

CITY OF LOCKPORT
COMMON COUNCIL PROCEEDINGS

Lockport Municipal Building

Regular Meeting
Official Record

June 10th, 2026
6:00 P.M.

Mayor John Lombardi III called the meeting to order.

ROLL CALL

The following Common Council members answered the roll call:

Aldermen: Craig, Wyche, O'Malley, Fogle, Wiley and Kirchberger

INVOCATION – Pastor Steve O'Mara

ANNOUNCEMENTS

RECESS

Recess for public input.

061026.1

APPROVAL OF MINUTES

On motion of Alderman Craig, seconded by Alderman Kirchberger the minutes of the Regular meeting of May 27th, 2026 are hereby approved as printed in the Journal of Proceedings. Ayes 6.

FROM THE MAYOR

Appointments:

FROM THE CITY CLERK

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments.

Reviewed by the Finance Committee.

Communications (which have been referred to the appropriate City officials)

6/1/2026 Emily Stoddard, City Clerk - notification of bids received in response to the RFP for East Avenue Pavement Rehabilitation received on May 29th, 2026 at 2:00pm.

Contractor Name	Phone Number	Bid Amount
D&H Paving	716-893-0066	\$422,220

Milherst Construction Inc	716-688-9098	\$473,900.30
Occhino Corp.	716-827-7000	\$476,690
Amherst Paving	716-868-9300	\$492,110

MOTIONS & RESOLUTIONS

061026.2

By Alderman Craig:

Resolved, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills and services to be paid on June 11th, 2026.

Seconded by Alderman O'Malley and adopted. Ayes 6.

061026.3

By Alderman Wiley:

Resolved, that the Mayor and Common Council do hereby extend congratulations and appreciation to the following City employees for their years of dedicated service to the City of Lockport:

<u>Employee</u>	<u>Years of Service</u>	<u>Title</u>
Andrew D. Harris	5	Municipal Worker
Marissa N. Ciliberto-Laubacker	5	Water Treatment Plan Operator

Seconded by Alderman Kirchberger and adopted. Ayes 6.

061026.4

By Alderman O'Malley:

Resolved that the following Local Law is hereby adopted:

A Local Law Amending The Code Of The City Of Lockport To Establish A Uniform Fee Schedule And To Authorize The Setting Of Fees By Resolution Of The Common Council

Be It Enacted by the Common Council of the City of Lockport, New York, as follows:

Section 1. Legislative Intent

It is the intent of this Local Law to create a uniform and efficient process for the establishment and amendment of fees, charges, and rates imposed by the City of Lockport.

The Common Council finds that the inclusion of specific fee amounts within the Code of the City of Lockport results in administrative inefficiencies, delays in implementation, and unnecessary costs associated with frequent code amendments.

Accordingly, this Local Law authorizes the Common Council to establish and amend such fees by resolution and to maintain a consolidated Fee Schedule.

Section 2. Establishment of Citywide Fee Schedule

A. There is hereby established a **City of Lockport Fee Schedule**, which shall contain all fees, charges, and rates imposed by the City unless otherwise required by state or federal law.

B. Said Fee Schedule shall be adopted and amended from time to time by resolution of the Common Council.

C. The Fee Schedule shall be maintained by the City Clerk and made available to the public during regular business hours and, where practicable, on the City's official website.

Section 3. General Authorization

Whenever any chapter, article, or section of the Code of the City of Lockport authorizes the imposition of a fee, charge, or rate, such fee shall be:

"As established by resolution of the Common Council and set forth in the City of Lockport Fee Schedule."

This provision shall apply whether or not such language currently appears in the Code.

Section 4. Amendment of Existing Code Provisions

A. All provisions of the Code of the City of Lockport that establish specific dollar amounts for fees, charges, or rates are hereby amended to delete such specific amounts.

B. In each instance, such provisions shall be deemed to read:

"The fee shall be as established by resolution of the Common Council and set forth in the City of Lockport Fee Schedule."

C. This amendment shall include, but not be limited to, provisions contained in chapters relating to:

- Administration
- Treasurer's Office
- Clerk's Office
- Code Enforcement and Building Permits
- Fire Department services
- Police services
- Water and Sewer services
- Refuse and Recycling
- Parks and Recreation
- Engineering and street openings
- Dog control and licensing

D. The General Code publisher is hereby authorized and directed to make such revisions as are necessary to carry out the intent of this Local Law.

Section 5. Prior Resolutions and Fee Schedule

The Fee Schedule in effect at the time of adoption of this Local Law, as previously approved by resolution of the Common Council, shall remain in full force and effect, until amended or superseded by subsequent resolution.

Section 6. Severability

If any clause, sentence, paragraph, subdivision, or part of this Local Law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof.

Section 7. Repealer

All local laws, ordinances, or parts thereof inconsistent with this Local Law are hereby repealed to the extent of such inconsistency.

Section 8. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

Seconded by Alderman Wyche.

A roll call vote was taken which resulted as follows:

Alderman Kirchberger - Aye
Alderman Wiley - Aye
Alderman Fogle - Aye
Alderman O'Malley - Aye
Alderman Wyche - Aye
Alderman Craig - Aye

Motion carried..

061026.5

By Alderman Fogle:

Approve Sarah Persons (Mrs. Ribs) Legacy Community Event

Resolved, that pursuant to their request, permission is hereby granted to Eula Collins, (Baby Ribs) to conduct a community event in honor of her late mother Sarah Persons, on Sunday August 23rd, 2026 at 135 Charlotte Street. This legacy event will be held from 11am-8pm. A FREE community feast will be offered.

Be it further resolved, that the Director of Highways and Parks is hereby authorized and directed to arrange delivery of barricades, picnic tables and garbage cans prior to the event and contingent upon filing a Certificate of Insurance with the City Clerk naming the City as additionally insured.

Seconded by Alderman O'Malley and adopted. Ayes 6.

051326.6

By Alderman Fogle:

Approve Sidewalk Sale Permit for Slow Season Cafe – July 18, 2026

Resolved, that permission is hereby granted to Slow Season Cafe, located at 17 W Main Street, Lockport, New York, to conduct a Sidewalk Sale on Saturday July 18th; and be it further

Resolved, that said approval shall permit the temporary display and sale of merchandise adjacent to the business location, subject to the following conditions:

1. A clear and unobstructed pedestrian walkway compliant with ADA accessibility requirements shall be maintained at all times;
2. No merchandise, tables, tents, signs, or displays shall obstruct traffic, fire lanes, building entrances, or public safety access;
3. No amplified music, street closures, or additional vendors shall be permitted unless separately approved by the City;
4. The applicant shall be responsible for cleanup of the area immediately following the event;
5. All activities shall comply with applicable City ordinances, regulations, and directives of the Police Department, Fire Department, and Code Enforcement Office; and be it further

Resolved, Slow Season Cafe shall provide a Certificate of Insurance naming the City of Lockport as an additional insured prior to the event.

Seconded by Alderman Kirchberger and adopted. Ayes 6.

051326.7

By Alderman Craig:

Acceptance of CSX Grant and Budget Amendment for Fire Department

Whereas, the City of Lockport Fire Department has been awarded a grant from CSX Transportation in the amount of \$4000 for the purchase of Rapid Deployment Craft (RDC) and related safety equipment; and

Whereas, these funds were not included in the 2026 adopted budget;

Now therefore be it resolved, that the Mayor and Common Council hereby accept the grant award from CSX Corporation in the amount of \$4000; and be it further

Resolved, that the 2026 General Fund Budget be amended as follows:

Revenue:

Increase

A.3410.32770

Other Classified Revenue

\$4000

Expense:

Increase

Public Safety Equipment

\$4000

Seconded by Alderman O'Malley and adopted. Ayes 6.

051326.8

By Alderman Craig:

Resolution to Award East Ave. Paving

Whereas, Market Street in the City of Lockport (City) is designated by the New York State Department of Transportation (NYSDOT) as a Touring Route; and

Whereas, the City has determined that pavement restoration is needed on East Avenue between Cleveland Place to the City line; and

Whereas, the City has received funding from NYSDOT to make improvements to designated Touring Routes; and

Whereas, the City issued a Notice to Bid for interested contractors for the East Avenue Pavement Rehabilitation Project and subsequently received and publicly opened and read bids at the Municipal Building on May 29, 2026 at 2:00 pm as follows;

<u>BIDDER</u>	<u>TOTAL BID AMOUNT</u>
D&H Paving	\$422,220.00
Milherst Construction	\$473,900.30
Occhino Corp.	\$478,815.00
Amherst Paving	\$492,110.00

And

Whereas, the City's Retained Consulting Engineer, Nussbaumer & Clarke, Inc., has determined that D&H Paving has submitted the lowest complete and responsible bid and recommends that the City award the contract to D&H Paving, for a total amount of \$422,220.00 now, therefore, be it

Resolved, that the Mayor is authorized to execute an Agreement with D&H Paving in the amount of \$422,220.00 contingent upon legal review and availability of funding for the City project.

Seconded by Alderman Wyche and adopted. Ayes 6.

