CITY OF LOCKPORT
COMMON COUNCIL PROCEEDINGS

Lockport Municipal Building

Regular Meeting
Official Record

November 18th, 2026
6:00 P.M.

Mayor John Lombardi III called the meeting to order.

ROLL CALL

The following Common Council members answered the roll call:

Aldermen: Craig, Wyche, O'Malley, Fogle, Wiley and Kirchberger

INVOCATION

ANNOUNCEMENTS

RECESS

Recess for public input.

111826.1 **APPROVAL OF MINUTES**

On motion of Alderman _____ seconded by Alderman _____the minutes of the Regular meeting of November 4th, 2026 are hereby approved as printed in the Journal of Proceedings. Ayes _____.

PUBLIC HEARING

The Mayor announced a public hearing relative to Additional Property Tax Exemptions for Veteran's.

The Mayor asked the City Clerk if any petitions or communications relative to Additional Property Tax Exemptions for Veteran's have been received.

Recess for public input.

The Mayor closed the public hearing.

PUBLIC HEARING

The Mayor announced a public hearing on Buffalo Transformer and Microenterprise Grant Program.

The Mayor asked the City Clerk if any petitions or communications relative to Buffalo Transformer and Microenterprise Grant Program have been received.

Recess for public input.

The Mayor closed the public hearing.

FROM THE MAYOR

Appointments:
Andrew Rosenberg, 268 Genesee Street, Lockport, NY has been reappointed to the Zoning Board of Appeals for the City of Lockport. Said term expires November 15th, 2029.

FROM THE CITY CLERK

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments.

Reviewed by the Finance Committee.

Communications (which have been referred to the appropriate City officials)

11/13/2026 Charlene Bower, on behalf of Zonta Club, wrote in requesting permission to display temporary lawn signs to raise awareness for Violence Against Women.

MOTIONS & RESOLUTIONS

111826.2
By Alderman Craig:

Resolved, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills and services to be paid on November 19th, 2026.

Seconded by Alderman _____and adopted. Ayes ____.

111826.3
By Alderman_____:

Resolution for Amending Historic Preservation Section 116 of the City Code

Whereas, the Common Council of the City of Lockport originally adopted the Historic Preservation Section 116 of the City Code 9-17-2008, nearly two decades ago.

Whereas, the City of Lockport first became a Certified Local Government (CLG) Historic Preservation program CLG in early 2009. The City's CLG program was decertified in 2018 due to lack of compliance with CLG regulations. The CLG program is a partnership between the federal government (National Park Service), the State Historic Preservation Office (SHPO), and local municipalities, which makes the City eligible for grants and expertise.

Whereas, in December 2025, the City of Lockport Historic Preservation Commission began pursuing the process for re-certification as a CLG community. This proposed amendment to §116 of the City Code incorporates recommendations from the State Historic Preservation Office (SHPO) related to re-certifications, including a refined statement of purpose.

Whereas, the revised statement of purpose in §116 for the Historic Preservation Commission includes promoting and facilitating historic preservation as called for in the Historic Vision and Goal Framework of the City of Lockport Comprehensive Plan, maintaining and updating annually the Historic Overlay (HO) District in §190-23.3 of the City of Lockport Zoning Code, and designating local historic landmarks for protection.

Whereas, the revised §116 of the City Code, including the associated CLG Historic Preservation Agreement signed by Mayor 10-20-26, have been submitted to the Common Council for review.

Whereas, updating the Historic Preservation Section 116 of the City Code is necessary to ensure continued preservation of historically significant properties and districts in the City of Lockport and to maintain the architectural character and heritage of the community in accordance with the Comprehensive Plan and Zoning Code updated in 2024.

Now therefore be it resolved, that the Common Council for the City of Lockport hereby approves the amendment to Section 116 as recommended the City's Historic Preservation Commission.

Be it further resolved, that the City Clerk is directed to transmit a certified copy of this resolution to the Historic Preservation Commission and the Niagara County Department of History / Historical Society.

Seconded by Alderman _____ and adopted. Ayes___.

111826.4
By Alderman:_____

Appropriate the General Fund Budget 2027

Whereas the City of Lockport FY 2027 Mayor's Recommended Budget was presented to the Common Council and public on October 1, 2026; and

Whereas the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved that the City tax budget for fiscal year 2027, containing appropriations for operating City departments, be and the same is hereby amended and adopted as follows:

CITY OF LOCKPORT, NEW YORK
2027 GENERAL FUND BUDGET SUMMARY

Budget Appropriations:		
Personal Services	$15,016,267	
Equipment	$276,964	
Contractual	$4,686,720	
Employee Benefits	$13,390,874	
Interfund Transfers		$25,000
Debt Service	$502,407	
Total Appropriations:	$33,898,232	
Less: Estimated Revenues:	$17,661,213	
Estimated Fund Balance:	$1,655,367	

Amount to be raised through property taxation: $14,581,652
Assessed Valuation: $1,547,307,725

REAL PROPERTY TAX RATE: $9.423886 per $1,000 ASSESSED VALUATION

Seconded by Alderman _____ and adopted. Ayes___.

111826.5
By Alderman:_____

Appropriate the Refuse and Recycling Budget 2027

Whereas, the City of Lockport FY 2027 Mayor's Recommended Budget was presented to the Common Council and public on October 1, 2026; and

Whereas, the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved, that the City of Lockport 2027 Budget containing appropriations for operating the City's Refuse & Recycling, be and the same is hereby adopted as follows:

CITY OF LOCKPORT, NEW YORK
2027 SPECIAL REVENUE FUND – RECYCLING & REFUSE SUMMARY

Appropriations:	
Personal Services	$0
Equipment	$23,500
Contractual	$1,784,229
Employee Benefits	$0
Debt Service	$0
Interfund Transfers	$0
Total Appropriations:	$1,807,729
Less: Estimated Revenues:	$1,622,672
Estimated Fund Balance	$185,057

Seconded by Alderman _____ and adopted. Ayes___.

111826.6
By Alderman:_____

Appropriate the Water Fund Budget 2027

Whereas, the City of Lockport FY 2027 Mayor's Recommended Budget was presented to the Common Council and public on October 1, 2027; and

Whereas, the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved, that the City of Lockport 2027 Water Fund Budget containing appropriations for operating the City's Water Department, be and the same is hereby adopted as follows:

CITY OF LOCKPORT, NEW YORK
2027 WATER FUND BUDGET SUMMARY

Appropriations:	
Personal Services	$1,676,891
Equipment	$0
Contractual	$1,457,746
Employee Benefit	$1.486,600
Debt Services	$278,197
Interfund Transfers	$67,250
Total Appropriations:	$4,966,684
Less: Estimated Revenues:	$4,830,987
Estimated Fund Balance	$135,697

Seconded by Alderman _____ and adopted. Ayes___.

111826.7
By Alderman:_____

Appropriate the Sewer Fund Budget

Whereas, the City of Lockport FY 2027 Mayor's Recommended Budget was presented to the Common Council and public on October 1, 2026; and

Whereas, the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved, that the City of Lockport 2027 Sewer Fund Budget containing appropriations for operating the City's Wastewater Treatment and Compost Facility, be and the same is hereby amended and adopted as follows:

CITY OF LOCKPORT, NEW YORK
2027 SEWER FUND BUDGET SUMMARY

Appropriations:	
Personal Services	$1,361,501
Equipment	$39,950
Contractual	$1,512,264
Employee Benefits	$1,280,017
Debt Service	$333,204
Interfund Transfers	$67,250
Total Appropriations:	$4,594,186

Less:	Estimated Revenues:	$4,457,964
	Estimated Fund Balance	$136,222

Seconded by Alderman _____ and adopted. Ayes___.

111826.8
By Alderman:_____

Amend Water Rates for 2027

Resolved, that the following water rates for the City of Lockport shall be effective on all residential and commercial water consumption billed after January 1, 2027 and on all industrial water billed after January 1, 2027:

CITY OF LOCKPORT - WATER RATES
EFFECTIVE JANUARY 1, 2027

Each and every meter located in any building shall be classified as a separate meter account.

