

CITY OF LOCKPORT
COMMON COUNCIL PROCEEDINGS

Lockport Municipal Building

Regular Meeting
Official Record

June 25th, 2025
6:00 P.M.

Mayor John Lombardi III called the meeting to order.

ROLL CALL

The following Common Council members answered the roll call:

Aldermen Fogle, Craig, Lupo, Mullane, Devine, Kirchberger

INVOCATION

ANNOUNCEMENTS

RECESS

Recess for public input.

062525.1

APPROVAL OF MINUTES

On motion of Alderman _____ seconded by Alderman _____ the minutes of the Regular meeting of June 11th, 2025 are hereby approved as printed in the Journal of Proceedings. Ayes_____.

FROM THE MAYOR

Appointments:

FROM THE CITY CLERK

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments.

Reviewed by the Finance Committee.

Communications (which have been referred to the appropriate City officials)

6/5/2025 Emily Stoddard, City Clerk - notification of bids received in response to the RFP for a Fire Station feasibility study received on June 5th, 2025.

Contractor Name	Phone Number	Bid Amount
Life By Design	716-727-3191	\$18,000

Encorus Group	716-592-3980	\$44,329
EI Team	716-876-4669	\$52,800
Wendel	716-688-0766	\$40,250

MOTIONS & RESOLUTIONS

062525.2

By Alderman_____

Resolved, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills and services to be paid on June 26th, 2025.

Seconded by Alderman_____ and adopted. Ayes _____

062525.3

By Alderman_____

RESOLUTION CALLING FOR A SECOND PUBLIC HEARING FOR BIG DITCH BREWING COMPANY, LLC COMMUNITY DEVELOPMENT BLOCK GRANT

Whereas, the City of Lockport Common Council wishes to hear public comments relating to the Community Development Block Grant ("CDBG") project supporting the establishment of Big Ditch Brewing at 1 East Avenue within the City, and

Whereas, The CDBG program is administered by the New York State Office of Community Renewal (OCR), and provides resources to eligible local governments for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons, and

Whereas, OCR requires that grant recipients hold a public hearing to provide information to the public and to consider citizen comments regarding CDBG funded projects to help make determinations for the future use of CDBG funds, therefore be it

Resolved, that the City of Lockport Common Council hereby calls for a Public Hearing whereat all interested parties shall be heard; and be it further

Resolved, that the Public Hearing shall be held on July 9th, 2025 at 6:00pm at City Hall, One Locks Plaza, Lockport, New York; and be it further

Resolved, that at least eight (8) days' notice of such hearing shall be given by the City Clerk by the due posting thereof in City Hall and on the City's website, and by publishing such notice at least once in the official newspaper of the City.

Seconded by Alderman_____ and adopted. Ayes _____

062525.4

By Alderman_____

Whereas the City of Lockport has received funding from the Housing Authority to support the Junior Police Academy; and

Whereas the use of these funds requires a budget amendment, as this revenue and associated expense were not included in the adopted FY 2025 Budget;

Now therefore be it resolved that the FY 2025 budget be amended as follows.

Revenue

Increase

A.3120.31589	Other Public Safety Income	\$5891
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Expenditures

Increase

A.3120.54510	Program Expenses	\$5891
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Seconded by Alderman_____ and adopted. Ayes ____

062525.5

By Alderman_____

Resolved, that pursuant to their request, permission is hereby granted to the residents of Rochester Street, to barricade said street from Massachusetts Ave to Harrison Ave on Saturday, August 23rd, 2025 from 2pm - 8pm for a block party,

And be it further resolved, that the Director of Highways, Parks and Water Distribution be and the same is hereby authorized and directed to arrange for delivery of barricades, to the area prior to said event.