051326.9

By Alderman Wyche:

Resolution to apply for Engineering Planning Grant for WWTP Facility Improvement Evaluation

Whereas, the City of Lockport (City) proposes to conduct a Wastewater Treatment Plant Facility Improvement Evaluation; and

Whereas, the City is preparing an application to the NYS Environmental Facilities Corporation (NYSEFC) Competitive Engineering Planning Grant Program (EPG) to conduct a Wastewater Treatment Plant Facility Improvement Evaluation; now, therefore, be it

Resolved, that if the City is selected for an EPG Grant, the City authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for \$10,000. Under the Engineering Planning Grant Program, this local match must be at least 20% of the \$50,000 grant award. The maximum local share appropriated, subject to any changes agreed to by the Mayor, shall not exceed \$10,000. The total estimated maximum project cost is \$60,000. The Mayor shall increase this local match through the use of in-kind services without further approval from the City; and be it further

Resolved, that if the City is selected for an EPG grant, the Mayor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and to sign any and all other contracts, documents and instruments necessary to bring about the project and to fulfill the City's obligations under the Engineering Planning Grant Agreement.

Seconded by Alderman Wiley and adopted. Ayes 6.

051326.10

By Alderman Wyche:

Authorizing Wastewater Flow Monitoring and Sampling Services

Whereas, the City of Lockport is undertaking a comprehensive review of its wastewater collection and treatment systems through the Water and Sewer Master Plan; and

Whereas, the collection of flow monitoring and wastewater sampling data will provide valuable information to support the development of the Master Plan; and

Whereas, TECsmith possesses specialized expertise and familiarity with the City's wastewater infrastructure and has been identified as a sole-source provider for these services; and

Whereas, funding is available within the Water and Sewer Master Plan Capital Project (H227);

Now therefore be it resolved, that the Mayor and Common Council hereby authorize the Mayor to enter into an agreement with TECsmith for wastewater flow monitoring and sampling services in accordance with its submitted proposal; and be it further

Resolved, that the Mayor and Common Council hereby determine that TECsmith is a sole-source provider for these services; and be it further

Resolved, that funding for this work, in an amount not to exceed \$34,000, shall be appropriated from Capital Project H227 – Water and Sewer Master Plan

Seconded by Alderman Kirchberger and adopted. Ayes 6.

061026.11

ADJOURNMENT

At 6:35pm Alderman O'Malley moved the Common Council be adjourned until 6:00pm Wednesday, June 24th, 2026.

Seconded by Alderman Fogle and adopted. Ayes 6.

EMILY STODDARD
City Clerk

City Clerk

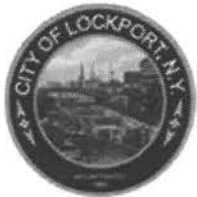
From: Kristin Schubring <kschubring@lockportny.gov>
Sent: Tuesday, June 9, 2026 11:31 AM
To: deputyclerk@lockportny.gov
Cc: cityclerk@lockportny.gov
Subject: AP Fund Totals 5/29/26 spc run, 6/10/26

Hello,

Invoices to be approved at the meeting on 6/10/26 are as follows:

Fund A General - \$142,150.49
Fund CL Refuse & Recycling - \$113,495.09
Fund CD Community Development - \$64,945.00
Fund FX Water - \$26,377.79
Fund G Sewer - \$36,707.66
Fund H Capital Projects - \$3,037.50
Fund MS Health Insurance - \$1,126.90
Total - \$387,840.43

Please let me know if you have any questions.
Thanks!



Kristin Bernardi Schubring
Principal Account Clerk
Finance Department
City of Lockport, NY
716.439.6620

I HEREBY CERTIFY that the persons named in this payroll are employed solely in and have actually performed the duties of positions and employments indicated for the period ending 5/7/26, PAID on date 5/14/26, is approved at dollars, \$ 947,795.89.
 Civil Service Dan Miller

Pay Day Register

Pay Date Range 04/24/26 - 05/07/26

Pay Batch 05/14/26

Pay Batch 05/14/26 Total

Employees in Pay Batch 222

Female Employees in Pay Batch 47

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
207A Disability - 207A Disability	160.0000	1,844.10	Gross	947,795.89	Health Ins 298 Class 2 Family	39,817.61 .00
ALWP - Administrative Leave with	80.0000	3,462.70	Imputed Income		Health Ins 298 Class 2 Single	12,949.54 .00
BERV - Bereavement	32.0000	838.96	Federal	125,521.65	Health Ins 298 Class 3 Family	98,263.10 .00
CMPE 1.0 - Comp Earned @ 1.0	190.5000	.00	FICA	57,731.14	Health Ins 298 Class 3 Single	11,469.80 .00
CMPE 1.5 - Comp Earned @ 1.5	12.0000	.00	Medicare	13,501.61	Health Ins 298 Class 4 Family	9,462.23 .00
CMPU - Comp Time Used	368.5000	13,652.55	New York State	50,897.37	Health Ins 298 Class 4 Single	3,341.87 .00
EDAY - Extra Day	242.0000	10,217.84	3% - RET ERS TIER 6	751.74	Total	\$175,304.15
FHDE - Floating Holiday Earned	447.8400	.00	3% - RET ERS TIER 6 OT	35.94	Employer Taxes	Gross Base
FHDU - Floating Holiday Used	332.0000	11,699.64	3% - RET PF TIER 6	77.67	FICA	57,731.14 931,146.42
FLSA - FLSA	.0000	109.50	3% - RET PF TIER 6 OT	2.91	Medicare	13,501.61 931,146.42
FMLN - FMLA Leave without Pay	63.0000	.00	3.5% - RET ERS TIER 6	1,848.52	Total	\$71,232.75
FMLS - FMLA Sick Used	55.0000	2,157.48	3.5% - RET ERS TIER 6 OT	133.11	Workers' Comp	Gross Base
MILI - Military Time	40.0000	2,039.10	3.5% - RET PF TIER 6	1,949.23	Workers Compensation - General	15,393.60 498,170.04
OOT - Out of Title	387.0000	18,258.37	3.5% - RET PF TIER 6 OT	190.19	Workers Compensation - Sewer	1,652.09 50,924.16
OOT OT 1.5 - Out of Title OT at	2.0000	96.65	4.5% - RET ERS TIER 6	2,169.45	Workers Compensation - Water	1,372.32 53,340.63
OT 1.0 - Overtime at Straight 1.0	(8.0000)	(1,074.93)	4.5% - RET ERS TIER 6 OT	121.73	Workers Compensation 50%	342.08 6,080.37
OT 1.5 - Overtime @ 1.5	1,055.7500	58,364.63	4.5% - RET PF TIER 6	6,367.83	Total	\$18,760.09
OT 1.5 SHIFT 10% - OT @ 1.5	32.0000	1,590.06	4.5% - RET PF TIER 6 OT	237.03	Direct Deposits	Amount
OT 1.5 SHIFT 15% - OT @ 1.5	8.0000	423.06	457 % Deduction	11,488.79	Armed Forces Bank	1,463.57
PRSU - Personal Used	184.5000	6,921.46	457 Flat Dollar Deduction	12,455.00	Bancorp Bank	1,330.03
REG - Regular	12,497.0000	440,045.07	5.75% - RET ERS TIER 6	982.12	Bank of Akron	7,866.91
REG PT - Regular Part Time	190.7500	6,536.49	5.75% - RET ERS TIER 6 OT	306.18	Bank of America	18,253.79
REG SHIFT 10% - Regular Shift	168.0000	5,489.26	5.75% - RET PF TIER 6	7,815.03	BANK OF AMERICA (2)	10,707.11
REG SHIFT 15% - Regular Shift	208.0000	7,218.78	5.75% - RET PF TIER 6 OT	329.14	BANK OF AMERICA (4)	1,715.70
REGS - Regular Seasonal	168.0000	3,216.20	6% - RET PF TIER 6	3,856.50	Bank on Buffalo	1,575.86
RETRO - Retroactive Pay	.0000	310,834.09	6% - RET PF TIER 6 OT	332.51	Capital One 360	3,164.58
RGS - Regular - Salary	70.0000	.00	AFLAC POSTTAX	325.92	Chase Bank	5,826.11
SAL - Salary	.0000	3,806.51	AFLAC PRETAX	415.66	Chase Bank (2)	1,861.73
SAL PT - Salary Part Time	.0000	1,865.37	ALLSTATE POSTTAX	504.08	Chime	1,547.01
SCKE - Sick Earned	1,972.1250	.00	ALLSTATE PRETAX	548.24	Citizens Bank	24,234.26
SCKU - Sick Used	553.5000	19,215.20	Child Support - Amount	2,579.70	Cornerstone Comm FCU	182,156.80
VACB - Vacation Buy Out -	80.0000	4,171.67	COLONIAL LIFE POSTTAX	55.40	Discover Bank	800.00
VACE - Vacation Earned	132.2548	.00	FSA PRETAX	810.83	Encompass Niagara FCU	195.00
VACU - Vacation Used	426.5000	14,796.08	Health Ins 298 Class 2 Family	5,600.16	ESL FCU	1,846.64
Total	20,150.2198	\$947,795.89	Health Ins 298 Class 2 Single	1,329.48	Evans Bank	550.00
			Health Ins 298 Class 3 Family	3,171.88	Financial Trust FCU	100.00
			Health Ins 298 Class 3 Single	1,007.86		
			Health Ins 298 Class 4 Family	1,124.89		
			Health Ins 298 Class 4 Single	423.61		

I HEREBY CERTIFY that the persons named in this payroll are employed solely in and have actually performed the duties of positions and employments indicated for the period ending

5/21/26, PAID on date 5/22/26
is approved at dollars, \$ 649,571.92
Civil Service Dan Mc...