MONTHLY BILLS

Rates for all industrial users of water:

In addition to the currently billed rate for each meter in building per month (to be $41.55), the following:

Minimum rate - $18.34 per each one-month period or fraction thereof:

First 50,000 cu. ft.	$4.59 per 100 cu. ft.
Next 100,000 cu. ft.	$4.27 per 100 cu. ft.
Over 150,000 cu. ft.	$3.93 per 100 cu. ft.

QUARTERLY BILLS

Rates for commercial users of water are:

Minimum rate – As per City of Lockport Meter Fee Schedule effective January 1, 2027, and, a usage commodity charge of $4.34 per 100 cu. ft.

Rates for residential users of water are:

Minimum rate – As per City of Lockport Meter Fee Schedule effective January 1, 2027, and, a usage commodity charge of $4.16 per 100 cu. ft.

RURAL BILLS

Rates for all non-resident users of water - quarterly rate plus 50%

BULK WATER

$6.74 per 1,000 gallons

The following Meter Fee Schedule for all Residential and Commercial meters is as follows:

CITY OF LOCKPORT METER FEE SCHEDULE
EFFECTIVE JANUARY 1, 2027

COM/RES	Meter Size		WA	MR
	A	5/8"	$50.46	
	B	¾"	$56.40	
	C	1"	$62.33	
	D	1 1/2"	$68.26	
	E	2"	$74.20	
	F	3"	$80.14	
	G	4"	$86.07	
	H	6"	$92.00	
IND			$18.34	$41.55
RES	**WA**		$4.16	
COM	**WA**		$4.34	

Seconded by Alderman _____ and adopted. Ayes___.

111826.9
By Alderman:_____

Amend Sewer Rates for 2027

The following sewer rental charges shall be effective on all residential, commercial, and industrial water consumption billed as follows:
after January 1, 2027
$19.74 per month service charge for both domestic and industrial users plus a commodity charge of $3.02 per 100 cu. ft. of water billed, plus a standard surcharge for industrial users for excess strength of sewage as stated in all existing Industrial sewer contracts.

INDUSTRIAL	$19.74
COMMERCIAL & RESIDENTIAL	$49.35 (billed quarterly)

The standard surcharge for all industrial users for excess strength of sewage as stated in all existing industrial service contracts be as follows:

Type	Fee
Discharging wastewater, per 100 cubic feet:	
Effective 01 January 2027	$1.37
Discharging excess total suspended solids in excess of 350 mg per liter per one hundred pounds per day:	
Effective 01 January 2027	$4.14
Discharging excess BOD in excess of 250 mg liter per, per one hundred pounds per day:	
Effective 01 January 2027	$3.69

Discharging wastewater through the use of a waste hauler per one thousand gallons:
Effective 01 January 2027.....$21.68

Annual waste hauler disposal permit authorizing the use of City of Lockport wastewater treatment plant to a specific waste hauler:

Effective 01 January 2027.....$458.57

Annual amount charged for an effective City of Lockport wastewater discharge permit issued to City of Lockport industries identified as POTW significant industrial users (SIU's):

Effective 01 January 2027.....$495.23

RV Waste Disposal, City Resident, per occurrence

Effective 01 January 2027.....$0.00

RV Waste Disposal, Non-City Resident, per occurrence

Effective 01 January 2027.....$20.00

Effective January 1, 2027, laboratory analysis at City of Lockport wastewater treatment plant laboratory are as follows:

Analyte	Rate
pH	$13.15
Settleable solids	$13.15
Total suspended solids	$39.50
Total solids	$19.75
BOD 5	$52.65
Dissolved oxygen	$26.36
Fecal coliform	$46.10

The following Meter Fee Schedule for all Residential and Commercial meters is as follows:

CITY OF LOCKPORT METER FEE SCHEDULE

EFFECTIVE JANUARY 1, 2027

COM/RES	Meter Size	SW	MR
	A 5/8"	$49.35	
	B ¾"	$49.35	
	C 1"	$49.35	
	D 1 1/2"	$49.35	
	E 2"	$49.35	
	F 3"	$49.35	
	G 4"	$49.35	

	H	6"	$49.35	
IND			$19.74	$41.55
RES	**SW**	3.02		
COM	**SW**	3.02		

Seconded by Alderman _____ and adopted. Ayes___.

111826.10
By Alderman:_____

Resolution to Authorize Sale of Properties from In Rem Foreclosure Auction

Whereas, the City of Lockport held its annual in rem tax foreclosure auction online on October 27, 2026 to November 10, 2026; and

Whereas, by public auction, the City of Lockport accepted bids on several parcels which were foreclosed upon by a Court ordered Judgement; and

Whereas, pursuant to paragraph 3 of the Terms of the Sale approval of the governing body of the tax district is required; and

Now therefore be it resolved, the City of Lockport does hereby approve and confirm by ratification the sale of the properties listed below.

LOT #	PARCEL #	ADDRESS	PURCHASER	PURCHASE PRICE
1	2024-002	656 OLD NIAGARA RD	G&G PROPERTY VENTURES 3 LLC	$ 60,300.00
2	2024-005	419 MILL ST	DEBORAH MANNA	$ 8,000.00
4	2024-096	484 PROSPECT ST	SHANAYA HOLDINGS LLC	$ 42,100.00
6	2024-123	185 WASBURN ST	DESIRAY VINCENT	$ 38,300.00
7	2024-144	277 WASHBURN ST	TOGETHER REAL ESTATE LLC	$ 1,225.00
9	2024-162	186 GOODING ST	GAMEEL OMAR	$ 17,100.00
10	2024-164	164 GOODING ST	GAMED OMAR	$ 25,100.00
12	2024-200	12 MORTON ST	MINAS HOME INVESTMENTS LLC	$ 40,000.00
13	2024-208	38 CAVE ST	SCOTT MIETLOWSKI	$ 31,500.00
14	2024-236	63 ELMWOOD AVE	TBD	TBD
16	2024-273	38 ASHLEY PL	MARIE ROUSETTE FRANCOIS	$ 27,800.00
18	2024-307	28 LINCOLN DR	GATOR REALTY AND LEASING INC.	$ 125,100.00

TOTAL **$ 416,525.00**

Seconded by Alderman _____ and adopted. Ayes___.

111826.11
By Alderman_____:

Permission Granted for Zonta Club Flag Display

Whereas, the Zonta Club of Lockport has requested permission to install temporary lawn signs in various City rights of way, from November 25, 2026 through December 10, 2026, to raise awareness and increase actions to end Violence Against Women, and

Whereas, the 'Zonta Says NO' campaign is an international effort to raise awareness of, and increase actions to end violence against women and girls around the world through service and advocacy, now, therefore, be it

Resolved, that permission is hereby granted to place the signs at Veteran's Memorial Park on East Avenue, Ida Fritz Park on West Avenue, Children's Memorial Park on S.Transit Street, and at the Washburn and Locust Streets garden, which is maintained by the Zonta Club of Lockport."

Seconded by Alderman _____ and adopted. Ayes___.

111826.12
By Alderman_____:

Resolution to Approve Light Up Lockport Parade

Resolved, that pursuant to their request, 'Light Up Lockport' is hereby granted permission to use the City's right-of-way to conduct the following event on Saturday, November 28th, 2026;

Light Up Lockport Parade commencing at 6:00pm at Ida Fritz Park, east on Main Street to Charles Street.

Resolved, that said permissions are subject to approval for the routes by the Police Chief;

And be it further resolved, that the Director of Highways, Parks and Water Distribution is hereby authorized and directed to arrange for delivery of barricades and temporary 'no parking' signs for the entire length of the south side of Main Street prior to said events."

Seconded by Alderman _____ and adopted. Ayes___.

