 Class 2 Single	11,746.97
CMPE 1.0 - Comp Earned @ 1.0	197.2500	.00	Federal	59,693.65	Health Ins 298 Class 3 Family	88,896.77
CMPE 1.5 - Comp Earned @ 1.5	.5000	.00	FICA	34,955.75	Health Ins 298 Class 3 Single	10,437.27
CMPU - Comp Time Used	242.7500	8,783.45	Medicare	8,175.15	Health Ins 298 Class 4 Family	7,326.29
EDAY - Extra Day	210.0000	7,927.25	New York State	27,188.53	Health Ins 298 Class 4 Single	2,233.50
FHDE - Floating Holiday Earned	438.5100	.00	3% - RET ERS TIER 6	2,177.18	HRA Single \$250 Flat	400.00
FHDU - Floating Holiday Used	460.0000	15,402.02	3% - RET ERS TIER 6 OT	195.27	Total	\$153,900.50
FLSA - FLSA	.0000	147.39	3% - RET PF TIER 6	513.84		
LONG - Longevity Payment	.0000	1,250.00	3% - RET PF TIER 6 OT	22.62	Employer Taxes	Gross Base
LWOP - Leave Without Pay	32.0000	.00	3.5% - RET ERS TIER 6	1,521.42	FICA	34,955.75
OOT - Out of Title	660.0000	27,523.39	3.5% - RET ERS TIER 6 OT	120.16	Medicare	8,175.15
OT 1.0 - Overtime at Straight 1.0	27.0000	721.07	3.5% - RET PF TIER 6	1,999.20	Total	\$43,130.90
OT 1.5 - Overtime @ 1.5	646.0000	33,062.75	4.5% - RET ERS TIER 6	77.02	Workers' Comp	Gross Base
OT 1.5 SHIFT 10% - OT @ 1.5	38.0000	1,707.75	4.5% - RET ERS TIER 6 OT	556.26	Workers Compensation - General	22,498.56
OT 1.5 SHIFT 15% - OT @ 1.5	24.0000	1,089.25	4.5% - RET PF TIER 6	41.14	Workers Compensation - Sewer	2,282.49
PRSU - Personal Used	218.5000	6,944.47	4.5% - RET PF TIER 6 OT	1,758.96	Workers Compensation - Water	2,368.17
REG - Regular	12,956.0000	418,625.69	457 % Deduction	73.72	Workers Compensation 50%	544.32
REG PT - Regular Part Time	231.2500	7,734.22	457 Flat Dollar Deduction	9,666.85	Total	\$27,693.54
REG SHIFT 10% - Regular Shift	168.0000	5,362.35	5.75% - RET ERS TIER 6	12,225.00	Direct Deposits	Amount
REG SHIFT 15% - Regular Shift	216.0000	7,286.40	5.75% - RET PF TIER 6	218.72	Armed Forces Bank	1,418.00
REGS - Regular Seasonal	80.0000	1,240.00	5.75% - RET PF TIER 6 OT	3,216.10	Bancorp Bank	1,243.59
RET REF1 - Ret Refund Contrib &	.0000	12,165.32	6% - RET ERS TIER 6	233.64	Bank of Akron	2,478.75
RETRO - Retroactive Pay	.0000	913.84	6% - RET PF TIER 6	126.40	Bank of America	5,909.49
RETRO OT - Retroactive Pay	.0000	25.58	6% - RET PF TIER 6 OT	216.63	BANK OF AMERICA (2)	1,756.17
RGS - Regular - Salary	70.0000	.00	AFLAC POSTTAX	69.05	BANK OF AMERICA (4)	1,430.98
SAL - Salary	.0000	3,806.51	AFLAC PRETAX	288.24	BANK OF AMERICA (6)	1,330.62
SAL PT - Salary Part Time	.0000	1,865.37	ALLSTATE POSTTAX	395.68	Bank on Buffalo	2,913.42
SCK PT - Sick Leave Part Time	3.5000	79.45	ALLSTATE PRETAX	693.58	Capital One 360	991.74
SCKE - Sick Earned	1,993.2500	.00	Child Support - Amount	569.96	Chase Bank	3,076.69
SCKU - Sick Used	338.7500	10,857.39	COLONIAL LIFE POSTTAX	990.00	Chase Bank (2)	1,616.32
STIP - Stipend	.0000	192.31	COLONIAL LIFE PRETAX	95.21	Chime	350.00
VACB - Vacation Buy Out -	80.0000	3,095.14	Firefighter Life Ins	32.88	Citizens Bank	14,875.18
VACE - Vacation Earned	150.9185	.00	FSA PRETAX	170.65	Cornerstone Comm FCU	120,362.85
VACU - Vacation Used	334.0000	10,457.41	Health Ins 298 Class 2 Family	506.95	Discover Bank	800.00
Total	19,990.1785	\$590,513.07	Health Ins 298 Class 2 Single	2,859.48	Encompass Niagara FCU	180.00
			Health Ins 298 Class 3 Family	1,233.13	ESL FCU	1,248.19
			Health Ins 298 Class 3 Single	2,609.35		
				948.90		

# City of Lockport

I HEREBY CERTIFY that the persons named in this payroll are employed solely in and have actually performed the duties of positions and employments indicated for the period ending

5/8/25, PAID on date 5/15/25  
is approved at dollars, \$ 576,582.85  
Civil Service Mary Pat Gilbert