Pay Day Register

Pay Date Range 05/08/26 - 05/21/26

Pay Batch 05/28/26

Pay Batch 05/28/26 Total

Employees in Pay Batch 219

Female Employees in Pay Batch 45

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base	
207A Disability - 207A Disability	160.0000	1,844.10	Gross	649,571.92	Health Ins 298 Class 2 Family	80,616.95 .00	
ALWP - Administrative Leave with	80.0000	3,462.70	Imputed Income		Health Ins 298 Class 2 Single	25,624.50 .00	
CMPE 1.0 - Comp Earned @ 1.0	97.7500	.00	Federal	72,115.57	598,977.43	Health Ins 298 Class 3 Family	190,044.36 .00
CMPE 1.5 - Comp Earned @ 1.5	27.0000	.00	FICA	39,238.84	632,884.31	Health Ins 298 Class 3 Single	22,342.54 .00
CMPU - Comp Time Used	451.5000	17,283.57	Medicare	9,176.88	632,884.31	Health Ins 298 Class 4 Family	19,623.65 .00
EDAY - Extra Day	262.0000	10,958.87	New York State	32,052.59	613,087.62	Health Ins 298 Class 4 Single	6,709.59 .00
FHDB - Floating Holiday Buy Out	80.0000	3,852.31	3% - RET ERS TIER 6	741.28	24,709.23	Total	\$344,961.59
FHDU - Floating Holiday Used	388.0000	12,065.27	3% - RET ERS TIER 6 OT	149.00	4,966.39	Employer Taxes	Gross Base
FLSA - FLSA	.0000	8.81	3% - RET PF TIER 6	77.67	2,589.13	FICA	39,238.84 632,884.31
FMLE - FMLA Extra Day	16.0000	706.40	3% - RET PF TIER 6 OT	23.30	776.74	Medicare	9,176.88 632,884.31
FMLN - FMLA Leave without Pay	70.0000	.00	3.5% - RET ERS TIER 6	1,841.72	52,619.79	Total	\$48,415.72
FMLS - FMLA Sick Used	96.0000	3,999.92	3.5% - RET ERS TIER 6 OT	245.63	7,017.45	Workers' Comp	Gross Base
MILI - Military Time	16.0000	815.64	3.5% - RET PF TIER 6	1,380.97	39,455.84	Workers Compensation - General	15,308.08 508,852.66
OOT - Out of Title	602.5000	27,601.28	3.5% - RET PF TIER 6 OT	127.76	3,650.09	Workers Compensation - Sewer	1,508.43 53,367.20
OOT OT 1.5 - Out of Title OT at	22.0000	1,050.34	4.5% - RET ERS TIER 6	2,170.57	48,234.77	Workers Compensation - Water	1,372.32 52,591.53
OT 1.0 - Overtime at Straight 1.0	31.2500	953.04	4.5% - RET ERS TIER 6 OT	353.03	7,845.09	Workers Compensation 50%	342.08 6,080.37
OT 1.5 - Overtime @ 1.5	1,363.5000	67,511.48	4.5% - RET PF TIER 6	3,083.83	68,529.38	Total	\$18,530.91
OT 1.5 SHIFT 10% - OT @ 1.5	74.0000	3,727.07	4.5% - RET PF TIER 6 OT	248.87	5,530.22	Direct Deposits	Amount
OT 1.5 SHIFT 15% - OT @ 1.5	8.0000	423.06	457 % Deduction	8,256.69	123,033.76	Armed Forces Bank	1,475.97
PRS PT - Personal Leave Part	1.7500	41.66	457 Flat Dollar Deduction	11,540.00	.00	Bancorp Bank	1,715.15
PRSU - Personal Used	190.0000	9,122.90	5.75% - RET ERS TIER 6	979.30	17,031.33	Bank of Akron	3,426.69
REG - Regular	11,912.5000	418,629.96	5.75% - RET ERS TIER 6 OT	293.70	5,107.85	Bank of America	6,686.23
REG PT - Regular Part Time	178.0000	6,253.41	5.75% - RET PF TIER 6	3,658.42	63,624.65	BANK OF AMERICA (2)	2,280.96
REG SHIFT 10% - Regular Shift	128.0000	4,140.36	5.75% - RET PF TIER 6 OT	326.17	5,672.68	BANK OF AMERICA (4)	1,727.22
REG SHIFT 15% - Regular Shift	232.0000	8,043.00	6% - RET PF TIER 6	1,856.17	30,935.86	Bank on Buffalo	1,646.93
REGS - Regular Seasonal	208.0000	3,856.20	6% - RET PF TIER 6 OT	222.86	3,714.25	Capital One 360	3,635.29
RET REF1 - Ret Refund Contrib &	.0000	48.62	AFLAC POSTTAX	297.12	.00	Chase Bank	1,948.12
RGS - Regular - Salary	70.0000	.00	AFLAC PRETAX	415.66	.00	Chase Bank (2)	2,471.09
SAL - Salary	.0000	3,806.51	ALLSTATE POSTTAX	504.08	.00	Chime	1,547.00
SAL PT - Salary Part Time	.0000	1,865.37	ALLSTATE PRETAX	548.24	.00	Citizens Bank	17,398.39
SCKU - Sick Used	408.5000	14,926.37	Child Support - Amount	2,579.70	.00	Cornerstone Comm FCU	134,686.92
VACU - Vacation Used	691.5000	22,573.70	COLONIAL LIFE POSTTAX	55.40	.00	Discover Bank	800.00
Total	17,865.7500	\$649,571.92	Firefighter Life Ins	162.83	.00	Encompass Niagara FCU	195.00
			FSA PRETAX	810.83	.00	ESL FCU	2,276.28
			Health Ins 298 Class 2 Family	3,600.16	.00	Evans Bank	550.00
			Health Ins 298 Class 2 Single	1,329.48	.00	Financial Trust FCU	100.00
			Health Ins 298 Class 3 Family	3,171.88	.00		
			Health Ins 298 Class 3 Single	1,007.86	.00		
			Health Ins 298 Class 4 Family	1,124.89	.00		

Employee Birthday Anniversary Report

Anniversary Date
June

Employee	Benefit Group	Date	Years
Department Build Maint - Building Maintenance			
1435 Harris, Andrew D	AFSCME - AFSCME	6/25/2021	5 <i>Municipal Worker</i>
Department Build Maint - Building Maintenance Totals Employees 1			
Department Fire - Fire Department			
1125 Ruchala, Chad E	FIRE - Fire	6/23/1997	29
1186 Saraf, Jeffery W	FIRE - Fire	6/15/1998	28
1331 DiCenso, Sergio A	FIRE - Fire	6/26/2020	6
Department Fire - Fire Department Totals Employees 3			
Department Police - Police Department			
1242 Hotaling, Erin E	NB 80 - No Benefits - 80	6/12/2019	7
Department Police - Police Department Totals Employees 1			
Department Public Works - Public Works			
1019 Cole, Daniel T	AFSCME - AFSCME	6/15/1994	32
1158 Fiegl, Joshua T	CSEA40 - CSEA 40 Hours	6/23/2003	23
1585 Jordan, Daniel J	AFSCME - AFSCME	6/10/2024	2
Department Public Works - Public Works Totals Employees 3			
Department Waste Water - Waste Water Department			
1486 Alexander, Tyler L	AFSCME - AFSCME	6/10/2022	4
1587 Raymond, Louis C	AFSCME - AFSCME	6/21/2024	2
Department Waste Water - Waste Water Department Totals Employees 2			
Department Water Dist - Water Distribution			
1149 Cocco, Mark A	AFSCME - AFSCME	6/15/2018	8
1407 Lawson, Robert M	CSEA40 - CSEA 40 Hours	6/13/2022	4
Department Water Dist - Water Distribution Totals Employees 2			
Department Water Filtration - Water Filtration			
1205 Geier, Andrew J	AFSCME - AFSCME	6/5/2018	8
1437 Ciliberto-Laubacker, Marissa N	AFSCME - AFSCME	6/28/2021	5 <i>Water Treatment Plant Operator</i>
Department Water Filtration - Water Filtration Totals Employees 2			
Grandd Totals Employees 14			

NOTICE TO CONTRACTORS

CITY CLERK'S OFFICE
LOCKPORT, NEW YORK

Specifications For

EAST AVENUE PAVEMENT REHABILITATION

EAST AVENUE BETWEEN CLEVELAND PLACE TO DAVISON ROAD (CITY OF LOCKPORT LINE)

City of Lockport, Niagara County, New York 14094

Contract No. 2026-01

The City is requesting proposals to mill and pave East Ave from the east side of the intersection with Cleveland Place to the City of Lockport City Line, just east of Davison Road, for a total of approximately 3,500 linear feet. The project will also include milling and paving Levan Ave from the edge to East Ave, and the Bullnose between East Ave and Levan Ave. All side streets return within the East Ave Project Limits, Restripping Double Yellow Centerline, Stop bars, and crosswalks.