111826.13
By Alderman Craig:

Resolution to Authorize Transfer of Community Project Funding Grant to Lockport Locks Heritage District Corporation

Whereas, the City of Lockport has been awarded a federal grant in the amount of $1,000,000 in Community Project Funding for Phase III of the Erie Canal Flight of Five Project; and

Whereas, the staff of the City of Lockport Community Development Department is administering the Community Project Funding Grant on behalf of the City of Lockport; and

Whereas, the staff of the City of Lockport Community Development Department also administers the programs and projects of the Greater Lockport Development Corporation and its subsidiary, the Lockport Locks Heritage District Corporation; and

Whereas the City of Lockport (City) and the Lockport Locks Heritage District Corporation (LHDC) have entered into an Assignment & Assumption Agreement in 2013 and again in 2019 whereby the LHDC has taken over the City's responsibilities for the Operation & Maintenance of the Erie Canal Flight of Five Locks; and

Whereas, the LHDC has been awarded Consolidated Funding grants from the State of New York totaling $1,175,000 as the State's share of the Phase III Flight of Five Project; and

Whereas, the LHDC has agreed to serve as Project Manager for the purpose of implementation of the Phase III Flight of Five Project, including preparation of plans and specifications, financial management, contract procurement (including bidding and awarding of contracts), and construction management; and

Whereas, it would improve the financial management and oversight of the Community Project Funding and the Consolidated Funding Grants for the Phase III Flight of Five Project by transferring the $1,000,000 Community Project Funding to the LHDC, NOW, THEREFORE, BE IT

Resolved, that the City of Lockport Common Council agrees to the Transfer of the $1,000,000 Community Project Funding to the Lockport Locks Heritage District Corporation for the administration of the Phase III Erie Canal Flight of Five Project.

Seconded by Alderman _____ and adopted. Ayes___.

111826.14
By Alderman Craig:

Resolution To Authorize Mayor To Sign Flight of Five Maintenance & Operation Agreement and Flight of Five Assignment & Assumption Agreement

Whereas, the Erie Canal Flight of Five (Flight of Five) is a premier Erie Canal heritage tourism attraction; and

Whereas, the City of Lockport has promoted rehabilitation of the Flight of Five as a major catalyst to increase tourism, community revitalization and business investment within the Central Business District; and

Whereas, the City of Lockport entered into an Operations & Maintenance Agreement in 2013 with the New York State Canal Corporation (Canal Corporation) and the Lockport Locks Heritage District Corporation (LHDC) to assure that Locks 70 & 69 of the Flight of Five would be properly operated and maintained upon completion of Phase I of the Flight of Five Project, and again in 2019 to assure that Lock 68 would be properly operated and maintained upon completion of Phase II of the Flight of Five Project; and

Whereas, the City of Lockport entered into an Assignment & Assumption Agreement with the Canal Corporation and the LHDC in 2013 to vest responsibility for the operation and maintenance of the Flight of Five with the Lockport Locks Heritage District Corporation upon completion of Phase I and again in 2019 upon completion of Phase II; and

Whereas, the LHDC is prepared to utilize federal and state grants to undertake Phase III of the Flight of Five Project; and

Whereas it is desirable to update and expand the scope of responsibilities for the proper maintenance and operation of the Flight of Five in connection with Phase III of the Flight of Five Project, now, therefore, be it

Whereas, that the Mayor of the City of Lockport be authorized to sign an updated Operations & Maintenance Agreement and an updated Assignment & Assumption Agreement for the Flight of Five upon final review approval by the City of Lockport Corporation Counsel.

Seconded by Alderman _____ and adopted. Ayes____.

111826.15
By Alderman Craig:

Resolution to Approve CHIPS Equipment Purchase

Whereas, the Director of Streets, Parks, and Water Distribution has identified the need for a Stepp Model SMMT Trailer Mounted Master Mix Asphalt Recycler to assist with the City's roadway maintenance and asphalt repair operations; and

Whereas, a quotation dated November 2, 2026, from Cyncon Equipment, Inc. provides for the purchase of one (1) Stepp Model SMMT Trailer Mounted Master Mix Asphalt Recycler, including the specified options and accessories, at a total cost of **$84,886;** and

Whereas, the equipment is available through Sourcewell Contract #050625-SMC, under the City ofLockport's Sourcewell membership #111215, and such procurement complies with the City's procurement policy;

Now, therefore, be it resolved, that the Common Council of the City of Lockport hereby authorizes the purchase of one (1) Stepp Model SMMT Trailer Mounted Master Mix Asphalt Recycler from Cyncon Equipment, Inc., at a total cost of **$84,886,** pursuant to Sourcewell Contract #050625-SMC; and

Be it further resolved, that the City is authorized to charge all related expenditures to account number H082.5112.52420.

Seconded by Alderman _____ and adopted. Ayes___.

111826.16 **ADJOURNMENT**

At _____pm Alderman O'Malley moved the Common Council be adjourned until 6:00pm Wednesday, December 2nd, 2026.

Seconded by Alderman _____ and adopted. Ayes_____.

EMILY STODDARD
City Clerk

LOCKPORT MUNICIPAL BUILDING
One Locks Plaza
Lockport, New York 14094
Phone (716) 439-6665
Fax (716) 439-6668

Office of the Mayor

John Lombardi III
MAYOR

November 15, 2026

Andrew Rosenberg
268 Genesee Street
Lockport, New York 14094

To Common Council:

Under and by virtue of the authority conferred on me by the Charter of the City of Lockport, New York, I, John Lombardi III, Mayor of said City, do hereby reappoint Andrew Rosenberg, 268 Genesee Street, Lockport, NY 14094 to the Civil Service Commission.

Said term expires on November 15, 2029.

Witness my hand and the seal of the City of Lockport, New York this 22rd day of June, 2026.

Sincerely,

John Lombardi III
Mayor

JL/cw

Cc: A. Rosenberg
City Clerk

cityclerk@lockportny.gov

From: Kristin Schubring <kschubring@lockportny.gov>
Sent: Tuesday, November 17, 2026 9:50 AM
To: deputyclerk@lockportny.gov
Cc: cityclerk@lockportny.gov
Subject: AP Fund Totals 11/18/26

Good Morning,

Invoices to be approved at the meeting on 11/18/26 are as follows:

Fund A General - $70,542.55
Fund CL Refuse & Recycling - $111,017.40
Fund FX Water - $13,622.35
Fund G Sewer - $70,846.19
Fund H Capital Projects - $49,700.88
Fund MS Health Insurance - $1,264.85
Total - $316,994.22

Please let me know if you have any questions.
Thanks!

Kristin Bernardi Schubring
Principal Account Clerk
Finance Department
City of Lockport, NY
716.439.6620

From: Kristin Schubring <kschubring@lockportny.gov>
Sent: Monday, November 2, 2026 11:26 AM
To: 'deputyclerk@lockportny.gov' <deputyclerk@lockportny.gov>
Cc: 'cityclerk@lockportny.gov' <cityclerk@lockportny.gov>
Subject: AP Fund Totals 11/4/26

Hi there,

Invoices to be approved at the meeting on 11/4/26 are as follows:

Fund A General - $45,196.28
Fund FX Water - $7,535.81
Fund G Sewer - $74.37
Fund H Capital Projects - $77,116.21
Total - $129,922.67

Please let me know if you have any questions.
Thanks!

Zonta Club of Lockport
Member of Zonta International
Advancing the Status of Women Worldwide

P. O. Box 389
Lockport, New York 14095-0389

November 10, 2026

Ms. Emely Stoddard
City Clerk
Lockport Municipal Building
One Locks Plaza
Lockport, New York, 14094

Dear Ms. Stoddard:

Once again, I am writing on behalf of the Zonta Club of Lockport New York, Inc. to request a resolution to allow our club to display temporary lawn signs at three (3) of the city parks and one (1) green space from November 25, 2026, through December 10, 2026. There will be a total of four (4) signs. The locations are as follows:

1. Veteran's Memorial Park, 400 East Avenue, Lockport, NY 14094
2. Ida Fritz Park, 105 West Avenue, Lockport, NY 14094
3. Washburn and Locust Streets garden - maintained by our club.
4. Children's Memorial Garden (2) - 480 S. Transit St., Lockport, NY 14094

On November 25th through December 10th, the Zonta Club of Lockport along with members of Zonta International will have activities to raise awareness for Violence Against Women. The 16 Days of Activism is an international movement originating from the first Women's Global Leadership Institute and sponsored by the Center for Women's Global Leadership in 1991. Zonta International's 1,100 clubs in 63 countries are participating in this effort in their local communities in support of Zonta Says NO, a campaign to raise awareness of and increase actions to end violence against women and girls around the world through service and advocacy.