## Pay Day Register

Pay Date Range 04/25/25 - 05/08/25

Pay Batch 05/15/25

Pay Batch 05/15/25 Total

Employees in Pay Batch 222

Female Employees in Pay Batch 51

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
207A Disability - 207A Disability	160.0000	1,822.30	Gross	576,582.85	Health Ins 298 Class 2 Family	34,076.47 .00
BERV - Bereavement	51.0000	1,279.59	Imputed Income		Health Ins 298 Class 2 Single	11,746.97 .00
CMPE 1.0 - Comp Earned @ 1.0	250.8750	.00	Federal	57,322.69	Health Ins 298 Class 3 Family	88,896.77 .00
CMPE 1.5 - Comp Earned @ 1.5	1.0000	.00	FICA	34,799.18	Health Ins 298 Class 3 Single	10,437.27 .00
CMPU - Comp Time Used	523.0000	16,566.62	Medicare	8,138.52	Health Ins 298 Class 4 Family	7,326.29 .00
EDAY - Extra Day	216.0000	7,518.47	New York State	27,183.67	Health Ins 298 Class 4 Single	1,861.25 .00
FHDE - Floating Holiday Earned	470.5100	.00	3% - RET ERS TIER 6	2,280.25	Total	\$154,345.02
FHDU - Floating Holiday Used	368.0000	11,963.25	3% - RET ERS TIER 6 OT	205.37		
FLSA - FLSA	.0000	266.49	3% - RET PF TIER 6	511.63	Employer Taxes	Gross Base
FMLS - FMLA Sick Used	92.5000	4,402.58	3% - RET PF TIER 6 OT	44.47	FICA	34,799.18 561,276.38
HOT 2.25 - Holiday Overtime 2.25	5.5000	510.44	3.5% - RET ERS TIER 6	1,461.07	Medicare	8,138.52 561,276.38
LWOP - Leave Without Pay	16.0000	.00	3.5% - RET ERS TIER 6 OT	210.01	Total	\$42,937.70
OOT - Out of Title	478.0000	19,528.60	3.5% - RET PF TIER 6	1,964.58	Workers' Comp	Gross Base
OOT OT 1.5 - Out of Title OT at	15.0000	686.99	3.5% - RET PF TIER 6 OT	66.54	Workers Compensation - General	22,135.68 457,152.14
OT 1.0 - Overtime at Straight 1.0	32.0000	830.86	4.5% - RET ERS TIER 6	556.26	Workers Compensation - Sewer	2,173.80 49,913.71
OT 1.5 - Overtime @ 1.5	634.5000	30,601.97	4.5% - RET ERS TIER 6 OT	13.37	Workers Compensation - Water	2,480.94 53,331.90
OT 1.5 SHIFT 10% - OT @ 1.5	64.5000	3,093.04	4.5% - RET PF TIER 6	1,742.55	Workers Compensation 50%	544.32 7,298.05
OT 1.5 SHIFT 15% - OT @ 1.5	8.0000	308.58	4.5% - RET PF TIER 6 OT	59.52	Total	\$27,334.74
PRSE - Personal Earned	24.0000	.00	457 % Deduction	9,681.70	Direct Deposits	Amount
PRSU - Personal Used	185.0000	6,753.03	457 Flat Dollar Deduction	12,125.00	Armed Forces Bank	1,562.45
REG - Regular	12,669.0000	409,966.78	5.75% - RET ERS TIER 6	218.73	Bancorp Bank	1,243.63
REG PT - Regular Part Time	212.7500	7,300.86	5.75% - RET PF TIER 6	3,214.95	Bank of Akron	2,355.50
REG SHIFT 10% - Regular Shift	152.0000	4,827.55	5.75% - RET PF TIER 6 OT	275.59	Bank of America	5,522.69
REG SHIFT 15% - Regular Shift	232.0000	7,639.43	6% - RET PF TIER 6	216.63	BANK OF AMERICA (2)	1,717.90
REGS - Regular Seasonal	80.0000	1,240.00	6% - RET PF TIER 6 OT	30.46	BANK OF AMERICA (4)	1,430.97
RET REF1 - Ret Refund Contrib &	.0000	800.33	AFLAC POSTTAX	311.64	BANK OF AMERICA (6)	1,355.90
RGS - Regular - Salary	70.0000	.00	AFLAC PRETAX	395.68	Bank on Buffalo	3,090.77
SAL - Salary	.0000	3,806.51	ALLSTATE POSTTAX	669.42	Capital One 360	1,227.58
SAL PT - Salary Part Time	.0000	1,865.37	ALLSTATE PRETAX	551.76	Chase Bank	1,724.47
SCKE - Sick Earned	2,099.2500	.00	Child Support - Amount	990.00	Chase Bank (2)	1,624.23
SCKU - Sick Used	403.0000	12,207.34	COLONIAL LIFE POSTTAX	95.21	Chime	350.00
STIP - Stipend	.0000	192.31	COLONIAL LIFE PRETAX	32.88	Citizens Bank	15,146.08
VAC PT - Vacation Part Time	3.5000	83.92	Firefighter Life Ins	170.65	Cornerstone Comm FCU	118,589.99
VACB - Vacation Buy Out -	40.0000	1,973.18	FSA PRETAX	622.34	Discover Bank	800.00
VACE - Vacation Earned	150.9185	.00	Health Ins 298 Class 2 Family	2,859.48	Encompass Niagara FCU	180.00
VACL - Vacation Lost	24.0000	.00	Health Ins 298 Class 2 Single	1,233.13	ESL FCU	1,294.01
VACU - Vacation Used	536.5000	18,546.46	Health Ins 298 Class 3 Family	2,609.35	Evans Bank	3,261.51
Total	20,268.3035	\$576,582.85	Health Ins 298 Class 3 Single	948.90		
			Health Ins 298 Class 4 Family	814.05		

## City Clerk

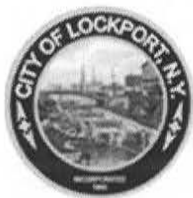
---

**From:** Kristin Schubring <kschubring@lockportny.gov>  
**Sent:** Tuesday, May 13, 2025 2:53 PM  
**To:** deputyclerk@lockportny.gov  
**Cc:** cityclerk@lockportny.gov  
**Subject:** AP Fund Totals 5/1/25 spc run, 5/2/25 spc run, 5/14/25

Hello,

Invoices to be approved at the meeting on 5/14/25 are as follows:

Fund A General - \$218,850.91  
Fund CD Community Development - \$282,138.17  
Fund CL Refuse & Recycling - \$102,087.34  
Fund FX Water - \$81,736.58  
Fund G Sewer - \$64,065.82  
Fund H Capital Projects - \$2,013,094.13  
Fund MS Health Insurance - \$220.00  
Fund S Worker's Comp- \$15,000.00  
**Total - \$2,777,192.95**



Kristin Bernardi Schubring  
Principal Account Clerk  
Finance Department  
City of Lockport, NY  
716.439.6620

## City Clerk

---

**From:** Jason Webley <jason.webley@gmail.com>  
**Sent:** Tuesday, April 29, 2025 4:12 PM  
**To:** cityclerk@lockportny.gov  
**Subject:** [EXTERNAL] Floating Circus in Lockport this August?  
**Attachments:** FLOTSAM - About us 2025.pdf

Hello,

My name is Jason Webley. I organize a non-profit performing troupe called Flotsam River Circus. We will be traveling the Erie Canal this August and I would very much like to make a stop in Lockport

We are a group of musicians, circus artists and puppeteers who travel on a ramshackle raft giving free performances in waterfront towns. Each year we pick a different river system, and for 2025 as part of the Bicentennial for the Canal we will be touring the Erie Canal and the Hudson River. NYS Canal Corp has been very supportive of our project and have awarded us a modest grant to help us with this tour.

We're really hoping to stop in Lockport. I'm told the location where we are hoping to be performing is owned by the Canal Corp, and we are already working with them - but I wanted to connect with the town as well. We are hoping to set up at the grassy area just outside of the lock, below the Locks District Museum. The date we have available is Tuesday, August 5th.

If there's any permit or permission we would need from the town, please let me know. Also, I'd love to connect with your local tourism office and anyone in town who might be interested in our project.

We are a 501c3 non-profit, and we are fully insured.

The link below has some video and images that give a sense of what we do:

<https://rivercircus.com/gallery.html>

Thank you for your time, and I very much hope we can make this work!

Thank you,

-Jason

206-434-5802

[www.rivercircus.com](http://www.rivercircus.com)

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

## Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent: 04/29/2025      1a. Delivered by: Certified Mail Return Receipt Requested

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

☒ New Application    ☐ Removal    ☐ Class Change

For premises in the City of New York:

☐ New Application    ☐ New Application and Temporary Retail Permit    ☐ Temporary Retail Permit    ☐ Removal

☐ Class Change    ☐ Method of Operation    ☐ Corporate Change    ☐ Renewal    ☐ Alteration

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date

For **Renewal** applicants, answer all questions

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type

For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

**Please include all documents as noted above. Failure to do so may result in disapproval of the application.**

**This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:**

3. Name of Municipality or Community Board: City of Lockport

### Applicant/Licensee Information:

4. Licensee Serial Number (if applicable):       Expiration Date (if applicable):

5. Applicant or Licensee Name: Wide Waters Grill, LLC

6. Trade Name (if any):

7. Street Address of Establishment: 767 Market Street

8. City, Town or Village: Lockport, NY      Zip Code: 14094

9. Business Telephone Number of applicant/ Licensee: 716-251-6456

10. Business E-mail of Applicant/Licensee: Eric.Bonnette9650@gmail.com

11. Type(s) of alcohol sold or to be sold:    ☐ Beer & cider    ☒ Wine, Beer & Cider    ☐ Liquor, Wine, Beer & Cider

12. Extent of Food Service:    ☒ Full Food menu; full kitchen run by a chef/cook    ☐ Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment: Restaurant (full kitchen and full menu required) ▼

☐ Seasonal Establishment    ☐ Juke Box    ☐ Disc Jockey    ☐ Recorded Music    ☐ Karaoke

14. Method of Operation: (check all that apply)    ☒ Live Music (give details i.e., rock bands, acoustic, jazz, etc.): Local Bands

☒ Patron Dancing    ☐ Employee Dancing    ☐ Exotic Dancing    ☐ Topless Entertainment