Location of Project Work: East Avenue from the east side of the intersection with Cleveland Place to the City of Lockport City Line, just east of Davison Road,

To obtain plans and specifications: Effective May 8, 2026, Bid Documents can be ordered through the following web site: www.buffalocopyplanroom.com/jobs/public. If you do not have internet access or have questions on ordering from the site, please contact The Copy Store at 716-847-6400. Bid Documents can be picked up at The Copy Store at 49 Court Street, Buffalo, New York 14202, upon a non-refundable fee per set. Payment can be submitted by credit card or company check/money order made payable to The Copy Store. Bidders must be registered with The Copy Store as having obtained a complete set of Bidding Documents. Bids submitted on copies of Bidding Documents from other sources will not be accepted.

Bidding Documents will be shipped from The Copy Store upon request and upon receipt of an additional non-refundable shipping charge made payable to The Copy Store.

To ask questions and requests for site visits: Please contact City Clerk Emily Stoddard at 716-439-6676 or cityclerk@lockportny.gov.

Scaled Proposal on the forms provided shall be received by City Clerk Emily Stoddard at her office, Municipal Building, One Locks Plaza, Lockport, New York, until **2:00 P.M. on Friday May 29, 2026** at which time they will be publicly opened and read.

Each proposal must be accompanied by a Bid Bond or a Certified Check in the amount of Ten Percent (10%) of the bid price.

The City of Lockport, New York, reserves the right to reject any or all quotes, to consider the reputation and experience of the Bidder in making its selection; to waive any informalities or minor deviations from the specifications; and to award work to other than the lowest quote, if for good and sufficient reasons, it is considered in the best interest of the City of Lockport, to do so.

Emily Stoddard
City Clerk

CLIENT: City of Lockport

PROJECT: East Avenue Pavement Rehabilitation
East Ave. between Cleveland Pl to Davison Rd.

BIDS OPENED: Friday, May 29, 2026

BID TABULATION SHEET



19J1-0177

				D&H Paving 485 Kennedy Road Cheektowaga, NY 14227		Milherst Construction, Inc. 10025 County Road PO Box 430 Clarence Center, NY 14032		Occhino Corp. 2650 Seneca Street West Seneca, NY 14224		Amherst Paving 330 Meyer Road Buffalo, NY 14226	
ITEM NUMBER	ITEM DESCRIPTION	ITEM QUANTITY	ITEM UNITS	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid
1	Mobilization	1	LS	\$7,500.00	\$7,500.00	\$14,000.00	\$14,000.00	\$13,500.00	\$13,500.00	\$14,000.00	\$14,000.00
2	Maintenance & Protection of Traffic	1	LS	\$20,000.00	\$20,000.00	\$30,000.00	\$30,000.00	\$34,100.00	\$34,100.00	\$30,000.00	\$30,000.00
3	Milling - 2" thick and hauling	17,600	SY	\$3.25	\$57,200.00	\$3.00	\$52,800.00	\$3.90	\$68,640.00	\$2.60	\$45,760.00
4	Dilute Tack Coat	1,600	gal	\$4.95	\$7,920.00	\$6.00	\$9,600.00	\$7.00	\$11,200.00	\$5.00	\$8,000.00
5	F2 Top Course WMA 80 Series Compaction	2,100	Ton	\$106.00	\$222,600.00	\$125.00	\$262,500.00	\$95.00	\$199,500.00	\$116.00	\$243,600.00
6	Epoxy Pavement Markings	1	LS	\$48,000.00	\$48,000.00	\$55,000.00	\$55,000.00	\$95,500.00	\$95,500.00	\$52,000.00	\$52,000.00
7	Adjusting Frames for Drainage and Manholes	15	EA	\$300.00	\$4,500.00	\$0.01	\$0.15	\$300.00	\$4,500.00	\$2,750.00	\$41,250.00
8	Valve Box Elevations	15	EA	\$300.00	\$4,500.00	\$0.01	\$0.15	\$125.00	\$1,875.00	\$500.00	\$7,500.00
9	Contingency Allowance	1	LS	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
TOTAL AMOUNT OF BASE BID					\$422,220.00		\$473,900.30		\$478,815.00		\$492,110.00
								Total submitted	\$476,690.00		

City of Lockport
East Avenue Pavement Rehabilitation
East Ave. between Cleveland Pl to Davison Rd.
Friday, May 29, 2026
 Nussbaumer Job No. 19J1-0177



**NUSSBAUMER
& CLARKE, INC.**
ENGINEERS AND SURVEYORS

3556 Lake Shore Road, Suite 500
 Buffalo, NY 14219-1493
 Phone: (716) 827-8000

BID OPENING SIGN-IN SHEET

	NAME	REPRESENTING	PHONE NUMBER	EMAIL
1	Joe Evans / Mike Marino	Nussbaumer & Clarke, Inc.	716-827-8000	JEVANS@NUSSCLARKE.COM
2	Emily Stoddard	City of Lockport	716-439-6754	cityclerk@lockportny.gov
3	JASON CIANFLORE	D&H Paving	716-893-0066	JASON@DHPAVING.COM
4		Keeler Construction Co., Inc.	585-589-4481	
5	Aimee Poole	Milherst Construction, Inc.	716-688-9098	apooled@milherst.com
6	Amir Kocer	Occhino Corp.	716-827-7000	amirk@occhinopaving.com
7	Alan Willis	Amherst Paving	716--868-9300	willis@apc.com
8				
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10				
11				
12				

City Clerk

From: Aleni Katsinis <alenikats@gmail.com>
Sent: Monday, June 1, 2026 8:35 PM
To: City Clerk
Subject: Re: FW: [EXTERNAL] Sidewalk Sale

Thank you for your patience. We'd like to move forward with the sidewalk sale on July 18th!

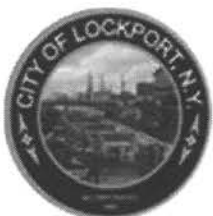
I can have a COI to you by next week - please let me know if that's okay. Thank you!

On Tue, May 26, 2026 at 8:16 AM City Clerk <cityclerk@lockportny.gov> wrote:

Good morning,

We need the COI prior to the event. We need to positive on the date before it goes to a resolution though and we only hold those meetings for approval twice per month. Please keep the city updated on the date and times please. I will remove it from this week's agenda until you have concrete dates an times.

Thank you.



Emily Stoddard
City Clerk
1 Locks Plaza
City of Lockport, NY

cityclerk@lockportny.gov

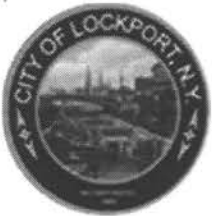
From: Aleni Katsinis <alenikats@gmail.com>
Sent: Friday, May 22, 2026 8:04 PM
To: City Clerk <cityclerk@lockportny.gov>
Subject: Re: FW: [EXTERNAL] Sidewalk Sale

We are actually thinking July 18th. When do you need the certification of insurance by?

On Fri, May 22, 2026 at 12:18 PM City Clerk <cityclerk@lockportny.gov> wrote:

Good afternoon – I'm just waiting on your review and approval of the resolution below in order to have this on next week's agenda. Please let me know ASAP and also provide your Certificate of Insurance.

Thank you!



Emily Stoddard

City Clerk

1 Locks Plaza

City of Lockport, NY

cityclerk@lockportny.gov

From: City Clerk <cityclerk@lockportny.gov>

Sent: Tuesday, May 12, 2026 3:45 PM

To: 'Aleni Katsinis' <alenikats@gmail.com>

Subject: RE: [EXTERNAL] Sidewalk Sale

Good afternoon,

We'll add this item to the Agenda for our Common Council meeting scheduled for Wednesday May 27th.

Please review the resolution below and let me know if you think any changes should be made.

" Resolved, that permission is hereby granted to Slow Season Cafe, located at 17 W Main Street, Lockport, New York, to conduct a Sidewalk Sale on Sunday June 14th between the hours of _____am and _____pm; and be it further

Resolved, that said approval shall permit the temporary display and sale of merchandise adjacent to the business location, subject to the following conditions:

1. A clear and unobstructed pedestrian walkway compliant with ADA accessibility requirements shall be maintained at all times;
2. No merchandise, tables, tents, signs, or displays shall obstruct traffic, fire lanes, building entrances, or public safety access;
3. No amplified music, street closures, or additional vendors shall be permitted unless separately approved by the City;
4. The applicant shall be responsible for cleanup of the area immediately following the event;
5. All activities shall comply with applicable City ordinances, regulations, and directives of the Police Department, Fire Department, and Code Enforcement Office; and be it further

Resolved, Slow Season Cafe shall provide a Certificate of Insurance naming the City of Lockport as an additional insured prior to the event.”