Therefore, on behalf of our club, I am requesting a resolution to temporally place signs in the above-mentioned locations.
I await your decision, and I may be contacted at (716) 870-2844, 4297 Sunset Dr, Lockport, NY 14094. This year marks the 106th year anniversary for the Zonta Club of Lockport, New York, Inc. The continued support of our community has allowed us to serve.

Sincerely,

Charlene Bower

Charlene Bower
Zonta Club of Lockport New York, Inc.

Draft Resolution for Amending Historic Preservation Section 116 of the City Code

Whereas the Common Council of the City of Lockport originally adopted the Historic Preservation Section 116 of the City Code 9-17-2008, nearly two decades ago.

Whereas the City of Lockport first became a Certified Local Government (CLG) Historic Preservation program CLG in early 2009. The City's CLG program was decertified in 2018 due to lack of compliance with CLG regulations. The CLG program is a partnership between the federal government (National Park Service), the State Historic Preservation Office (SHPO), and local municipalities, which makes the City eligible for grants and expertise.

Whereas in December 2025, the City of Lockport Historic Preservation Commission began pursuing the process for re-certification as a CLG community. This proposed amendment to §116 of the City Code incorporates recommendations from the State Historic Preservation Office (SHPO) related to re-certifications, including a refined statement of purpose.

Whereas the revised statement of purpose in §116 for the Historic Preservation Commission includes promoting and facilitating historic preservation as called for in the Historic Vision and Goal Framework of the City of Lockport Comprehensive Plan, maintaining and updating annually the Historic Overlay (HO) District in §190-23.3 of the City of Lockport Zoning Code, and designating local historic landmarks for protection.

Whereas the revised §116 of the City Code, including the associated CLG Historic Preservation Agreement signed by Mayor 10-20-26, have been submitted to the Common Council for review.

Whereas updating the Historic Preservation Section 116 of the City Code is necessary to ensure continued preservation of historically significant properties and districts in the City of Lockport and to maintain the architectural character and heritage of the community in accordance with the Comprehensive Plan and Zoning Code updated in 2024.

Now therefore be it resolved that the Common Council for the City of Lockport hereby approves the amendment to Section 116 as recommended the City's Historic Preservation Commission.

Be it further resolved that the City Clerk is directed to transmit a certified copy of this resolution to the Historic Preservation Commission and the Niagara County Department of History / Historical Society.

CERTIFIED LOCAL GOVERNMENT AGREEMENT

BETWEEN

THE NEW YORK STATE HISTORIC PRESERVATION OFFICER

AND

THE CITY OF LOCKPORT

Whereas, the State Historic Preservation Officer, hereinafter referred to as the SHPO, has been authorized by the Secretary of the Interior to certify local governments for participation in the national historic preservation program, according to the "Information and Regulations Regarding the Certification Process," said regulations being hereby attached to and made a part of this agreement; and

Whereas, the City of Lockport, hereinafter referred to as the City has applied for certification under such Regulations, and has demonstrated that it meets the eligibility requirements set forth in Section 3 of the Regulations;

Now, therefore, in consideration of the premises and mutual covenants and conditions contained herein, the parties hereto agree as follows:

The City agrees to fulfill the following responsibilities in accordance with Section 5 of the Regulations:

1. To enforce the local historic preservation legislation for the designation and protection of historic properties.

2. To maintain a qualified historic preservation review commission.

3. To maintain a system for the survey and inventory of historic properties that is coordinated with and complementary to the survey activities of the SHPO.

4. To provide for adequate public participation in the local historic preservation program.

5. To actively participate in the process of nominating properties to the State and National Registers of Historic Places.

6. To submit an annual report to the SHPO each year, describing the City's historic preservation activities during the preceding year ending September 30.

7. When awarded subgrant monies,

   A. To perform all services to the standards and schedule specified in the subgrant agreement, and

   B. To maintain fiscal management and audit standards specified in *OMB Circular A102.*

8. To cooperate fully with the SHPO in his monitoring and evaluation of the activities required by this agreement, which evaluation shall be conducted according to the process set forth in Section 6 of the Regulations.

The SHPO agrees to fulfill the following responsibilities:

1. To provide the **City** with copies of all standards, guidelines, and procedures referred to in this agreement.

2. To consult with the **City** concerning any proposed changes to the CLG program or regulations.

3. Before a property within the **City** jurisdiction is submitted to the State Board for Historic Preservation for its review and recommendation to the SHPO for nomination to the National Register of Historic Places, to notify the **City** chief elected official and historic preservation commission, to provide them an opportunity to comment on the proposal, and to consider their comments.

4. To provide training to the commission and staff pertaining to the roles and operations of federal, state, and local historic preservation programs. The SHPO will consult with the **City** to determine specific training needs.

5. Annually, to consult with the **City** regarding areas of concern and issues of priority which should be incorporated into the state's comprehensive preservation plan.

6. Annually, to advise the **City** concerning the availability of subgrant monies; and to provide an application form for CLG grants, a list of the selection criteria and funding priorities, and the procedure and a timetable for the selection process.

By executing this agreement, the SHPO, acting on behalf of the Secretary of the Interior confers upon the City of Lockport, New York the status of Certified Local Government.

MAYOR

Chief Elected Official

10/20/2026

Date

Deputy New York State Historic Preservation Officer

Date

HISTORY: Adopted by the Common Council of the City of Lockport 9-17-2008.

Proposed Oct. 2026 Amendments noted with yellow highlight
Changes are needed for recertifying the Historic Preservation Commission

Chapter 116

HISTORIC PRESERVATION

§ 116-1.	Purpose.	§ 116-7.	Certificate of appropriateness application procedure.
§ 116-2.	Historic Preservation Commission.	§ 116-8.	Hardship criteria for demolition.
§ 116-3.	Criteria for designation of landmarks or historic districts.	§ 116-9.	Hardship criteria for alteration.
§ 116-4.	Procedures for designation of landmarks or historic districts.	§ 116-10.	Hardship application procedure.
§ 116-5.	Certificate of appropriateness for alteration, demolition or new construction affecting landmarks or historic districts.	§ 116-11.	Enforcement.
		§ 116-12.	Maintenance and repair required.
		§ 116-13.	Penalties for offenses.
§ 116-6.	Criteria for approval of certificate of appropriateness.	§ 116-14.	Appeals.

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HISTORY: Adopted by the Common Council of the City of Lockport 9-17-2008. Proposed Oct. 2026 Amendments noted with yellow highlight.]

§ 116-1. Purpose.

It is hereby declared as a matter of public policy that the protection, enhancement and perpetuation of landmarks and historic districts are necessary to promote the economic, cultural, educational, and general welfare of the public. Inasmuch as the identity of a people is founded on its past and inasmuch as Lockport has many significant historic, architectural, and cultural resources, which constitute its heritage, this act is intended to:

1) Promote and Facilitate Historic Preservation- provide advice to residents and the Department of Building Inspections on the exterior preservation of historic properties.

a) Promote the use of historic resources for education, pleasure, and the welfare of the citizens of the City and the state as called for in the H**istoric Vision and Goal Framework of the City of Lockport Comprehensive Plan**.

b) Enhance Lockport's historic attractiveness to visitors and the support and stimulus to the economy thereby provided.

c) Foster civic pride in the City's historic legacy and accomplishments of the past.

d) Promote the harmonious, orderly, and efficient growth and development of the City of Lockport while maintaining the historic character and legacy.

e) Maintain and update annually the **Historic Overlay (HO) District in § 190-23.3 of the City of Lockport Zoning Code**.

2) Protect Historic Landmarks- property owners of "local landmark" designated properties and the Department of Building Inspections required to obtain "certificate of appropriateness" from the Commission prior to issuance of permits.

a) Designate historically significant properties that are threatened by demolition or inappropriate exterior alterations, as "local landmarks" for protection by the Historic Preservation Commission. This local designation is for the propose of protection and is separate and apart from the National Register of Historic Places.

b) Protect and enforce the preservation of "local landmark" designated properties by review of all building permits for exterior alteration of such properties and issuance of a "certificate of appropriateness" prior to work being permitted.