☐ Video/Arcade Games    ☐ Third Party Promoters    ☐ Security Personnel

☐ Other (specify):

15. Licensed Outdoor Area: ☐ None    ☐ Patio or Deck    ☐ Rooftop    ☒ Garden/Grounds    ☐ Freestanding Covered Structure  
(check all that apply) ☐ Sidewalk Cafe    ☐ Other (specify): \_\_\_\_\_



OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

16. List the floor(s) of the building that the establishment is located on:
17. List the room number(s) the establishment is located in within the building, if appropriate:
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☐ Yes ☒ No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:
- |                      |                      |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
| Name                 | Serial Number        |
21. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (if YES, SKIP 23-26) ☒ No

**Owner of the Building in Which the Licensed Establishment is Located**

22. Building Owner's Full Name:
23. Building Owner's Street Address:
24. City, Town or Village:  State:  Zip Code:
25. Business Telephone Number of Building Owner:


**Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice**

26. Representative/Attorney's Full Name:
27. Representative/Attorney's Street Address:
28. City, Town or Village:  State:  Zip Code:
29. Business Telephone Number of Representative/Attorney:
30. Business E-mail Address of Representative/Attorney:

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name:  Title:

Principal Signature: 



# Employee Anniversary Report

May

Employee	Primary Department	Date	Years
1152 Ritchie, Judy L	Engineering and Capital	05/22/1989	36
1023 Chaffin, Paul M	Public Works	05/20/1998	27
1039 Hinton, Erick M <i>Municipal Worker</i>	Public Works	05/13/2005	20
1138 Trowbridge, Toby J	Police Department	05/02/2008	17
1140 Venne, Thomas J	Police Department	05/09/2016	9
1115 Palumbo, Nicholas D	Police Department	05/02/2018	7
1066 Barone, Steven J	Waste Water Department	05/07/2018	7
1145 Wenner, Daniel T	Police Department	05/14/2018	7
1327 Bermudez, Miguel A <i>Police officer</i>	Police Department	05/29/2020	5
1328 Taylor, Marshall B <i>Police officer</i>	Police Department	05/29/2020	5
1482 Pump, Steven P	Engineering and Capital	05/02/2022	3
1580 McDowell, Eugene	Building Maintenance	05/17/2024	1
1583 Teeter, Kelsey M	City Assessor's Office	05/23/2024	1
1582 Craddock, David M	Public Works	05/24/2024	1

Total Employees 14

## City of Lockport - Resolution Request Form

Agenda Description: **8/9 Street Closure Request**

Presented By: **The Lock Tender**

Date Submitted: **5/3/2025**

Topic Area (Select Most Applicable Option):

Community Event  
Budget Amendment  
Contract Approval  
Donation Acceptance  
Grant Application / Award  
Fund Utilization Request

✓

Local Law Change  
Community Development  
Community Event  
Engineering Process  
Code and Planning  
Other


*Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.*

**Summary of Resolution:**

The Lock Tender requests closure of Ontario Street from the corner of Lock Street to the Spires Saturday on August 9, 9 am - 9 pm for a small festival in celebration of our one year anniversary. The event is a food, beer and wine tasting festival that will run from 3-7. The additional hours of closure request is for set up and take down. This will be a ticketed event and we will provide insurance, and barriers of closure if needed.

**Explanation of Attachments:**

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: \_\_\_\_\_

**Clerk/Legal/Finance Approval:**

**Notes:**

Name: **Seth Piccirillo, co-owner**

Date of Approval:

## City Clerk

---

**From:** Seth Piccirillo <seth@tapandcraft.com>  
**Sent:** Saturday, May 3, 2025 7:36 AM  
**To:** City Clerk  
**Subject:** Re: [EXTERNAL] Re: 2025 street closure / parking lot use for 2 events  
**Attachments:** 8 9 25 Street Closure Resolution Request Form.pdf

Good Morning - I hope you have been well! If possible, we would like to amend our 7/26 street closure request to 8/9. I updated the resolution form and attached it to this email. I would be happy to discuss details and/or provide more info. Thanks again for your help. -Seth Piccirillo, owner.

On Tue, Dec 17, 2024 at 3:24 PM Seth Piccirillo <seth@tapandcraft.com> wrote:  
Thanks again for your help.

On Mon, Dec 16, 2024 at 10:57 AM City Clerk <cityclerk@lockportny.gov> wrote:

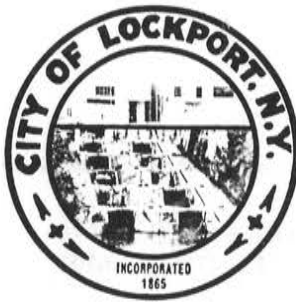
Good morning,

Here is a copy of the resolution that will be on the agenda on Wednesday the 18<sup>th</sup> for your records. The following day I will send you the official copy.

**Resolved that pursuant to their request, The Lock Tender, 4 Lock Street, is granted permission to use the parking lot behind 57 Canal Street on Saturday January 18<sup>th</sup>, 2025 host a street hockey tournament, from 12-4pm in hopes of bringing new customers to area businesses during a relatively slow time of year.**

**Resolved that the Highway and Parks Department are hereby authorized and directed to close the city parking lot behind 57 Canal Street on January 18<sup>th</sup> from 8am- 5pm, with enough time for set-up and take down of temporary rink constructed of hay bails, and deliver barricades and street closed signs, no parking signs and trash receptacles to the area prior to the set-up of the event. Said permission is subject to The Lock Tender filing a certificate of insurance naming the City of Lockport as additional insured with the City Clerk naming the City of Lockport as additionally insured.**

Thank you.



# CITY OF LOCKPORT, NEW YORK

LOCKPORT MUNICIPAL BUILDING

ONE LOCKS PLAZA

LOCKPORT, NY 14094

---

## OFFICE OF CITY CLERK

Emily Stoddard, City Clerk  
Carol M. Edwards, Deputy City Clerk

Office (716)439-6676

Fax (716)439-6702

**TO: Whom it may concern**

**FROM: Emily Stoddard**

**DATE: February 13<sup>th</sup>, 2025**

Please be advised, that at a regular meeting of the Common Council of the City of Lockport, NY held on February 12<sup>th</sup>, 2025 the following resolution was adopted:

**021225.6**

By Alderman Craig:

**Resolved** that pursuant to their request, The Lock Tender, is hereby granted permission to conduct a 1 year anniversary festival on July 26<sup>th</sup>, 2025 from 3pm – 7pm, and be it further

**Resolved** that permission is hereby granted to close Ontario Street from the corner of Lock Street to the Spires from 9am- 9pm, for setup and takedown of said event, and be it further

**Resolved** that permission is hereby granted to allow food, wine and beer during said event, and be it further

**Resolved** that said permission is subject to The Lock Tender filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured and be it further

**Resolved** that the Director of Highways, Parks and Water Distribution is hereby authorized and directed to arrange for delivery of barricades, traffic cones, and street closed signs to the area prior to the event.

Seconded by Alderman Kirchberger and adopted. Ayes 6.

Cc: Clayton Dimmick  
Chief Quagliano  
Chief Abbott

RECEIVED

APR 28 2025

CITY CLERK OFFICE

## City of Lockport - Resolution Request Form

Agenda Description:

CLUB Picnic (Navy Marine Club)

Presented By:

MICHAEL CREED

Date Submitted:

8-09-2025

Topic Area (Select Most Applicable Option):

Community Event  
 Budget Amendment  
 Contract Approval  
 Donation Acceptance  
 Grant Application / Award  
 Fund Utilization Request

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Local Law Change  
 Community Development  
 Highways and Parks  
 Engineering  
 Code and Planning  
 Other

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.