Thank you!



Emily Stoddard
City Clerk
1 Locks Plaza
City of Lockport, NY

cityclerk@lockportny.gov

From: Aleni Katsinis <alenikats@gmail.com>
Sent: Monday, May 11, 2026 4:15 PM
To: cityclerk@lockportny.gov
Subject: [EXTERNAL] Sidewalk Sale

Hello,

We are looking to have a sidewalk market on June 14th at Slow Season cafe, where we would have people selling their items. Address is 17 W Main Street in Lockport.

Attached is a picture of what we would like it to look like.

Please let me know if there is any other information you need.

Thanks,

Aleni Katsinis



City of Lockport - Resolution Request Form

Agenda Description: Acceptance of CSX Grant and Budget Amendment for Fire Department

Presented By: Luca

Date Submitted: 6/2/2026

Topic Area (Select Most Applicable Option):

Community Event

Budget Amendment

Contract Approval

Donation Acceptance

Grant Application / Award

Fund Utilization Request

Local Law Change

Community Development

Community Event

Engineering Process

Code and Planning

Other

Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.

Summary of Resolution:

Acceptance of CSX Grant and Budget Amendment for Fire Department
 This resolution accepts a \$4,000 grant award from CSX Corporation for the purchase of a Rapid Deployment Craft (RDC) and related safety equipment for the Lockport Fire Department and amends the 2026 General Fund Budget to recognize the associated revenue and expenditure

Explanation of Attachments:

1)Resolution 2)Grant Application 3)Grant Check

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____

Clerk/Legal/Finance Approval:

Notes:

Name:

Date of Approval:

Acceptance of CSX Grant and Budget Amendment for Fire Department

Whereas, the City of Lockport Fire Department has been awarded a grant from CSX Transportation in the amount of \$4,000 for the purchase of a Rapid Deployment Craft (RDC) and related safety equipment; and

Whereas, these funds were not included in the 2026 adopted budget; now, therefore, be it

Resolved, that the Mayor and Common Council hereby accept the grant award from CSX Corporation in the amount of \$4,000; and be it further

Resolved, that the 2026 General Fund Budget be amended as follows:

Revenue:

<u>Increase</u>		
A.3410.32770	Other Unclassified Revenue	\$4,000

Expense:

<u>Increase</u>		
A.3410.52070	Public Safety Equipment	\$4,000

Confirmation of Application Receipt:

Your proposal was successfully submitted to the CSX. No further action on your part is required and you can expect to receive notice of your proposal's status shortly. To print a copy of this completed application go to 'File', then 'Print' on your browser toolbar. Click here to return to the homepage when you are finished.

Contact Information

First Name: Nicholas
Last Name: Radlich
Address: 1 Locks Plaza
City: Lockport
State: New York
Zip: 14094
Country: United States
Telephone: 7165977370
E-mail Address: nradlich@lockportny.gov
Title: Fire Department Grant Writer

Organization Information

Legal Name: City of Lockport
Address: 1 Locks Plaza
City: Lockport
State: New York
Zip: 14094
Country: United States
E-mail Address: nradlich@lockportny.gov
Telephone: 7165977370
Organization Type: Military/Veterans/First Responders

Organization Mission Statement: The primary mission of the Lockport Fire Department is the preservation of human life and property through risk reduction and control. The Department serves without prejudice or favoritism, all of the citizens of the City of Lockport by safeguarding collectively and individually, their lives against the fatal effects of fires, explosions, hazardous material emergencies, and other emergencies including, but not limited to, traffic accidents, train wrecks, aircraft crashes, medical emergencies, floods, windstorms, earthquakes, structural collapses, and other natural disasters.
Website Address: <https://lockportny.gov/departments/fire-department/>

Organization Details

Organization Operating Budget: [REDACTED]
CSX Employee Association
CSX Employee Association - Name: [REDACTED]

Project Information

Project/Program/Event Title: RDC Boat Project
Project Focus Area: Safety
Project Description: Our community faces a significant need for faster and more effective water-rescue capabilities along the Erie Canal and surrounding waterways. These areas are heavily used by residents and visitors, and emergencies can escalate quickly without rapid response. Our current equipment limits how quickly we can deploy, especially in shallow, narrow, or obstructed sections of the canal. A Rapid Deployment Craft (RDC) will allow our team to launch within minutes and operate safely in conditions where traditional rescue boats struggle. This increased mobility will enable responders to quickly reach individuals who have fallen into the water, capsized, or become stranded. The RDC enhances our ability to perform swift-water rescue, patient stabilization, and safe transport to EMS units waiting on shore. It also improves overall safety during severe weather events, seasonal flooding, and recreational boating incidents. By reducing response times and expanding operational reach, the RDC will greatly improve rescue outcomes and community protection. The desired outcome is a more capable and resilient water-rescue system that safeguards lives throughout our region.
Requested Amount: \$3,990.00
Total Project Budget: \$3,990.00
Project Budget Description: The total project cost of \$3,990 will be fully allocated toward the purchase of a Rapid Deployment Craft (RDC) and essential safety equipment required to place the unit into immediate service. This equipment will be deployed by currently trained personnel and integrated into frontline operations along the Erie Canal and surrounding waterways. Your support will directly strengthen local emergency preparedness, reduce response times, and enhance life-saving capabilities within our community. The RDC will improve access to shallow and obstructed canal areas where traditional rescue boats cannot operate effectively, ensuring rapid assistance when seconds matter most. This investment will produce measurable improvements in public safety and long-term community resilience.
CSX Involvement: Given that CSX rail lines run through our city, we would be honored to welcome a CSX representative to our fire department should we be fortunate enough to be selected for this grant. A formal presentation would allow us to express our appreciation, demonstrate the impact of the awarded equipment, and highlight the strong partnership between CSX and our agency. We also plan to invite our local newspaper to attend so the community can clearly see the positive impact of this support on public safety. In addition, our department is committed to recognizing organizations that help advance our mission. We regularly share grant awards and sponsorships on our official Facebook page to highlight community partnerships and acknowledge those who contribute to our emergency response capabilities. We would be proud to feature CSX and publicly recognize their support in helping us strengthen the safety of our community.
Intended project/program/event start date: 3/18/2026
Intended project/program/event project end date: 3/18/2026
CSX Contact Name & Relationship: [REDACTED]
Program Website: [REDACTED]
Additional Attachments: [REDACTED]
Grantseeker Verification: No
CSX encourages employee involvement with community organizations but does not allow employees to apply for charitable funding on behalf of the charitable organization. Please contact the organization to allow an employee of the nonprofit to complete and submit the application.

Demographics

Target Age: Adults 18-25
Adults over 25
Children
Military and First Responders: No
Ethnicity: African American
Caucasian
Hispanic
Native American
Pacific Asian/Asian Indian/Middle Eastern
Minorities in general
Other
Gender: Yes
No
Do you primarily serve individuals with disabilities? Yes
CSX Geographic Region: ---New York - Statewide

Mailing Address Confirmation

Payee Name: City of Lockport Fire Department
Payee Address: 1 Locks Plaza
City: Lockport
State: New York
Zip: 14094

CSX Transportation
500 WATER STREET, C420
JACKSONVILLE FL 32202



1000
000 0001245 00000000 0001 0001 01245 INS: 0 0
CITY OF LOCKPORT FIRE DEPARTMENT
1 LOCKS PLAZA
LOCKPORT NY 14094



Dear City of Lockport Fire Department ,

We are pleased to inform you that CSX Transportation approved a grant in the amount of \$4,000.00 to your organization as part of our Military and First Responder Grant program.

We wish to thank all those associated with City of Lockport Fire Department for your contribution and dedication to our community.

Sincerely,

CSX Transportation



CSX Transportation
500 WATER STREET, C420
JACKSONVILLE FL 32202

JPMORGAN CHASE BANK
VOID AFTER 180 DAYS



DATE OF CHECK

05/11/26

FOUR THOUSAND AND 00/100 DOLLARS

PAY TO THE ORDER OF City of Lockport Fire Department
1 Locks Plaza
Lockport NY 14094

CHECK AMOUNT

\$4,000.00



June 1, 2026

Ms. Emily Stoddard
City Clerk
City of Lockport
1 Locks Plaza
Lockport, NY 14094



Re: East Avenue Pavement Rehabilitation Project
Bid Results
File No. 19J1-0177B, BG-104

Dear Clerk Stoddard:

In accordance with the Invitation to Bid, sealed bids for the East Avenue Pavement Rehabilitation Project were opened and publicly read aloud at 2:00 p.m. on May 29, 2026 at the Village Clerk's Office.

A total of four (4) bids were received. Nussbaumer & Clarke, Inc. (Nussbaumer) has carefully reviewed all bids. Enclosed for the Village's use and information is one (1) copy of the tabulation of bids.