116-2. Historic Preservation Commission.

There is hereby created a commission to be known as the "City of Lockport Historic Preservation Commission."

A. Membership: The Commission shall consist of 7 members with up to two alternates, to be appointed by the Mayor as follows:

(1) All members shall have a strong commitment to historic preservation advocacy with a demonstrated interest, competence, or knowledge of historic preservation.

(2) At least one shall represent the disciplines of architecture, engineering, planning, architectural history, or historic architecture. These representatives may be recruited from the University at Buffalo Dept. of Urban & Regional Planning or other such institutions with the assistance of the *State Historic Preservation Office (SHPO).*

(3) At least one shall be affiliated with the City of Lockport's Community Development Agency and/or Building Inspection Department.

(4) At least one shall be a resident or owner of property in a historic district.

(5) At least 4 of the 7 designated members shall be residents or owners of property in the City of Lockport.

B. Governance & Procedures:

(1) Commission members shall serve for a term of four years, with the exception of the initial term of three of the 7 members, which shall be one year, two years, and three years, respectively.

(2) At the inception of the Commission, the Chairman shall be appointed by the Mayor of the City of Lockport, and the Vice Chairman shall be elected of and by the members, each of these for a term of four years. Thereafter, these positions shall be filled by election of and by the members of the Commission, each for a term of one year, subject to re-election annually by the Commission members.

(3) The Commission shall meet at least monthly, but meetings may be held at any time on the written request of any two of the Commission members, based on prior notification to all members and the Mayor on a minimum of three days' notice, or on the call of the Chairman or the Mayor. Members must attend at least 75% of monthly meetings and comply with state training requirements.

(4) A quorum for the transaction of business shall consist of five of the Commission's members, but not less than a majority of the full-authorized membership may grant or deny a certificate of appropriateness.

(5) All meetings must be open to the general public, announced by public notice, and documented through the taking of minutes, which must record all decisions and the reasons for those decisions, and readily accessible to the general public as required under the NYS Open Meetings Law (articles 6 and 7 of chapter 47 of the Consolidated Laws--Public Officers Law).

C. The powers of the Commission shall include:

1) To designate or recommend designation of properties worthy of preservation;

2) To provide advice and guidance to property owners and government agencies concerning historic preservation issues;

3) To adopt rules for the conduct of commission business;

4) To approve or disapprove any demolition, relocation, new construction, or exterior alteration affecting locally designated landmark properties pursuant to a certificate of appropriateness process;

5) To establish criteria and procedures for local designation of historic properties and landmarks worthy of preservation.

6) To establish procedures for commission actions and standards and criteria for commission decisions that are consistent with the Secretary of the Interior's Standards for Archeology and Historic Preservation. The Standards can be accessed online at *www.cr.nps.gov/local-law/arch_stnds_0.htm.*

7) To establish procedures for enforcing commission decisions as well as a process for seeking relief from the strict application of the law in cases where unnecessary economic hardship can be proven;

8) To establish provisions to ensure due process, including notification procedures; and

9) To maintain a system for the survey and inventory of historic properties and landmarks in coordination with and complementary to the survey activities of the SHPO using survey methods, standards and format established by the SHPO, such as the Cultural Resource Information System (CRIS) methodology encompassing the Architectural/Building category of historic resources, historic districts, and landmarks.

§ 116-3. Criteria for designation of landmarks or historic districts.

A. The Commission may designate an individual property as a landmark if it meets one or more of the

following criteria.

(1) The individual property, historic district, or landmark site:

(a) Possesses special character or historic or aesthetic interest or value as part of the cultural, political, economic, or social history of the locality, region, state, or nation; or

(b) Is located on a site of a significant local, state, or national event; or

(c) Exemplifies the historic, aesthetic, architectural, archaeological, educational, economic, or cultural heritage of the City, state, region, or nation; or

(d) Is identified with an historic personage(s); or

(e) Embodies the distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction, or use of indigenous materials; or

(f) Is the work of a master builder, engineer, designer, architect, or landscape architect whose individual work has significantly influenced an age and/or the development of the City, state, or nation; or

(g) Embodies the elements of design, detailing, materials, or craftsmanship that render it architecturally significant; or

(h) Embodies elements that make it structurally or architecturally innovative; or

(i) Because of unique location or singular physical characteristics, it represents an established and familiar visual feature of a neighborhood.

(2) Any structure, property, or area that meets one or more of the above criteria shall also have sufficient integrity of location, design, materials, and workmanship to make it worthy of preservation or restoration.

B. Designation of historic districts.

(1) The Commission may designate a group of properties as an historic district if it:

(a) Contains properties which meet one or more of the criteria for designation of a landmark; and

(b) Constitutes a distinct section of the City of Lockport.

(2) The boundaries of each historic district designated henceforth shall be specified in detail and shall be filed, in writing, in the City Clerk's office and the Office of the Niagara County Clerk for public inspection.

§ 116-4. Procedures for designation of landmarks or historic districts.

A. The Historic Preservation Commission may act on its own initiative or upon application from the owner or other applicant of the proposed landmark, site, or property within the proposed district, to consider designation or acquisition of an historic landmark, site, structure, or district.

B. If the proposed action is upon application of the property owner or other applicant, the applicant shall apply for designation or acquisition to the Commission. If the proposed action is on its own initiative, the Commission shall prepare a notice of proposed designation or acquisition. For this purpose, the City has prepared a specific application for landmark or historic district designation form. The notice or application shall contain:

The name and address of the property owner or owners;

The Assessor's parcel number and address of the landmark site or historic structure, or the boundaries of the proposed historic district with the Assessor's parcel numbers and address of properties within such boundaries;

1) Any available surveys, sketches, photographs, or drawings of each elevation of the property or properties;

2) A legal description of the property or district;

3) The zoning of the property or properties;

4) A general statement of the current condition of the property or district;

5) A local Landmark Application Form provided by the Commission;

6) The Historic Preservation Commission proposed action or action requested by the owner; and

7) Any additional information the Historic Preservation Commission shall deem necessary.

C. The application or notice of a proposed designation shall be sent to the City of Lockport departments listed below, and to any other County of Niagara or State of New York agency as the Commission determines to be appropriate. The application or notice shall be given for the purpose of allowing the departments or agencies an opportunity to provide comments on the proposed designation. Any comments received shall be made part of the record.

(1) Mayor.

(2) Common Council.

(3) Corporation Counsel.

(4) City Clerk.

(5) Department of Assessor.

(6) Planning and Zoning Board/Building Inspections Department.

(7) Community Development Department

D. If acting on its own initiative, the Commission may at any time terminate the proceeding for designation if the Commission determines that designation is not appropriate.

E. Upon receipt of a complete application, a notice of a proposed designation or acquisition shall be sent by certified and regular mail to the owner of the property or properties describing the property street address and legal description and announcing a public hearing to consider the designation. The Commission shall send notice of the public hearing to the City Clerk. The City Clerk shall publish notice of the public hearing at least once in the City's designated official newspaper for the proposed action at least seven days in advance and shall mail the notice to the owner(s) and/or applicant of any properties proposed for historic designation or of each property to be included in the proposed district. The notice shall announce the proposed action and the date, time, and location of the public hearing.

F. For purposes of this chapter, said designated newspaper shall be the Lockport Union Sun and Journal, Lockport, New York.

G. Once the Historic Preservation Commission has accepted an application or issued a notice of a proposed designation or acquisition for a landmark site or historic structure, no building or demolition permit shall be issued by the Building Inspections Department, except for emergency work pursuant to Section 108.1, Imminent Danger, of the Property Maintenance Code, Emergency Measures. The Chief Building Inspector shall not issue a building permit for exterior alterations or exterior construction at any proposed landmark site or historic structure until a final determination on the proposed designation or acquisition has been reached. The Chief Building Inspector may issue a building permit for interior construction or emergency repairs, provided the Historic Preservation Commission receives prior notification.