Seconded by Alderman_____ and adopted. Ayes ____

062525.6

By Alderman Devine:

Whereas that pursuant to their request, the Niagara County Clerk's Office is hereby granted permission to host their Purple Heart Award Ceremony and dedication service, in honor of the distinguished members of the United States Armed Forces who were wounded or killed in action. Said event shall take place on August 3rd, 2025 at 1:00pm; and

Whereas a formal Purple Heart ceremony provides an opportunity to express our gratitude, and to pay tribute to their service, and offer support to Purple Heart recipients and their families;

Now therefore it be resolved:

1. Niagara Street shall be closed from 10 am – 3 pm, from the corner of Prospect St to Hawley Street
2. That Hawley Street shall be closed from 10 am – 3 pm, from the corner of Niagara Street to Park Avenue

3. That Park Avenue shall be closed from 10 am – 3 pm, from the corner of Hawley St to Prospect Street
4. The City shall provide four sets of bleachers for guests who attend the event
5. The City shall provide two City of Lockport Police Officers for help with traffic control at the beginning and end of the event; and it is further

Resolved that the Director of Highways, Parks and Water Distribution is hereby authorized and directed to arrange for delivery of barricades and bleachers to said area prior to said event.

Seconded by Alderman_____ and adopted. Ayes _____

062525.7

By Alderman _____

Resolution Authorizing a Memorandum of Agreement with the Department Head Association Regarding Accrued Leave Time for Clayton Dimmick

Whereas the City of Lockport and the City of Lockport Department Head Association are parties to a collective bargaining agreement that remains in effect through December 31, 2026; and

Whereas it was discovered that Department Head Association member Clayton Dimmick has accrued significant balances of unused vacation, personal, and sick leave; and

Whereas the City and the Association have reviewed the matter and reached an agreement to resolve these issues in a manner that addresses Mr. Dimmick's accrued time and ensures adherence to City policy going forward; and

Whereas the City and the Association wish to document their mutual understanding through a Memorandum of Agreement; now, therefore, be it

Resolved that the City of Lockport hereby approves the attached Memorandum of Agreement with the Department Head Association regarding the accrued leave time and vacation buyback eligibility of Clayton Dimmick; and be it further

Resolved that the Mayor and Corporation Counsel are authorized to execute the attached Memorandum of Agreement on behalf of the City; and be it further

Resolved that the FY 2025 General Fund operating budget is amended as follows to reflect the associated vacation buyback expense:

Expenses

Increase:

A.1490.51010	Full-Time Wages	\$1855
A.1490.58010	FICA	\$142
A.1490.58050	Retirement	\$267

Decrease:

A.1900.54775	Contingency	\$2,264
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Seconded by Alderman_____ and adopted. Ayes _____

062525.8

ADJOURNMENT

At _____ Alderman Fogle moved the Common Council be adjourned until 6:00pm Wednesday, July 9th, 2025.

Seconded by Alderman _____ and adopted. Ayes _____

EMILY STODDARD
City Clerk

[illegible]

City Clerk

From: Vicki Smith <vsmith@lockportdevelopment.org>
Sent: Monday, June 16, 2025 9:21 AM
To: City Clerk
Cc: Debra Coulter; Lynn Oswald
Subject: [EXTERNAL] Big Ditch Brewing - 2nd Public Hearing
Attachments: 2nd Public Hearing Resolution - Big Ditch Brewing (City of Lockport).docx; 2nd Public Hearing Notice - Big Ditch Brewing (City of Lockport).docx

Hi Emily,

As we wrap up the Big Ditch Brewing project, we need to schedule the second public hearing that is required as part of the grant administration. The purpose of the hearing would be to provide a general update on the status of the project and to receive any public comments.

As with the first public hearing, there would be a resolution calling for the hearing and a legal notice. I have attached drafts of the resolution and legal notice (dates to be filled in); I hope these are helpful.