Nussbaumer thoroughly reviewed the proposal from D&H Paving (D&H) and subsequently conducted a Pre-Award meeting on June 1, 2026 including Nussbaumer and D&H personnel. Based upon our review of D&H's proposal and the Pre-Award meeting, Nussbaumer is satisfied in D&H's understanding of the full project scope and expectations.

Therefore, Nussbaumer herein recommends that the East Avenue Pavement Rehabilitation Project be awarded to the lowest responsible bidder, D&H Paving, 485 Kennedy Road, Cheektowaga, NY 14227, in the amount of \$422,220.00 contingent upon availability of funding and review by the City attorney.

Should you have any questions, please do not hesitate to contact us at your convenience.

Sincerely,

NUSSBAUMER & CLARKE, INC.

Joseph Evans, CCM
Construction Project Manager

Enclosure: Bid Tab

CC: Michael Marino, P.E.

CLIENT: City of Lockport

PROJECT: East Avenue Pavement Rehabilitation
East Ave. between Cleveland Pl to Davison Rd.

BIDS OPENED: Friday, May 29, 2026

BID TABULATION SHEET



19J1-0177

				D&H Paving 485 Kennedy Road Cheektowaga, NY 14227		Milherst Construction, Inc. 10025 County Road PO Box 430 Clarence Center, NY 14032		Occhino Corp. 2650 Seneca Street West Seneca, NY 14224		Amherst Paving 330 Meyer Road Buffalo, NY 14226	
ITEM NUMBER	ITEM DESCRIPTION	ITEM QUANTITY	ITEM UNITS	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid
1	Mobilization	1	LS	\$7,500.00	\$7,500.00	\$14,000.00	\$14,000.00	\$13,500.00	\$13,500.00	\$14,000.00	\$14,000.00
2	Maintenance & Protection of Traffic	1	LS	\$20,000.00	\$20,000.00	\$30,000.00	\$30,000.00	\$34,100.00	\$34,100.00	\$30,000.00	\$30,000.00
3	Milling - 2" thick and hauling	17,600	SY	\$3.25	\$57,200.00	\$3.00	\$52,800.00	\$3.90	\$68,640.00	\$2.60	\$45,760.00
4	Dilute Tack Coat	1,600	gal	\$4.95	\$7,920.00	\$6.00	\$9,600.00	\$7.00	\$11,200.00	\$5.00	\$8,000.00
5	F2 Top Course WMA 80 Series Compaction	2,100	Ton	\$106.00	\$222,600.00	\$125.00	\$262,500.00	\$95.00	\$199,500.00	\$116.00	\$243,600.00
6	Epoxy Pavement Markings	1	LS	\$48,000.00	\$48,000.00	\$55,000.00	\$55,000.00	\$95,500.00	\$95,500.00	\$52,000.00	\$52,000.00
7	Adjusting Frames for Drainage and Manholes	15	EA	\$300.00	\$4,500.00	\$0.01	\$0.15	\$300.00	\$4,500.00	\$2,750.00	\$41,250.00
8	Valve Box Elevations	15	EA	\$300.00	\$4,500.00	\$0.01	\$0.15	\$125.00	\$1,875.00	\$500.00	\$7,500.00
9	Contingency Allowance	1	LS	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
TOTAL AMOUNT OF BASE BID					\$422,220.00		\$473,900.30		\$478,815.00		\$492,110.00
								Total submitted	\$476,690.00		

City of Lockport
 East Avenue Pavement Rehabilitation
 East Ave. between Cleveland Pl to Davison Rd.
 Friday, May 29, 2026
 Nussbaumer Job No. 19J1-0177



**NUSSBAUMER
& CLARKE, INC.**
 ENGINEERS AND SURVEYORS

3556 Lake Shore Road, Suite 500
 Buffalo, NY 14219-1493
 Phone: (716) 827-8000

BID OPENING SIGN-IN SHEET

	NAME	REPRESENTING	PHONE NUMBER	EMAIL
1	Joe Evans / Mike Marino	Nussbaumer & Clarke, Inc.	716-827-8000	JEVANS@NUSSCLARKE.COM
2		City of Lockport		
3	JASON CIANFLORE	D&H Paving	716-893-0066	JASON@DHPAVING.COM
4		Keeler Construction Co., Inc.	585-589-4481	
5	Aimee Poole	Milherst Construction, Inc.	716-688-9098	apooled@milherst.com
6	Amir Kocer	Occhino Corp.	716-827-7000	amirk@occhinopaving.com
7	Alan Willis	Amherst Paving	716-868-9300	willis@amherstpaving.com
8				
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12				



WASTEWATER INFRASTRUCTURE ENGINEERING PLANNING GRANT (EPG) PROGRAM SUMMARY

FUNDING AVAILABLE: UP TO \$3 MILLION

The New York State Environmental Facilities Corporation (EFC) will offer grants to municipalities to help fund the initial planning of water quality capital projects meeting Clean Water State Revolving Fund (CWSRF) eligibility requirements. Up to \$3 million has been made available for this round of the Wastewater Infrastructure Engineering Planning Grant (EPG) program.

Grants of up to \$100,000¹ are available to municipalities to fund engineering and planning activities that result in an acceptable Wastewater Infrastructure Engineering Report or Preliminary Inflow and Infiltration (PII) Study for sanitary sewer systems.

Engineering services must be procured in accordance with federal qualifications-based requirements.

The goal of the EPG program is to encourage communities to advance water quality projects to the design stage, and ultimately construction, by funding the development of an engineering report. This allows the community to seek financing through the CWSRF program or funding from other sources.

ELIGIBLE APPLICANTS

Municipalities, as defined in the Definitions section of this document, with a median household income (MHI):

- Equal to or less than \$90,000 according to the United States Census, 2023 American Community Survey 5-year estimate² for municipalities located in Regional Economic Development Council (REDC) regions of Capital District, Southern Tier, North Country, Mohawk Valley, Central NY, Finger Lakes, or Western NY; or
- Equal to or less than \$110,000 according to the United States Census, 2023 American Community Survey 5-year estimates for municipalities located in REDC regions of Long Island, New York City, and Mid-Hudson.

A municipality may have no more than two active EPG awards at one time. If a municipality has two active EPG awards, no more than one active EPG award may be associated with inflow/infiltration removal. An active EPG award means a project that has been awarded funding and awaiting an executed grant agreement or currently has an executed grant agreement with EFC. EPGs are considered closed once the engineering report has been accepted by EFC/DEC and final disbursement has been made.

¹ See "Grant Awards" section of this document for funding amounts.
² A summary of the United States Census, 2023 American Community Survey MHI data can be found on the EPG page on EFC's website. See the link in the Additional Resources section below.

ELIGIBLE ACTIVITIES

EPG funding must be used on one of the two eligible activities described below:

1. Preliminary Inflow and Infiltration (PII) Study (Study):
 - a. provide a high-level evaluation of the municipality's entire sewer collection system, with estimates of inflow and infiltration (I/I);
 - b. collect and summarize data in the Study to evaluate correlations between rainfall, I/I flows, and sanitary sewer overflow (SSO) or combined sewer overflow (CSO) events in the collection system and/or at the wastewater treatment plant; and
 - c. outline an approach for future Sanitary Sewer Evaluation Survey(s) (SSES), either completing the entire system at once or presenting a prioritized ranking of sewer system sub-areas will serve as the basis for future SSES evaluation. Each SSES will be eligible for funding through the EPG program and must result in a recommended capital project to address I/I that can be listed on the CWSRF Intended Use Plan.
2. Wastewater Infrastructure Engineering Report: A municipality must use EPG funding for the preparation of a Wastewater Infrastructure Engineering Report³ for an eligible CWSRF project. This includes planning activities to determine the scope of water quality issues, evaluation of alternatives, and the recommendation of a capital improvement project. An environmental review for the recommended alternative is also an eligible activity. Design and construction costs are not eligible.

Funding priority will be given to municipalities whose planning activities are:

- Required by an executed United States Environmental Protection Agency (EPA) Administrative Order, or NYS Department of Environmental Conservation (DEC) Order on Consent (collectively referred to as Enforcement Instrument);
- Required by a DEC final or publicly-noticed draft State Pollutant Discharge Elimination System (SPDES) permit (e.g. nutrient removal, inflow and infiltration, disinfection);
- For upgrading or replacing an existing wastewater system;
- For constructing a wastewater treatment and/or collection system for an area with failing onsite septic systems; or
- Addressing a pollutant of concern in a watershed implementation plan (see Definitions section).

³ See the "Definitions" section of this document for specific information on the required contents of the engineering report.

REPORT REQUIREMENTS

Wastewater Infrastructure Engineering Reports must:

- Follow the DEC/EFC Engineering Report Outline that is effective at the time of report submission,
- Consider storm and flood resiliency (sea level rise, storm surge, potential for flooding impacts, or other extreme weather events)⁴
- Consider impacts on Potential Environmental Justice Area(s) (PEJA) and/or Disadvantaged Communities (DAC) (see section on PEJA and DAC).
- Consider green infrastructure, in combination with gray infrastructure or individually, for projects involving stormwater, including stormwater inflow to sewer systems. A justification must be provided if a green infrastructure component is not part of the recommended alternative.
- Include an overall plan and map associated with potential phasing of capital improvements for projects intended to address inflow and infiltration.