H. At the public hearing, the Commission, the property owner(s), and any interested parties may present testimony or documentary evidence at the hearing, which will become part of a record regarding the historic, architectural, or cultural importance of the proposed landmark site, historic structure, or historic district. The record may also contain staff reports, public comments or other evidence offered outside the hearing.

I. Within 45 days of the conclusion of the public hearing, the Commission shall approve or disapprove each designation or acquisition and shall forward its recommendation to the City Council.

J. At its next scheduled meeting after receiving any recommendation from the Commission, the City Council shall consider the designation or acquisition of the landmark site or historic structure, or the designation of the historic district. A majority vote shall be required by the City Council for the designation or acquisition. The Mayor shall approve or veto said designation or acquisition as provided by law.

K. Should the Common Council deny the designation or acquisition recommended by the Commission, the Commission shall have 30 days to file an appeal and present any additional information supporting the recommendation. The approval or denial by the City Council of such an appeal for the recommended designation or acquisition as set forth herein shall be final.

L. Upon approval of said designation or acquisition by the Council and Mayor, the Commission shall file notice of each property designated or acquired as a landmark site or historic structure and/or of the boundaries of each designated historic district with the Niagara County Clerk, the Niagara County Historian, and the New York State Historic Preservation Officer for recordation as soon as practicable, but no later than seven days after the designation is made. The Commission shall also file notice with the City departments prescribed in Subsection C.

§ 116-5. Certificate of appropriateness for alteration, demolition or new construction affecting locally designated landmarks or historic districts.

A. The City of Lockport Building Inspection Department will require property owners of "local landmark" designated properties to obtain "certificate of appropriateness" from the Commission prior to issuance of permits.

B. No person shall carry out any exterior alteration, restoration, reconstruction, demolition, new construction, or moving of a landmark or property within an historic district, nor shall any person make any material change in the appearance of such property, its light fixtures, signs, sidewalks, fences, steps, paving or other exterior elements which affects the appearance and cohesiveness of the landmark or historic district, without first obtaining a certificate of appropriateness from the Historic Preservation Commission. The certificate of appropriateness shall be in addition to and not in lieu of any building or other permit that may be required by any other ordinance of the City of Lockport. Nothing in this chapter shall be construed to prevent the ordinary maintenance and repair of any exterior architectural feature of a landmark or property within an historic district, which does **not involve a change in design, material, color, or outward appearance.**

§ 116-6. Criteria for approval of certificate of appropriateness.

A. In passing upon an application for a certificate of appropriateness, the Historic Preservation Commission shall not consider changes to interior spaces, unless they are open to the public. The Commission's decision shall be based on the following principles:

(1) Properties which contribute to the character of the historic district shall be retained, with their historic features altered as little as possible;

(2) Any alteration of existing properties shall be compatible with their historic character, as well as with the surrounding district; and

(3) New construction shall be compatible with the district in which it is located.

B. In applying the principle of compatibility, the Commission shall consider the following factors:

(1) The general design, character, and appropriateness to the property of the proposed alteration or new construction;

(2) The scale of proposed alteration or new construction in relation to the property itself, surrounding properties, and the neighborhood;

(3) Texture, materials, and color and their relation to similar features of other properties in the neighborhood;

(4) Visual compatibility with surrounding properties, including proportion of the property's front facade, proportion and arrangement of windows and other openings within the facade, roof shape, and the rhythm of spacing of properties on streets, including setback;

(5) The importance of historic, architectural, or other features to the significance of the property; and

(6) Any and all other principles which, in its sole discretion, the Historic Preservation Commission shall deem reasonable and appropriate.

§ 116-7. Certificate of appropriateness application procedure.

A. Prior to the commencement of any work requiring a certificate of appropriateness, the owner shall file an application for such a certificate with the Historic Preservation Commission. For this purpose, the City has prepared a specific application for certificate of appropriateness for alteration, demolition, or new construction affecting landmarks or historic districts form.

(1) The application shall contain:

(a) Name, address and telephone number of applicant;

(b) Name, address, and telephone number of the owner of the property, should the applicant not be the owner;

(c) Location and photographs of the property;

(d) The most recently prepared site survey of the property;

(e) Title search;

(f) Elevation drawings of proposed changes, if available;

(g) Perspective drawings, including relationship to adjacent properties, if available;

(h) Samples of color or materials to be used;

(i) Where the proposal includes signs or lettering, which shall also be approved by the Planning Department, a scale drawing showing the type of lettering to be used, all dimensions and colors, a description of materials to be used, method of illumination, and a plan showing the sign's location on the property; and

(j) Any other information which the Commission may deem necessary in order to visualize the proposed work.

(2) The Commission reserves the right to require the applicant to provide any and all documentation, material, and/or additional information regarding the requested designation should it, in its sole discretion, determine necessary.

B. No building permit shall be issued for such proposed work until a certificate of appropriateness has first been issued by the Historic Preservation Commission. The certificate of appropriateness required by this act shall be in addition to and not in lieu of any building permit that may be required by any other ordinance of the City of Lockport.

C. The Commission shall approve, deny, or approve the permit with modifications within 45 days from receipt of the completed application. The Commission may hold a public hearing on the application, at which an opportunity will be provided for proponents and opponents of the application to present their views.

D. All decisions of the Commission shall be in writing. A copy shall be sent to the applicant by registered mail and a copy filed with the Lockport City Clerk's office for public inspection. The Commission's decision shall state the reasons for denying or modifying any application.

E. Certificates of appropriateness shall be valid for 18 months, after which the owner must reapply if he still wishes to undertake work on the property.

F. One extension of a term of no longer than nine months may be granted, at the sole direction of the

Commission, should the applicant request.

§ 116-8. Hardship criteria for demolition.

An applicant whose certificate of appropriateness for a proposed demolition has been denied may apply for relief on the ground of hardship. In order to prove the existence of hardship, the applicant shall establish that:

A. The property is incapable of earning a reasonable return, regardless of whether that return represents the most profitable return possible;

B. The property cannot be adapted for any other use, whether by the current owner or by a purchaser, which would result in a reasonable return; and

C. Efforts to find a purchaser interested in acquiring the property and preserving it have failed.

§ 116-9. Hardship criteria for alteration.

An applicant whose certificate of appropriateness for a proposed alteration has been denied may apply for relief on the ground of hardship. In order to prove the existence of hardship, the applicant shall establish that the property is incapable of earning a reasonable return, regardless of whether that return represents the most profitable return possible. The Commission shall, in its sole discretion, determine what shall constitute a reasonable return.

§ 116-10. Hardship application procedure.

A. After receiving written notification from the Commission of the denial of a certificate of appropriateness, an applicant may commence the hardship process. No building permit or demolition permit shall be issued unless the Commission makes a finding that a hardship exists.

B. The Commission may hold a public hearing on the hardship application, at which an opportunity will be provided for proponents and opponents of the application to present their views.

C. The applicant shall consult in good faith with the Commission, local preservation groups, and interested parties in a diligent effort to seek an alternative that will result in preservation of the property.

D. All decisions of the Commission shall be in writing. A copy shall be sent to the applicant by registered mail and a copy filed with the Lockport City Clerk's office for public inspection. The Commission's decision shall state the reasons for granting or denying the hardship application. If the application is granted, the Commission shall approve only such work as is necessary to alleviate the hardship. The decision shall also be forwarded to the Office of the Niagara County Clerk for recording as soon as practicable.

§ 116-11. Enforcement.

All work performed pursuant to a certificate of appropriateness issued under this chapter shall conform to any requirements included therein. It shall be the duty of the Building Code Enforcement Officer to inspect periodically any such work to assure compliance. In the event work is found that is not being performed in accordance with the certificate of appropriateness, or upon notification of such fact by the Historic Preservation Commission, the Building Code Enforcement Officer shall issue a stop-work order and all

work shall immediately cease. No further work shall be undertaken on the project as long as a stop-work order is in effect.

§ 116-12. Maintenance and repair required.

A. Nothing in this chapter shall be construed to prevent the ordinary maintenance and repair of any exterior architectural feature of a landmark or property within an historic district, which does not involve a change in design, material, color, or outward appearance.