Summary of Resolution:

CLUB ANNUAL Picnic - Typically Held  
 IN JDA FRITZ PARK -  
 Request PARK AVE CLOSED FROM 12-5PM  
 ON 8-9-2025 - PARK AVE FROM  
 EAST END TO WEST END OF JDA FRITZ

716-638-1417

for 8/9/25

Explanation of Attachments:

87 PARK AVE  
 LOCKPORT, NY 14094

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publicly, please denote a check in this field: \_\_\_\_\_

Clerk/Legal/Finance Approval:

Notes:

Name:

MICHAEL CREED

Date of Approval:



# FLOTSAM! River Circus

FLOTSAM is a troupe of musicians, puppeteers, and circus artists who travel on a ramshackle raft giving free performances in riverfront towns along the way. In 2025, in conjunction with the Bicentennial of the opening of the Erie Canal, we are taking our craft down the canal and the Hudson River from Buffalo to New York City.

Inspired by the American showboat tradition and modern floating art projects, Flotsam is captained by accordion troubadour Jason Webley. The crew is made up of internationally renowned artists who join us from all across the country.

In 2019, thousands came to see us on our inaugural voyage down Oregon's Willamette River. We followed this with trips through the Seattle's waterways in 2021 and down the Sacramento River into the San Francisco Bay in 2022. In 2023 we realized our dream of undertaking a bigger river when we navigated over 650 miles of the Upper Mississippi, and continued that trajectory in 2024 with a 950 mile journey down the Ohio River from Pittsburgh to Paducah.

This summer's trip will take us many of the largest cities in New York State - including Buffalo, Rochester, Syracuse, Albany, and New York City. We will also be stopping in dozens of smaller communities, performing more than 35 shows over the course of seven weeks.

Flotsam River Circus is a 501c3 non-profit organization with the goal of spreading whimsy, wonder, and a spirit of possibility. Plans for future tours include the Missouri, the Illinois, the Tennessee and more. We hope to someday take our floating circus to the rivers and canals of Europe and eventually all around world.

## PRESS MENTIONS

"The playful, hour-long show features a cast of nine gallivanting around their makeshift vessel, performing circus tricks, aerial antics and puppetry to a vaudeville-style soundtrack"

-SF Gate

"They bring to life a post-apocalyptic world maimed by climate change, leading to the takeover of invasive mutant fish... The story is told with acrobatics, miming, illusions and more."

-Minneapolis Public Radio

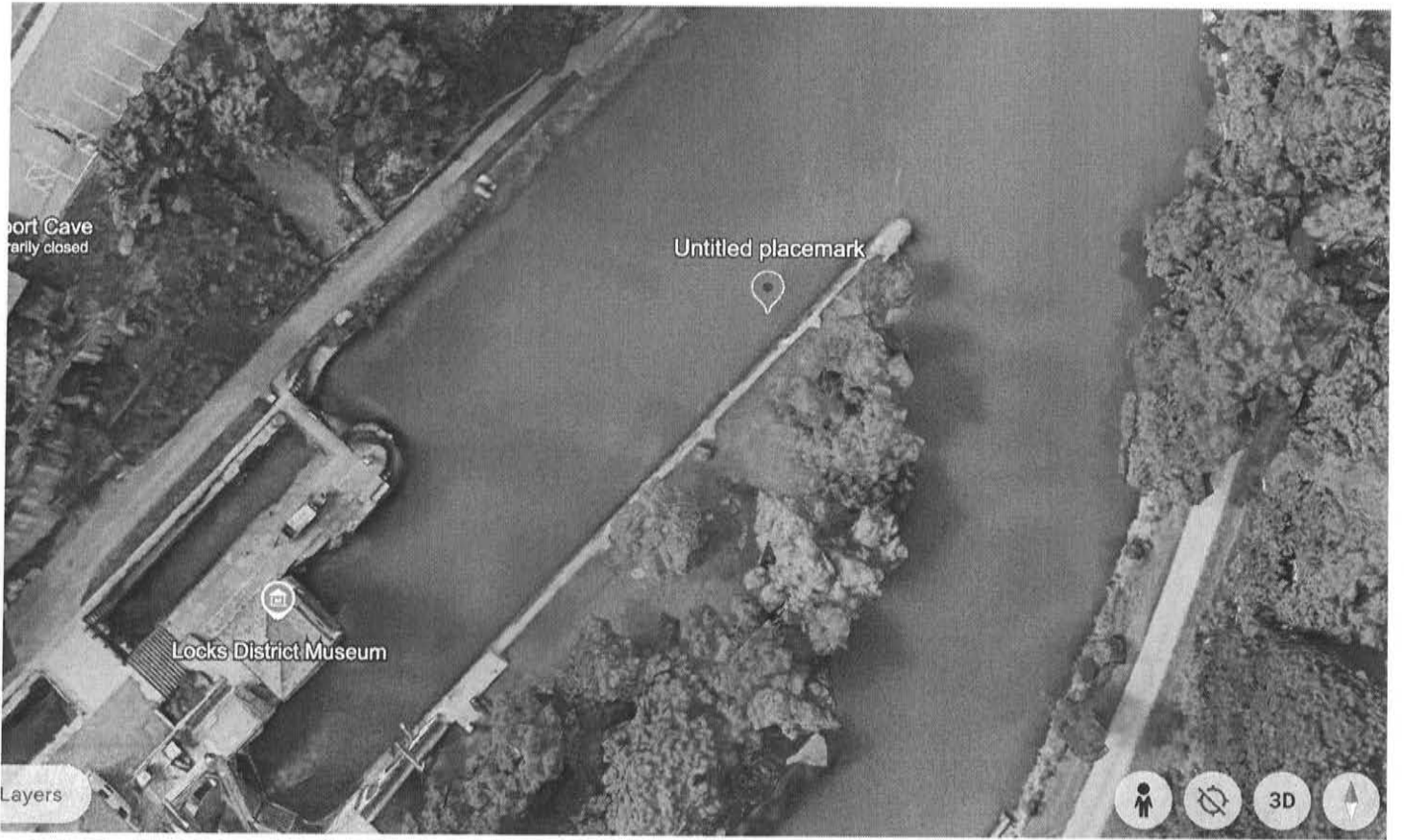
"It's totally worth trying to catch this wild rumpus, this children's book come alive and afloat - for the songs and silliness, for the eight-breasted evil mermaid and for the surprisingly moving acrobatic scene at the end that ferried me entirely away from worries and into that rare sea called wonder."

-Crosscut Seattle

**LEARN MORE AT**  
**[www.rivercircus.com](http://www.rivercircus.com)**







60

## City Clerk

---

**From:** Jason Webley <jason.webley@gmail.com>  
**Sent:** Tuesday, April 29, 2025 4:12 PM  
**To:** cityclerk@lockportny.gov  
**Subject:** [EXTERNAL] Floating Circus in Lockport this August?  
**Attachments:** FLOTSAM - About us 2025.pdf

Hello,

My name is Jason Webley. I organize a non-profit performing troupe called Flotsam River Circus. We will be traveling the Erie Canal this August and I would very much like to make a stop in Lockport

We are a group of musicians, circus artists and puppeteers who travel on a ramshackle raft giving free performances in waterfront towns. Each year we pick a different river system, and for 2025 as part of the Bicentennial for the Canal we will be touring the Erie Canal and the Hudson River. NYS Canal Corp has been very supportive of our project and have awarded us a modest grant to help us with this tour.

We're really hoping to stop in Lockport. I'm told the location where we are hoping to be performing is owned by the Canal Corp, and we are already working with them - but I wanted to connect with the town as well. We are hoping to set up at the grassy area just outside of the lock, below the Locks District Museum. The date we have available is Tuesday, August 5th.

If there's any permit or permission we would need from the town, please let me know. Also, I'd love to connect with your local tourism office and anyone in town who might be interested in our project.

We are a 501c3 non-profit, and we are fully insured.

The link below has some video and images that give a sense of what we do:

<https://rivercircus.com/gallery.html>

Thank you for your time, and I very much hope we can make this work!