Additionally, at a minimum, a comprehensive analysis of the following alternatives must be included:

- No-action alternative;
- Green infrastructure;
- Repair or replacement versus new construction;
- Regional consolidation opportunities;
- Centralized versus decentralized (for new systems), or a combination thereof (small cluster or individual systems).

Any alternatives considered technically infeasible must be identified as such and the rationale discussed.

Smart Growth alternative(s) must be considered and documented in the Wastewater Infrastructure Engineering Report. For more information regarding Smart Growth see the Definitions section below.

Preliminary I/I Studies must:

- Evaluate the entire sewershed owned by the municipality. If the sewershed is owned by more than one municipality, the PII Study should start with the endpoint municipality and include applicable monitoring data for contributing users. Be prepared in accordance with sections 3.4 and 3.5 of EPA Handbook 625/6-91/030 "Sewer System Infrastructure Analysis and Rehabilitation" dated October 1991 and WEF MOP FD-6, Existing Sewer Evaluation and Rehabilitation. The scope of the Study must include surveys of physical damage to the sewer system infrastructure, capacity limitations, effects of corrosion and sewer system deterioration, and identification of excessive I/I within the system.
- Provide a high-level evaluation of the entire sewershed owned by the municipality, dividing it into sub-areas where applicable for the system. Data collected in the Study should be used to correlate rainfall intensity and duration, sewer flows and Sanitary Sewer Overflow (SSO) or

⁴ Must be consistent with the New York State Flood Risk Management Guidance for Implementation of the Community Risk and Resiliency Act.

Combined Sewer Overflow (CSO) events in the collection system or at the wastewater treatment plant. Identify inflow or infiltration based on this data. The Study must include applicable monitoring data for the flow contributions of any upstream municipalities.

- Document existing records reviewed including, but not limited to:
 - As-built sewer maps and municipal wastewater treatment plant and collection system records.
 - Existing geographical, geological, climatological, and topographical records.
 - Sewer system monitoring records such as treatment plant Discharge Monitoring Reports, lift station flow records, overflows, and bypasses.
 - Rainfall monitoring and depth to groundwater data.
 - Water use records, population, and user history.
 - Industrial user waste survey.
 - Input and observations from system operations staff.
- Include updated sewer collection system mapping including collection system inspections and preparation of GIS or CAD maps of the system.
- Include results of flow measurement and sampling for collection system sub-areas to provide flow data under dry and wet weather conditions
- Include monitoring data for sulfide and corrosion measurement, if appropriate
- Be documented in a final report that:
 - Estimates expected and actual baseline sanitary sewer flows based on population, water consumption, and/or wastewater flow records.
 - Analyzes estimated I/I rates on a peak and annual basis for each sub-area and the sewershed under both dry and wet weather conditions.
 - Compares I/I rates for each sub-area and the entire system against standard metrics such as gallons wet weather flow per capita (gpd/capita) or gallons per day per inch of diameter per mile of pipe (gpd/idm).
 - Ranks the sub-areas based on excessive I/I flow rates by priority.
 - Recommends subsequent SSES investigations and studies of priority areas or sub-areas that will result in proposed capital I/I correction projects.
 - Evaluates the need for additional PII Studies for upstream municipalities connected to the sewershed based on contributing I/I.
 - Defines costs, objectives, and timeframes for implementing all investigations necessary for a complete sewershed analysis.

Projects Affecting Water Quality in Potential Environmental Justice Areas and Disadvantaged Communities

An application to fund a report for a proposed capital improvement project that will positively impact water quality in a PEJA or DAC or will benefit the quality of drinking water serving a PEJA or DAC will receive additional consideration in the evaluation. Maps of PEJAs or DACs in New York State are available at the link provided in the Additional Resources section below.

INELIGIBLE ACTIVITIES

A municipality may not use EPG funding for planning activities related to a proposed capital project that is not a CWSRF eligible project, or for the preparation of or amendment to an existing Wastewater Infrastructure Engineering Report.

Ineligible activities include planning activities for a capital project that:

- Will not restore or protect a surface waterbody or groundwater.
- Is not for capital improvements to a publicly owned treatment works.⁵
- Is listed on the 2026 CWSRF Intended Use Plan Annual Project Priority List.
- Has an engineering report that was previously funded by an EPG.
- Does not identify a plan to address the entire collection system when I/I is identified as the primary need for the project.
- Has an engineering report completed and/or submitted to EFC.

GRANT AWARDS

Amount	Eligible Scope
Up to \$50,000	Wastewater Infrastructure Engineering Report or a PII Study
Up to \$100,000	SSES required by an executed Enforcement Instrument <ul style="list-style-type: none">• fully executed Enforcement Instrument must be submitted with application• SSES may be identified through a PII Study or equivalent Study

LOCAL MATCH

All grants require a local match equal to 20 percent of the requested grant amount. The match may include cash and/or in-kind services⁶. Grants from other sources may not be used to satisfy the local match requirement. The applicant must identify the source of the match in the application.

GRANT PAYMENTS

Grants are disbursed in three payments based on the municipality's progress toward completion of an approvable Wastewater Infrastructure Engineering Report or PII Study. The municipality will receive the first disbursement in the amount of 25% of the total grant amount as an advance payment upon execution of the grant agreement with EFC. The second disbursement in the amount of 25% of the total grant amount will be made to the municipality when a Wastewater Infrastructure Engineering Report containing the minimum requirements for EFC funding, as referenced in the DEC/EFC Engineering Report Outline, or the final PII Study meeting Preliminary Inflow and Infiltration Study Outline has been submitted for review. Invoices and cost documentation are needed for this second

⁵ In accordance with the laws, rules and regulations governing the CWSRF, projects defined in the federal Clean Water Act, Section 212 as treatment works must be publicly owned. See the "Definitions" section of this document for what is considered an eligible publicly owned treatment works activity.

⁶ See the "Definitions" section of this document for specific information on what is considered in-kind services.

disbursement. The third and final disbursement will be made once the Wastewater Infrastructure Engineering Report or PII Study has been accepted as complete by EFC/DEC and the remaining invoices have been submitted.

LONG TERM PROGRAM GOALS

The State encourages each municipality to use their accepted Wastewater Infrastructure Engineering Report funded through the EPG program to seek funding through the CWSRF program or from other funding sources to pursue the recommendations provided in the Wastewater Infrastructure Engineering Report.

EVALUATION CRITERIA

Applications, including all required and supporting documents, will be evaluated based on the clarity and completeness of information provided to define the scope and articulate the need and benefits of the project. If there are discrepancies between any of the application materials, or required information is not provided, credit will not be assigned for the respective evaluation criteria.

EPG applications will be evaluated and ranked based on:

- The extent to which the project may address **environmental and water-quality issues**, including reduction of CSOs or SSOs, failing onsite septic systems, consistency with any enforcement requirements (if applicable), and direct benefits to the receiving waterbody.
- The extent to which the project directly benefits communities with demonstrated socioeconomic need, as reflected by **Median Household Income (MHI) and percentage of families below the poverty level** within the project area.
- The **applicant's experience and capacity** (technical and managerial) to successfully deliver the project.
- **Strong community and intergovernmental support**, demonstrated by documentation of public engagement, letters of support, and/or alignment with recommendations from an adopted local or regional plan.

MULTIPLE APPLICATION SUBMISSIONS

A municipality may submit only one application per project. Municipalities that submit multiple applications for separate projects must prioritize the projects in their applications. Municipalities are limited to one lifetime PII Study per sewershed and may have only one active PII Study or SSES at a time. A municipality may hold no more than two active EPG awards overall. An EPG award is considered active from when a project has been awarded funding through the completion and acceptance of the report and final payment has been made. EFC may prioritize and select the project that demonstrates the greatest potential to improve water quality.

REQUIREMENTS FOR SUCCESSFUL APPLICANTS AFTER GRANT AWARD

Successful applicants must enter into a grant agreement with EFC to receive grant funds. The following items must be submitted to EFC prior to the execution of the grant agreement.

1. Detailed final budget and plan of finance, including all third-party funding agreements and satisfaction of the minimum 20 percent local match requirement.
2. Board resolution authorizing and obligating local match funds.
3. Board resolution designating an Authorized Representative for the municipality.
4. Fully executed engineering agreement.
5. EFC Certification for Architectural/Engineering Services Procurement. All A/E services must be procured in accordance with 40 U.S.C 1101.

Documentation required to enter into a grant agreement must be submitted within 6 months of the grant award or the grant funds may be reallocated.

DEFINITIONS

In-Kind Services: Services performed by capable and qualified employees of the municipality for technical and administrative force accounts that are directly related to, and in support of, the development of the engineering report and are deemed reasonable by EFC.

Municipality: Any county, city, town, village, district corporation, county or town improvement district, school district, Indian nation or tribe recognized by the state or the United States with a reservation wholly or partly within the boundaries of New York State, any public benefit corporation or public authority established pursuant to the laws of New York or any agency of New York State which is empowered to construct and operate an eligible project, or any two or more of the foregoing which are acting jointly in connection with an eligible project.