Following the hearing, we will need these items, as requested by the OCR:

1. Affidavit of publication and legal notice
2. Minutes of hearing and sign-in sheet of attendees
3. Proof of posting such as a photo of the notice on a bulletin board and/or website screenshot

Thanks,

Vicki A. Smith

Director of Planning & Development

City of Lockport

President/CEO

Greater Lockport Development Corporation

One Locks Plaza

Lockport, NY 14094

716-439-6688

vsmith@lockportdevelopment.org

**RESOLUTION CALLING FOR A SECOND PUBLIC HEARING FOR
BIG DITCH BREWING COMPANY, LLC
COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, the City of Lockport Common Council wishes to hear public comments relating to the Community Development Block Grant ("CDBG") project supporting the establishment of Big Ditch Brewing at 1 East Avenue within the City, and

WHEREAS, The CDBG program is administered by the New York State Office of Community Renewal (OCR), and provides resources to eligible local governments for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons, and

WHEREAS, OCR requires that grant recipients hold a public hearing to provide information to the public and to consider citizen comments regarding CDBG funded projects to help make determinations for the future use of CDBG funds, therefore be it

RESOLVED, that the City of Lockport Common Council hereby calls for a Public Hearing whereat all interested parties shall be heard; and be it further

RESOLVED, that the Public Hearing shall be held on DATE at TIME at City Hall, One Locks Plaza, Lockport, New York; and be it further

RESOLVED, that at least eight (8) days' notice of such hearing shall be given by the City Clerk by the due posting thereof in City Hall and on the City's website, and by publishing such notice at least once in the official newspaper of the City.

LEGAL NOTICE
NOTICE OF PUBLIC HEARING
CITY OF LOCKPORT, NY
OFFICE OF COMMUNITY RENEWAL GRANT PROGRAM

Notice is hereby given that the City of Lockport Common Council will hold a public hearing on DATE at TIME, to be held at City Hall, One Locks Plaza, Lockport, New York, to discuss the implementation of the Big Ditch Brewing project that received Community Development Block Grant (CDBG) funding from the New York State Office of Community Renewal (Project No. 663ED542-24). The purpose of the hearing is to obtain citizen views regarding any aspect of the project's implementation including, but not limited to, any construction, financing, and employment opportunities resulting from the project. The hearing facilities are handicapped accessible. Written comments are invited and can be submitted by emailing vsmith@lockportdevelopment.org using the subject line "Public Hearing". No written comments received after 3:00 PM on the hearing date will be considered.

City of Lockport - Resolution Request Form

Agenda Description: Junior Police Funding																	
Presented By: Police Department	Date Submitted: 6/16/2025																
<p style="text-align: center;">Topic Area (Select Most Applicable Option):</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 45%; vertical-align: top;"> <div style="display: flex; flex-direction: column; gap: 5px;"> <div>Community Event</div> <div>Budget Amendment</div> <div>Contract Approval</div> <div>Donation Acceptance</div> <div>Grant Application / Award</div> <div>Fund Utilization Request</div> </div> </td> <td style="width: 10%; text-align: center; vertical-align: middle;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px; text-align: center;">✓</td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> </table> </td> <td style="width: 45%; vertical-align: top;"> <div style="display: flex; flex-direction: column; gap: 5px;"> <div>Local Law Change</div> <div>Community Development</div> <div>Community Event</div> <div>Engineering Process</div> <div>Code and Planning</div> <div>Other</div> </div> </td> <td style="width: 10%; text-align: center; vertical-align: middle;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> </table> </td> </tr> </table>		<div style="display: flex; flex-direction: column; gap: 5px;"> <div>Community Event</div> <div>Budget Amendment</div> <div>Contract Approval</div> <div>Donation Acceptance</div> <div>Grant Application / Award</div> <div>Fund Utilization Request</div> </div>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px; text-align: center;">✓</td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> </table>		✓					<div style="display: flex; flex-direction: column; gap: 5px;"> <div>Local Law Change</div> <div>Community Development</div> <div>Community Event</div> <div>Engineering Process</div> <div>Code and Planning</div> <div>Other</div> </div>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> <tr><td style="height: 15px;"></td></tr> </table>						
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✓																	
<i>Please provide to Clerk at least <u>9</u> calendar days prior to Council meeting. Otherwise request will go to following meeting.</i>																	
<p>Summary of Resolution:</p> <p>To accept Junior Police funding, and amend budget accordingly.</p>																	
<p>Explanation of Attachments:</p> <p>1) Resolution 2)Check Support</p>																	
Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____																	
Clerk/Legal/Finance Approval:																	
<p>Notes:</p>																	
Name:	Date of Approval:																