Thank you,

-Jason

206-434-5802

[www.rivercircus.com](http://www.rivercircus.com)

## City of Lockport - Resolution Request Form

Agenda Description: Lakeview Parkway Annual Picnic

Presented By: John Craig, Ward 1

Date Submitted: May 9, 2025

Topic Area (Select Most Applicable Option):

Community Event  
Budget Amendment  
Contract Approval  
Donation Acceptance  
Grant Application / Award  
Fund Utilization Request

✓

Local Law Change  
Community Development  
Highways and Parks  
Engineering  
Code and Planning  
Other


Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.

Summary of Resolution:

The residents of Lakeview Parkway have been hosting an annual picnic event since the 1950's. Each year, residents gather to share time together and have fun and share food and entertain children. this year's event has been scheduled for Saturday, June 28, 2025, and will run from 12pm until 10pm in park circle. We request permission to barricade the street entrance for traffic safety. Additionally, we request the Highways and Parks Department deliver 4 picnic tables and 2 trash bins for this program before 9am or on Friday afternoon, June 27th, if possible. If there is a requirement for proof of insurance for this programming, please contact Mrs. Tina Lamont at 716-622-7579 or by email tmlamont@aol.com

Explanation of Attachments:

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: \_\_\_\_\_

Clerk/Legal/Finance Approval:

Notes:

Name: John Craig & Tina Lamont

Date of Approval:

## City of Lockport - Resolution Request Form

Agenda Description: **Sewer Rate Study Budget Amendment**

Presented By: **Daniel Cavallari**

Date Submitted: **5.10.2025**

Topic Area (Select Most Applicable Option):

Community Event  
Budget Amendment  
Contract Approval  
Donation Acceptance  
Grant Application / Award  
Fund Utilization Request

✓

Local Law Change  
Community Development  
Community Event  
Engineering Process  
Code and Planning  
Other


*Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.*

**Summary of Resolution:**

This resolution authorizes the City of Lockport to enter into a \$24,000 contract with Raftelis Financial Consultants, Inc. to conduct a sewer rate study. It builds on Resolution 031225.13, which previously allocated \$22,000 for a flow study, by repurposing those funds for the new study and transferring an additional \$2,000 from the Sewer Contingency account to fully fund the contract. It also authorizes the City Treasurer to make the necessary budget adjustments.

**Explanation of Attachments:**

1) Resolution 2)Flow Study Quote/Contract 3)Sewer Budget 2025

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: \_\_\_\_\_

**Clerk/Legal/Finance Approval:**

**Notes:**

**Name:**

**Date of Approval:**

### **Professional Services Agreement – Sewer Fund**

WHEREAS, by Resolution 031225.13, the Common Council authorized the use of Twenty-Two Thousand Dollars (\$22,000) from the Sewer Contingency Account (G.1900.54775) and transferred such funds to Professional Services (G.8130.54055) for the purpose of conducting a Flow Rate Study; and

WHEREAS, the City of Lockport has since determined that a Sewer Rate Study, rather than a Flow Rate Study, is necessary to evaluate the financial structure and long-term sustainability of the sewer system; and

WHEREAS, the City intends to engage Raftelis to conduct this Sewer Rate Study at a cost not to exceed Twenty-Four Thousand Dollars (\$24,000); and

WHEREAS, Twenty-Two Thousand Dollars (\$22,000) have already been allocated and transferred under Resolution 031225.13, leaving an additional Two Thousand Dollars (\$2,000) to be appropriated; and

WHEREAS, sufficient funds remain available in the Sewer Contingency Account (G.1900.54775) to support the additional appropriation;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council hereby authorizes the Mayor to enter into a professional services agreement with Raftelis to conduct a sewer rate study at a total cost not to exceed \$24,000, and be it further

RESOLVED, that that the 2025 FY Sewer Fund is amended as follows:

#### Expenditures

Decrease		
G.1900.54775	Contingency	\$2,000
Increase		
G.8130.54055	Professional Services	\$2,000



April 17, 2025

John Donnelly  
Director of Engineering  
City of Lockport  
Lockport Municipal Building  
One Locks Plaza  
Lockport, NY 14094

**Subject: Proposal for Sewer Rate Study to Evaluate the Town of Lockport Rates**

Dear Mr. Donnelly:

At your request, Raftelis Financial Consultants, Inc. ("Raftelis") is pleased to provide the City of Lockport ("City") with this proposal for completing a sewer rate study. The sewer rate study will focus on the City's cost to serve the Town of Lockport ("Town") and the related rates for service. The components of the proposed rate study will include (1) a financial forecast of the sewer system's revenue requirements over the next five years, from fiscal year ("FY") 2025 (budget year) to FY 2030, (2) a cost of service evaluation to estimate the cost to serve the Town, and (3) a review of existing Town rates and preparing a projection of future Town sewer rates based on the financial plan.

Through our experience serving sewer utilities in New York, Pennsylvania and throughout the Northeast, we understand that medium-sized utilities serving other jurisdictions face unique operational and financial challenges, and we are confident we can effectively and efficiently work with the City to meet its goals and objectives as part of this rate study project.

## **Project Team**

Our proposed team for this project will include Bill Stannard as Project Director and Subject Matter Expert and Rocky Craley as Project Manager and primary point of contact. Resumes for Bill and Rocky are provided as attachments. Additionally, members of Raftelis' Northeast Rate and Financial Consulting Practice will be used to support Bill and Rocky for this project.

## **Project Scope**

Based on our understanding of the City's needs, the following scope of work was prepared by Raftelis to address the City's requirements for this project.

### **Task 1: Project Kick-Off and Data Review**

To begin the project, Raftelis will hold a brief virtual project Kick-Off Meeting. The meeting will be held to serve as a forum to ensure we have a clear understanding of the City's goals and objectives for the project, finalize our approach and work plan, confirm the proposed project schedule and deliverable dates, review the sewer system's operational and financial condition, discuss the current wastewater service



contract between the City and the Town and the billing approach for the Town, and review the preliminary information needs for the project. We have attached a preliminary list of information needed.

Meetings:

- Attendance at one virtual project Kick-Off Meeting.

Deliverables:

- Preparation of Kick-Off Meeting agenda.
- Additional information request based on review of the initial data received and discussions during the Kick-Off Meeting.

**Task 2: Forecast of Revenue Requirements and Customized Financial Plan**

One of the most important aspects of a utility rate study is the forecast of annual revenue requirements. When done properly, the City will have confidence that projected sewer rates for the Town will be sufficient to meet the Town's proportionate share of future annual revenue needs.

As part of this task, we will prepare a 5-year future forecast of the sewer system's operating and capital-related costs (e.g., debt service and cash-funded capital) from FY 2025 (budget year) to FY 2030, while also incorporating the additional revenue needed to attain and maintain compliance with identified fiscal policies and financial covenants, such as those related to cash reserves, debt service coverage, and/or capital project funding/debt management.

We understand that the City does not currently have a capital improvement plan for its wastewater utility. As such, we will collaborate with you and your team to develop a level of costs for the normal annual renewals and replacements to the wastewater collection and treatment assets as well as potential investments necessary to maintain compliance with federal and State environmental regulations.

Raftelis will develop a customized financial planning model in Microsoft Excel for the City's sewer system to assist with the forecast exercise and cost of service analysis (Task 3).

Meetings:

- Attendance at one virtual Financial Plan Workshop to confirm inputs and assumptions within the forecast, discuss preliminary findings and results, and to run various financial plan scenarios in 'real time' at the request of the City.

Deliverables:

- Preparation of agenda for the Financial Plan Workshop.
- Microsoft Excel-based workbook containing separate modules for the sewer system's forecast of annual revenue requirements and the resulting customized financial plan.