Planning: The orderly development of a project concept from the original statement of need or purpose through the evaluation of alternatives to a final recommendation on a course of action and measures to implement the selected alternative, including completion of the environmental review process.

Publicly Owned Treatment Works: Any devices and systems used in the storage, treatment, recycling, and reclamation of municipal sewage or industrial wastes of a liquid nature. It also includes sewers, pipes and other conveyances, if they convey wastewater to a publicly owned treatment plant.

Sewershed: A geographic area from which all the sewers flow to a single endpoint wastewater treatment facility.

Smart Growth: The State Smart Growth Public Infrastructure Policy Act of 2010 is intended to augment the state's environmental policy by maximizing the social, economic, and environmental benefits of public infrastructure development while minimizing unnecessary environmental degradation, disinvestment in urban and suburban communities, and the loss of open space resulting from sprawl development.

Wastewater Infrastructure Engineering Report: The document that determines the technical feasibility and estimated cost of a CWSRF eligible project. Engineering reports are prepared by a qualified professional engineer licensed to practice in New York State and must follow the DEC/EFC Engineering Report Outline. The DEC/EFC Engineering Report Outline can be downloaded from EFC's webpage. See the link in the Additional Resources section below.

Watershed Implementation Plan: An Estuary Management Plan, Action Plan, Total Maximum Daily Load (TMDL), Nine Element Watershed Management Plan, or DEC Harmful Algal Blooms (HABs) Action Plan. See the links in the Additional Resources section below.

ADDITIONAL RESOURCES

EFC/DEC Engineering Report Outline:

<https://efc.ny.gov/engineering-report-outline-clean-water>

Preliminary Inflow and Infiltration Study Outline

<https://efc.ny.gov/preliminary-inflow-and-infiltration-study-outline-pdf>

Summary of the United States Census, 2023 American Community Survey MHI data:

<https://efc.ny.gov/american-community-survey-data>

Architectural/Engineering Services Procurement Certification and Guidance:

<https://efc.ny.gov/architecturalengineering-ae-services-procurement>

DEC Info Locator: Waterbody Segment Assessment Factsheets, Potential Environmental Justice Areas, and Disadvantaged Communities:

<https://dec.ny.gov/maps/interactive-maps/decinfo-locator>

Clean Water Management Plans:

<https://dec.ny.gov/environmental-protection/water/water-quality/clean-water-plans>

For more information, visit www.efc.ny.gov/epg

City of Lockport - Resolution Request Form

Agenda Description: Authorizing Wastewater Flow Monitoring and Sampling Services							
Presented By: DPC	Date Submitted: 6/3/2026						
Topic Area (Select Most Applicable Option):							
Community Event Budget Amendment Contract Approval Donation Acceptance Grant Application / Award Fund Utilization Request	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="border: 1px solid black; height: 15px;"></td></tr> <tr><td style="border: 1px solid black; height: 15px;"></td></tr> <tr><td style="border: 1px solid black; height: 15px; text-align: center;">✓</td></tr> <tr><td style="border: 1px solid black; height: 15px;"></td></tr> <tr><td style="border: 1px solid black; height: 15px;"></td></tr> <tr><td style="border: 1px solid black; height: 15px;"></td></tr> </table>			✓			
✓							
Local Law Change Community Development Community Event Engineering Process Code and Planning Other	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="border: 1px solid black; height: 15px;"></td></tr> <tr><td style="border: 1px solid black; height: 15px;"></td></tr> <tr><td style="border: 1px solid black; height: 15px;"></td></tr> <tr><td style="border: 1px solid black; height: 15px;"></td></tr> <tr><td style="border: 1px solid black; height: 15px;"></td></tr> <tr><td style="border: 1px solid black; height: 15px;"></td></tr> </table>						
<i>Please provide to Clerk at least 9 <u>calendar days</u> prior to Council meeting. Otherwise request will go to following meeting.</i>							
Summary of Resolution: <p>The City is working to analyze its sewer system, this resolution would approve the spending of funds out of capital project H227 for TecSmith to add flow monitors to the City's system.</p> <p>The following accomplished by this reso: Accept a contract with TecSmith for the proposed work; Identify TecSmith as a sole-source provider for these services; and Commit funding from H227 to cover project costs.</p>							
Explanation of Attachments: <p>1)Reso 2)Quote 3)H227 Capital Project</p>							
<i>Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____</i>							
Clerk/Legal/Finance Approval:							
Notes:							
Name:	Date of Approval:						

Authorizing Wastewater Flow Monitoring and Sampling Services

Whereas, the City of Lockport is undertaking a comprehensive review of its wastewater collection and treatment systems through the Water and Sewer Master Plan; and

Whereas, the collection of flow monitoring and wastewater sampling data will provide valuable information to support the development of the Master Plan; and

Whereas, TECsmith possesses specialized expertise and familiarity with the City's wastewater infrastructure and has been identified as a sole-source provider for these services; and

Whereas, funding is available within the Water and Sewer Master Plan Capital Project (H227);

Now, Therefore, Be It Resolved, that the Mayor and Common Council hereby authorize the Mayor to enter into an agreement with TECsmith for wastewater flow monitoring and sampling services in accordance with its submitted proposal; and be it further

Resolved, that the Mayor and Common Council hereby determine that TECsmith is a sole-source provider for these services; and be it further

Resolved, that funding for this work, in an amount not to exceed \$34,000, shall be appropriated from Capital Project H227 – Water and Sewer Master Plan

TECsmith



P.O. Box 95
Clarence, NY 14031
(716) 462-0382

DATE May 19, 2026
Quotation # 669
Customer ID LOC040126

Name/Address:

Emily Quinones
Wastewater Pretreatment Coordinator
City of Lockport WWTP
(716) 433-1612 ext. 4

Description	Qty	AMOUNT
Lockport Flow Monitoring and Wastewater Sampling Quote		
Flow Monitoring Installation of twelve (12) flow meters for four (4) weeks, weekly service, rental and report	1	\$ 25,500.00
Wastewater Sampling 24 hour composite sample at 8 locations	1	\$ 8,000.00
	TOTAL	\$ 33,500.00

Our terms are net-30 with a 2% charge for each additional month

If you have any questions or concerns contact, Ethan Smith, (716) 462-0382, tecsmithinc@outlook.com

THANK YOU FOR THIS OPPORTUNITY!

Signature _____

Budget Performance Report

Life-to-Date to 06/03/26

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund H227 - Active, Water Sewer Master Plan									
	REVENUE								
	Department 8689 - Other Agencies								
32801	Interfund Revenue								
32801.G	Interfund Revenue From Sewer Fund	.00	142,500.00	142,500.00	.00	.00	142,500.00	.00	100
32801.FX	Interfund Revenue From Water Fund	.00	142,500.00	142,500.00	.00	.00	142,500.00	.00	100
	32801 - Interfund Revenue Totals	\$0.00	\$285,000.00	\$285,000.00	\$0.00	\$0.00	\$285,000.00	\$0.00	100%
33990	State Aid-Sewer Capital Projects								
33990.EPG	State Aid-Sewer Capital Projects Waste Water Eng. Planning Grant	.00	.00	.00	.00	.00	12,500.00	(12,500.00)	+++
	33990 - State Aid-Sewer Capital Projects Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,500.00	(\$12,500.00)	+++
	Department 8689 - Other Agencies Totals	\$0.00	\$285,000.00	\$285,000.00	\$0.00	\$0.00	\$297,500.00	(\$12,500.00)	104%
	REVENUE TOTALS	\$0.00	\$285,000.00	\$285,000.00	\$0.00	\$0.00	\$297,500.00	(\$12,500.00)	104%
	EXPENSE								
	Department 8689 - Other Agencies								
52490	Capital Improvements - Expense	.00	285,000.00	285,000.00	.00	285,000.00	.00	.00	100
	Department 8689 - Other Agencies Totals	\$0.00	\$285,000.00	\$285,000.00	\$0.00	\$285,000.00	\$0.00	\$0.00	100%
	EXPENSE TOTALS	\$0.00	\$285,000.00	\$285,000.00	\$0.00	\$285,000.00	\$0.00	\$0.00	100%
Fund H227 - Active, Water Sewer Master Plan Totals									
	REVENUE TOTALS	.00	285,000.00	285,000.00	.00	.00	297,500.00	(12,500.00)	104%
	EXPENSE TOTALS	.00	285,000.00	285,000.00	.00	285,000.00	.00	.00	100%
Fund H227 - Active, Water Sewer Master Plan Totals		\$0.00	\$0.00	\$0.00	\$0.00	(\$285,000.00)	\$297,500.00	(\$12,500.00)	
	Grand Totals								
	REVENUE TOTALS	.00	285,000.00	285,000.00	.00	.00	297,500.00	(12,500.00)	104%
	EXPENSE TOTALS	.00	285,000.00	285,000.00	.00	285,000.00	.00	.00	100%
	Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$285,000.00)	\$297,500.00	(\$12,500.00)	