OFFICE OF THE CITY TREASURER
ONE LOCKS PLAZA
LOCKPORT NEW YORK

OFFICIAL RECEIPT

Receipt #: 06062025

Date: June 06, 2025

Received from: City of Lockport Housing Authority for LPD

Receipt for: 2025 Junior Police Academy
\$5,890.62 (CHECK #21475)

REVENUE: A.3120.31589
Other public safety income

BANK: 16673030
UNIVERSAL CHECKING

Sue A. Mawhiney
City Treasurer
By: _____



Deposit Form LOCKPORT POLICE DEPARTMENT

Type of Revenue: Other Public Safety – Junior Police Academy

*make sure
this is the
right line?
sure*

Revenue Line to be credited:	A.3120.31589	PAYMENT CODE:	Date: 6/6/2025
Amount of Deposit	\$ 5890.62	By: MMG	

RECEIVED BY: *pcw*

JUN 09 2025

CITY OF LOCKPORT
TREASURERS OFFICE

CASH ONLY IF ALL CheckLock® SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

CITY OF LOCKPORT HOUSING AUTHORITY

OPERATING ACCOUNT
301 MICHIGAN STREET
P.O. BOX 344
LOCKPORT, NY 14095-0344

MANUFACTURERS & TRADERS TR CO
10-4/220

21475

6/4/2025

PAY TO THE ORDER OF City of Lockport Police Department

\$ **5,890.62

Five Thousand Eight Hundred Ninety and 62/100 ***** DOLLARS

PROTECTED AGAINST FRAUD

City of Lockport Police Dept.
One Locks Plaza
Lockport, NY 14094

VOID AFTER 90 DAYS

MEMO

⑈021475⑈ ⑆022000046⑆

1387639E⑈

City Clerk

From: Breanne Luskin <breluskin@icloud.com>
Sent: Thursday, June 12, 2025 1:08 PM
To: cityclerk@lockportny.gov
Subject: [EXTERNAL] Street closure for Block party request

Good afternoon, my name is Breanne Luskin. I reside at 18 Rochester St. in the city of Lockport. Myself and fellow neighbors of Rochester St. would like to have a second annual block party on Saturday, August 23th from 2 PM till 8 PM. We would like to request closure of a portion on Rochester St. in the time stated above. We are looking to have Rochester St. in between Massachusetts and Harrison closed. Look forward to hearing from you. Thank you for your time.

Breanne Luskin



**NIAGARA COUNTY
VETERANS SERVICE AGENCY**
175 Hawley St, P.O. Box 461
LOCKPORT, NEW YORK 14095

Jeffrey M. Glatz, *Director*
David R. Wohleben, *Service Officer*
Douglas J. Kalota, *Service Officer*
Phone: 716-438-4090
Fax: 716-438-4017
Email: veterans@niagaracounty.com

RECEIVED

JUN 16 2025

CITY CLERK OFFICE

To: The Honorable Mark Devine
From: Niagara County Clerk
Subject: Resolution Request

Dear Alderman Devine,

Niagara County is having our semi-annual Purple Heart award ceremony on August 3, 2025 at 1:00pm.

We would like to request that you sponsor a resolution for the following:

1. That Niagara St. be closed from 10AM to 3PM on August 3, 2025 from the corner of Prospect St. to Hawley St.
2. That Hawley St. be closed from 10AM to 3PM on August 3, 2025 from the corner of Niagara St. to Park Ave.
3. That Park Ave be closed from 10AM to 3PM on August 3, 2025 from the corner of Hawley St. to Prospect St.
4. If able, the County would like to know if the City could provide eight set of bleachers for guests who attend the event.
5. If able, the County would like to know if the city could provide two officers for traffic control at the beginning of the event and at the end of the event. We are also asking the Niagara County Sheriff to provide building security as well as traffic control.

Thank you for any assistance the city of Lockport can provide.

Joseph A. Jastrzemski
Niagara County Clerk