**Task 3. Cost of Service Evaluation and Rate Projection**

Raftelis will complete a cost of service evaluation under this task. The cost of service evaluation will involve allocating the system's operating and general administrative costs between the City's retail

customers (in aggregate) and the Town in order to establish the cost to serve the Town. Additionally, special attention will be given to the allocation of capital-related costs, including both existing and future costs, such as annual cash-funded capital expenditures or loan- or debt-financed capital. Any capital that is designated to be funded by state grants will not be included as capital costs for either the City's or the Town's final revenue requirements. As noted above, the forecast of capital expenditures will be developed in collaboration with the City Engineer.

Upon finalizing the Town's cost of service, Raftelis will prepare projected sewer rates for the Town for FY 2026 to FY 2030 under the City's existing rate structure for the Town.

Meetings:

- Attendance at one virtual meeting to review and discuss the preliminary cost of service results and projected Town sewer rates.

Deliverables:

- Completed cost of service model in Microsoft Excel format showing detailed analysis in support of cost of service based rates for the Town, including a projected 5-year rate forecast.

**Task 4. Documentation of Results**

At the conclusion of the project, Raftelis will provide a short virtual PowerPoint presentation summarizing the various aspects of the rate study and identifying the main conclusions and recommendations. The presentation will allow the City to fully understand the rate study process and to be aware of its main findings. Raftelis will be available to answer all questions and/or comments received from the City and other attendees of the virtual meeting. Additionally, Raftelis will document the findings in a technical memorandum, summarizing the major inputs and assumptions used to develop the forecast and financial planning model, the major inputs and assumptions used to develop the cost allocations and cost of service results, and the resulting rate forecast for the Town.

Meetings:

- Attendance at one virtual meeting to discuss the overview of the project and to highlight key results and recommendations.

Deliverables:

- Preparation of PowerPoint slides summarizing study findings.
- Preparation of Technical Memorandum summarizing study findings.

## **Proposed Budget**

Raftelis anticipates the scope of work described in this proposal can be completed within approximately 3 months from notice-to-proceed. This timeline is an estimate and is based on the timely receipt of information necessary to complete the project and the availability of City staff for virtual meetings and workshops. In addition, Raftelis proposes completing this scope of work for a fixed price of \$24,000. It is our practice to bill monthly on a percent complete basis for fixed price engagements as the work is

completed during a project. Table 1 below shows the breakdown by task. Please note that all meetings will be attended virtually to minimize cost. Subsequent discussions and interaction with the City and/or the Town will be billed on a time and material basis or through an amendment to this engagement. Additionally, travel expenses, if any, we also be billed as incurred.

**Table 1. Project Budget by Task**

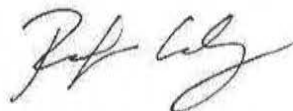
Task	Total Budgeted Cost
1. Project Kick Off and Data Review	\$3,000
2. Revenue Requirements and Customized Financial Plan	8,000
3. Cost of Service Evaluation and Rate Projection	7,000
4. Documentation of Results	6,000
<b>Total</b>	<b>\$24,000</b>

The City may convert this proposal into an authorization by signing and returning the enclosed copy. Thank you for the opportunity to continue to provide our financial consulting services to the City. If you need any additional information or have any questions regarding this proposal, please contact us directly at 913-710-2575 and [wstannard@raftelis.com](mailto:wstannard@raftelis.com) or 704-771-3998 and [rcraley@raftelis.com](mailto:rcraley@raftelis.com).

Sincerely,



**William Stannard**  
*Chair Emeritus and Senior Principal*



**Rocky Craley**  
*Vice President*

By signing below, the City accepts the terms of this letter proposal. These terms include agreeing to pay Raftelis invoices for work completed within 30 days of receipt.

_____	_____
Signature	Date
_____	_____
Title	Name of Authorized Agent

City of Lockport

# Budget Performance Report

Fiscal Year to Date 05/10/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund G - Sewer Fund</b>										
<b>REVENUE</b>										
Department	<b>0000 - Undesignated Revenue</b>									
30599	Appropriated Fund Balance	228,331.00	.00	228,331.00	.00	.00	.00	228,331.00	0	.00
32120	Sewer Rents	3,264,429.00	.00	3,264,429.00	.00	.00	1,020,491.80	2,243,937.20	31	3,151,035.31
32122	Sewer Charges for Services	35,000.00	.00	35,000.00	1,693.17	.00	7,809.13	27,190.87	22	30,140.50
32128	Interest & Penalties - Sewer	96,000.00	.00	96,000.00	.00	.00	12,318.93	83,681.07	13	80,505.35
32374	Sewer Services for Other Governments	714,208.00	.00	714,208.00	.00	.00	178,552.12	535,655.88	25	693,406.28
32401	Interest & Earnings	32,000.00	.00	32,000.00	.00	.00	10,534.87	21,465.13	33	37,147.03
32590	Permits	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
32655	Minor Sales & Compost	10,000.00	.00	10,000.00	195.00	.00	904.23	9,095.77	9	15,789.79
32701	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	1,592.03	(1,592.03)	+++	.00
32770	Other Unclassified Revenue	.00	.00	.00	.00	.00	2.00	(2.00)	+++	500.00
35050	Interfund Transfer for Debt Service	.00	.00	.00	.00	.00	.00	.00	+++	150,000.00
Department	<b>0000 - Undesignated Revenue Totals</b>	<b>\$4,380,968.00</b>	<b>\$0.00</b>	<b>\$4,380,968.00</b>	<b>\$1,888.17</b>	<b>\$0.00</b>	<b>\$1,232,205.11</b>	<b>\$3,148,762.89</b>	<b>28%</b>	<b>\$4,158,524.26</b>
<b>REVENUE TOTALS</b>		<b>\$4,380,968.00</b>	<b>\$0.00</b>	<b>\$4,380,968.00</b>	<b>\$1,888.17</b>	<b>\$0.00</b>	<b>\$1,232,205.11</b>	<b>\$3,148,762.89</b>	<b>28%</b>	<b>\$4,158,524.26</b>
<b>EXPENSE</b>										
Department	<b>1900 - Special Items</b>									
54070	Insurance	62,000.00	.00	62,000.00	.00	19,482.96	33,656.43	8,860.61	86	66,089.88
54078	Gasoline, Oil, Diesel Fuel	21,600.00	.00	21,600.00	.00	13,336.44	1,663.56	6,600.00	69	12,670.32
54775	Contingency	75,000.00	(23,386.00)	51,614.00	.00	.00	.00	51,614.00	0	.00
Department	<b>1900 - Special Items Totals</b>	<b>\$158,600.00</b>	<b>(\$23,386.00)</b>	<b>\$135,214.00</b>	<b>\$0.00</b>	<b>\$32,819.40</b>	<b>\$35,319.99</b>	<b>\$67,074.61</b>	<b>50%</b>	<b>\$78,760.20</b>
Department	<b>8120 - Wastewater Systems</b>									
51010	Full Time Wages	159,233.00	.00	159,233.00	5,562.83	.00	49,839.00	109,394.00	31	141,595.66
51100	Overtime	22,800.00	.00	22,800.00	168.44	.00	7,995.01	14,804.99	35	15,902.63
51120	Longevity	1,850.00	.00	1,850.00	.00	.00	1,850.00	.00	100	2,700.00
51130	Out of Grade	.00	.00	.00	.00	.00	.00	.00	+++	1,989.68
51185	Allowances	1,875.00	.00	1,875.00	.00	.00	.00	1,875.00	0	2,500.00
52035	Public Works Equipment	16,000.00	.00	16,000.00	.00	.00	.00	16,000.00	0	10,709.85
52200	Utility Replacement & Improvement	5,000.00	.00	5,000.00	.00	2,569.20	430.80	2,000.00	60	3,499.01
54050	Equip. Maintenance/Repair	2,000.00	.00	2,000.00	.00	87.50	.00	1,912.50	4	2,515.71
54055	Professional Services	24,600.00	.00	24,600.00	.00	535.00	.00	24,065.00	2	13,497.25
54065	Equipment Rental / Lease	.00	.00	.00	.00	.00	.00	.00	+++	3,500.00
54077	Const. & Maint. Supplies	12,000.00	.00	12,000.00	.00	7,042.51	65.90	4,891.59	59	16,316.67
54440	Fees & Permits	1,200.00	.00	1,200.00	.00	.00	1,448.15	(248.15)	121	1,416.33
54610	Internet Services	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
58010	FICA	14,210.00	.00	14,210.00	438.43	.00	4,535.77	9,674.23	32	12,565.71
58020	Workers Compensation	8,478.00	.00	8,478.00	389.93	.00	3,130.70	5,347.30	37	9,229.37
58040	Hospital & Medical Insurance	58,405.00	.00	58,405.00	2,077.25	.00	20,481.68	37,923.32	35	60,235.52
58050	Retirement	25,024.00	.00	25,024.00	.00	.00	5,438.50	19,585.50	22	20,327.72
Department	<b>8120 - Wastewater Systems Totals</b>	<b>\$352,775.00</b>	<b>\$0.00</b>	<b>\$352,775.00</b>	<b>\$8,636.88</b>	<b>\$10,234.21</b>	<b>\$95,215.51</b>	<b>\$247,325.28</b>	<b>30%</b>	<b>\$318,501.11</b>