B. No owner or person with an interest in real property designated as a landmark or included within an historic district shall permit the property to fall into a serious state of disrepair so as to result in the

deterioration of any exterior architectural feature which would, in the judgment of the Historic Preservation Commission, produce a detrimental effect upon the character of the historic district as a whole or the life and character of the property itself. Examples of such deterioration include:

(1) Deterioration of exterior walls or other vertical supports.

(2) Deterioration of roofs or other horizontal members.

(3) Deterioration of exterior chimneys.

(4) Deterioration or crumbling of exterior stucco or mortar.

(5) Ineffective waterproofing of exterior walls, roofs or foundations, including broken windows or doors.

(6) Deterioration of any feature so as to create a hazardous condition which could lead to the claim that demolition is necessary for the public safety.

§ 116-13. Penalties for offenses.

A. Failure to comply with any of the provisions of this chapter shall be deemed a violation and the violator shall be liable to a fine of not less than $250 nor more than $1,000 for each day the violation continues.

B. Any person who demolishes, alters, constructs, or permits a designated property to fall into a serious state of disrepair in violation of this chapter shall be required to restore the property and its site to its appearance prior to the violation. Any action to enforce this subsection shall be brought by the City Corporation Counsel. This civil remedy shall be in addition to and not in lieu of any criminal prosecution and penalty.

§ 116-14. Appeals.

Any person aggrieved by a decision of the Historic Preservation Commission relating to hardship or a certificate of appropriateness may, within 15 days of the decision, file a written application with the Lockport Common Council for review of the decision. Reviews shall be conducted based on the same record that was before the Commission and using the same criteria.

11

Zonta Club of Lockport
Member of Zonta International
Advancing the Status of Women Worldwide

P. O. Box 389
Lockport, New York 14095-0389

November 10, 2026

Ms. Emely Stoddard
City Clerk
Lockport Municipal Building
One Locks Plaza
Lockport, New York, 14094

Dear Ms. Stoddard:

Once again, I am writing on behalf of the Zonta Club of Lockport New York, Inc. to request a resolution to allow our club to display temporary lawn signs at three (3) of the city parks and one (1) green space from November 25, 2026, through December 10, 2026. There will be a total of four (4) signs. The locations are as follows:

1. Veteran's Memorial Park, 400 East Avenue, Lockport, NY 14094
2. Ida Fritz Park, 105 West Avenue, Lockport, NY 14094
3. Washburn and Locust Streets garden - maintained by our club.
4. Children's Memorial Garden (2) - 480 S. Transit St., Lockport, NY 14094

On November 25th through December 10th, the Zonta Club of Lockport along with members of Zonta International will have activities to raise awareness for Violence Against Women. The 16 Days of Activism is an international movement originating from the first Women's Global Leadership Institute and sponsored by the Center for Women's Global Leadership in 1991. Zonta International's 1,100 clubs in 63 countries are participating in this effort in their local communities in support of Zonta Says NO, a campaign to raise awareness of and increase actions to end violence against women and girls around the world through service and advocacy.

Therefore, on behalf of our club, I am requesting a resolution to temporally place signs in the above-mentioned locations.
I await your decision, and I may be contacted at (716) 870-2844, 4297 Sunset Dr, Lockport, NY 14094. This year marks the 106th year anniversary for the Zonta Club of Lockport, New York, Inc. The continued support of our community has allowed us to serve.

Sincerely,

Charlene Bower

Charlene Bower
Zonta Club of Lockport New York, Inc.

cityclerk@lockportny.gov

From: Chris Parada <chris@lockportpalacetheatre.org>
Sent: Saturday, November 14, 2026 8:56 AM
To: cityclerk@lockportny.gov
Subject: Re: [EXTERNAL] Re: Light Up Lockport Parade

Hi Emily, sorry for the late response for some reason this went to my spam folder, yes, we will be doing the parade again Saturday, November 28 at 6 PM. The usual route we will gather at the courthouse area and then we will parade down Main Street ending just passed the theater. Please let me know if you have any further questions. Thank you so much. Have a great weekend.
Christopher Parada
Executive Director
Historic Palace Inc.

On Nov 13, 2026, at 8:23 AM, cityclerk@lockportny.gov wrote:

Good morning,

The City has yet to receive a request or any information or the Light Up Lockport Parade this year. Please let me know if you're planning on it and please get me the information before the end of today. 11/18 will be the last Common Council before December so this is time sensitive.

Thank you!

<image001.png>

Emily Stoddard
City Clerk
1 Locks Plaza
Lockport, NY 14094
cityclerk@lockportny.gov

From: Chris Parada <chris@lockportpalacetheatre.org>
Sent: Wednesday, October 29, 2025 9:01 AM
To: City Clerk <cityclerk@lockportny.gov>
Subject: [EXTERNAL] Re: Light Up Lockport Parade

Thank you that looks perfect! Please let me know if you need anything further....thank you again

On Wed, Oct 29, 2025 at 8:48 AM City Clerk <cityclerk@lockportny.gov> wrote:

> Good morning Chris,

City of Lockport - Resolution Request Form

Agenda Description: Chips Equipment Purchase

Presented By: Clayton DImmick/DPC | **Date Submitted:** 11.16.2026

Topic Area (Select Most Applicable Option):

Community Event		Local Law Change	
Budget Amendment		Community Development	
Contract Approval	✓	Community Event	
Donation Acceptance		Engineering Process	
Grant Application / Award		Code and Planning	
Fund Utilization Request		Other	

Please provide to Clerk at least 9 calendar days prior to Council meeting. Otherwise request will go to following meeting.

Summary of Resolution:

This resolution is to approve the spending of CHIPS/EWR funds to purchase 1 piece of equipment for DPW.

Explanation of Attachments:

1) Resolution 2)Quote

Please include all backup correspondence, purchase order, quotes, meeting minutes, emails, etc... If any of this information is confidential and cannot be released publically, please denote a check in this field: _____

Clerk/Legal/Finance Approval:

Notes:

Name:	Date of Approval:

WHEREAS, the Director of Streets, Parks, and Water Distribution has identified the need for a Stepp Model SMMT Trailer Mounted Master Mix Asphalt Recycler to assist with the City's roadway maintenance and asphalt repair operations; and

WHEREAS, a quotation dated November 2, 2026, from Cyncon Equipment, Inc. provides for the purchase of one (1) Stepp Model SMMT Trailer Mounted Master Mix Asphalt Recycler, including the specified options and accessories, at a total cost of **$84,886**; and

WHEREAS, the equipment is available through Sourcewell Contract #050625-SMC, under the City of Lockport's Sourcewell membership #111215, and such procurement complies with the City's procurement policy;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Lockport hereby authorizes the purchase of one (1) Stepp Model SMMT Trailer Mounted Master Mix Asphalt Recycler from Cyncon Equipment, Inc., at a total cost of **$84,886**, pursuant to Sourcewell Contract #050625-SMC; and

BE IT FURTHER RESOLVED, that the City is authorized to charge all related expenditures to account number H082.5112.52420.

CYNCON

Premier Municipal and Truck Equipment Since 1978

November 2, 2026
City of Lockport
Clayton Dimmick

Cyncon Equipment, Inc. is pleased to provide you with our quote for the following equipment:

Description	Quote
Stepp Model SMMT Trailer Mounted Master Mix Asphalt Recycler with: Diesel Burner System with Flame-out Protection, Burner Timer, Hydraulic Drive Mixer and Hydraulic Conveyor Driven by Honda Gasoline Engine, Electric Trailer Brakes and LED Trailer Lights. Includes the Following Options: Engine Enclosure Compactor Plate Carrier Stainless Steel Tool Holder Washdown System with Hose Reel Material Additive Bin Stepp **Includes 1000Lbs. ARP Tar Pucks**	

Sourcewell Contract #050625-SMC
City of Lockport Sourcewell# 111215

Source Well Contract Price $84,886

Thank you for the opportunity to supply your equipment needs. Please contact me if you have any questions.