## Budget Performance Report

Fiscal Year to Date 05/10/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund G - Sewer Fund										
EXPENSE										
Department 8130 - Wastewater Treatment										
51010	Full Time Wages	844,943.00	1,144.00	846,087.00	30,774.76	.00	252,865.11	593,221.89	30	641,812.64
51100	Overtime	24,000.00	.00	24,000.00	1,392.12	.00	12,478.76	11,521.24	52	24,939.33
51120	Longevity	7,300.00	.00	7,300.00	.00	.00	4,216.72	3,083.28	58	7,516.72
51130	Out of Grade	.00	.00	.00	143.97	.00	3,652.46	(3,652.46)	+++	97,153.99
51150	Holiday Pay	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	.00
51170	Additional & Other Compensation	7,000.00	.00	7,000.00	192.31	.00	2,130.76	4,869.24	30	12,100.06
51185	Allowances	7,067.00	.00	7,067.00	.00	.00	.00	7,067.00	0	5,466.68
52015	Technical Equipment	5,000.00	75,000.00	80,000.00	.00	79,500.00	.00	500.00	99	4,615.00
52030	Motor Vehicle Equipment	.00	.00	.00	.00	.00	.00	.00	+++	26,179.00
52200	Utility Replacement & Improvement	.00	.00	.00	.00	.00	.00	.00	+++	16,500.00
54003	Office Furniture	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
54005	Office Supplies	3,000.00	.00	3,000.00	.00	1,754.97	245.03	1,000.00	67	1,257.31
54007	Janitorial Supplies	3,000.00	.00	3,000.00	.00	589.32	1,410.68	1,000.00	67	2,380.10
54030	Small Tools	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
54033	Licensing & Certifications	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	467.00
54035	Training and Education	15,000.00	.00	15,000.00	.00	9,515.00	1,350.00	4,135.00	72	2,000.00
54040	Assoc/Membership Dues	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
54045	Travel Related Costs	3,000.00	.00	3,000.00	.00	440.00	2,051.95	508.05	83	908.10
54050	Equip. Maintenance/Repair	98,000.00	23,366.00	121,366.00	.00	21,273.73	36,843.26	63,249.01	48	78,823.26
54055	Professional Services	20,000.00	22,000.00	42,000.00	.00	30,651.15	11,348.85	.00	100	53,240.86
<b>54057</b>	<b>Administrative Expense</b>									
54057.A	Administrative Expense General Fund	120,000.00	.00	120,000.00	.00	.00	.00	120,000.00	0	120,000.00
54057.FX	Administrative Expense Water	145,517.00	.00	145,517.00	.00	.00	.00	145,517.00	0	145,517.00
	<b>54057 - Administrative Expense Totals</b>	<b>\$265,517.00</b>	<b>\$0.00</b>	<b>\$265,517.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$265,517.00</b>	<b>0%</b>	<b>\$265,517.00</b>
54075	Maintenance / Service Contracts	62,500.00	.00	62,500.00	.00	46,798.32	7,849.75	7,851.93	87	33,483.15
54076	Property Repairs	35,000.00	20,806.00	55,806.00	.00	35,758.08	8,910.06	11,137.86	80	43,843.06
54077	Const. & Maint. Supplies	15,000.00	.00	15,000.00	.00	8,516.69	3,456.16	3,027.15	80	17,772.48
54078	Gasoline, Oil, Diesel Fuel	2,500.00	.00	2,500.00	.00	.00	1,330.78	1,169.22	53	1,650.81
54085	Clothing and Uniforms	10,000.00	.00	10,000.00	.00	8,122.94	1,877.06	.00	100	11,234.23
54200	Laboratory Supplies and Services	52,000.00	.00	52,000.00	.00	16,323.57	2,176.43	33,500.00	36	35,306.45
54300	Vehicle Maint. & Repair	2,500.00	.00	2,500.00	.00	.00	1,633.98	866.02	65	1,997.12
54440	Fees & Permits	80,000.00	.00	80,000.00	.00	28,678.10	8,610.64	42,711.26	47	50,940.95
54510	Program Expenses	.00	.00	.00	.00	.00	76.65	(76.65)	+++	.00
54515	Special Supplies	9,000.00	.00	9,000.00	.00	1,481.27	1,032.08	6,486.65	28	3,834.77
54520	Chemicals	125,000.00	.00	125,000.00	.00	77,000.00	.00	48,000.00	62	74,156.69
54540	Utility System Reform	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	47,892.97
54605	Telephone Services	5,000.00	.00	5,000.00	.00	3,418.07	1,081.93	500.00	90	4,392.99
54610	Internet Services	6,500.00	.00	6,500.00	.00	4,135.40	2,364.52	.08	100	7,086.93