Best regards,

Derrek Goers

Sales Representative
315-651-8996

Cyncon Equipment, Inc. 7494 West Henrietta Road, Rush, New York 14543
PH: 585-533-2500 FAX: 585-533-2501
1-800-429-6266

MOTIONS & RESOLUTIONS

GENERAL FUND

Whereas the City of Lockport FY 2027 Mayor's Recommended Budget was presented to the Common Council and public on October 1, 2026; and

Whereas the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved that the City tax budget for fiscal year 2027, containing appropriations for operating City departments, be and the same is hereby amended and adopted as follows:

CITY OF LOCKPORT, NEW YORK
2027 GENERAL FUND BUDGET SUMMARY

Budget Appropriations:	
Personal Services	$15,016,267
Equipment	$276,964
Contractual	$4,686,720
Employee Benefits	$13,390,874
Interfund Transfers	$25,000
Debt Service	$502,407
Total Appropriations:	$33,898,232
Less: Estimated Revenues:	$17,661,213
Estimated Fund Balance:	$1,655,367
Amount to be raised through property taxation:	$14,581,652
Assessed Valuation:	$1,547,307,725

REAL PROPERTY TAX RATE: $9.423886 per $1,000 ASSESSED VALUATION

REFUSE FUND

Whereas the City of Lockport FY 2027 Mayor's Recommended Budget was presented to the Common Council and public on October 1, 2026; and

Whereas the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved that the City of Lockport 2027 Budget containing appropriations for operating the City's Refuse & Recycling, be and the same is hereby adopted as follows:

CITY OF LOCKPORT, NEW YORK
2027 SPECIAL REVENUE FUND – RECYCLING & REFUSE SUMMARY

Appropriations:	
Personal Services	$0
Equipment	$23,500
Contractual	$1,784,229
Employee Benefits	$0
Debt Service	$0
Interfund Transfers	$0
Total Appropriations:	$1,807,729
Less: Estimated Revenues:	$1,622,672
Estimated Fund Balance	$185,057

WATER FUND

Whereas the City of Lockport FY 2027 Mayor's Recommended Budget was presented to the Common Council and public on October 1, 2027; and

Whereas the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved that the City of Lockport 2027 Water Fund Budget containing appropriations for operating the City's Water Department, be and the same is hereby adopted as follows:

CITY OF LOCKPORT, NEW YORK
2027 WATER FUND BUDGET SUMMARY

Appropriations:	
Personal Services	$1,676,891
Equipment	$0
Contractual	$1,457,746
Employee Benefit	$1.486,600

Debt Services	$278,197
Interfund Transfers	$67,250
Total Appropriations:	$4,966,684
Less: Estimated Revenues:	$4,830,987
Estimated Fund Balance	$135,697

SEWER FUND

Whereas the City of Lockport FY 2027 Mayor's Recommended Budget was presented to the Common Council and public on October 1, 2026; and

Whereas the City of Lockport Common Council has had a public hearing on such budget and has considered alterations to be made to the Mayor's Recommended budget prior to appropriating funds; now, therefore, be it

Resolved that the City of Lockport 2027 Sewer Fund Budget containing appropriations for operating the City's Wastewater Treatment and Compost Facility, be and the same is hereby amended and adopted as follows:

CITY OF LOCKPORT, NEW YORK
2027 SEWER FUND BUDGET SUMMARY

Appropriations:	
Personal Services	$1,361,501
Equipment	$39,950
Contractual	$1,512,264
Employee Benefits	$1,280,017
Debt Service	$333,204
Interfund Transfers	$67,250
Total Appropriations:	$4,594,186
Less: Estimated Revenues:	$4,457,964
Estimated Fund Balance	$136,222

WATER RATES

Resolved that the following water rates for the City of Lockport shall be effective on all residential and commercial water consumption billed after January 1, 2027 and on all industrial water billed after January 1, 2027:

CITY OF LOCKPORT - WATER RATES
EFFECTIVE JANUARY 1, 2027

Each and every meter located in any building shall be classified as a separate meter account.

MONTHLY BILLS

Rates for all industrial users of water:

In addition to the currently billed rate for each meter in building per month (to be $41.55), the following:

Minimum rate - $18.34 per each one-month period or fraction thereof:

First 50,000 cu. ft.	$4.59 per 100 cu. ft.
Next 100,000 cu. ft.	$4.27 per 100 cu. ft.
Over 150,000 cu. ft.	$3.93 per 100 cu. ft.

QUARTERLY BILLS

Rates for commercial users of water are:

Minimum rate – As per City of Lockport Meter Fee Schedule effective January 1, 2027, and, a usage commodity charge of $4.34 per 100 cu. ft.

Rates for residential users of water are:

Minimum rate – As per City of Lockport Meter Fee Schedule effective January 1, 2027, and, a usage commodity charge of $4.16 per 100 cu. ft.

RURAL BILLS

Rates for all non-resident users of water - quarterly rate plus 50%

BULK WATER

$6.74 per 1,000 gallons

The following Meter Fee Schedule for all Residential and Commercial meters is as follows:

CITY OF LOCKPORT METER FEE SCHEDULE
EFFECTIVE JANUARY 1, 2027

COM/RES	Meter Size	WA	MR
A	5/8"	$50.46	

	B	¾"	$56.40	
	C	1"	$62.33	
	D	1 1/2"	$68.26	
	E	2"	$74.20	
	F	3"	$80.14	
	G	4"	$86.07	
	H	6"	$92.00	
IND			$18.34	$41.55
RES	**WA**		$4.16	
COM	**WA**		$4.34	

SEWER RATES

Resolved that the following local law be and the same is hereby adopted:

City of Lockport
Local Law No. 3 of the year 2026

A local law to amend the City of Lockport "Schedule of Sewer Rents and Other Charges."

Be it enacted by the Common Council of the City of Lockport as follows:

SEWER RATES

The following sewer rental charges shall be effective on all residential, commercial, and industrial water consumption billed as follows:
after January 1, 2027

$19.74 per month service charge for both domestic and industrial users plus a commodity charge of $3.02 per 100 cu. ft. of water billed, plus a standard surcharge for industrial users for excess strength of sewage as stated in all existing Industrial sewer contracts.

INDUSTRIAL	$19.74
COMMERCIAL & RESIDENTIAL	$49.35 (billed quarterly)

The standard surcharge for all industrial users for excess strength of sewage as stated in all existing industrial service contracts be as follows:

Type	Fee

Discharging wastewater, per 100 cubic feet:

Effective 01 January 2027.....$1.37

Discharging excess total suspended solids
in excess of 350 mg per liter per one hundred pounds per day:

Effective 01 January 2027.....$4.14

Discharging excess BOD in excess of 250 mg liter per, per one hundred pounds per day:

Effective 01 January 2027.....$3.69

Discharging wastewater through the use of a waste hauler per one thousand gallons:

Effective 01 January 2027.....$21.68

Annual waste hauler disposal permit authorizing the use of City of
Lockport wastewater treatment plant to a specific waste hauler:

Effective 01 January 2027.....$458.57

Annual amount charged for an effective City of Lockport wastewater discharge permit issued to City of Lockport industries identified as POTW
significant industrial users (SIU's):

Effective 01 January 2027.....$495.23

RV Waste Disposal, City Resident, per occurrence

Effective 01 January 2027.....$0.00

RV Waste Disposal, Non-City Resident, per occurrence

Effective 01 January 2027.....$20.00

Effective January 1, 2027, laboratory analysis at City of Lockport wastewater treatment plant laboratory are as follows:

Analyte	Rate
pH	$13.15
Settleable solids	$13.15
Total suspended solids	$39.50
Total solids	$19.75

BOD 5..... $52.65
Dissolved oxygen $26.36
Fecal coliform $46.10

The following Meter Fee Schedule for all Residential and Commercial meters is as follows:

CITY OF LOCKPORT METER FEE SCHEDULE

EFFECTIVE JANUARY 1, 2027

COM/RES	Meter Size		SW	MR
	A	5/8"	$49.35	
	B	¾"	$49.35	
	C	1"	$49.35	
	D	1 1/2"	$49.35	
	E	2"	$49.35	
	F	3"	$49.35	
	G	4"	$49.35	
	H	6"	$49.35	
IND			$19.74	$41.55
RES	SW		3.02	
COM	SW		3.02	