**Budget Performance Report**

Fiscal Year to Date 05/10/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund 6 - Sewer Fund</b>										
<b>EXPENSE</b>										
<b>Department 8130 - Wastewater Treatment</b>										
54620	Utilities - Natural Gas	64,000.00	.00	64,000.00	.00	.00	23,673.12	40,326.88	37	49,412.64
54623	Utilities - Electricity	200,000.00	.00	200,000.00	.00	.00	45,181.77	154,818.23	23	144,015.35
54635	Refuse Disposal	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	10,737.26
58010	FICA	68,201.00	88.00	68,289.00	2,437.34	.00	20,674.84	47,614.16	30	59,538.62
58020	Workers Compensation	40,497.00	.00	40,497.00	1,557.89	.00	15,213.44	25,283.56	38	44,256.15
58040	Hospital & Medical Insurance	244,048.00	.00	244,048.00	8,843.97	.00	85,055.02	158,992.98	35	202,220.31
58050	Retirement	120,561.00	154.00	120,715.00	.00	.00	26,201.65	94,513.35	22	99,412.43
<b>Department 8130 - Wastewater Treatment Totals</b>		<b>\$2,474,334.00</b>	<b>\$142,558.00</b>	<b>\$2,616,892.00</b>	<b>\$45,342.36</b>	<b>\$373,956.61</b>	<b>\$584,993.46</b>	<b>\$1,657,941.93</b>	<b>37%</b>	<b>\$2,184,067.41</b>
<b>Department 8135 - Wastewater Compost</b>										
51010	Full Time Wages	167,611.00	.00	167,611.00	6,446.79	.00	52,498.64	115,112.36	31	123,564.19
51100	Overtime	17,100.00	.00	17,100.00	594.91	.00	4,908.32	12,191.68	29	17,515.76
51120	Longevity	950.00	.00	950.00	.00	.00	950.00	.00	100	950.00
51130	Out of Grade	4,000.00	.00	4,000.00	.00	.00	460.72	3,539.28	12	197.61
51170	Additional & Other Compensation	.00	.00	.00	.00	.00	.00	.00	+++	2,000.00
51185	Allowances	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	975.00
54001	Printing/Copying	500.00	.00	500.00	.00	55.00	.00	445.00	11	.00
54030	Small Tools	500.00	.00	500.00	.00	.00	183.98	316.02	37	.00
54033	Licensing & Certifications	400.00	.00	400.00	.00	.00	.00	400.00	0	307.00
54050	Equip. Maintenance/Repair	15,000.00	.00	15,000.00	.00	778.96	9,365.04	4,856.00	68	12,269.97
54055	Professional Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	749.00
54076	Property Repairs	10,000.00	.00	10,000.00	.00	392.12	3,674.89	5,932.99	41	4,505.06
54077	Const. & Maint. Supplies	2,000.00	.00	2,000.00	.00	.00	26.44	1,973.56	1	.00
54078	Gasoline, Oil, Diesel Fuel	1,800.00	.00	1,800.00	.00	1,800.00	.00	.00	100	1,121.07
54085	Clothing and Uniforms	2,000.00	.00	2,000.00	.00	1,116.42	883.58	.00	100	.00
54200	Laboratory Supplies and Services	.00	7,500.00	7,500.00	.00	7,500.00	.00	.00	100	.00
54300	Vehicle Maint. & Repair	3,500.00	.00	3,500.00	.00	91.96	908.04	2,500.00	29	274.35
54440	Fees & Permits	200.00	.00	200.00	.00	.00	.00	200.00	0	160.00
54515	Special Supplies	145,000.00	(7,500.00)	137,500.00	.00	72,640.00	27,360.00	37,500.00	73	127,734.19
54540	Utility System Reform	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
54615	Supply of Water	600.00	.00	600.00	.00	471.00	129.00	.00	100	461.00
54623	Utilities - Electricity	34,000.00	.00	34,000.00	.00	.00	16,980.77	17,019.23	50	48,198.42
58010	FICA	14,631.00	.00	14,631.00	520.44	.00	4,337.42	10,293.58	30	10,899.74
58020	Workers Compensation	9,238.00	.00	9,238.00	326.07	.00	2,893.19	6,344.81	31	6,483.15
58040	Hospital & Medical Insurance	38,548.00	.00	38,548.00	2,701.27	.00	23,442.21	15,105.79	61	42,916.81
58050	Retirement	25,942.00	.00	25,942.00	.00	.00	5,638.00	20,304.00	22	18,897.06
<b>Department 8135 - Wastewater Compost Totals</b>		<b>\$497,620.00</b>	<b>\$0.00</b>	<b>\$497,620.00</b>	<b>\$10,589.48</b>	<b>\$84,845.46</b>	<b>\$154,640.24</b>	<b>\$258,134.30</b>	<b>48%</b>	<b>\$420,179.38</b>
<b>Department 9000 - Employee Benefits</b>										
58010	FICA	1,300.00	.00	1,300.00	.00	.00	.00	1,300.00	0	.00



**Budget Performance Report**

Fiscal Year to Date 05/10/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund G - Sewer Fund</b>										
<b>EXPENSE</b>										
Department 9000 - Employee Benefits										
58030	Unemployment Insurance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	4,248.44
58041	Medical Insurance In Lieu Of	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
58042	HRA Employer Contribution	16,000.00	.00	16,000.00	.00	.00	12,216.66	3,783.34	76	12,816.00
58045	Medical Insurance - Retirees Traditional	166,931.00	.00	166,931.00	13,910.92	.00	69,554.60	97,376.40	42	151,572.00
58047	Medical Insurance - Medicare Retirees	203,877.00	.00	203,877.00	16,989.75	.00	84,948.75	118,928.25	42	194,123.04
58052	Retirement Leave Payout	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	.00
Department 9000 - Employee Benefits Totals		\$406,608.00	\$0.00	\$406,608.00	\$30,900.67	\$0.00	\$166,720.01	\$239,887.99	41%	\$362,759.48
Department 9700 - Debt Service										
56000	Bond Principal	364,615.00	.00	364,615.00	.00	.00	197,000.00	167,615.00	54	531,935.00
56500	Leases Principal	16,461.00	.00	16,461.00	.00	7,034.16	3,465.84	5,961.00	64	11,142.07
57000	Bond Interest	39,327.00	.00	39,327.00	290.58	.00	17,798.19	21,528.81	45	53,104.68
57500	Leases Interest	3,378.00	.00	3,378.00	.00	1,490.36	509.64	1,378.00	59	1,792.57
Department 9700 - Debt Service Totals		\$423,781.00	\$0.00	\$423,781.00	\$290.58	\$8,524.52	\$218,773.67	\$196,482.81	54%	\$597,974.32
Department 9901 - Interfund Transfer										
<b>59000 Interfund Transfer To</b>										
59000,H	Interfund Transfer To Capital	67,250.00	.00	67,250.00	.00	.00	.00	67,250.00	0	137,242.00
<b>59000 - Interfund Transfer To Totals</b>		\$67,250.00	\$0.00	\$67,250.00	\$0.00	\$0.00	\$0.00	\$67,250.00	0%	\$137,242.00
Department 9901 - Interfund Transfer Totals		\$67,250.00	\$0.00	\$67,250.00	\$0.00	\$0.00	\$0.00	\$67,250.00	0%	\$137,242.00
<b>EXPENSE TOTALS</b>		<b>\$4,380,968.00</b>	<b>\$119,172.00</b>	<b>\$4,500,140.00</b>	<b>\$95,759.97</b>	<b>\$510,380.20</b>	<b>\$1,255,662.88</b>	<b>\$2,734,096.92</b>	<b>39%</b>	<b>\$4,099,483.90</b>
<b>Fund G - Sewer Fund Totals</b>										
<b>REVENUE TOTALS</b>		<b>4,380,968.00</b>	<b>.00</b>	<b>4,380,968.00</b>	<b>1,888.17</b>	<b>.00</b>	<b>1,232,205.11</b>	<b>3,148,762.89</b>	<b>28%</b>	<b>4,158,524.26</b>
<b>EXPENSE TOTALS</b>		<b>4,380,968.00</b>	<b>119,172.00</b>	<b>4,500,140.00</b>	<b>95,759.97</b>	<b>510,380.20</b>	<b>1,255,662.88</b>	<b>2,734,096.92</b>	<b>39%</b>	<b>4,099,483.90</b>
<b>Fund G - Sewer Fund Totals</b>		<b>\$0.00</b>	<b>(\$119,172.00)</b>	<b>(\$119,172.00)</b>	<b>(\$93,871.80)</b>	<b>(\$510,380.20)</b>	<b>(\$23,457.77)</b>	<b>\$414,665.97</b>		<b>\$59,040.36</b>
<b>Grand Totals</b>										
<b>REVENUE TOTALS</b>		<b>4,380,968.00</b>	<b>.00</b>	<b>4,380,968.00</b>	<b>1,888.17</b>	<b>.00</b>	<b>1,232,205.11</b>	<b>3,148,762.89</b>	<b>28%</b>	<b>4,158,524.26</b>
<b>EXPENSE TOTALS</b>		<b>4,380,968.00</b>	<b>119,172.00</b>	<b>4,500,140.00</b>	<b>95,759.97</b>	<b>510,380.20</b>	<b>1,255,662.88</b>	<b>2,734,096.92</b>	<b>39%</b>	<b>4,099,483.90</b>
<b>Grand Totals</b>		<b>\$0.00</b>	<b>(\$119,172.00)</b>	<b>(\$119,172.00)</b>	<b>(\$93,871.80)</b>	<b>(\$510,380.20)</b>	<b>(\$23,457.77)</b>	<b>\$414,665.97</b>		<b>\$59,040.36</b>